



REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

February 17, 2021 - 6:00 P.M.

Topic: Board of Directors Meeting

Time: Feb 17, 2021 05:30 PM Pacific Time (US and Canada)

<https://zoom.us/j/97069242107?pwd=cVBqWU1nUjNDSFBGLzRINEIKNGNFZz09>

Meeting ID: 970 6924 2107

Passcode: 976289

One tap mobile

+16699009128,97069242107#,,,,*976289# US (San Jose)

+13462487799,97069242107#,,,,*976289# US (Houston)

Dial by your location.

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 970 6924 2107

Passcode: 976289

Find your local number: <https://zoom.us/u/abXBsmxWxs>

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

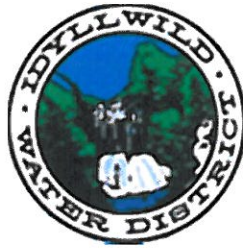
Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed to the Board as a whole and not directed to individual Board members.

1. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: January 20, 2021



B. FINANCIAL REPORTS

1. Income statement for the seventh-month ending January 2021
2. District warrants for January 2021

Check #16401- 16451	= \$ 210,850.18
Gross Payroll	= \$ 65,720.00
Federal/State PR taxes	= \$ 5,886.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 266.00

C. OPERATIONS REPORT

D. GENERAL MANAGER REPORT

ACTION ITEMS

2. RESOLUTIONS NO.779 & 780 WATER AND SEWER STAND-BY ASSESSMENTS

Board of Directors will set a date of May 19, 2021 for a Public Hearing for water and sewer stand-by assessment fees for Fiscal Year 2021 – 2022 for undeveloped parcels within the Idyllwild Water District (water service area) and Improvement District No. 1 (sewer service area).

DIRECTORS COMMENTS

CLOSED SESSION

3. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (1 Case)

Significant exposure to litigation pursuant to Govt. Code § 54956.9(a)-(b), (d)(2).

4. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Public Employee Performance Evaluation § 54957 Title: General Manager

ADJOURNMENT

The next Board meeting is a Regular Meeting scheduled for March 17, 2021 at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the District office @ 951-659-2143 or email: admin@idyllwildwater.com. Upon request, the agenda and documents in the



agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.

**IDYLLWILD WATER DISTRICT
 WATER FUND CONDENSED INCOME STATEMENT
 FOR FISCAL MONTH ENDING JANUARY 2021**

CONDENSED CATEGORY	FOR THE MONTH OF			%
	ACTUAL	BUDGET	VARIANCE	
OPERATING REVENUES:				
BASE-RESIDENTIAL/COMMERCIAL	70,112	70,031	81	0.12%
SALES-RESIDENTIAL/COMMERCIAL	48,006	57,000	-8,994	-15.78%
OTHER OPERATING REVENUE	0	0	0	0.00%
OTHER NON-OPERATING REVENUE*	0	0	0	
TOTAL OPERATING REVENUES	118,118	127,031	-8,913	-7.02%
OPERATING REVENUE BY CATEGORY	FOR THE MONTH OF	JANUARY	2021	
BASE RATE - RESIDENTIAL	52,287	52,206	81	0.16%
BASE RATE - COMMERCIAL	17,825	17,825	0	0.00%
SALES-RESIDENTIAL	30,252	32,000	-1,748	-5.46%
SALES-COMMERCIAL	17,754	25,000	-7,246	-28.98%
SALES-SEWER	0	0	0	0.00%
SALES-CONSTRUCTION/OTHER	0	0	0	0.00%
TRANSFER FEES	0	0	0	0.00%
TURN ON/OFF FEES	0	0	0	0.00%
LIEN & LIEN RELEASE FEES	0	0	0	0.00%
DELINQUENCY FEES	0	0	0	0.00%
WILL SERVE LETTER FEES	0	0	0	0.00%
OTHER MISCELLANEOUS	0	0	0	0.00%
INSTALLATION FEES	0	0	0	0.00%
CAPACITY FEES	0	0	0	0.00%
TOTAL OPERATING REVENUES	118,118	127,031	-8,913	-7.02%

**IDYLLWILD WATER DISTRICT
 WATER FUND CONDENSED INCOME STATEMENT
 FOR FISCAL MONTH ENDING JANUARY 2021**

FOR THE MONTH OF JANUARY 2021

CUBIC FEET OF SALES:	Residential C.F	Commercial C.F	Total
R1 5/8	494,881	70,780	565,661
R2 3/4	6,870	14,000	20,870
R3 1"	6,860	71,271	78,131
R4 1.1/2"	0	29,270	29,270
R5 2"	0	16,670	16,670
R6 3"	0	230	230
IA 3"	0	33,880	33,880
NC-WWTP	0	840	840
	0	0	0
TOTAL CUBIC FEET OF SALES	508,611	236,941	745,552

NUMBER OF CUSTOMER BILLS:

	R	C	Total
R1 5/8	1,432	106	1,538
R2 3/4	12	18	30
R3 1"	39	36	75
R4 1.1/2"	0	14	14
R5 2"	0	8	8
R6 3"	0	1	1
IA 3"	0	1	1
NC-WWTP	0	1	1
	0	1	1
TOTAL NUMBER OF CUSTOMER BILLS	1,483	185	1,668
SewerAcct S			
Fire Services F "2"	418	167	585
Fire Services F "3"	0	0	0
Fire Services F "4"	0	0	0
	0	3	3
Total Idyllwild Customers			2,256

IDYLLWILD WATER DISTRICT
 WATER FUND CONDENSED INCOME STATEMENT
 FOR FISCAL MONTH ENDING JANUARY 2021

FOR THE MONTH OF JANUARY 2021

BY CATEGORY WATER OPERATING EXPENSES:	ACTUAL	BUDGET	VARIANCE	%	
1- WAGES AND SALARIES EXPENSES	53,220	62,000	8,780	14.16%	
2- RETIREMENT PLAN AND LIFE INSURANCE	5,330	4,000	-1,330	-33.25%	
3- MEDICAL INSURANCE	10,428	12,000	1,572	13.10%	
4- UNIFORM EXPENSES	386	438	52	11.77%	
5- WORKERS COMP INSURANCE	1,736	5,000	3,264	65.28%	
6- RETIREMENT MEDICAL INSURANCE	3,884	8,000	4,116	51.45%	
7- BOARD REIMBURSEMENT	150	500	350	70.00%	
8- OFFICE SUPPLIES	1,456	3,500	2,044	58.40%	
9- OFFICE CLEANING SERVICE	420	280	-140	-50.00%	
10- POSTAGE AND MAILING FEE	0	1,200	1,200	100.00%	
11- TRAINING AND EDUCATION	0	1,300	1,300	100.00%	
12- TRAVELING, MILEAGE, MEALS REIMBURSEMENT	0	629	629	100.00%	
13- DUES, FEES, SUBSCRIPTIONS	320	4,000	3,680	92.00%	
14- COMPUTER SERVICES	1,512	1,000	-512	-51.20%	
15- LEGAL SERVICES	1,320	3,500	2,180	62.29%	
16- ENGINEERING AND CONSULTING	1,275	4,000	2,725	68.13%	
17- UTILITIES - ELECTRICITY	3,200	8,000	4,800	60.00%	
18- UTILITIES - GAS& FUEL	382	800	418	52.25%	
19- UTILITIES - PROPANE	1,735	325	-1,410	-433.85%	
20- UTILITIES - TELEPHONE INTERNET	878	761	-118	-15.45%	
21- UTILITIES - WASTE MANAGEMENT FEE	200	184	-16	-8.60%	
22- AUTO AND PROPERTY INSURANCE	0	5,000	5,000	100.00%	
21- STATE-COUNTY WATER SYSTEM FEES	9,098	10,000	902	9.02%	
22- GENERAL PLANT & TREATMENT SERVICES	15,471	5,000	-10,471	-209.42%	
23- VEHICLES REPAIRS AND MAINTENANCE	1,045	2,500	1,455	58.20%	
25- LABORATORY SERVICES	1,416	3,000	1,584	52.80%	
26- WATER SECURITY SYSTEM	0	771	771	100.00%	
27- ADVERTISING AND PUBLISHING	99	542	443	81.72%	
28- PROPERTY TAX EXPENSES	0	233	233	100.00%	
29- COMPENSATED TIME	0	500	500	100.00%	
30- BANK FEE CHARGE	266	250	-16	-6.40%	
31- WATER MAINTENANCE AND SUPPLIES	0	1,500	1,500	100.00%	
33- ACCOUNTING AND AUDITING FEE	7,552	8,000	448	5.60%	
TOTAL OPERATING EXPENSES:	122,779	158,712	35,933	22.64%	
TOTAL INCOME AND (LOSS)	(4,661)	(31,681)			

**IDYLLWILD WATER DISTRICT
SEWER FUND CONDENSED INCOME STATEMENT
FOR FISCAL MONTH ENDING JANUARY 2021**

FOR THE MONTH OF JANUARY 2021

CONDENSED BY CATEGORY	ACTUAL	BUDGET	VARIANCE	%
OPERATING REVENUES:				
BASE-RESIDENTIAL/COMMERCIAL	58,080	58,080	0	0.00%
OTHER OPERATING	50	50	0	0.00%
TOTAL OPERATING REVENUES	58,130	58,130	0	0.00%
OPERATING EXPENSES:				
1- WAGES AND SALARIES	13,500	18,000	4,500	25.00%
2- RETIREMENT AND LIFE INSURANCE	1,777	2,500	723	28.92%
3- MEDICAL INSURANCE	3,476	5,000	1,524	30.48%
4- UNIFORM EXPENSE	129	300	171	57.00%
5-WORKERS COMPENSATION INSURANCE	0	200	200	100.00%
6- RETIREMENT MEDICAL INSURANCE	579	917	338	36.84%
7- BOARD REIMBURSEMENT	0	200	200	100.00%
8- OFFICE SUPPLIES	31	400	369	92.25%
9- OFFICE CLEANING SERVICES	140	150	10	6.67%
10- POSTAGE AND MAIL FEE	0	400	400	100.00%
11- EDUCATION AND TRAINING	0	200	200	100.00%
12- TRAVELING, MILEAGE, MEAL REIMBURSEMENT	0	292	292	100.00%
13- DUE AND SUBSCRIPTION FEE	325	1,000	675	67.50%
14- COMPUTER SERVICES	504	1,000	496	49.60%
15- LEGAL SERVICES	440	500	60	12.00%
16- UTILITIES - ELECTRICITY	0	4,000	4,000	100.00%
17- UTILITIES - GAS & FUEL	120	437	317	72.52%
18- UTILITIES - PROPANE	0	25	25	100.00%
19- UTILITIES - TELEPHONE&INTERNET	279	292	13	4.34%
20- UTILITIES - WASTE MANAGEMENT FEE	66	125	59	47.20%
21- VEHICLES REPAIRS AND MAINTENANCE	75	500	425	85.00%
22- ENGINEERING SERVICES	0	2,000	2,000	100.00%
22- MAINTENANCE AND SUPPLIES	0	200	200	100.00%
23- GENERAL PLANT SERVICES	1,675	2,500	825	33.00%
24- SEWER PERMIT AND LICENSE(State Fee)	0	500	500	100.00%
25- MINOR EQUIPMENT AND SUPPLIES	0	42	42	100.00%
26- SEWER LEASE	4,659	4,500	-159	-3.53%
27- ADVERTISING AND PUBLISHING	0	125	125	100.00%
28- LABORATORY SERVICES	1,655	2,000	345	17.25%
29- GENERAL AUTO AND LIABILITY INSURANCE	0	1,000	1,000	100.00%
30- SECURITY SYSTEM (ADT)	0	208	208	100.00%
31- ACCOUNTING & AUDITING FEE	250	2,000	1,750	87.50%
32- LINE CLEANING	0	100	100	100.00%
Total Expenses	29,680	51,612	21,932	42.49%
Total INCOME OR (LOSS)	28,450	6,518		

**IDYLLWILD WATER DISTRICT
SEWER FUND CONDENSED INCOME STATEMENT
FOR FISCAL MONTH ENDING JANUARY 2021**

SEWER FUND OPERATING REVENUES

FOR THE MONTH OF JANUARY 2021

	ACTUAL	BUDGET	F (U) VARIANCE	%
BASE RATE-COMMERCIAL	39,242	39,242	0	0.00%
BASE RATE- RESIDENTIAL	18,838	18,838	0	0.00%
TRANSFER FEE	50	50	0	0.00%
FACILITY CHARGE FROM IAF	0	0	0	0.00%
INSPECTION FEE	0	0	0	0.00%
OTHER MISCE	0	0	0	0.00%
TOTAL OPERATING REVENUE	58,130	58,130	0	0.00%
EQUIVALENT DWELLING UNITS (E.D.U'S)				
RESIDENTIAL	448	448	0.0	0.00%
COMMERCIAL	933	933	0.0	0.00%
TOTAL E.D.U'S	1,381	1,381	0.0	0.00%
TOTAL Customers	419	166	585	

Idyllwild Water District

Monthly Operations Report

January 2021

Supplies to System	996,909 CF	22.89 AF	
Increase / Decrease	<u>230,749 CF</u>	<u>30% Billing Period</u>	<u>4% Daily Demand</u>
Number of Wells Available	<u>14</u>	<u>333 GPM Available</u>	
Water Sales	<u>745,552 CF</u>	<u>124,255 CF Non-Water Sales</u>	
Total Water/Non-Water Sales	<u>869,807 CF</u>	<u>13% Loss</u>	

Full-Time	4	1
Part-Time	1, 13, 15, 23, FV1A, FV2, Golden Rod	7

Strawberry Creek Diversion	- CF	- AF
Lilly Creek Flow	- CF	- AF
Foster Lake Level (Max. 18')	<u>2 Feet</u>	<u>4 Inches</u>

Non-Water Sales	Gallons	CF
IWD Flushing	10,000	1,337
Main Line Leaks	10,000	1,337
Distribution Line Leaks		-
Fire Dept. Usage	900,000	120,321
Hydrant Sales		-
Wastewater Plant	9,425	1,260
Total	929,425	124,255

Stage Criteria				
Month	Avg. GPM	Max	%	Stage
Dec	148.0	333	44%	1
Nov	158.5	333	48%	1
Oct	184.0	333	55%	2
Sept	185.9	333	56%	2
Aug	222.4	333	67%	3
July	206.3	333	62%	3

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3 <u>0</u>	SL #7 <u>12</u>	SL #14 <u>21</u>	FL Avg. <u>11.0</u>
Creek Area	SL #23 <u>9</u>	SL #24 <u>15</u>		
Nature Center	SL #26 <u>32</u>	SL #27 <u>31</u>	SL #28 <u>108</u>	
Fern Valley	PL FV1A <u>388</u>	PL FV#2 <u>40</u>		

Storage Tanks

Location	CF/FT	Level	Volume
Foster Lake	11,698	22.3	260,865
Rock Dale Tank	2,718	22.8	61,970
Delano Tank	1,337	19.6	26,205
South Ridge Tank	3,509	19.7	69,127
Wild Wood Tank	919	12.8	11,763
Golden Rod Tank	891	22.9	20,404

Total	<u>450,335 CF</u>	Storage Supplies Max. 3.702 MGD	<u>91%</u>
Storage in MGD	<u>3.37</u>		
Production Days	<u>35</u>	Production Minutes	<u>50,400</u>
		Average GPM	<u>147.96</u>

Idyllwild Water District
Well Production Data
January 2021

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM	Comment
No.	Name						
1	Horizontal	76,030	1.7	PT	On	10.3	
2	Foster Lake		-				
4	Foster Lake	338,740	7.8	FT	On	46.2	
10	Foster Lake		-				
11	Foster Lake		-				
12	Foster Lake		-				
13	Foster Lake	332,950	7.6	PT	On	47.7	
15	Foster Lake	85,481	2.0	PT	Off	28.5	
16	Foster Lake		-				
23	Stratton	38,720	0.9	PT	Off	40.8	
24	Curtis		-				
25	Donahoo		-				
26	Nature Center		-				
27	Nature Center		-				
28	Rock Dale		-				
1A	Fern Valley	274,340	6.3	PT	On	4.2	
2	Fern Valley	7,247	0.2	PT	Off	39.2	
	Golden Rod	19,410	0.4	PT	On	18.9	
	Oakwood		-				
Total		1,172,918	26.93				

Cedar Glen Meter	<u>657,192</u> CF	<u>15.1</u> AF
District Production	<u>339,717</u> CF	<u>7.8</u> AF
Total Supplies to System	<u>996,909</u> CF	<u>22.9</u> AF

Days of Production	<u>35</u>	Minutes of Production	<u>50,400</u>
Average System GPM	<u>147.96</u>		

Idyllwild Water District

Well Statics

January 2021

No.	Initial	Level In Feet	Pumping Level (PL) / Static Level (SL)	Comments
3	TP	0	SL	
7	TP	12	SL	
14	TP	21	SL	Foster Lake Average = 11.0
23	TP	9	SL	
24	TP	15	SL	
26	TP	32	SL	
27	TP	31	SL	
28	TP	108	SL	
FV1A	TP	388	PL	
FV2	TP	40	SL	

Idyllwild Water District

Monthly Operations Report

December 2020

Supplies to System	766,160 CF	17.59 AF	
Increase / Decrease	(118,529) CF	-13% Billing Period	-10% Daily Demand
Number of Wells Available	14	333 GPM Available	
Water Sales	629,019 CF	122,328 CF Non-Water Sales	
Total Water/Non-Water Sales	751,347 CF	2% Loss	

Full-Time	FV1A	1
Part-Time	1, 2, 4, 10, 13, 15, 23, 24, FV2, Golden Rod	10

Strawberry Creek Diversion	- CF	- AF
Lilly Creek Flow	- CF	- AF
Foster Lake Level (Max. 18')	3 Feet	8 Inches

Non-Water Sales	Gallons	CF
IWD Flushing	10,000	1,337
Main Line Leaks		-
Distribution Line Leaks		-
Fire Dept. Usage	900,000	120,321
Hydrant Sales		-
Wastewater Plant	5,012	670
Total	915,012	122,328

Stage Criteria				
Month	Avg. GPM	Max	%	Stage
Dec	142.1	333	43%	1
Nov	158.5	333	48%	1
Oct	184.0	333	55%	2
Sept	185.9	333	56%	2
Aug	222.4	333	67%	3
July	206.3	333	62%	3

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3	11	SL #7	12	SL #14	21	FL Avg.	14.7
Creek Area	SL #23	219	SL #24	19				
Nature Center	SL #26	30	SL #27	29	SL #28	106		
Fern Valley	PL FV1A	382	PL FV#2	47				

Storage Tanks

Location	CF/FT	Level	Volume
Foster Lake	11,698	21.5	251,507
Rock Dale Tank	2,718	22.1	60,068
Delano Tank	1,337	18.8	25,136
South Ridge Tank	3,509	18.8	65,969
Wild Wood Tank	919	11.9	10,936
Golden Rod Tank	891	22.0	19,602

Total	433,218 CF	Storage Supplies Max. 3.702 MGD	88%
Storage in MGD	3.24		
Production Days	28	Production Minutes	40,320
		Average GPM	142.14

Idyllwild Water District
Well Production Data
December 2020

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM	Comment
No.	Name						
1	Horizontal	47,770	1.1	PT	On	10.7	
2	Foster Lake	131,870	3.0	PT	Off	37.8	
4	Foster Lake	124,760	2.9	PT	On	42.3	
10	Foster Lake	9,726	0.2	PT	Off		
11	Foster Lake		-				
12	Foster Lake		-				
13	Foster Lake	19,794	0.5	PT	On	45.7	
15	Foster Lake	79,901	1.8	PT	On	28.0	
16	Foster Lake		-				
23	Stratton	65,340	1.5	PT	Off	41.4	
24	Curtis	6,660	0.2	PT	Off	48.9	
25	Donahoo		-				
26	Nature Center		-				
27	Nature Center		-				
28	Rock Dale		-				
1A	Fern Valley	204,330	4.7	FT	On	41.5	
2	Fern Valley	42,048	1.0	PT	Off	36.9	
	Golden Rod	18,250	0.4	PT	Off	18.1	
	Oakwood		-				
Total		750,449	17.23				

Cedar Glen Meter	429,532 CF	9.9 AF
District Production	336,628 CF	7.7 AF
Total Supplies to System	766,160 CF	17.6 AF

Days of Production	28	Minutes of Production	40,320
Average System GPM	142.14		

Idyllwild Water District

Well Statics

December 2020

No.	Initial	Level In Feet	Pumping Level (PL) / Static Level (SL)	Comments
3	JR	11	SL	
7	JR	12	SL	
14	JR	21	SL	Foster Lake Average = 14.7
23	JR	219	PL	
24	JR	19	SL	
26	JR	30	SL	
27	JR	29	SL	
28	JR	106	SL	
FV1A	JR	382	PL	
FV2	JR	47	SL	

Idyllwild Water District

Monthly Operations Report

January 2021

Supplies to System	996,909 CF	22.89 AF	
Increase / Decrease	<u>230,749 CF</u>	<u>30% Billing Period</u>	<u>4% Daily Demand</u>
Number of Wells Available	<u>14</u>	<u>333 GPM Available</u>	
Water Sales	<u>745,552 CF</u>	<u>124,255 CF Non-Water Sales</u>	
Total Water/Non-Water Sales	<u>869,807 CF</u>	<u>13% Loss</u>	

Full-Time	4	1
Part-Time	1, 13, 15, 23, FV1A, FV2, Golden Rod	7

Strawberry Creek Diversion	- CF	- AF
Lilly Creek Flow	- CF	- AF
Foster Lake Level (Max. 18')	<u>2 Feet</u>	<u>4 Inches</u>

Non-Water Sales	Gallons	CF
IWD Flushing	10,000	1,337
Main Line Leaks	10,000	1,337
Distribution Line Leaks		-
Fire Dept. Usage	900,000	120,321
Hydrant Sales		-
Wastewater Plant	9,425	1,260
Total	929,425	124,255

Stage Criteria				
Month	Avg. GPM	Max	%	Stage
Dec	148.0	333	44%	1
Nov	158.5	333	48%	1
Oct	184.0	333	55%	2
Sept	185.9	333	56%	2
Aug	222.4	333	67%	3
July	206.3	333	62%	3

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3	0	SL #7	12	SL #14	21	FL Avg.	11.0
Creek Area	SL #23	9	SL #24	15				
Nature Center	SL #26	32	SL #27	31	SL #28	108		
Fern Valley	PL FV1A	388	PL FV#2	40				

Storage Tanks

Location	CF/FT	Level	Volume
Foster Lake	11,698	22.3	260,865
Rock Dale Tank	2,718	22.8	61,970
Delano Tank	1,337	19.6	26,205
South Ridge Tank	3,509	19.7	69,127
Wild Wood Tank	919	12.8	11,763
Golden Rod Tank	891	22.9	20,404

Total	450,335 CF	Storage Supplies Max. 3.702 MGD	91%
Storage in MGD	<u>3.37</u>		
Production Days	<u>35</u>	Production Minutes	<u>50,400</u>
		Average GPM	<u>147.96</u>

Idyllwild Water District
Well Production Data
January 2021

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM	Comment
No.	Name						
1	Horizontal	76,030	1.7	PT	On	10.3	
2	Foster Lake		-				
4	Foster Lake	338,740	7.8	FT	On	46.2	
10	Foster Lake		-				
11	Foster Lake		-				
12	Foster Lake		-				
13	Foster Lake	332,950	7.6	PT	On	47.7	
15	Foster Lake	85,481	2.0	PT	Off	28.5	
16	Foster Lake		-				
23	Stratton	38,720	0.9	PT	Off	40.8	
24	Curtis		-				
25	Donahoo		-				
26	Nature Center		-				
27	Nature Center		-				
28	Rock Dale		-				
1A	Fern Valley	274,340	6.3	PT	On	4.2	
2	Fern Valley	7,247	0.2	PT	Off	39.2	
	Golden Rod	19,410	0.4	PT	On	18.9	
	Oakwood		-				
	Total	1,172,918	26.93				

Cedar Glen Meter	657,192 CF	15.1 AF
District Production	339,717 CF	7.8 AF
Total Supplies to System	996,909 CF	22.9 AF

Days of Production	35	Minutes of Production	50,400
Average System GPM	147.96		

Idyllwild Water District

Well Statics

January 2021

No.	Initial	Level In Feet	Pumping Level (PL) / Static Level (SL)	Comments
3	TP	0	SL	
7	TP	12	SL	
14	TP	21	SL	Foster Lake Average = 11.0
23	TP	9	SL	
24	TP	15	SL	
26	TP	32	SL	
27	TP	31	SL	
28	TP	108	SL	
FV1A	TP	388	PL	
FV2	TP	40	SL	

Idyllwild Water District

Monthly Operations Report

December 2020

Supplies to System	766,160 CF	17.59 AF	
Increase / Decrease	(118,529) CF	-13% Billing Period	-10% Daily Demand
Number of Wells Available	14	333 GPM Available	
Water Sales	629,019 CF	122,328 CF	Non-Water Sales
Total Water/Non-Water Sales	751,347 CF	2% Loss	

Full-Time	FV1A	1
Part-Time	1, 2, 4, 10, 13, 15, 23, 24, FV2, Golden Rod	10

Strawberry Creek Diversion	- CF	- AF
Lilly Creek Flow	- CF	- AF
Foster Lake Level (Max. 18')	3 Feet	8 Inches

Non-Water Sales	Gallons	CF
IWD Flushing	10,000	1,337
Main Line Leaks		-
Distribution Line Leaks		-
Fire Dept. Usage	900,000	120,321
Hydrant Sales		-
Wastewater Plant	5,012	670
Total	915,012	122,328

Stage Criteria				
Month	Avg. GPM	Max	%	Stage
Dec	142.1	333	43%	1
Nov	158.5	333	48%	1
Oct	184.0	333	55%	2
Sept	185.9	333	56%	2
Aug	222.4	333	67%	3
July	206.3	333	62%	3

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3	11	SL #7	12	SL #14	21	FL Avg.	14.7
Creek Area	SL #23	219	SL #24	19				
Nature Center	SL #26	30	SL #27	29	SL #28	106		
Fern Valley	PL FV1A	382	PL FV#2	47				

Storage Tanks

Location	CF/FT	Level	Volume
Foster Lake	11,698	21.5	251,507
Rock Dale Tank	2,718	22.1	60,068
Delano Tank	1,337	18.8	25,136
South Ridge Tank	3,509	18.8	65,969
Wild Wood Tank	919	11.9	10,936
Golden Rod Tank	891	22.0	19,602

Total	433,218 CF	Storage Supplies Max. 3.702 MGD	88%
Storage in MGD	3.24		
Production Days	28	Production Minutes	40,320
		Average GPM	142.14

Idyllwild Water District
Well Production Data
December 2020

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM	Comment
No.	Name						
1	Horizontal	47,770	1.1	PT	On	10.7	
2	Foster Lake	131,870	3.0	PT	Off	37.8	
4	Foster Lake	124,760	2.9	PT	On	42.3	
10	Foster Lake	9,726	0.2	PT	Off		
11	Foster Lake		-				
12	Foster Lake		-				
13	Foster Lake	19,794	0.5	PT	On	45.7	
15	Foster Lake	79,901	1.8	PT	On	28.0	
16	Foster Lake		-				
23	Stratton	65,340	1.5	PT	Off	41.4	
24	Curtis	6,660	0.2	PT	Off	48.9	
25	Donahoo		-				
26	Nature Center		-				
27	Nature Center		-				
28	Rock Dale		-				
1A	Fern Valley	204,330	4.7	FT	On	41.5	
2	Fern Valley	42,048	1.0	PT	Off	36.9	
	Golden Rod	18,250	0.4	PT	Off	18.1	
	Oakwood		-				
	Total	750,449	17.23				

Cedar Glen Meter	<u>429,532</u> CF	<u>9.9</u> AF
District Production	<u>336,628</u> CF	<u>7.7</u> AF
Total Supplies to System	<u>766,160</u> CF	<u>17.6</u> AF

Days of Production	<u>28</u>	Minutes of Production	<u>40,320</u>
Average System GPM	<u>142.14</u>		

Idyllwild Water District
Well Statics
December 2020

No.	Initial	Level In Feet	Pumping Level (PL) / Static Level (SL)	Comments
3	JR	11	SL	
7	JR	12	SL	
14	JR	21	SL	Foster Lake Average = 14.7
23	JR	219	PL	
24	JR	19	SL	
26	JR	30	SL	
27	JR	29	SL	
28	JR	106	SL	
FV1A	JR	382	PL	
FV2	JR	47	SL	

Water Resource Status Report

July 1, 2018

Well #	Status	Planned Actions	Capacity(gpm)	Notes
FL 2	FT/PT	Regular Monitoring	96.7	
FL 4	PT	Regular Monitoring	37.1	Sanitary seal blocked productive aquafer Edison Power restored in 2017 Operation may interfere with FL #8
FL 5	Off	No water		
FL 8	Off	Install new pump, motor & electrical controls		
FL 9	Off	Install new pump, motor & electrical controls		
FL 10	PT	Regular Monitoring	6.8	
FL 11	Off	Install new pump, motor & electrical controls		Replumb to Horizontal well line?
FL 12	Off	Plumbed into Horizontal Line		Used to provided water for the shop
FL 13	FT/PT	Regular Monitoring	40.5	
FL 15	PT	Regular Monitoring	10	
FL 16	Off	Install new pump, motor & electrical controls		Replumb to Horizontal Line; may interfere with FL#11
FL Horizontal	FT	Complete system "tune-up"		
Dutch Flats	Off	Repair line to Foster Lake		Shared with Pine Cove-small production/poor quality
Fern Valley 1A	FT	Regular Monitoring	42.1	Full-time operation
Fern Valley 2	FT/PT	Regular Monitoring	37.6	
Stratton (#23)	PT	Regular Monitoring	41.4	
Curtis (#24)	PT	Regular Monitoring	43.2	Produces fine bubble air (milky) but is on-line for use
Donahoo (#25)	PT	Regular Monitoring	10	Sediments require extensive flushing prior to each use
Dwntwn (#26)	PT	Regular Monitoring	21.1	
Dwntwn (#27)	Off	No water		goes dry after 5 minutes operation
Dwntwn (#28)	PT	Regular Monitoring	23	
Golden Rod	PT	Regular Monitoring	17.5	
Oakwood	Off	Install new plumbing to Distribution System		Permitted in August
Total Capacity (gpm)			427	

Strawberry

Diversion Ready Operational-Outlet and Pipe need rehab June Demand (gpm) 224

Basic Capacity Ratio July 1, 2018 52%

Does not contribute directly to production capacity



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors

From: Leo Havener, General Manager

Date: February 17, 2021

Subject: Item 2 – Resolutions No. 779 & 780 Water and Sewer Stand-By Assessments For FY 2021 - 2022

Recommendation:

Board of Directors will set a date of May 19, 2021 for a Public Hearing for water and sewer stand-by assessment fees for Fiscal Year 2021 – 2022 for undeveloped parcels within the Idyllwild Water District (water service area) and Improvement District No. 1 (sewer service area).

Background:

In order to equitably allocate costs for benefits received by having water and/or sewer service available to undeveloped parcels, Idyllwild Water District has for decades imposed a Stand-By Fee on unimproved lots within the Water Service area or Improvement District No. 1 (Sewer Service area).

The fees of \$30.00 per acre are not proposed to change and will be collected on the unified property tax bill issued by Riverside County.

RESOLUTION NO. 779

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE IDYLLWILD WATER DISTRICT**

**APPROVING A WATER STANDBY CHARGE ON ALL UNIMPROVED LANDS WITHIN THE
DISTRICT AND CONDUCTING A PUBLIC HEARING THEREON**

The Board of Directors of the IDYLLWILD WATER DISTRICT ("District") hereby resolves as follows:

1. The Board of Directors of the District proposes to implement a water service standby, or availability, charge on all unimproved lands within Idyllwild Water District for the fiscal year July 1, 2021 to June 30, 2022, in accordance with, and pursuant to, Water Code Section 31032.1 et seq.
2. The charge is to be \$30.00 per acre per year for each acre of unimproved land and \$30.00 per year for each parcel of land that is less than 1 acre in size. "Unimproved land" is defined as those parcels of land upon which a water meter has not been set by the Idyllwild Water District.
3. All charges proposed to be levied shall be collected on the tax roll of Riverside County in the same manner, by the same persons and at the same time as, together with and not separately from, the general taxes for the District, and shall be delinquent at the same time and thereafter be subject to the same delinquency penalties.
4. The General Manager shall cause a written report to be prepared and filed with the Secretary of the District which shall contain a description of each parcel of real property and an amount of the charge for each parcel for the year.
5. A Public Hearing on the said written report was conducted by the Board of Directors of the District at 6:00 p.m., on May 19, 2021, in the meeting room in the offices of the District, located at 25945 Hwy. 243, Idyllwild, California 92549. At this hearing, the Board of Directors heard and considered all public testimony. At the close of the Public Hearing, the Board of Directors may adopt, revise, change, reduce or modify the proposed charge.
6. The District published a notice of the filing of the written report of the time and place of the Public Hearing thereon in accordance with Government Code, Section 6066 prior to the date set for the Hearing in the Idyllwild Town Crier, a newspaper of local general circulation and shall post a similar notice in no less than three public places within the District.

THEREFORE, BE IT RESOVED THAT, the Board of Directors of the Idyllwild Water District approves a Water Standby Fee charge in amount of \$30.00 per acre per year for each acre and \$30.00 per year for each parcel of land that is less than one acre in size on all unimproved lands within the District.

Adopted this 19th day of May 2021.

IDYLLWILD WATER DISTRICT

By: _____
Dr. Charles Schelly, President Board of Directors

ATTEST:

I, Leo Havener, Interim Secretary of the IDYLLWILD WATER DISTRICT, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the IDYLLWILD WATER DISTRICT at its meeting of May 19, 2021, by the following vote:

AYES:

NAY:

ABSTAIN:

ABSENT:

In witness whereof, I have executed by statement and affix the official seal of the IDYLLWILD WATER DISTRICT this 19th day of May 2021.

IDYLLWILD WATER DISTRICT

Leo Havener, Interim Secretary

RESOLUTION NO. 780

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE IDYLLWILD WATER DISTRICT/IMPROVEMENT DISTRICT #1
APPROVING A SEWER STANDBY CHARGE ON ALL UNIMPROVED LANDS WITHIN THE
DISTRICT AND CONDUCTING A PUBLIC HEARING THEREON
The Board of Directors of the IDYLLWILD WATER DISTRICT - IMPROVEMENT DISTRICT
#1 ("District") hereby resolves as follows:**

1. The Board of Directors of the District proposes to implement a sewer and waste service standby, or availability, charge on all unimproved lands within Improvement District #1 for the fiscal year July 1, 2021 to June 30, 2022, in accordance with, and pursuant to, Water Code Section 31032.1 et seq.
2. The charge is to be \$30.00 per acre per year for each acre of unimproved land and \$30.00 per year for each parcel of land that is less than 1 acre in size. "Unimproved land" is defined as those parcels of land upon which a water meter has not been set by the Idyllwild Water District.
3. All charges proposed to be levied shall be collected on the tax roll of Riverside County in the same manner, by the same persons and at the same time as, together with and not separately from, the general taxes for the District, and shall be delinquent at the same time and thereafter be subject to the same delinquency penalties.
4. The General Manager shall cause a written report to be prepared and filed with the Secretary of the District which shall contain a description of each parcel of real property and an amount of the charge for each parcel for the year.
5. A Public Hearing on the said written report was conducted by the Board of Directors of the District at 6:00 p.m., on May 19, 2021, in the meeting room in the offices of the District, located at 25945 Hwy., Idyllwild, California 92549. At this Hearing, the Board of Directors heard and considered all public testimony. At the close of the Public Hearing, the Board of Directors may adopt, revise, change, reduce or modify the proposed charge.
6. The District published a notice of the filing of the written report of the time and place of the public hearing thereon in accordance with Government Code, Section 6066 prior to the date set for the Hearing in the Idyllwild Town Crier, a newspaper of local general circulation and shall post a similar notice in no less than three public places within the District.

THEREFORE, BE IT RESOLVED THAT, the Board of Directors of the Idyllwild Water District approves a Sewer Standby Fee charge in the amount of \$30.00 per acre per year for each acre and \$30.00 for each parcel of land that is less than one acre in size on all unimproved lands within in the District.

Adopted this 19th day of May 2021.

IDYLLWILD WATER DISTRICT

By: _____
Dr. Charles Schelly, President Board of Directors

ATTEST:

I, Leo Havener, Interim Secretary of the IDYLLWILD WATER DISTRICT, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the IDYLLWILD WATER DISTRICT at its meeting of May 19, 2021, by the following vote:

AYES:

NAY:

ABSTAIN:

ABSENT:

In witness whereof, I have executed by statement and affix the official seal of the IDYLLWILD WATER DISTRICT this 19th day of May 2021.

IDYLLWILD WATER DISTRICT

Leo Havener, Interim Secretary



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

January 20, 2021 - 6:00 P.M.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

Directors present: President Schelly, Vice President Szabadi, Director Gin, and Director Hunt via Zoom.

Directors absent: Director Kunkle - Excused

Staff Present: General Manager/Interim Board Secretary Leo Havener, Hosny Shouman, Chief Financial Officer, and Joe Reyes, Chief Water Operator.

MOMENT OF SILENCE FOR CATHERINE DEARING FORMER IWD BOARD MEMBER WHO PASSED AWAY ON OCTOBER 18, 2020

President Schelly requested a moment of silence for former Board Member Catherine Dearing.

PUBLIC COMMENTS

None.

1. CONSENT CALENDAR

A. MINUTES

Regular Board Meeting: November 18, 2020
Special Board Meeting: December 16, 2020

B. FINANCIAL REPORTS

- Income statement for the fifth and sixth months ending December 2020
- District warrants for November and December 2020

Check #	16311 - 16400	= \$	315,358.00
Gross Payroll		= \$	66,220.00
Federal/State PR taxes		= \$	6,105.00
LAIF Transfers		= \$	0.00
Transfers/charges		= \$	249.00



C. OPERATIONS REPORT

Director Gin appreciates having the previous month report to compare with the current month report.

D. GENERAL MANAGER REPORT

General Manager Havener provided a presentation.

DIRECTORS' COMMENTS

Directors Hunt and Gin inquired about various expenses. Vice President Szabadi requested a workshop be held in May 2021 pertaining to water and sewer capacity.

A MOTION was made by Director Gin to approve the Consent Calendar. Vice President Szabadi seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
President Schelly Vice President Szabadi Director Gin Director Hunt			Director Kunkle

Motion approved.

DISCUSSION ITEMS

E. TOUR OF DISTRICT FACILITIES

General Manager Havener provided a presentation of various District facilities.

F. 2020 WORKLOAD STUDY

General Manager Havener provided a presentation pertaining to work performed by Water and Wastewater Operation.

G. CAPITAL IMPROVEMENT PROJECTS

General Manager Havener provided a presentation regarding District Capital Improvement Projects (CIP) both past and current. President Schelly suggested that staff consider outsourcing the Horizontal Road Improvement Project in an effort to complete the project within the current budget cycle.

H. BOARDROOM MODIFICATIONS



Staff reported that the tree outside the Board Room was removed because the tree roots have raised the floor and cracked the outside foundation. Staff suggested that due to the fact repairing the Board Room floor would create a large mess that should the Board have any desire to modify the Board Room this would be an appropriate time to do so.

President Schelly requested improved audio and visual equipment, removing the wall paneling, adding sheet rock, remove the popcorn on the ceiling, new lighting, and wainscoting on the walls.

Additionally, there was a request for new chairs, and any other minor improvements that Directors or staff believes would be beneficial for ratepayers who attend Board meetings.

I. ADMINISTRATION BUILDING IMPROVEMENTS

Staff informed the Board that the Administration building is in need of some repairs and that at a future Board meeting costs associated with the repairs will be forthcoming.

ACTION ITEMS

2. CONSIDER ERSC PROPOSAL FOR TOPOGRAPHIC SURVEY OF STRAWBERRY CREEK DIVERSION PIPELINE

Board of Directors will consider directing General Manager to sign ERSC proposal to continue work for pertaining to the Strawberry Creek Pipeline Project.

PUBLIC COMMENTS

None.

DIRECTORS' COMMENTS

Director Hunt recommends the pipeline be buried.

Vice President Szabadi questioned how the District could reduce or control the unforeseen contingencies, and suggested that a formula be considered when a contact is being developed to construct the project.

A MOTION was made by Vice President Szabadi to direct General Manager to sign ERSC proposal to continue work for pertaining to the Strawberry Creek Pipeline Project. Director Gin seconded.

The vote was as follows:

AYES

**President Schelly
Vice President Szabadi
Director Hunt**

NAYS

ABSTAIN

ABSENT

Director Kunkle



Director Gin

Motion approved.

3. CONSIDER TESCO CONTROLS, INC. PROPOSAL FOR WTP MAIN CONTROL PANEL PROGRAMMABLE LOGIC CONTROLLER

Board of Directors will consider directing General Manager to award Tesco Controls, Inc. to install a Main Control Panel Programmable Logic Controller at the WTP.

PUBLIC COMMENTS

There was an inquiry as to the bids from other companies. Staff responded that Tesco was the only company to provide a cost estimate. All the other companies informed staff that the project was too small and not feasible for their company to consider.

DIRECTORS' COMMENTS

Director Hunt stated that he was disappointed that the new controls were not already installed.

Vice President Szabadi and Director Gin asked about the possibility of an additional \$20,000 of expenses as mentioned in Tesco's proposal. Chief Water Operator Reyes verified that should well sites require work to operate with the new electronics, it would be an additional cost to the District.

A MOTION was made by Vice President Szabadi to direct General Manager to award Tesco Controls, Inc. to install a Main Control Panel Programmable Logic Controller at the WTP. Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
President Schelly Vice President Szabadi Director Hunt Director Gin			Director Kunkle

Motion approved.

4. ELECT 2021 OFFICERS OF THE BOARD OF DIRECTORS

Board of Directors will consider electing officers for year 2021.

PUBLIC COMMENTS

None.



DIRECTORS' COMMENTS

None.

A **MOTION** was made by Vice President Szabadi to nominate Dr. Charles Schelly President for year 2021. Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Vice President Szabadi Director Hunt Director Gin		President Schelly	Director Kunkle

Motion approved.

A **MOTION** was made by Director Gin to nominate Peter Szabadi Vice President for year 2021. Director Hunt seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
President Schelly Vice President Szabadi Director Hunt Director Gin			Director Kunkle

Motion approved.

DIRECTORS COMMENTS

Director Hunt requested that staff work to improve the use of Zoom for the Board meetings.

President Schelly announced that Item 5 would not occur in Closed Session due to the fact that there would be no conference with legal counsel.

The Board took a five (5) minute recess at 7:45 p.m. before moving into closed session.

CLOSED SESSION

5. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (1 Case)

Significant exposure to litigation pursuant to Govt. Code § 54956.9(a)-(b),(d)(2).



6. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Gov. Code section 54957(b)(1))

Title: General Manager

The Board resumed Open Session at 8:35 p.m.

ACTION TAKEN

No action taken.

ADJOURNMENT

Board adjourned at 8:35 p.m.

The next Board meeting is a Regular Meeting scheduled for February 17, 2021 at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

IDYLLWILD WATER DISTRICT

IDYLLWILD WATER DISTRICT

BY: _____

BY: _____

Leo Havener
INTERIM BOARD SECRETARY

Dr. Charles Schelly
BOARD PRESIDENT