



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

November 17, 2021 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Szabadi, Director Kunkle, Director Gin, and Director Olson were present. General Manager Leo Havener, Chief Financial Officer Hosny Shouman, and Chief Water Operator Joe Reyes were also present, as was General Counsel Byrne on Zoom.

PUBLIC COMMENTS

Dave Hunt inquired if the District was going to participate in the cloud seeding project and mentioned about sewer audits.

1. CONSENT CALENDAR

A. MINUTES

Regular Board Meeting: October 20, 2021

B. FINANCIAL REPORTS

1. Income statement for the four-months ending October 31, 2021

2. District warrants for October 2021

Check #16826 – 16869	= \$	262,653.74
Gross Payroll	= \$	61,865.00
Federal/State PR taxes	= \$	5,260.00
LAIF Transfers	= \$	0.00
Transfers/charges	= \$	0.00

C. OPERATIONS REPORT

D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB



361 AND MAKE REQUIRED FINDINGS

Board of Directors will consider continuing remote meetings pursuant to AB 361

DIRECTORS COMMENTS

None

A **MOTION** was made by Vice President Szabadi to approve the Consent Calendar. Director Gin seconded.

The vote was as follows:

AYES

Director Gin
Director Kunkle
Director Olson
Vice President Szabadi
President Schelly

NAYS

ABSTAIN

ABSENT

Motion approved.

2. GENERAL MANAGER REPORT

GENERAL MANAGER REPORT

General Manager Havener gave his report and addressed questions.

ACTION ITEMS

3. CONSIDER ACCEPTANCE OF THE FISCAL YEAR 2020 – 2021 AUDIT

Board of Directors will consider accepting the Fiscal Year 2020 – 2021 audit.

DIRECTORS COMMENTS

Director Olson inquired the limit of District funds allowed into LAIF, which is maxed at \$75,000,000.

Director Kunkle mentioned the District has no debt.

Vice President Szabadi inquired about District liability associated with employee pension and retirees benefits.

PUBLIC COMMENTS

Steve Molton inquired about the firm that performed the audit.



Becky Clark stated Pine Cove Water District will receive an investment and financial report from CalPers January 2022.

A MOTION was made by Vice President Szabadi to accept the Fiscal Year 2020 – 2021 audit. Director Olson seconded.

The rollcall vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Director Gin Director Kunkle Director Olson Vice President Szabadi President Schelly			

Motion approved.

DISCUSSION ITEMS

4. STRAWBERRY CREEK PROJECT UPDATE

General Manager Havener provided an update and addressed questions.

5. BOARD ROOM MODIFICATIONS UPDATE

General Manager Havener provided an update and addressed questions.

6. GOVERNOR NEWSOM DROUGHT EMERGENCY (VP Szabadi)

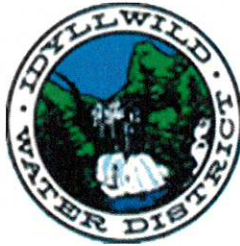
Vice President Szabadi requested Pine Cove Water District, Fern Valley Water District and Idyllwild Water District attempt to work together for the betterment of the water resources for the area.

President Schelly suggested the three districts review the existing Mutual Aid Agreements and, if necessary, modify the agreements for improved community needs.

Sue Nash suggested the three water districts work cooperatively during the Governor's state of emergency pertaining to the drought.

General Manager Havener will contact Pine Cove Water District and Fern Valley Water District in an effort to review and, if necessary, modify the existing Mutual Aid Agreements.

7. WASTEWATER TREATMENT PLANT PROJECT (VP Szabadi)



Vice President Szabadi stated his desire for the WWTP project to continue moving forward with a focus on how the project will be funded with the least increase in sewer rates.

President Schelly inquired if the costs for the WWTP project have increased since the last estimate, which to date the costs have not increased.

8. SHORT TERM RENTALS (VP Szabadi)

Vice President Szabadi gave an update on short term rentals (STR) and shared his concerns.

Director Kunkle indicated his concerns regarding septic tanks and their potential to affect groundwater quality.

Director Olson stated the District may not want to take a position on STR due to the fact this is a County matter.

President Schelly mentioned that educating the public about what is and what is not acceptable to be put into the sewer system, and in some cases septic tanks, may be helpful.

Dave Hunt read his May 2021 letter to the Board regarding his concerns and views towards water and sewer issues. Mr. Hunt suggested that STR be limited to 10% of all properties within the District.

General Manager Havener indicated that he would write a letter regarding the community's concern regarding STR with the assistance of President Schelly.

9. WATER POLICY UPDATE (VP Szabadi)

Vice President Szabadi mentioned that General Manager Havener has started progress on updating the existing Water Policy. VP Szabadi also suggested the three water district develop and use similar criteria for conservation stages.

10. PERSONNEL MANUAL UPDATE (VP Szabadi)

Vice President Szabadi mentioned that General Manager Havener has done considerable work updating the Personnel Manual.

General Manager Havener plans to present the Employee Manual to the full Board in February or March of 2022.

11. BOARD MEMBER TRAINING (Kunkle)

Director Kunkle reminded the Board that there is training required for Board Members and that General Manager Havener will follow-up on the status of training for each Board Member.



12. CALIFORNIA SPECIAL DISTRICT ASSOCIATION CERTIFICATIONS (Kunkle)

Director Kunkle mentioned that the District is interested in completing and obtaining CSDA certifications.

President Schelly read the four certifications available for the District to obtain.

13. OPERATIONS REPORT MODIFICATIONS (Kunkle)

Director Kunkle provided copies of his recommended Operations Report to the Board Members and those individuals in attendance, and provided his reasoning for the levels of detail.

President Schelly mentioned that the levels of detail in the report presented was something he would be more interested in receiving on a quarterly or semi-annually basis.

General Manager Havener will evaluate the proposed report and work with Director Kunkle to modify the existing monthly Operations Report.

14. ELK LANE PIPELINE (Kunkle)

Director Kunkle mentioned the length of time that is required to obtain easements, design and engineer the project, and eventually break ground for a project, that he felt that staff should begin the effort to obtain an easement for this project.

General Manager Havener indicated that he would contact the Engineer to provide an estimate for pursuing an easement for this property.

ACTION ITEMS

15. SOLAR PROJECT FOR ADMINISTRATION BUILDINGS – 15 minutes

Board of Directors will consider approving an agreement with Renova Energy for \$66,066.00 for the purchase and installation of solar panels on the administration buildings.

DIRECTORS COMMENTS

General Manager provided a summary of the project.

Chief Financial Officer provided current electrical expenses and potential savings.

Director Kunkle suggested discussing with Idyllwild Arts School potential location for a solar project for WWTP.

PUBLIC COMMENTS

None

A MOTION was made by Vice President Szabadi to approve an agreement with



Renova Energy for \$66,066.00 for the purchase and installation of solar panels on the administration buildings. Director Olson seconded.

The rollcall vote was as follows:

AYES

Director Gin

Director Kunkle

Director Olson

Vice President Szabadi

President Schelly

NAYS

ABSTAIN

ABSENT

Motion approved.

DIRECTORS COMMENTS

President Schelly created an Ad Hoc Survey Committee who includes Director Gin, General Manager Havener and President Schelly.

President Schelly stated the performance evaluation for General Manager Havener will occur at the February Board meeting.

The Board took a five (5) minute recess at 8:25 p.m. before moving into closed session.

CLOSED SESSION

16. CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code Section 54956.8)

Property: 25201 & 25305 Fern Valley Road, Idyllwild, CA 92549

Agency negotiator: Leo Havener, General Manager & Hosny Shouman, Chief Financial Officer

Negotiating parties: Property Owner

Under negotiation: Price and/or Terms of Payment]

The Board resumed Open Session at 9:00 p.m.

REPORT FROM CLOSED SESSION

No reportable action.

ADJOURNMENT

Board adjourned at 9:00 p.m.



IDYLLWILD WATER DISTRICT

BY: *Leo Havener*

Leo Havener
INTERIM BOARD SECRETARY

IDYLLWILD WATER DISTRICT

BY: *Charles Schelly*

Dr. Charles Schelly
BOARD PRESIDENT