

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

July 17, 2019 - 6:00 P.M.

CALL TO ORDER: President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL: Directors present: President Schelly, Vice President Szabadi, Director Kunkle, Director Hunt, Director Gin, General Manager Mike Creighton, Chief Financial Officer Hosny Shouman, Board Secretary Jeannine Olsen and Deputy Board Secretary Amy Hawley were also present.

General public present: (6)

PUBLIC COMMENTS:

JP Crumrine: "In your last meeting, you had a closed session with the Chief Financial Officer. Is that an at-will position?" Hosny Shouman, CFO: "It is not an at-will position. The only at-will position is the general manager."

JP Crumrine: "So to whom would they appeal the board's evaluation? I'm wondering what your legal counsel has advised so far." Vice President Szabadi: "It's a long process. I could send you the rules. There are many steps there. I don't know how to answer it simply. If there's a complaint, it's got to be handled one way. If there's a grievance, it's handled another way."

1. **CONSENT CALENDAR:** Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately. General Manager Comments are verbal and will follow action on the written materials.

FINANCIAL REPORTS JUNE 2019

INCOME STATEMENT FOR THE 12TH MONTH ENDING JUNE 2019

District warrants for JUNE 2019	
Check # 15460 - 15525	= \$ 430,469.32
Gross Payroll	= \$ 54,000.00
Federal/State PR taxes	= \$ 12,500.00
LAIIF Transfers	= \$ 0.00
Transfers/charges	= \$ 0.00

A. OPERATIONS REPORT FOR THE TWELFTH MONTH - JUNE 2019

A MOTION was made by Vice President Szabadi to APPROVE THE CONSENT CALENDAR and Director Gin seconded. The vote was as follows:

AYES	NAYS	ABSTAIN	ABSENT
Dr. Schelly			
Peter Szabadi			
Steve Kunkle			
David Hunt			
Les Gin			

GENERAL MANAGER'S WORK IN PROGRESS:

IWD Received the 2019 Foster Lake Dam Inspection Report on 6/26/19.

Observations: Need to be addressed by 11/1/19:

1. Identified vegetation on the upstream and downstream slopes of the dams that need to be removed. Identified vegetation within 10-feet of the concrete spillway needs to be removed."
2. Continue to monitor the offsets at joints in the spillway channel.
3. Replace the upstream control gate next time the reservoir is empty.
4. District personnel will start to document when the components of the outlet are cycled, the extent of cycling (partial/full) and when maintenance is performed.
5. DSOD personnel will perform a follow-up when the spillway isn't spilling to evaluate the offsets in the spillway joints and to investigate downstream of the spillway.

Conclusions: From the known information and visual inspection, the dam, reservoir, and the appurtenances are judged safe for continued use.

- Pipeline Progress- We are anticipating completion by early August. El-Co is finishing service connections to the new pipeline very rocky soil on Village Center Dr.

- Riverside County re-surfacing job is slated for September 23, 2019. Locations are North Circle Drive/Park Lane/Ridgeview Drive & Village Center Drive.

- Sewer line blockage: Oakwood Road has been having problems for about a month. Initially two plumbers were asked by the owner to ream out the sewer line with little success. We have been involved for three weeks. We removed one blockage and discovered another going to our sewer main had to request help from Houston Harris who arrived on Thursday, but had equipment problems and came back on Friday (7/12/19). We have communicated with the owner of the property, Robin Miller, and the owner next door to keep them informed. The repair has been completed and is back in service.

- Groundwater Database Program- Natalie has inputted much of the needed data to develop reports indicating patterns as it relates to the well levels, precipitation, lake levels, water production and conditions relative to our watershed. A demonstration will be setup in a few weeks.

Sewer Plant: Started reviewing two wastewater capacity/ upgrade reports in an effort to define the optimal number of sewer connections, given the age and the limit of sewer annexations to be allowed. I have been meeting with Herb, Fritz and Danny on the issues and challenges facing us in the future.

Other Activities:

- ❖ Wastewater Treatment Plant issues: Maximum capacity, age, replacement options, annexations
- ❖ Workload summary up date
- ❖ PFAS monitoring
- ❖ Social Media Policy

2. WATER RADIO SYSTEM PURCHASE:

GENERAL MANAGERS COMMENTS: Creighton recommended the cost of about \$28,000 to purchase the radio units for all commercial meters and the ten largest residential meters. This purchase would be phase one.

The radio will transmit meter data to the office computer on a daily basis. This will save the district time and the expense of driving past each meter to collect the monthly usage data.

DIRECTORS COMMENTS: Szabadi inquired if this item was in the budget and it was confirmed there is \$75,000 in the budget. This includes the entire commercial meters and 10 residential and if it's not good for the commercial accounts then IWD will not do the rest. There will be a \$12,000.00 yearly support fee. Schelly sees the value in customer service but doesn't want to upgrade just for the sake of upgrading. There has to be some customer value to it and customer

service or some type of water savings.

Kunkle would like Zenner to come up for the next regular board meeting to elaborate. Szabadi expressed that there was no urgency here.

A MOTION was made by Vice President Szabadi to TABLE ITEM #2 TO THE NEXT MEETING AND ASK A REP FROM ZENNER TO COME TO OUR NEXT REGULAR BOARD MEETING FOR A PRESENTATION and Director Kunkle seconded. The vote was as follows:

AYES	NAYS	ABSTAIN	ABSENT
Dr. Schelly			
Peter Szabadi			
Steve Kunkle			
David Hunt			
Les Gin			

4/10 WORK SCHEDULE RESOLUTIONS #759 THE BOARD WILL CONSIDER MODIFICATIONS OF THE OFFICE SCHEDULE TO ENHANCE 4/10 WORK WEEK.

PUBLIC COMMENT: Idyllwild property owner Marge Muir felt Saturday hours were an improvement, but suggested alternate Saturdays rather than every Saturday. Business owner Steve Moulton felt the opposite. "We've never done Saturdays. Either go with the 4/10 or open Saturdays, one or the other."

G.M. COMMENTS: General Manager Mike Creighton noted that a low volume of customers visited the office Fridays and expected Saturdays would have even fewer walk-in customers.

DIRECTORS COMMENTS: David Hunt said several IWD customers, who are part-time residents, have approached him about opening the district's office on Saturdays. "Why not Saturday hours because part-time people only come on weekends," Hunt said. Directors Steve Kunkle and Les Gin agreed that it would be an additional customer service and supported Hunt's motion to open Saturdays on a trial basis until the end of September.

DEPUTY BOARD SECRETARY: Amy Hawley added that field staff is now off Fridays, if a customer is in need of some field work, such as a meter issue or leak, that person would have to notify the staff person on call. This would be true on Saturdays too.

A MOTION was made by Director Hunt to approve that on a trial basis we try a Monday through Saturday schedule with one of our administrative office staff to work Monday through Thursday and the other administrative office staff to work Friday and Saturday for the 4-10 work schedule and Director Kunkle seconded. The vote was as follows:

AYES	NAYS	ABSTAIN	ABSENT
Les Gin	Peter Szabadi	Dr. Schelly	
Steve Kunkle			
Dave Hunt			

3. HIRING FREEZE:

G.M. COMMENTS: Creighton objected to the hiring freeze, especially since the board has been urging him to hire a field supervisor since he assumed his position in January.

DIRECTORS COMMENTS: Hunt felt since the 4/10 schedule is being implemented on a trial basis and is not a permanent change, it would be unfair to hire an employee who may prefer the 4/10 schedule, then have to return to the traditional 5-day, 8-hour work week. Szabadi argued that the board has invested considerable time in the issue of hiring a general manager and a field supervisor. "It does not serve our purpose".

A MOTION was made by Director Hunt to approve the HIRING FREEZE and Director Gin seconded. The vote was as

follows:

AYES
Les Gin
Steve Kunkle
David Hunt

NAYS
Peter Szabadi

ABSTAIN
Dr. Schelly

ABSENT

4. SEWER CONNECTION ANNEXATION UPDATE:

GENERAL MANAGERS COMMENTS: Creighton explained that IWD should take the time to ensure the stability and reliability of the [wastewater] plant and start developing a future plan to refurbish, replace or upgrade the plant within the next ten years. Before we go forward with annexations, we need to be assured that treatment capacity is reserved for future customers within the improvement district boundary. "Before we go forward with annexations, we must be assured that treatment capacity is reserved for future customers within the improvement district boundary," he added. The board agreed to wait for his report before moving forward on the annexation issue.

6. PURCHASE OF A STEER BOBCAT: The Board will consider the purchase of a Steer Bobcat.

GENERAL MANGER ASKED FOR ITEM # 6 TO BE DEFERRED.

The Board Adjourned to closed session at 7:30 p.m.


- 1. CLOSED SESSION:** Adjourn to closed session, "conference with Legal Counsel-A anticipated Litigation-significant exposure to litigation to 549556.9(a)-(b)-(d)-(2)."

DIRECTORS COMMENTS: NO ACTION WAS TAKEN

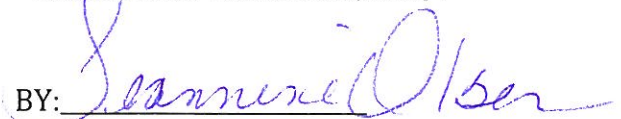
ADJOURNMENT:

To the next Board meeting is a Regular Meeting scheduled for August 21, 2019 at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

IDYLLWILD WATER DISTRICT

BY: 
Dr. Charles Schelly
BOARD PRESIDENT

IDYLLWILD WATER DISTRICT

BY: 
Jeannine Olsen-
BOARD SECRETARY