



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

August 16, 2023 – 6:00 P.M.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:02 p.m.

ROLL CALL

Directors Olson, Kunkle, Vice President Szabadi, and President Schelly were present. General Manager Havener, General Counsel Guiboa, and Chief Financial Officer Shouman were present.

PUBLIC COMMENTS

David Hunt shared his displeasure of the recent rate increases. Marge Muir stated the IWD is co-owner of property with Pine Cove Water District and she will provide the district with maps of the property.

1. CONSENT CALENDAR

A. MINUTES

Regular Board Meeting: July 19, 2023

B. FINANCIAL REPORTS

1. Income statement for the first month ending July 31, 2023

2. District warrants for July 2023

Check #17809 – 17855	= \$ 186,593.81
Gross Payroll	= \$ 66,255.48
Federal/State PR taxes	= \$ 5,619.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 346.00

C. OPERATIONS REPORT



DIRECTOR COMMENTS

Director Olson inquired about monthly financials and Operations Report.
Director Kunkle and Vice President Szabadi inquired about the Operations Report.

PUBLIC COMMENTS

None.

A MOTION was made by Vice President Szabadi to approve the Consent Calendar.
Director Olson seconded.

The vote was as follows:

AYES

Director Olson
Director Kunkle
Vice President Szabadi
Director Schelly

NAYS

ABSTAIN

ABSENT

Motion approved.

INFORMATION

2. GENERAL MANAGER REPORT

General Manager Havener presented his report.

DIRECTOR COMMENTS

None

PUBLIC COMMENTS

None

DISCUSSION ITEMS

3. EMPLOYEE MANUAL, CHAPTER 7



DIRECTOR COMMENTS

Directors inquired about several items in Chapter 7 and the staff answered.

PUBLIC COMMENTS

None

4. BUILDING AD HOC COMMITTEE UPDATE

Directors Olson and Kunkle provided an update about the lower administration building.

DIRECTOR COMMENTS

President Schelly suggested using brick on certain walls to protect from future dry rot.

PUBLIC COMMENTS

None

ACTION ITEMS

5. RAW WATER PIPELINE JAMESON DRIVE TO PUMP STATION FERN VALLEY NO. 1A

The Board of Directors considers approving El-Co Contractors, Inc. to install approximately 800 feet in length of 10-inch raw water pipeline from Jameson Drive to Pump Station Fern Valley No. 1A at an estimated cost of \$363,380.00.

~?

STAFF COMMENTS

General Manager Havener provided an overview of the need for the pipeline and redirecting CIP funds from the Strawberry Creek Project to the pipeline project.

DIRECTORS COMMENTS

Director Kunkle inquired as to how much pipeline will still need to be replaced. Vice President Szabadi requested that CIP expenses be available at the next Board meeting.

President Schelly stated that this pipeline project is a good use of CIP funds.



PUBLIC COMMENTS

Jessica Prierer inquired as to why not more than 800 feet in length of the pipeline project.

W. Ryan inquired as to the pipeline project state date.

A MOTION was made by Director Olson to approve El-Co Contractors, Inc to install the pipeline. Vice President Szabadi seconded.

The vote was as follows:

AYES

Director Olson
Director Kunkle
Vice President Szabadi
President Schelly

NAYS

ABSTAIN

ABSENT

Motion approved.

6. PURCHASE 2023 TOYOTA TACOMA 4X4 DOUBLE CAB TRUCK

The Board of Directors consider approving the purchase of a new 2023 Toyota Tacoma 4X4 Double Cab truck from Gosch Auto in Hemet at a total cost of \$46,816.

STAFF COMMENTS

General Manager Havener provided an overview of the need for the new truck.

DIRECTORS COMMENTS

Director Olson inquired as to the amount received from the insurance company to offset the cost of the new truck.

President Schelly mentioned that there have been several accidents with district vehicles over the past year and suggested whoever is driving the new truck be careful.

PUBLIC COMMENTS

None



A **MOTION** was made by Vice President Szabadi to approve the purchase of a new 2023 Toyota Tacoma 4X4 Double Cab truck. Director Olson seconded.

The vote was as follows:

AYES

Director Olson
Director Kunkle
Vice President Szabadi
President Schelly

NAYS

ABSTAIN

ABSENT

Motion approved.

7. EMPLOYEE RETENTION POLICY

The Board of Directors will consider approving Employee Retention Policy Number 2023-001.

STAFF COMMENTS

The Chief Financial Officer provided an overview of the Employee Retention Policy.

DIRECTORS COMMENTS

Director Olson inquired if the policy was retroactive to December 1, 2022, which it is. Vice President Szabadi suggested that the policy be increased over years. President Schelly stated that there is a 5-year requirement to become vested in CalPERS.

PUBLIC COMMENTS

W. Ryan inquired about employees less than 12 months not eligible for the policy. Steve Molten inquired about the retroactive part of the policy.

A **MOTION** was made by Vice President Szabadi to approve the Employee Retention Policy. Director Olson seconded.

The vote was as follows:



AYES

Director Olson
Director Kunkle
Vice President Szabadi
President Schelly

NAYS

ABSTAIN

ABSENT

Motion approved.

8. APPROVE RESOLUTION 795 INCREASING CALIFORNIA CLASS INVESTMENTS TO \$500,000

The Board of Directors will consider approving Resolution 795 increasing investments to \$500,000 with California Class Investments.

DIRECTORS COMMENTS

President Schelly gave an overview of the purpose for the investment increase. Director Olson inquired as to who determines the investment, which is the Chief Financial Officer and General Manager.

Vice President Szabadi inquired if California Class provides a good rate of return compared to LAIF, which it does currently.

Director Kunkle stated that the funds in California Class are liquid and available.

PUBLIC COMMENTS

W. Ryan inquired about the current interest rate in California Class, which is approximately 3 to 4%.

Steve Molten inquired how much money the district has in Certificates of Deposit (CDs), which is about \$1,000,000.00.

A MOTION was made by Vice President Szabadi to approve Resolution 795 increasing investments to \$500,000 with California Class Investments. Director Olson seconded.

The vote was as follows:

AYES

Director Olson
Director Kunkle
Vice President Szabadi
President Schelly

NAYS

ABSTAIN

ABSENT

Motion approved.



9. AGREEMENT FOR ENVIRONMENTAL PLANNING SERVICES WITH TERRA NOVA PLANNING & RESEARCH

The Board of Directors will consider approving an agreement with Terra Nova Planning & Research, Inc. to provide environmental planning services for the proposed Strawberry Creek Diversion Rehabilitation and Pipeline Relocation Project at a cost of \$84,605.00.

STAFF COMMENTS

General Counsel Guiboa provided an overview of the agreement with Terra Nova Planning & Research, Inc.

DIRECTORS COMMENTS

Vice President Szabadi stated that he has reviewed this proposal and finds it to be reasonable.

PUBLIC COMMENTS

None

A MOTION was made by Vice President Szabadi to approve the agreement with Terra Nova Planning & Research, Inc. Director Olson seconded.

The vote was as follows:

AYES

Director Olson
Director Kunkle
Vice President Szabadi
President Schelly

NAYS

ABSTAIN

ABSENT

Motion approved.

DIRECTORS COMMENTS

Vice President Szabadi provided an update on a meeting with Nathan Thomas, Engineer with CRWA, regarding the next steps for the WWTP Project.



President Schelly stated the WWTP Project is moving forward and that once the Engineer has completed 30% of the engineering design for the WWTP Project the district can submit for grant funding.

Director Kunkle stated that the Sewer Manual needs to be updated and that he would like the district to begin sewer EDU audits.

CLOSED SESSION

Board entered Closed Session at 7:50 p.m.

10. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOV'T CODE SECTION 54956.8

Property Description: Assessor's Parcel Number (APN) 906-040-021

Agency: Idyllwild Water District

District Negotiator: Leo Havener, General Manager

Negotiating Parties: Malek Alqadi

Under Negotiation: Price and Terms

11. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOV'T CODE SECTION 54956.8

Property Description: Assessor's Parcel Number (APN) 557-120-002

Agency: Idyllwild Water District

District Negotiator: Leo Havener, General Manager

Negotiating Parties: Idyllwild Arts School

Under Negotiation: Price and Terms

The Board resumed Open Session at 8:02 p.m.

REPORT FROM CLOSED SESSION

No reportable action.

DIRECTORS COMMENTS

None

ADJOURNMENT

Board adjourned at 7:25 p.m.



The next Board meeting is a Regular Meeting scheduled for Wednesday, September 20, 2023, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

IDYLLWILD WATER DISTRICT

IDYLLWILD WATER DISTRICT

BY: 

BY: 

Leo Havener
BOARD SECRETARY

Dr. Charles Schelly
BOARD PRESIDENT

