



## REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT  
25945 Highway 243  
Idyllwild, CA 92549

September 20, 2023 – 6:00 P.M.

This meeting is being conducted in person at the address above and is open to the public. The video conference feature is being provided solely for the benefit of the public, and is not required. If there is a disruption in the video conference during the meeting, the meeting will continue.

### Zoom Information

Topic: Board of Directors Meeting

Time: Sep 20, 2023, 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/84231777940?pwd=L2ZacEM4QlppSFV0T3d5bkVQR1RIZz09>

Meeting ID: 842 3177 7940

Passcode: 299752

One tap mobile

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## AGENDA

### CALL TO ORDER

### ROLL CALL

### PUBLIC COMMENTS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the district. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not act on the item at this meeting. As to matters on the agenda, people will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed at the Board as a whole and not directed to individual Board members.



1. **CONSENT CALENDAR** – 10 minutes

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. **MINUTES**

Regular Board Meeting: August 16, 2023

B. **FINANCIAL REPORTS**

1. Income statement for the second month ending August 31, 2023

2. District warrants for August 2023

Check #17856 – 17918	= \$ 259,660.42
Gross Payroll	= \$ 66,200.00
Federal/State PR taxes	= \$ 5,450.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 341.00

C. **OPERATIONS REPORT**

**INFORMATION**

2. **GENERAL MANAGER REPORT** – 5 minutes

**DISCUSSION ITEMS**

3. **CIP EXPENSES** – 10 minutes

4. **SEWER LINE CLEANING** – 10 minutes

**ACTION ITEMS**



**5. PURCHASE GATE FOR WATER TREATMENT PLANT FROM HEMET FENCE**  
– 10 minutes

The Board of Directors considers approving the purchase of a new gate for the Water Treatment Plant from Hemet Fence Corp. at a total cost of \$30,050.

**DIRECTORS COMMENTS** – 5 minutes

**ADJOURNMENT**

The next Board meeting is a Regular Meeting scheduled for Wednesday, October 18, 2023, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

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**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the district office @ 951-659-2143 or email: [office@idyllwildwater.com](mailto:office@idyllwildwater.com). Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the district staff in assuring those reasonable arrangements can be made to provide accessibility to the meeting.



# IDYLLWILD WATER DISTRICT

## Memo

**To:** Board of Directors  
**From:** Leo Havener, General Manager  
**Date:** September 20, 2023  
**Subject:** Item 1A – Board Minutes

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### **Recommendation:**

The Board of Directors approve the following:

- August 16, 2023, Regular Board meeting minutes

### **Attachments:**

- August 16, 2023, Regular Board meeting minutes





## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT  
25945 Highway 243  
Idyllwild, CA 92549

August 16, 2023 – 6:00 P.M.

### AGENDA

#### CALL TO ORDER

President Schelly called the meeting to order at 6:02 p.m.

#### ROLL CALL

Directors Olson, Kunkle, Vice President Szabadi, and President Schelly were present. General Manager Havener, General Counsel Guiboa, and Chief Financial Officer Shouman were present.

#### PUBLIC COMMENTS

David Hunt shared his displeasure of the recent rate increases.

Marge Muir stated the IWD is co-owner of property with Pine Cove Water District and she will provide the district with maps of the property.

### 1. CONSENT CALENDAR

#### A. MINUTES

Regular Board Meeting: July 19, 2023

#### B. FINANCIAL REPORTS

1. Income statement for the first month ending July 31, 2023

2. District warrants for July 2023

Check #17809 – 17855	= \$	186,593.81
Gross Payroll	= \$	66,255.48
Federal/State PR taxes	= \$	5,619.00
LAIF Transfers	= \$	0.00
Transfers/charges	= \$	346.00

#### C. OPERATIONS REPORT



**DIRECTOR COMMENTS**

Director Olson inquired about monthly financials and Operations Report.  
Director Kunkle and Vice President Szabadi inquired about the Operations Report.

**PUBLIC COMMENTS**

None.

**A MOTION** was made by Vice President Szabadi to approve the Consent Calendar.  
Director Olson seconded.

The vote was as follows:

**AYES**

Director Olson  
Director Kunkle  
Vice President Szabadi  
Director Schelly

**NAYS**

**ABSTAIN**

**ABSENT**

**Motion approved.**

**INFORMATION**

**2. GENERAL MANAGER REPORT**

General Manager Havener presented his report.

**DIRECTOR COMMENTS**

None

**PUBLIC COMMENTS**

None

**DISCUSSION ITEMS**

**3. EMPLOYEE MANUAL, CHAPTER 7**



### **DIRECTOR COMMENTS**

Directors inquired about several items in Chapter 7 and the staff answered.

### **PUBLIC COMMENTS**

None

#### **4. BUILDING AD HOC COMMITTEE UPDATE**

Directors Olson and Kunkle provided an update about the lower administration building.

### **DIRECTOR COMMENTS**

President Schelly suggested using brick on certain walls to protect from future dry rot.

### **PUBLIC COMMENTS**

None

### **ACTION ITEMS**

#### **5. RAW WATER PIPELINE JAMESON DRIVE TO PUMP STATION FERN VALLEY NO. 1A**

The Board of Directors considers approving El-Co Contractors, Inc. to install approximately 800 feet in length of 10-inch raw water pipeline from Jameson Drive to Pump Station Fern Valley No. 1A at an estimated cost of \$363,380.00.

### **STAFF COMMENTS**

General Manager Havener provided an overview of the need for the pipeline and redirecting CIP funds from the Strawberry Creek Project to the pipeline project.

### **DIRECTORS COMMENTS**

Director Kunkle inquired as to how much pipeline will still need to be replaced. Vice President Szabadi requested that CIP expenses be available at the next Board meeting.

President Schelly stated that this pipeline project is a good use of CIP funds.



**PUBLIC COMMENTS**

Jessica Priefer inquired as to why not more than 800 feet in length of the pipeline project.

W. Ryan inquired as to the pipeline project state date.

**A MOTION** was made by Director Olson to approve El-Co Contractors, Inc to install the pipeline. Vice President Szabadi seconded.

The vote was as follows:

**AYES**

Director Olson  
Director Kunkle  
Vice President Szabadi  
President Schelly

**NAYS**

**ABSTAIN**

**ABSENT**

**Motion approved.**

**6. PURCHASE 2023 TOYOTA TACOMA 4X4 DOUBLE CAB TRUCK**

The Board of Directors consider approving the purchase of a new 2023 Toyota Tacoma 4X4 Double Cab truck from Gosch Auto in Hemet at a total cost of \$46,816.

**STAFF COMMENTS**

General Manager Havener provided an overview of the need for the new truck.

**DIRECTORS COMMENTS**

Director Olson inquired as to the amount received from the insurance company to offset the cost of the new truck.

President Schelly mentioned that there have been several accidents with district vehicles over the past year and suggested whoever is driving the new truck be careful.

**PUBLIC COMMENTS**

None





**A MOTION** was made by Vice President Szabadi to approve the purchase of a new 2023 Toyota Tacoma 4X4 Double Cab truck. Director Olson seconded.

The vote was as follows:

**AYES**

Director Olson  
Director Kunkle  
Vice President Szabadi  
President Schelly

**NAYS**

**ABSTAIN**

**ABSENT**

**Motion approved.**

**7. EMPLOYEE RETENTION POLICY**

The Board of Directors will consider approving Employee Retention Policy Number 2023-001.

**STAFF COMMENTS**

The Chief Financial Officer provided an overview of the Employee Retention Policy.

**DIRECTORS COMMENTS**

Director Olson inquired if the policy was retroactive to December 1, 2022, which it is. Vice President Szabadi suggested that the policy be increased over years. President Schelly stated that there is a 5-year requirement to become vested in CalPERS.

**PUBLIC COMMENTS**

W. Ryan inquired about employees less than 12 months not eligible for the policy. Steve Molten inquired about the retroactive part of the policy.

**A MOTION** was made by Vice President Szabadi to approve the Employee Retention Policy. Director Olson seconded.

The vote was as follows:



**AYES**

Director Olson  
Director Kunkle  
Vice President Szabadi  
President Schelly

**NAYS**

**ABSTAIN**

**ABSENT**

**Motion approved.**

**8. APPROVE RESOLUTION 795 INCREASING CALIFORNIA CLASS INVESTMENTS TO \$500,000**

The Board of Directors will consider approving Resolution 795 increasing investments to \$500,000 with California Class Investments.

**DIRECTORS COMMENTS**

President Schelly gave an overview of the purpose for the investment increase. Director Olson inquired as to who determines the investment, which is the Chief Financial Officer and General Manager. Vice President Szabadi inquired if California Class provides a good rate of return compared to LAIF, which it does currently. Director Kunkle stated that the funds in California Class are liquid and available.

**PUBLIC COMMENTS**

W. Ryan inquired about the current interest rate in California Class, which is approximately 3 to 4%. Steve Molten inquired how much money the district has in Certificates of Deposit (CDs), which is about \$1,000,000.00.

**A MOTION** was made by Vice President Szabadi to approve Resolution 795 increasing investments to \$500,000 with California Class Investments. Director Olson seconded.

The vote was as follows:

**AYES**

Director Olson  
Director Kunkle  
Vice President Szabadi  
President Schelly

**NAYS**

**ABSTAIN**

**ABSENT**

**Motion approved.**



**9. AGREEMENT FOR ENVIRONMENTAL PLANNING SERVICES WITH TERRA NOVA PLANNING & RESEARCH**

The Board of Directors will consider approving an agreement with Terra Nova Planning & Research, Inc. to provide environmental planning services for the proposed Strawberry Creek Diversion Rehabilitation and Pipeline Relocation Project at a cost of \$84,605.00.

**STAFF COMMENTS**

General Counsel Guiboa provided an overview of the agreement with Terra Nova Planning & Research, Inc.

**DIRECTORS COMMENTS**

Vice President Szabadi stated that he has reviewed this proposal and finds it to be reasonable.

**PUBLIC COMMENTS**

None

**A MOTION** was made by Vice President Szabadi to approve the agreement with Terra Nova Planning & Research, Inc. Director Olson seconded.

The vote was as follows:

**AYES**

Director Olson  
Director Kunkle  
Vice President Szabadi  
President Schelly

**NAYS**

**ABSTAIN**

**ABSENT**

**Motion approved.**

**DIRECTORS COMMENTS**

Vice President Szabadi provided an update on a meeting with Nathan Thomas, Engineer with CRWA, regarding the next steps for the WWTP Project.





President Schelly stated the WWTP Project is moving forward and that once the Engineer has completed 30% of the engineering design for the WWTP Project the district can submit for grant funding.

Director Kunkle stated that the Sewer Manual needs to be updated and that he would like the district to begin sewer EDU audits.

### **CLOSED SESSION**

Board entered Closed Session at 7:50 p.m.

#### **10. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOV'T CODE SECTION 54956.8**

Property Description: Assessor's Parcel Number (APN) 906-040-021

Agency: Idyllwild Water District

District Negotiator: Leo Havener, General Manager

Negotiating Parties: Malek Alqadi

Under Negotiation: Price and Terms

#### **11. CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOV'T CODE SECTION 54956.8**

Property Description: Assessor's Parcel Number (APN) 557-120-002

Agency: Idyllwild Water District

District Negotiator: Leo Havener, General Manager

Negotiating Parties: Idyllwild Arts School

Under Negotiation: Price and Terms

The Board resumed Open Session at 8:02 p.m.

### **REPORT FROM CLOSED SESSION**

No reportable action.

### **DIRECTORS COMMENTS**

None

### **ADJOURNMENT**

Board adjourned at 7:25 p.m.





The next Board meeting is a Regular Meeting scheduled for Wednesday, September 20, 2023, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

IDYLLWILD WATER DISTRICT

IDYLLWILD WATER DISTRICT

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Leo Havener  
BOARD SECRETARY

Dr. Charles Schelly  
BOARD PRESIDENT



# IDYLLWILD WATER DISTRICT

## Memo

**To:** Board of Directors  
**From:** Leo Havener, General Manager  
**Date:** September 20, 2023  
**Subject:** Item 1B – Financial Reports

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### Recommendation:

Board of Directors accept August 2023 Financial Reports.

### Attachments:

- Water Fund Condensed Income Statement
- Sewer Fund Condensed Income Statement
- District Warrants and Other Disbursements

**IDYLLWILD WATER DISTRICT**  
**Water Fund Condensed Income Statement**  
**Operating Revenue - Water**  
**Fiscal Year 2023 - 2024**

Operating Revenue - Water	August 2023			Year to Date: July - August 2023				
	Condensed By Category	Actual	Budget	Variance	%	Actual	Budget	Variance
Base - Residential / Commercial	91,990	91,990	-	0.00%	183,980	183,980	-	0.00%
Sales - Residential / Commercial	73,646	80,000	(6,354)	-7.94%	163,055	160,000	3,055	1.91%
Other Operating Revenue	-	-	-	0.00%	-	-	-	0.00%
Other Non - Operating Revenue	-	-	-	0.00%	-	-	-	0.00%
<b>Total Operating Revenues</b>	<b>165,636</b>	<b>171,990</b>	<b>(6,354)</b>	<b>-3.69%</b>	<b>347,035</b>	<b>343,980</b>	<b>3,055</b>	<b>0.89%</b>

Operating Revenue - Water	August 2023				Year to Date: July - August 2023			
	By Category	Actual	Budget	Variance	%	Actual	Budget	Variance
Base Rate - Residential	67,293	67,293	-	0.00%	134,586	134,586	-	0.00%
Base Rate - Commercial	24,697	24,697	-	0.00%	49,394	49,394	-	0.00%
Sales - Residential	40,692	50,000	(9,308)	-18.62%	91,891	100,000	(8,109)	-8.11%
Sales - Commercial	32,954	30,000	2,954	9.85%	71,164	60,000	11,164	18.61%
Sales - Sewer	-	-	-	0.00%	-	-	-	0.00%
Sales - Construction / Other	-	-	-	0.00%	-	-	-	0.00%
Transfer Fees	-	-	-	0.00%	-	-	-	0.00%
Turn On / Off Fees	-	-	-	0.00%	-	-	-	0.00%
Lien & Lien Release Fees	-	-	-	0.00%	-	-	-	0.00%
Delinquency Fees	-	-	-	0.00%	-	-	-	0.00%
Will Serve Letter Fees	-	-	-	0.00%	-	-	-	0.00%
Other Miscellaneous	-	-	-	0.00%	-	-	-	0.00%
Installation Fees	-	-	-	0.00%	-	-	-	0.00%
Capacity Fees	-	-	-	0.00%	-	-	-	0.00%
<b>Total Operating Revenues</b>	<b>165,636</b>	<b>171,990</b>	<b>(6,354)</b>	<b>-3.69%</b>	<b>347,035</b>	<b>343,980</b>	<b>3,055</b>	<b>0.89%</b>

**IDYLLWILD WATER DISTRICT**  
**Water Fund Condensed Income Statement**  
**Water Sales In Cubic Feet**  
**Fiscal Year 2023 - 2024**

Water Sales Meter Size	August 2023		
	Residential	Commercial	Total CF
R1 5/8	576,998	70,710	647,708
R2 3/4	12,230	16,221	28,451
R3 1"	6,718	140,300	147,018
R4 1.1/2"	-	26,212	26,212
R5 2"	-	4,024	4,024
R6 3"	-	2,229	2,229
IA 3"	-	139,425	139,425
NC-WWTTP	-	1,125	1,125
<b>Total Water Sales</b>	<b>595,946</b>	<b>400,246</b>	<b>996,192</b>

Water Accounts Meter Size	August 2023		
	Residential	Commercial	Total
R1 5/8	1,429	106	1,535
R2 3/4	12	18	30
R3 1"	51	38	89
R4 1.1/2"	-	17	17
R5 2"	-	6	6
R6 3"	-	1	1
IA 3"	-	1	1
NC-WWTTP	-	1	1
<b>Total Accounts</b>	<b>1,492</b>	<b>188</b>	<b>1,680</b>

Sewer Accounts Service Type	August 2023		
	Residential	Commercial	Total
Sewer Acct S	423	167	590
Fire Services F "2"	-	-	-
Fire Services F "3"	-	1	1
Fire Services F "4"	-	3	3
<b>Total Sewer Accounts</b>	<b>423</b>	<b>171</b>	<b>594</b>
<b>Total Water And Sewer Accounts</b>	<b>1,915</b>	<b>359</b>	<b>2,274</b>



**IDYLLWILD WATER DISTRICT**  
**Water Fund Condensed Income Statement**  
**Operating Expenses - Water**  
**Fiscal Year 2023 - 2024**

No.	By Category	August 2023				Year to Date: July - August 2023			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
1	Wages and Salaries Expenses	53,800	63,000	9,200	14.60%	107,300	126,000	18,700	14.84%
2	Retirement Plan and Life Insurance	3,254	5,250	1,996	38.02%	6,508	10,500	3,992	38.02%
3	Medical Insurance	10,456	13,750	3,294	23.96%	25,559	27,500	1,941	7.06%
4	Uniform Expenses	-	317	317	100.00%	700	633	(67)	-10.53%
5	Worker's Comp Insurance	-	683	683	100.00%	-	1,367	1,367	100.00%
6	Retirement Medical Insurance	2,440	2,867	427	14.88%	4,854	5,733	879	15.34%
7	Board Reimbursement	-	171	171	100.00%	-	342	342	100.00%
8	Office Supplies	2,279	1,778	(501)	-28.15%	4,727	3,557	(1,170)	-32.91%
9	Office Cleaning Service	240	317	77	24.21%	480	633	153	24.21%
10	Postage and Mailing Fees	721	1,029	308	29.94%	1,441	2,058	617	29.99%
11	Training and Education	-	483	483	100.00%	144	967	823	85.10%
12	Reimbursement, Travel, Meals, Etc.	225	313	88	28.00%	225	625	400	64.00%
13	Dues, Fees, Subscriptions	1,249	2,333	1,084	46.47%	1,976	4,667	2,691	57.66%
14	Computer Services	1,914	2,000	86	4.30%	4,890	4,000	(890)	-22.25%
15	Legal Services	5,774	5,833	59	1.02%	11,219	11,667	448	3.84%
16	Engineering and Consulting	-	575	575	100.00%	-	1,150	1,150	100.00%
17	Utilities, Electricity	71,102	6,750	(64,352)	-953.36%	71,256	13,500	(57,756)	-427.82%
18	Utilities, Gas & Fuel	-	717	717	100.00%	-	1,433	1,433	100.00%
19	Utilities, Propane	-	575	575	100.00%	322	1,150	828	72.00%
20	Utilities, Telephone and Internet	636	958	322	33.63%	5,080	1,917	(3,163)	-165.04%
21	Utilities, Waste Management Fees	444	233	(211)	-90.29%	888	467	(421)	-90.29%
22	Insurance, Liability, Auto, Property	12,235	3,167	(9,068)	-286.37%	12,235	6,333	(5,902)	-93.18%
23	Fees, State, County Water System	-	6,083	6,083	100.00%	-	12,167	12,167	100.00%
24	General Plant & Treatment Services	19,390	11,000	(8,390)	-76.27%	50,492	22,000	(28,492)	-129.51%
25	Vehicles Repairs & Maintenance	251	2,083	1,832	87.95%	394	4,167	3,773	90.54%
26	Laboratory Services	3,270	3,583	313	8.74%	3,270	7,167	3,897	54.37%
27	Water Security System	-	263	263	100.00%	-	525	525	100.00%
28	Advertising and Publishing	169	1,108	939	84.75%	3,167	2,217	(950)	-42.87%
29	Bank Fee Change	-	708	708	100.00%	-	1,417	1,417	100.00%
30	Water Maintenance and Supplies	9,955	333	(9,622)	-2886.50%	9,955	667	(9,288)	-1393.25%
31	Accounting & Auditing Fees	1,335	1,392	57	4.07%	1,335	2,783	1,448	52.04%
32	IMD Leak	-	-	-	0.00%	-	-	-	0.00%
<b>Total Operating Expenses</b>		<b>201,139</b>	<b>139,653</b>	<b>(61,486)</b>	<b>-44.03%</b>	<b>328,417</b>	<b>279,307</b>	<b>(49,110)</b>	<b>-17.58%</b>

**IDYLLWILD WATER DISTRICT**  
**Sewer Fund Condensed Income Statement**  
**Operating Revenue - Sewer**  
**Fiscal Year 2023 - 2024**

Operating Revenue - Sewer	August 2023				Year to Date: July - August 2023			
	Condensed By Category	Actual	Budget	Variance	%	Actual	Budget	Variance
Base - Residential / Commercial	47,738	47,738	-	0.00%	95,476	95,476	-	0.00%
Other Operating Revenue	23,027	23,027	-	0.00%	46,054	46,054	-	0.00%
<b>Total Operating Revenues</b>	<b>70,765</b>	<b>70,765</b>	<b>-</b>	<b>0.00%</b>	<b>141,530</b>	<b>141,530</b>	<b>-</b>	<b>0.00%</b>

Operating Revenue - Sewer	August 2023				Year to Date: July - August 2023			
	By Category	Actual	Budget	Variance	%	Actual	Budget	Variance
Base - Residential / Commercial	47,738	47,738	-	0.00%	95,476	95,476	-	0.00%
Sales - Residential / Commercial	23,027	23,027	-	0.00%	46,054	46,054	-	0.00%
Other Operating Revenue	-	-	-	0.00%	-	-	-	0.00%
Other Non - Operating Revenue	-	-	-	0.00%	-	-	-	0.00%
<b>Total Operating Revenues</b>	<b>70,765</b>	<b>70,765</b>	<b>-</b>	<b>0.00%</b>	<b>141,530</b>	<b>141,530</b>	<b>-</b>	<b>0.00%</b>

**IDYLLWILD WATER DISTRICT**  
**Sewer Fund Condensed Income Statement**  
**Operating Expenses - Sewer**  
**Fiscal Year 2023 - 2024**

No.	By Category	August 2023				Year to Date: July - August 2023			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
1	Wages and Salaries Expenses	12,200	16,068	3,868	24.07%	24,192	32,135	7,943	24.72%
2	Retirement Plan and Life Insurance	1,100	1,406	306	21.76%	2,125	2,812	687	24.43%
3	Medical Insurance	3,485	4,917	1,432	29.12%	8,519	9,833	1,314	13.37%
4	Uniform Expenses	-	72	72	100.00%	700	143	(557)	-388.37%
5	Worker's Comp Insurance	-	325	325	100.00%	-	650	650	100.00%
6	Retirement Medical Insurance	-	1,208	1,208	100.00%	804	2,417	1,613	66.73%
7	Board Reimbursement	-	150	150	100.00%	-	300	300	100.00%
8	Office Supplies	759	325	(434)	-133.54%	1,575	650	(925)	-142.31%
9	Office Cleaning Service	80	80	-	0.00%	160	160	-	0.00%
10	Postage and Mailing Fees	240	325	85	26.15%	480	650	170	26.15%
11	Training and Education	-	575	575	100.00%	-	1,150	1,150	100.00%
12	Reimbursement: Travel, Meals, Etc.	75	850	775	91.18%	75	1,700	1,625	95.59%
13	Dues, Fees, Subscriptions	650	446	(204)	-45.79%	938	892	(46)	-5.20%
14	Computer Services	638	1,350	712	52.74%	1,630	2,700	1,070	39.63%
15	Legal Services	1,924	1,292	(632)	-48.95%	3,739	2,583	(1,156)	-44.74%
16	Utilities Electricity	-	6,833	6,833	100.00%	-	13,667	13,667	100.00%
17	Utilities Gas and Fuel	-	354	354	100.00%	-	708	708	100.00%
18	Utilities Propane	-	-	-	0.00%	-	-	-	0.00%
19	Utilities Telephone and Internet	203	854	651	76.23%	1,671	1,708	37	2.19%
20	Utilities Waste Management Fees	148	92	(56)	-61.45%	296	183	(113)	-61.45%
21	Vehicles Repairs and Maintenance	83	1,188	1,105	93.01%	130	2,375	2,245	94.53%
22	Engineering and Consulting	-	367	367	100.00%	-	733	733	100.00%
23	Maintenance and Supplies	-	183	183	100.00%	-	367	367	100.00%
24	General Plant and Treatment Services	19,661	5,607	(14,054)	-250.67%	35,766	11,213	(24,553)	-218.96%
25	State and County Sewer System Fees	-	-	-	0.00%	-	-	-	0.00%
26	Minor Equipment and Supplies	-	-	-	0.00%	-	-	-	0.00%
27	Sewer Leases	-	-	-	0.00%	-	-	-	0.00%
28	Advertising and Publishing	56	154	98	63.68%	1,055	308	(747)	-242.16%
29	Laboratory Services	1,090	1,208	118	9.79%	1,090	2,417	1,327	54.90%
30	Sewer Security System	-	57	57	100.00%	-	113	113	100.00%
31	Accounting and Auditing Fees	445	567	122	21.47%	445	1,133	688	60.74%
32	Liability Auto and Property Insurance	4,078	2,047	(2,031)	-99.25%	4,078	4,093	15	0.37%
33	Waste Disposal Fees	146,825	488	(146,338)	-30017.95%	146,825	975	(145,850)	-14958.97%
<b>Total Operating Expenses</b>		<b>193,740</b>	<b>49,385</b>	<b>(144,355)</b>	<b>-292.30%</b>	<b>236,293</b>	<b>98,771</b>	<b>(137,523)</b>	<b>-139.23%</b>









# IDYLLWILD WATER DISTRICT

## Memo

**To:** Board of Directors  
**From:** Leo Havener, General Manager  
**Date:** September 20, 2023  
**Subject:** Item 1C – Operations Report

---

### Recommendation:

Board of Directors accept August 2023 Operation Report.

### Attachments:

- Monthly Operations Report
- Well Production Data
- Well Statics
- Water System Schematic for Operations Report



# IDYLLWILD WATER DISTRICT

## Memo

**To:** Board of Directors  
**From:** Leo Havener, General Manager  
**Date:** September 20, 2023  
**Subject:** Item 1C – Operations Report

---

### **Recommendation:**

Board of Directors accept August 2023 Operation Report.

### **Attachments:**

- Monthly Operations Report
- Well Production Data
- Well Statics
- Water System Schematic for Operations Report

# Idyllwild Water District

## Monthly Operations Report

### August 2023

Supplies to System	1,407,487 CF	32.31 AF	
Increase / <b>Decrease</b>	(124,626) CF	-8% Billing Period	-2% Daily Demand
Number of Wells Available	12	323 GPM Available	
Water Sales	966,192 CF	331,372 CF Non-Water Sales	
Total Water/Non-Water Sales	1,297,564 CF	8% Loss	

Full-Time	FV1A	1
Part-Time	4, 10, 13, 15, 23, 24, 28, FV2, GR	9

Strawberry Creek Diversion	0 CF	0.00 AF	33.03 AFY
Lilly Creek Flow	0 CF	0.00 AF	11.31 AFY
Foster Lake Level (Max. 18')	14 Feet	6 Inches	

Non-Water Sales	Gallons	CF
WTP Backwash	179,000	23,930
IWD Flushing	10,000	1,337
Main Line Leaks	0	0
Distribution Line Leaks	9,283	1,241
Fire Dept. Usage, Per IFPD	100,000	13,369
Hydrant Sales	92,004	12,300
Wastewater Plant	8,415	1,125
Storage Tanks Variance	2,258,960	302,000
<b>Total</b>	<b>2,478,662</b>	<b>331,372</b>

Not Included in Total

Stage Criteria				
Month	Avg. GPM	Max	%	Stage
Aug	243.7	323	75%	4
July	248.7	323	77%	4
June	190.3	323	59%	2
May	176.1	323	55%	2
April	160.4	323	50%	1
Mar	150.2	323	47%	1

#### Storage Tanks

Location	CF/FT	Level	Volume CF
Foster Lake	11,698	20.0	233,960
Rock Dale Tank	2,718	22.3	60,611
Delano Tank	1,337	12.0	16,044
South Ridge Tank	3,509	19.6	68,776
Wild Wood Tank	919	13.4	12,315
Golden Rod Tank	891	23.2	20,671

Storage Tanks Total	412,378 CF	Storage Supplies Max. 3.702 MGD	83%
Storage in MGD	3.08		
Production Days	30	Production Minutes	43,200
		Average GPM	243.7

**Idyllwild Water District**  
**Well Production Data**  
**August 2023**

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM	Comment
No.	Name						
1	Horizontal		-				
2	Foster Lake		-				
4	Foster Lake	143,347	3.3	Part	On	28.2	
10	Foster Lake	45,037	1.0	Part	On	9.2	
11	Foster Lake		-				
12	Foster Lake		-				
13	Foster Lake	148,315	3.4	Part	On	31.8	
15	Foster Lake	58,264	1.3	Part	On	24.1	
16	Foster Lake		-				
23	Stratton	194,510	4.5	Part	On	39.1	
24	Curtis	179,179	4.1	Part	On	40.0	
25	Donahoo		-				
26	Nature Center		-				
27	Nature Center		-				
28	Rock Dale	39,824	0.9	Part	On	22.1	
31	Golden Rod	24,311	0.6	Part	On	19.7	
FV1A	Fern Valley	243,555	5.6	Full	On	42.2	
FV2	Fern Valley	224,723	5.2	Part	On	35.5	
<b>Total</b>		<b>1,301,065</b>	<b>29.87</b>			<b>291.9</b>	

Cedar Glen Meter	501,385 CF	11.5 AF
Downtown Production	906,102 CF	20.8 AF
<b>Total Supplies to System</b>	<b>1,407,487 CF</b>	<b>32.3 AF</b>

Days of Production	30	Minutes of Production	43,200
Average System GPM	243.72		



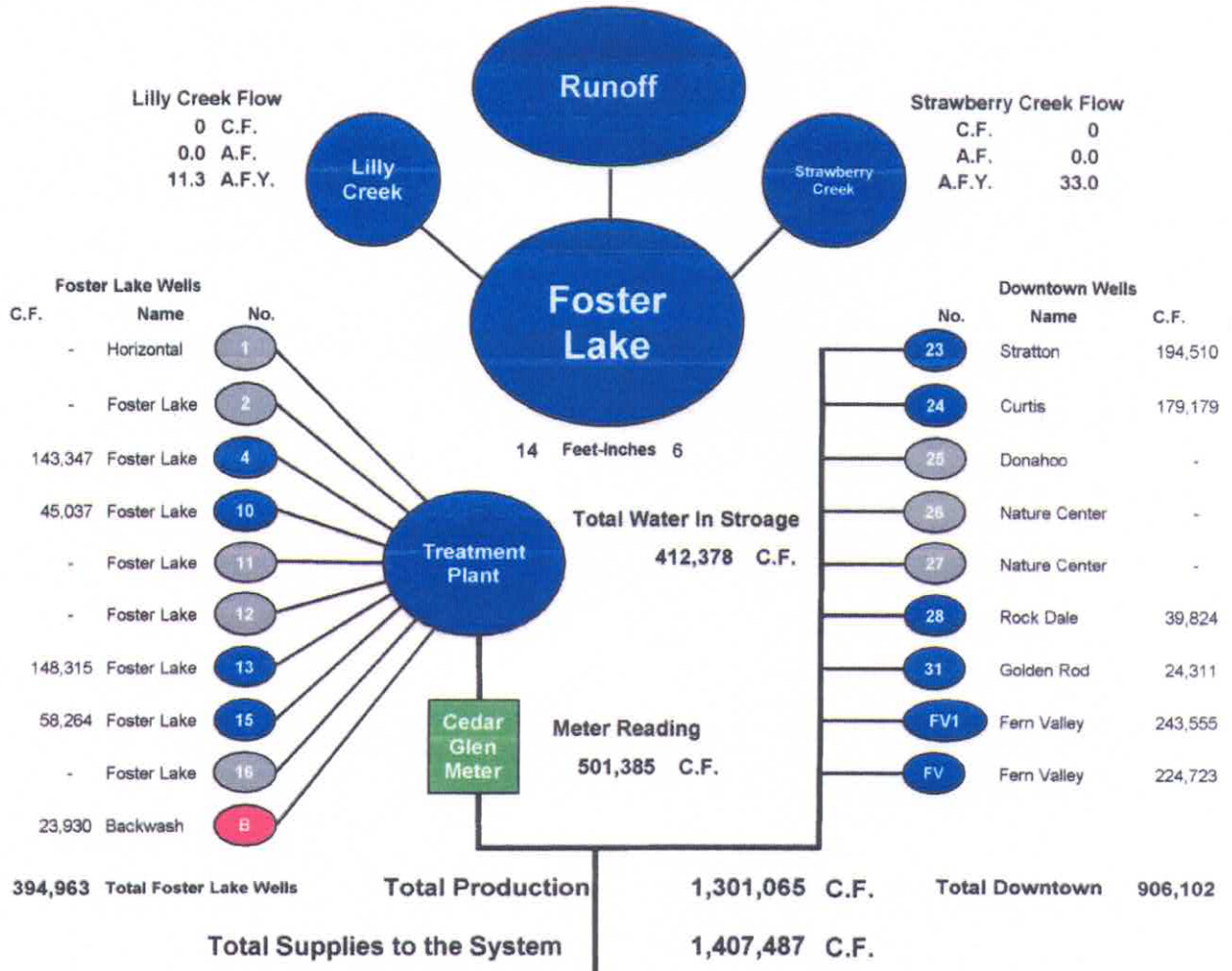
**Idyllwild Water District**  
**Well Statics**  
**August 2023**

No.	Initial	Level In Feet	Pumping Level / Static Level	Comments
<b>Foster Lake Monitoring Wells</b>				
3	BW	0.0	Static	
7	BW	0.0	Static	
14	BW	1.0	Static	Foster Lake Average = 0.3
<b>Foster Lake Pumping Wells</b>				
2	BW	4.0	Static	
4	BW	17.0	Pumping	
10	BW	242.0	Pumping	
12	BW	31.0	Static	
13	BW	22.0	Pumping	
15	BW	5.0	Static	
<b>Downtown Pumping Wells</b>				
23	BW	238.0	Pumping	
24	BW	92.0	Pumping	
25	BW	11.0	Static	
26	BW	22.0	Static	
27	BW	18.0	Static	
28	BW	385.0	Pumping	
31	BW	313.0	Pumping	
FV1A	BW	378.0	Pumping	
FV2	BW	315.0	Pumping	

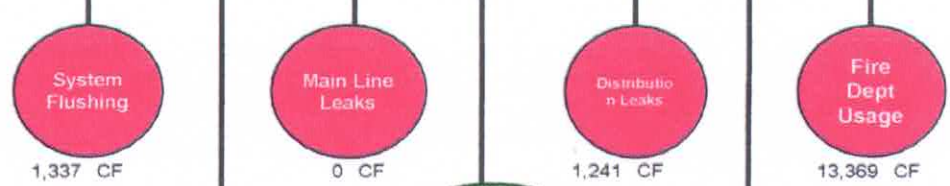
# Idyllwild Water District

## Water System Schematic For Operations Report

August 2023



## Idyllwild Water System



System Loss	C.F.
Supply to System	1,407,487
Total Usage	995,564
<b>Difference</b>	<b>411,923</b>
Tank Variances	302,000
<b>Unaccounted</b>	<b>109,923</b>
<b>Loss %</b>	<b>8%</b>



Conservation Stage	Month	Stage
August	4	75 %
July	4	77 %
June	2	59%
May	2	55%
April	1	50%
March	1	47%



# IDYLLWILD WATER DISTRICT

# Memo

**To:** Board of Directors  
**From:** Leo Havener, General Manager  
**Date:** September 20, 2023  
**Subject:** Item 2 – General Manager Report

---

**Recommendation:**

General Manager Havener will present his report.

**Attachments:**

- General Manager Report

# GENERAL MANAGER REPORT

SEPTEMBER 20, 2023

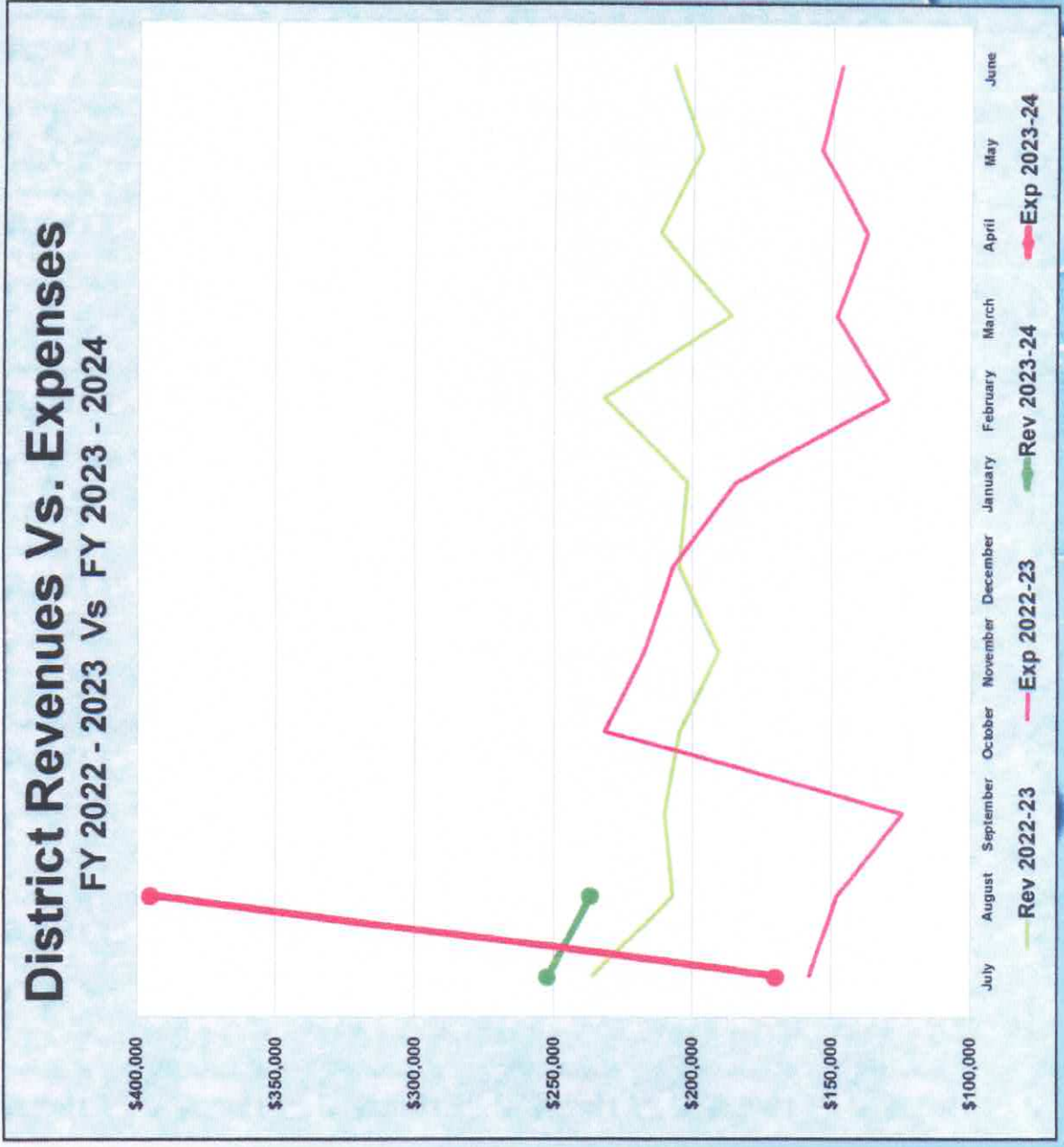


# DISTRICT FINANCES

# DISTRICT REVENUES VS. EXPENSES

## FY 2023 - 2024

District Revenues vs. Expenses					
Month	Rev 2022-23	Exp 2022-23	Rev 2023-24	Exp 2023-24	
July	\$ 235,791	\$ 157,777	\$ 252,164	\$ 169,831	
August	\$ 207,239	\$ 148,135	\$ 236,401	\$ 394,889	
September	\$ 210,503	\$ 124,650			
October	\$ 205,007	\$ 231,533			
November	\$ 190,910	\$ 217,823			
December	\$ 204,993	\$ 207,335			
January	\$ 202,248	\$ 184,515			
February	\$ 232,128	\$ 129,738			
March	\$ 186,311	\$ 148,235			
April	\$ 211,966	\$ 137,246			
May	\$ 197,307	\$ 153,964			
June	\$ 207,762	\$ 147,079			
<b>Total</b>	<b>\$ 2,492,165</b>	<b>\$ 1,988,030</b>	<b>\$ 488,565</b>	<b>\$ 564,720</b>	

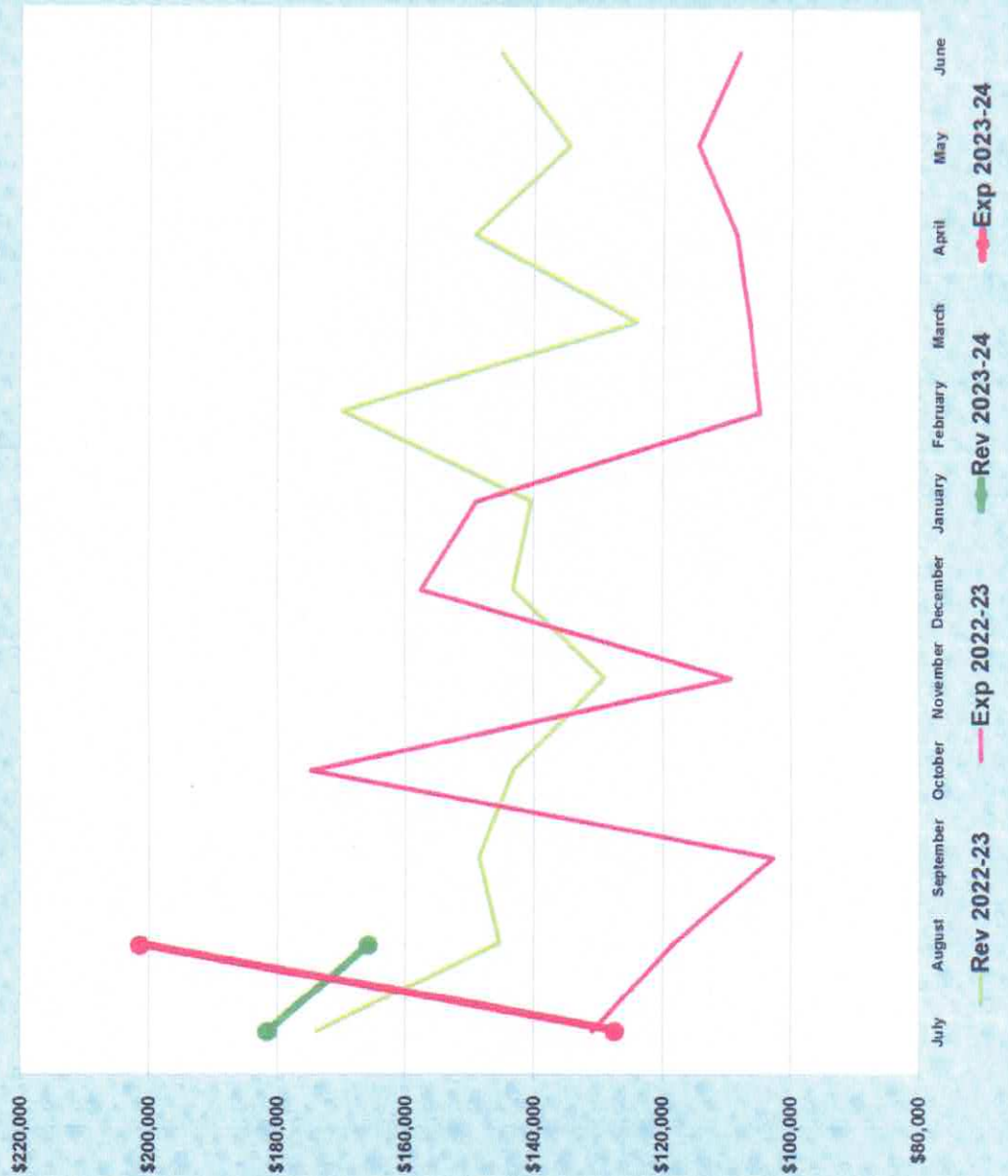




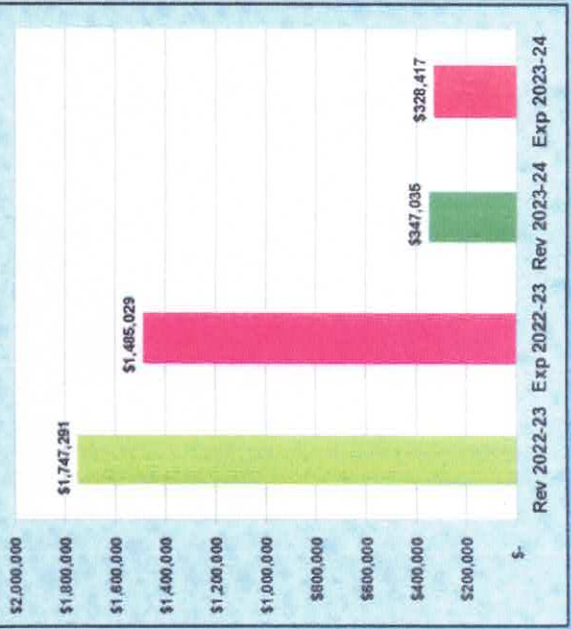
# WATER REVENUES VS. EXPENSES FY 2023 - 2024

Water Revenues vs. Expenses				
Month	Rev 2022-23	Exp 2022-23	Rev 2023-24	Exp 2023-24
July	\$ 173,991	\$ 130,826	\$ 181,399	\$ 127,278
August	\$ 145,439	\$ 118,282	\$ 165,636	\$ 201,139
September	\$ 148,703	\$ 102,862		
October	\$ 143,207	\$ 174,748		
November	\$ 129,110	\$ 109,329		
December	\$ 143,193	\$ 157,519		
January	\$ 140,448	\$ 148,976		
February	\$ 169,885	\$ 104,783		
March	\$ 124,068	\$ 106,407		
April	\$ 149,348	\$ 108,617		
May	\$ 134,689	\$ 114,570		
June	\$ 145,210	\$ 108,110		
<b>Total</b>	<b>\$ 1,747,291</b>	<b>\$ 1,485,029</b>	<b>\$ 347,035</b>	<b>\$ 328,417</b>

## Water Revenues vs. Expenses FY 2022 - 2023 Vs FY 2023 - 2024



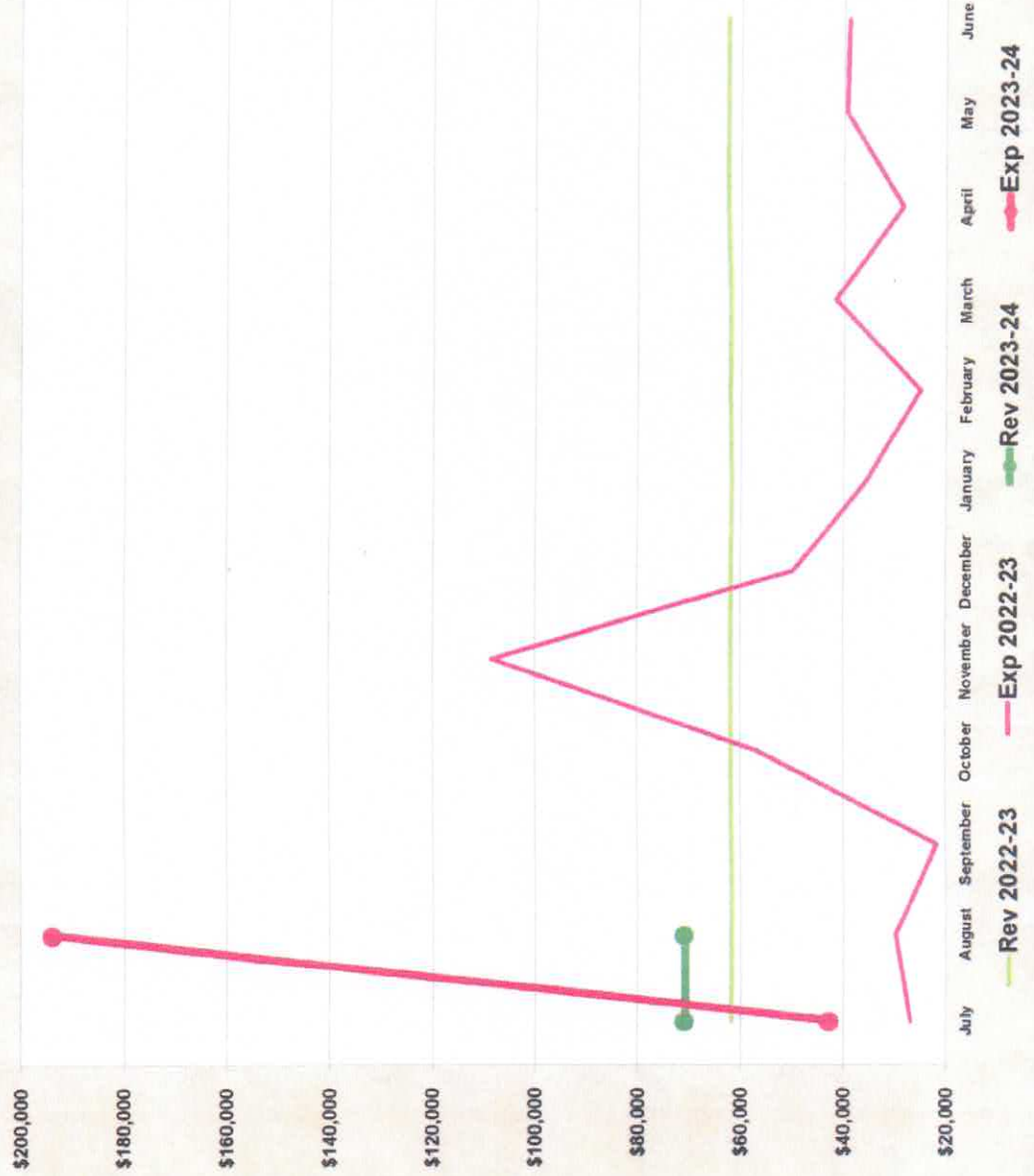
## Revenues vs. Expenses FY 2022 - 2023 Vs FY 2023 - 2024



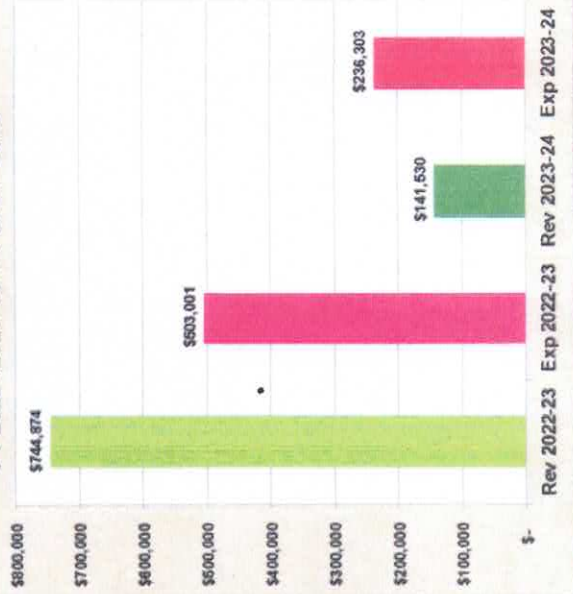
# SEWER REVENUES VS. EXPENSES FY 2023 - 2024

WW Revenues vs. Actual Expenses					
Month	Rev 2022-23	Exp 2022-23	Rev 2023-24	Exp 2023-24	Exp 2023-24
July	\$ 61,800	\$ 26,951	\$ 70,765	\$ 70,765	\$ 42,553
August	\$ 61,800	\$ 29,853	\$ 70,765	\$ 70,765	\$ 193,750
September	\$ 61,800	\$ 21,788			
October	\$ 61,800	\$ 56,785			
November	\$ 61,800	\$ 108,494			
December	\$ 61,800	\$ 49,816			
January	\$ 61,800	\$ 35,539			
February	\$ 62,243	\$ 24,955			
March	\$ 62,243	\$ 41,828			
April	\$ 62,618	\$ 28,629			
May	\$ 62,618	\$ 39,394			
June	\$ 62,552	\$ 38,969			
<b>Total</b>	<b>\$ 744,874</b>	<b>\$ 503,001</b>	<b>\$ 141,530</b>	<b>\$ 141,530</b>	<b>\$ 236,303</b>

## WW Revenues vs. Expenses FY 2022 - 2023 Vs FY 2023 - 2024



## WW Revenues vs. Expenses FY 2022 - 2023 Vs FY 2023 - 2024

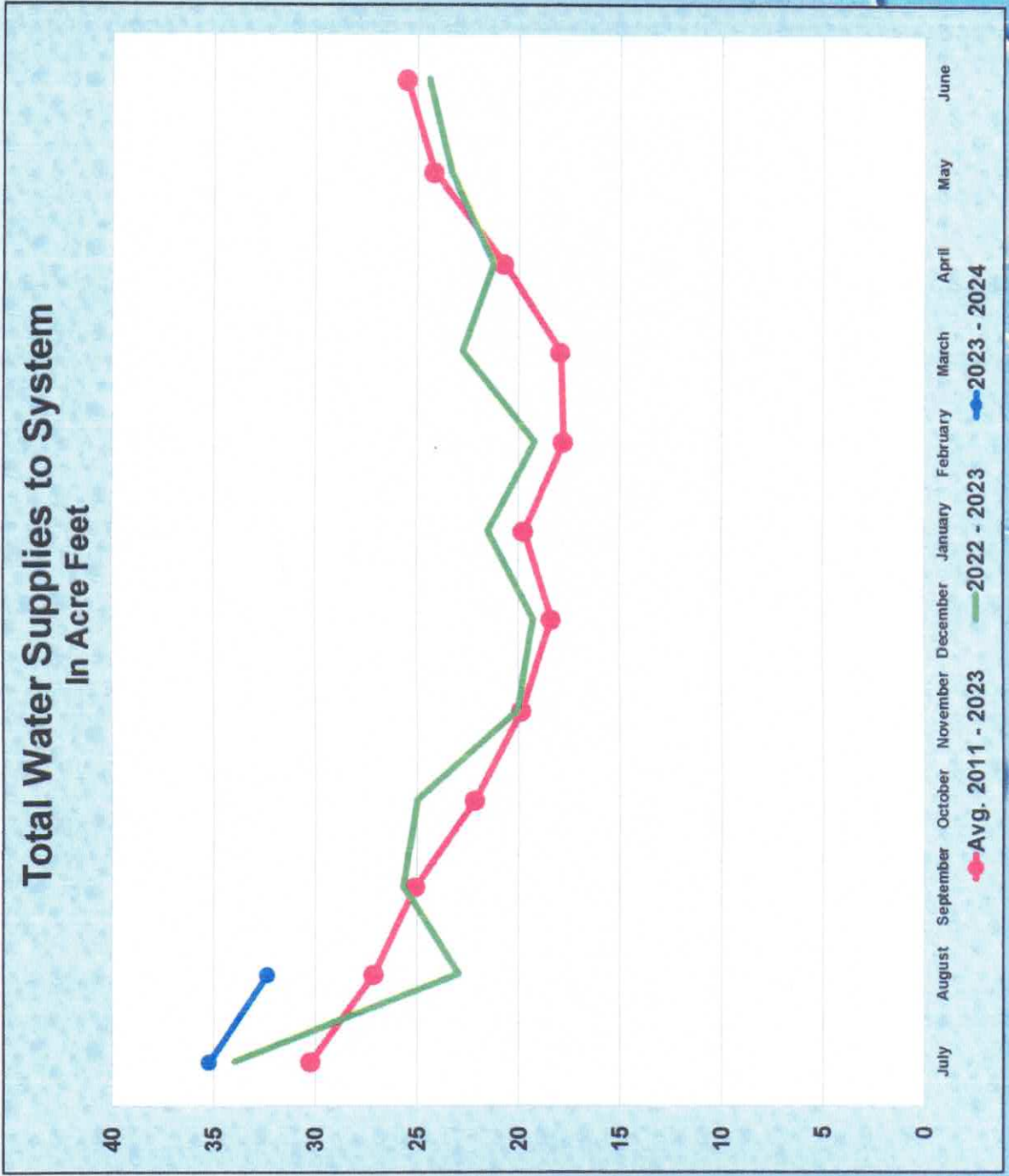
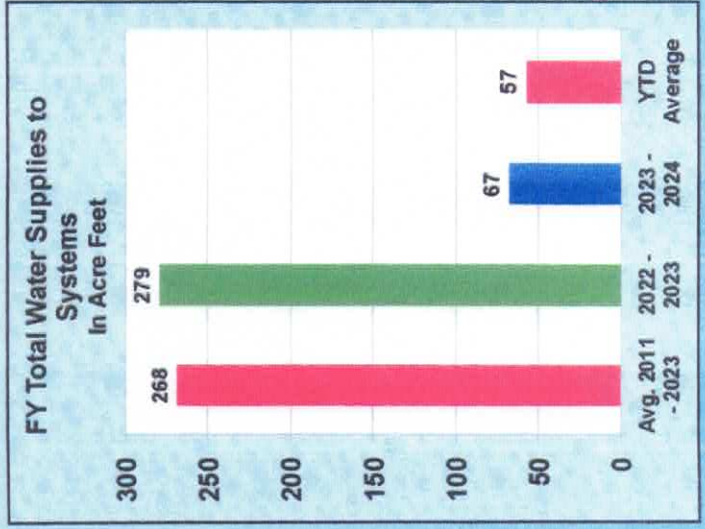




# WATER DATA

# TOTAL WATER SUPPLIES TO SYSTEM IN ACRE FEET

Total Water Supplies To System			
Fiscal Year	Avg. 2011 - 2023	2022 - 2023	2023 - 2024
July	30.2	34.0	35.2
August	27.1	22.9	32.3
September	25.0	25.7	
October	22.1	25.0	
November	19.9	20.1	
December	18.3	19.3	
January	19.7	21.5	
February	17.7	19.2	
March	17.9	22.8	
April	20.7	21.3	
May	24.2	23.3	
June	25.5	24.4	
<b>Total</b>	<b>268.4</b>	<b>279.3</b>	<b>67.5</b>





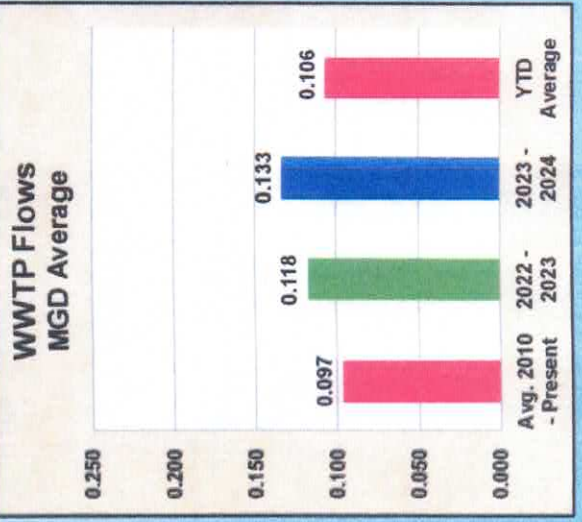
# WASTEWATER DATA



# WASTEWATER TREATMENT PLANT FLOWS MGD AVERAGE BY MONTH & FISCAL YEAR

Month	Avg. 2010 - Present	2022 - 2023	2023 - 2024
July	0.106	0.087	0.133
August	0.091	0.079	
September	0.088	0.084	
October	0.088	0.092	
November	0.083	0.082	
December	0.084	0.075	
January	0.095	0.122	
February	0.104	0.120	
March	0.111	0.202	
April	0.110	0.183	
May	0.102	0.152	
June	0.096	0.134	
<b>Average</b>	<b>0.097</b>	<b>0.118</b>	<b>0.133</b>

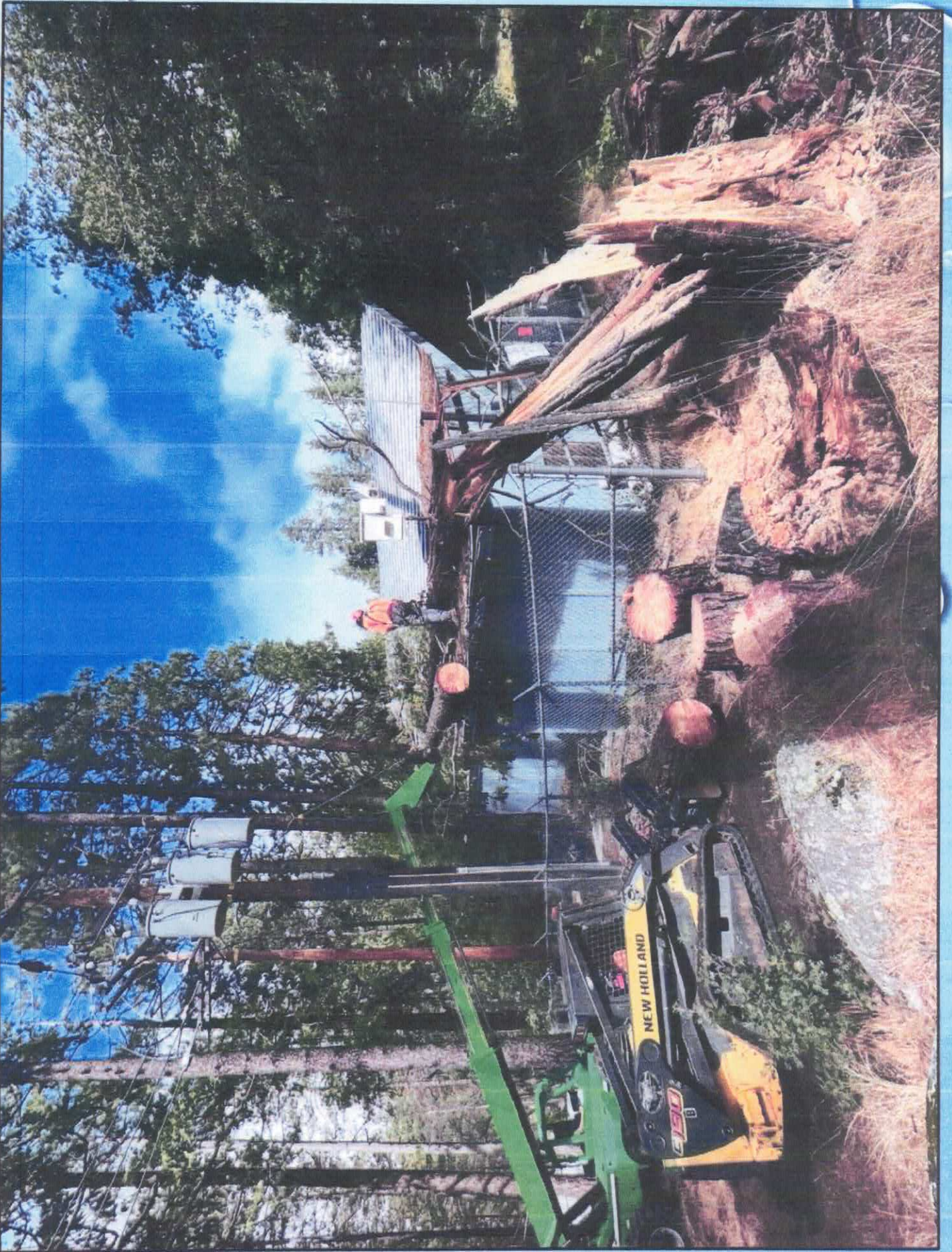
## Wastewater Treatment Plant Flows MGD Average By Month



# WWTP TREE REMOVAL

- 16 TREES ARE CONSIDERED PROBLEMATIC AND ARE BEING REMOVED AT A COST OF \$24,000
- CONSIDERED AN EMERGENCY
- EXCEEDS GENERAL MANAGER AUTHORIZATION







# WWTP PROJECT

- WWTP PROJECT PROPERTY PURCHASE IS COMPLETE AND AWAITING RIVERSIDE COUNTY APPROVAL OF LOT LINE ADJUSTMENT
- 30% ENGINEERING SHOULD BE COMPLETED WITHIN THREE MONTHS
- POTENTIAL FUNDING OPTIONS ARE BEING EXPLORED
- TECHNICAL WORK WILL BE PERFORMED ONSITE
  - BORE DRILLING
  - CEQA

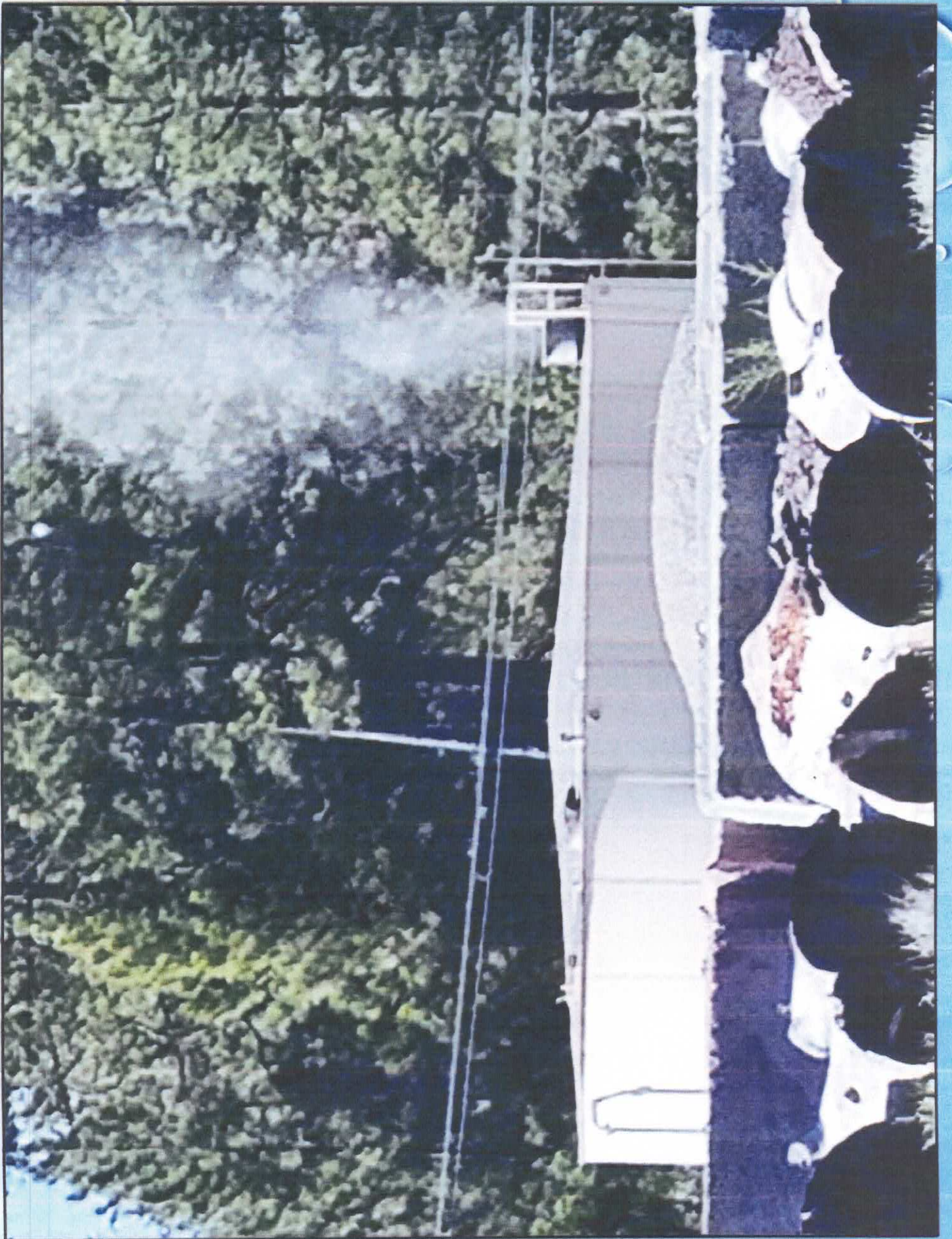


# FOSTER LAKE TANK 1 RECOATING

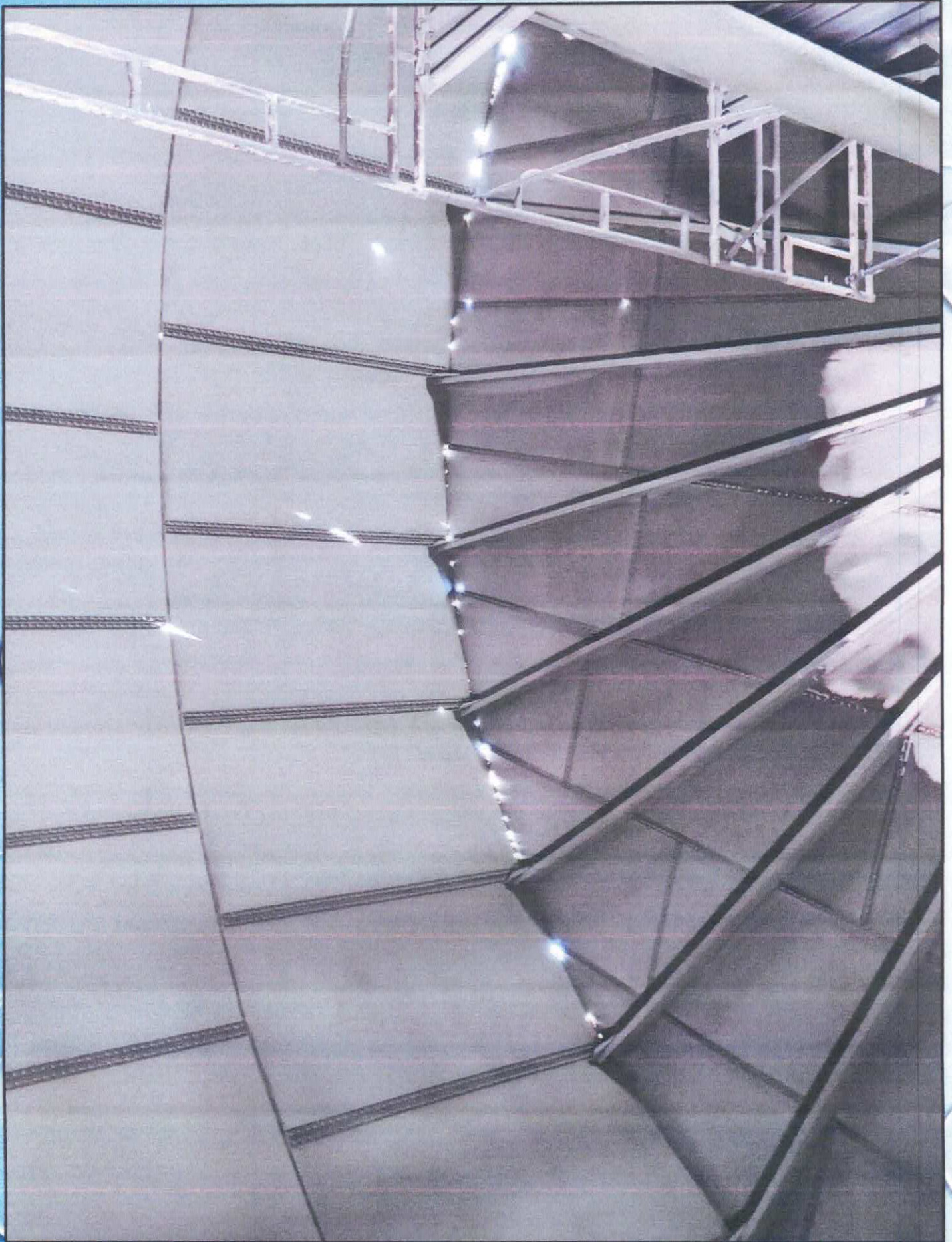
















# CALIFORNIA WATER BOARDS AWARD



State Water Resources Control Board  
Division of Drinking Water

## Certificate of Issuance for IDYLLWILD WATER DISTRICT

This certificate recognizes IDYLLWILD WATER DISTRICT for outstanding drought and conservation reporting in the 1st Quarter of 2023. By submitting complete reports on time and providing critical water level data, IDYLLWILD WATER DISTRICT has demonstrated a commendable commitment to supporting California's statewide drought response. We appreciate your valuable contributions during this critical time in our climate history.



August 22, 2023

Date

A handwritten signature in black ink, appearing to read 'Darrin Polhemus'.

Presented by Darrin Polhemus

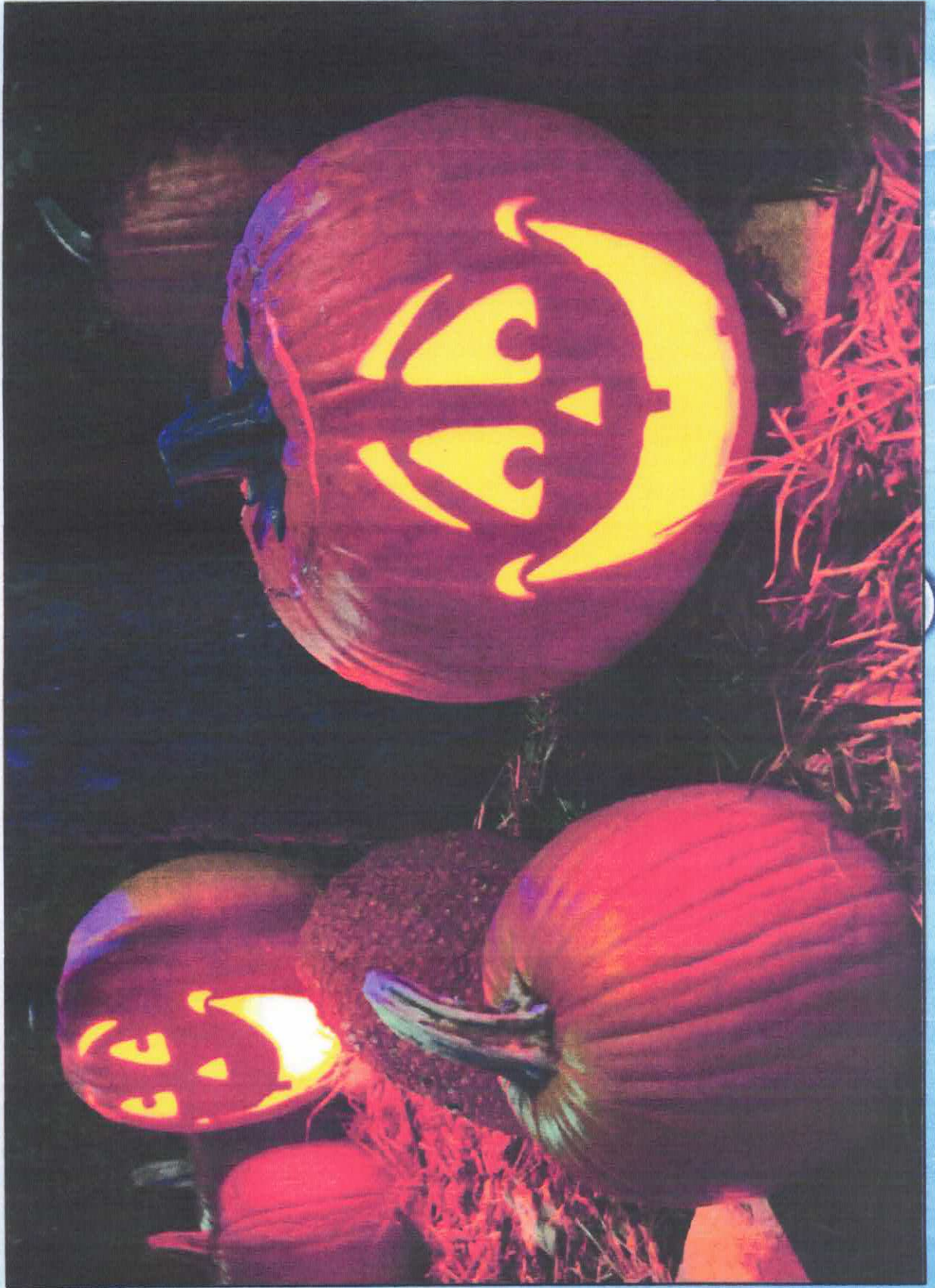


# OVERVIEW

- VALVE EXERCISING HAS BEEN COMPLETED DISTRICT WIDE
- WATER & SEWER RATES ARE REFLECTED ON AUGUST BILL
- FOSTER LAKE TANK #1 RECOATING IS NEARING COMPLETION
- ACQUIRING BIDS FOR LOWER ADMINISTRATION BUILDING REMODEL
- ANNUAL FINANCIAL AUDIT IS ONGOING
- RAW WATER PIPELINE PHASE 2 WILL BEGIN THE LAST WEEK OF SEPTEMBER
- REPAIRS TO SEWER COLLECTION SYSTEM WILL BEGIN SOON
  - REMOVAL AND CLEANING OF TREE ROOTS AND GREASE
  - SEALING AREAS WITH INFILTRATION AND INFLOW (I & I)



# QUESTIONS





# IDYLLWILD WATER DISTRICT

## Memo

**To:** Board of Directors  
**From:** Leo Havener, General Manager  
**Date:** September 20, 2023  
**Subject:** Item 3 – Capital Improvement Project (CIP) Expenses

---

### Discussion:

The Board of Directors will discuss CIP expenses.

### Attachments:

- CIP Expenses



# Idyllwild Water District

## Capital Improvement Projects

### Fiscal Year 2023 - 2024

No.	Water Projects	Estimate	Actual
1	Strawberry Creek Diversion Pipeline	\$ 500,000	
2	Recoating Foster Lake Water Tank #3	\$ 250,000	
	<b>Total</b>	<b>\$ 750,000</b>	<b>\$ -</b>

No.	Sewer Projects	Costs	Actual
1	Generator	\$ 175,000	
2	Blower	\$ 75,000	
	<b>Total</b>	<b>\$ 250,000</b>	<b>\$ -</b>

## Capital Improvement Projects Modified September 2023

No.	Water Projects	Estimate	Actual
1	Strawberry Creek Diversion Pipeline - Reduced from \$500,000	\$ 100,000	
2	Recoating Foster Lake Water Tank #1	\$ 250,000	
3	Jameson Pipeline Project - Unbudgeted	\$ 363,380	
4	Toyota 4x4 Truck - Unbudgeted	\$ -	\$ 46,816
	<b>Total</b>	<b>\$ 713,380</b>	<b>\$ 46,816</b>

No.	Sewer Projects	Costs	Actual
1	Generator	\$ 175,000	
2	Blower	\$ 75,000	
3	WWTP Lot Line Adjustment Property Purchase - Down Payment	\$ -	\$ 5,000
	<b>Total</b>	<b>\$ 250,000</b>	<b>\$ 5,000</b>





# IDYLLWILD WATER DISTRICT

## Memo

**To:** Board of Directors  
**From:** Leo Havener, General Manager  
**Date:** September 20, 2023  
**Subject:** Item 4 – Sewer Line Cleaning

---

### Discussion:

The Board of Directors will discuss the results of the sewer line cleaning.

### Attachments:

- Presentation



# Sewer Video Inspection

PERFORMED BY HOUSTON HARRIS

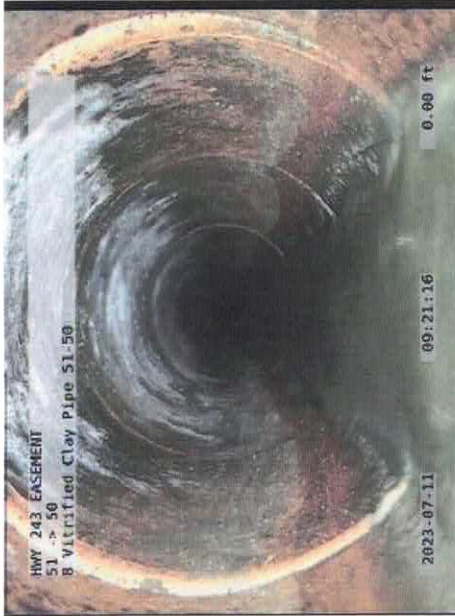
JULY 2023



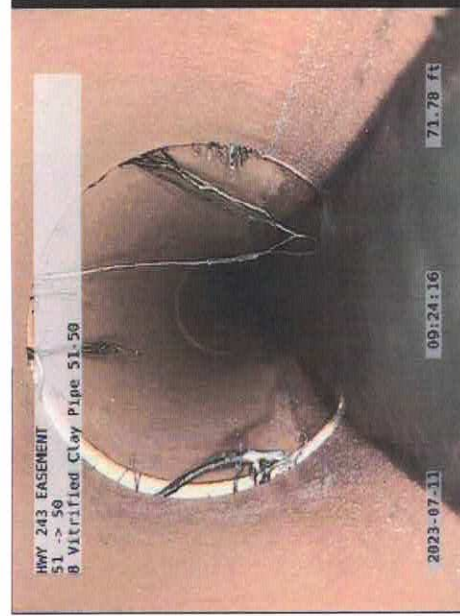
Houston & Harris PCS, Inc.  
1655 Riverview Dr., San Bernardino, CA 92408  
Tel. 909-422-6990  
info@houstonandharris.com

### Section Pictures - 7/11/2023 - 51-50

City	Sheet	Location	Linear Segment Reference	Section No.
IDYLL WILD	HWY 243 EASEMENT	701100023	51-50	199



51\_50\_2023-07-11\_MWLL\_0\_620.jpg, 00:00:28, 0.00ft  
Water Level, 20% of the vertical dimension



51\_50\_2023-07-11\_RFJ\_71.7766257566566\_621.jpg, 00:03:17, 71.75ft  
Roots Fine Joint from 8 o'clock to 5 o'clock, within 8 inch

### Inspection report

Houston & Harris PCS, Inc.  
1655 Riverview Dr., San Bernardino, CA 92408  
Tel. 909-422-6990  
info@houstonandharris.com

Date:	Work Order:	Weather:	Surveyed By:	Certificate Number:	Pipe Segment Ref.:
7/11/2023	HWY 243 EASEMENT	Dry	CHRISTIAN P	P0034229-102021	51-50
Year Issued:	File-Opening:	Direction:	Pipe Joint Length:	Total Length:	Length Surveyed:
	Light (Cleaning)	Downstream	210.2'	210.2'	210.2'

City:	Drainage Area:	Upstream MH:	51
Street:	HWY 243 EASEMENT	Up Rim to Invert:	0.0
Location Code:	Flow Control:	Downstream MH:	50
Location Details:	Sheet Number:	Down Rim to Invert:	0.0
Pipe Shape:	Sewer Use:	Total Gallons used:	0.0
8"	Sanitary Sewage Pipe	Joints passed:	0
Vitrified Clay Pipe	Purpose Category:	Joints failed:	0
	SEC		
Additional Info:	Owner:		

1:15367	Distance	Code	Observation	Counter	Photo	Grade
51	0.01	AMH	Manhole / 51	00:00:00		
	0.01	MWLL	Water Level, 20% of the vertical dimension	00:00:28	51_50_20 23-07-11	MWLL_0_6
	71.78	RFJ	Roots Fine Joint from 8 o'clock to 5 o'clock, within 8 inch	00:03:17	51_50_20 23-07-11	M1
	87.2	RFJ	Roots Medium Joint from 7 o'clock to 5 o'clock, 50% of cross sectional area, within 8 inch	00:04:18	RFJ_71.77	M3
	114.01	TF	Tap Factory Made at 10 o'clock, dia:height: 6inch, within 8 inch	00:05:58	RFJ_135.6 23-07-11	
	135.7	RFJ	Roots Fine Joint from 8 o'clock to 9 o'clock, within 8 inch	00:07:28	51_50_20 23-07-11	M1
	135.7	RFJ	Roots Fine Joint from 3 o'clock to 5 o'clock, within 8 inch	00:07:33	RFJ_135.6 23-07-11	M1
	135.7	CM	Crack Multiple from 8 o'clock to 3 o'clock, within 8 inch	00:07:40	51_50_20 23-07-11	SS
	140.28	RFJ	Roots Fine Joint from 9 o'clock to 5 o'clock, within 8 inch	00:08:25	CM_135.6 23-07-11	M1
	201.35	RFJ	Roots Fine Joint from 7 o'clock to 8 o'clock, within 8 inch	00:10:43	RFJ_140.7 23-07-11	M1
	210.2	AMH	Manhole / 50	00:11:25	51_50_20 23-07-11	

OSR	CMFR	QCR	SFR	MPR	OPR	SPRI	MPRI	OPRI
3100	3110	3015	3.0	8.0	11.0	3.0	1.3	1.8



Section Pictures - 7/11/2023 - 51-50

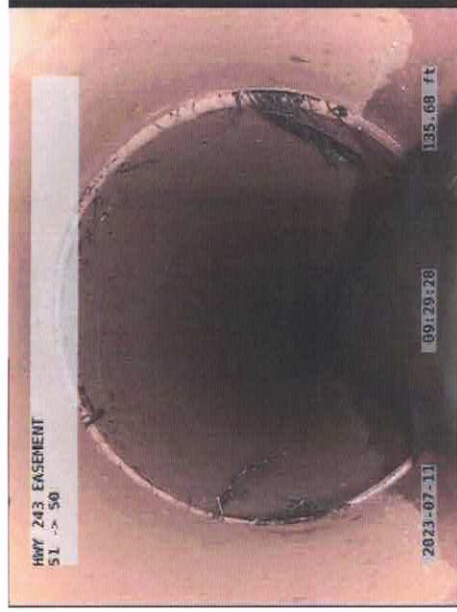
City	Street	Date	Lateral Segment Reference	Section No.
IDYLLWILD	HWY 243 EASEMENT	7/11/2023	51-50	199



HWY 243 EASEMENT  
51 -> 50  
8 Vitriified Clay Pipe 51-50

2023-07-11 09:25:55 135.68 ft

51\_50\_2023-07-11\_RFI\_135.68048067051\_022.jpg\_00:04:10, 87.26ft  
Roots: Medium, Joint from 7 o'clock to 5 o'clock, 30% of cross sectional area, within 8 inch



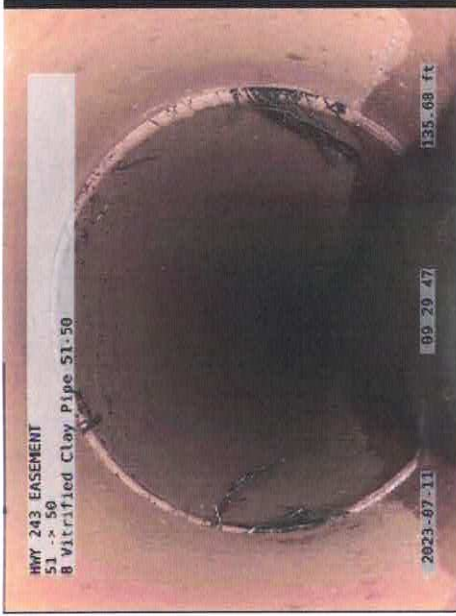
HWY 243 EASEMENT  
51 -> 50

2023-07-11 09:29:20 135.68 ft

51\_50\_2023-07-11\_RFI\_135.68048067051\_023.jpg\_00:07:26, 135.68ft  
Roots: Fine, Joint from 8 o'clock to 9 o'clock, within 8 inch

Section Pictures - 7/11/2023 - 51-50

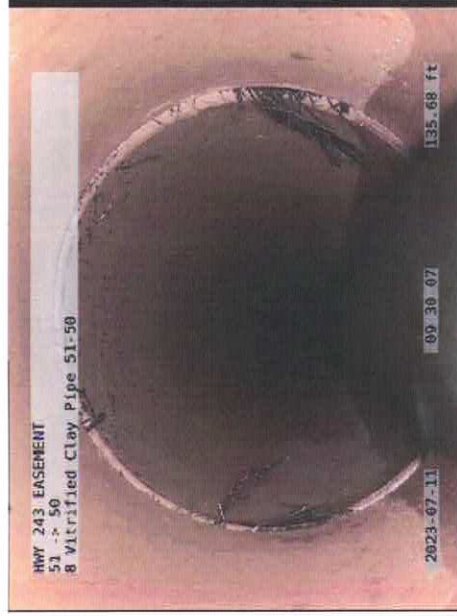
City	Street	Date	Lateral Segment Reference	Section No.
IDYLLWILD	HWY 243 EASEMENT	7/11/2023	51-50	199



HWY 243 EASEMENT  
51 -> 50  
8 Vitriified Clay Pipe 51-50

2023-07-11 09:29:47 135.68 ft

51\_50\_2023-07-11\_RFI\_135.68048067051\_024.jpg\_00:07:33, 135.68ft  
Roots: Fine, Joint from 3 o'clock to 5 o'clock, within 8 inch



HWY 243 EASEMENT  
51 -> 50  
8 Vitriified Clay Pipe 51-50

2023-07-11 09:30:07 135.68 ft

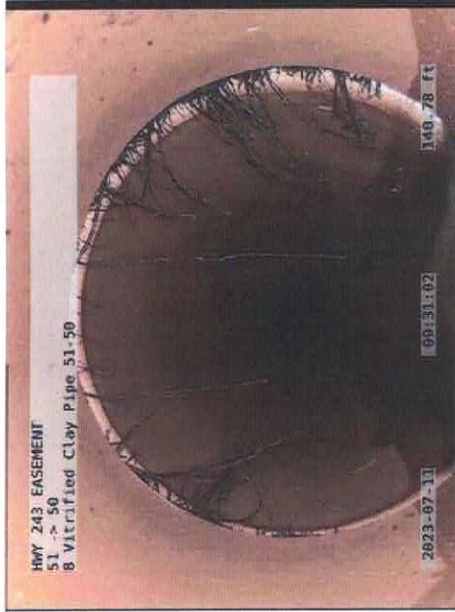
51\_50\_2023-07-11\_CM\_135.68048067051\_025.jpg\_00:07:40, 135.68ft  
Crack: Multiple from 8 o'clock to 3 o'clock, within 8 inch



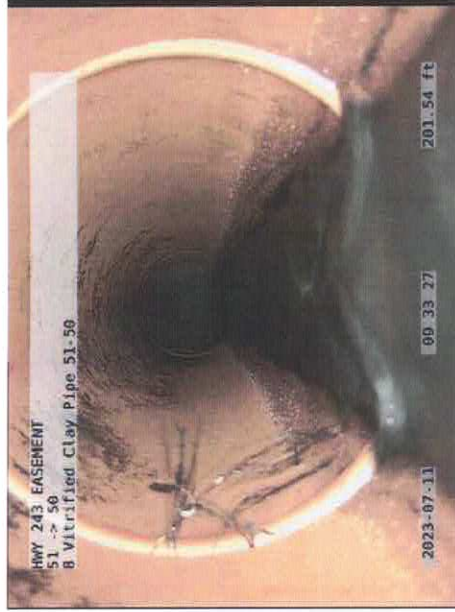
Houston & Harris PCS, Inc.  
1655 Eisenhower Dr., San Bernardino, CA 92406  
Tel. 909-422-8890  
info@houstonandharris.com

### Section Pictures - 7/11/2023 - 51-50

City	Street	Date	Lateral Segment Reference	Section No.
IDYLLWILD	HWY 243 EASEMENT	7/11/2023	51-50	199




51\_50\_2023-07-11\_RF\_1\_140.78083789062\_828.jpg\_00:08:25, 140.78ft  
Roots Fine Joint from 8 o'clock to 5 o'clock, within 8 inch



51\_50\_2023-07-11\_RF\_1\_201.536815917969\_827.jpg\_00:10:43, 201.54ft  
Roots Fine Joint from 7 o'clock to 8 o'clock, within 8 inch





# Various Conditions

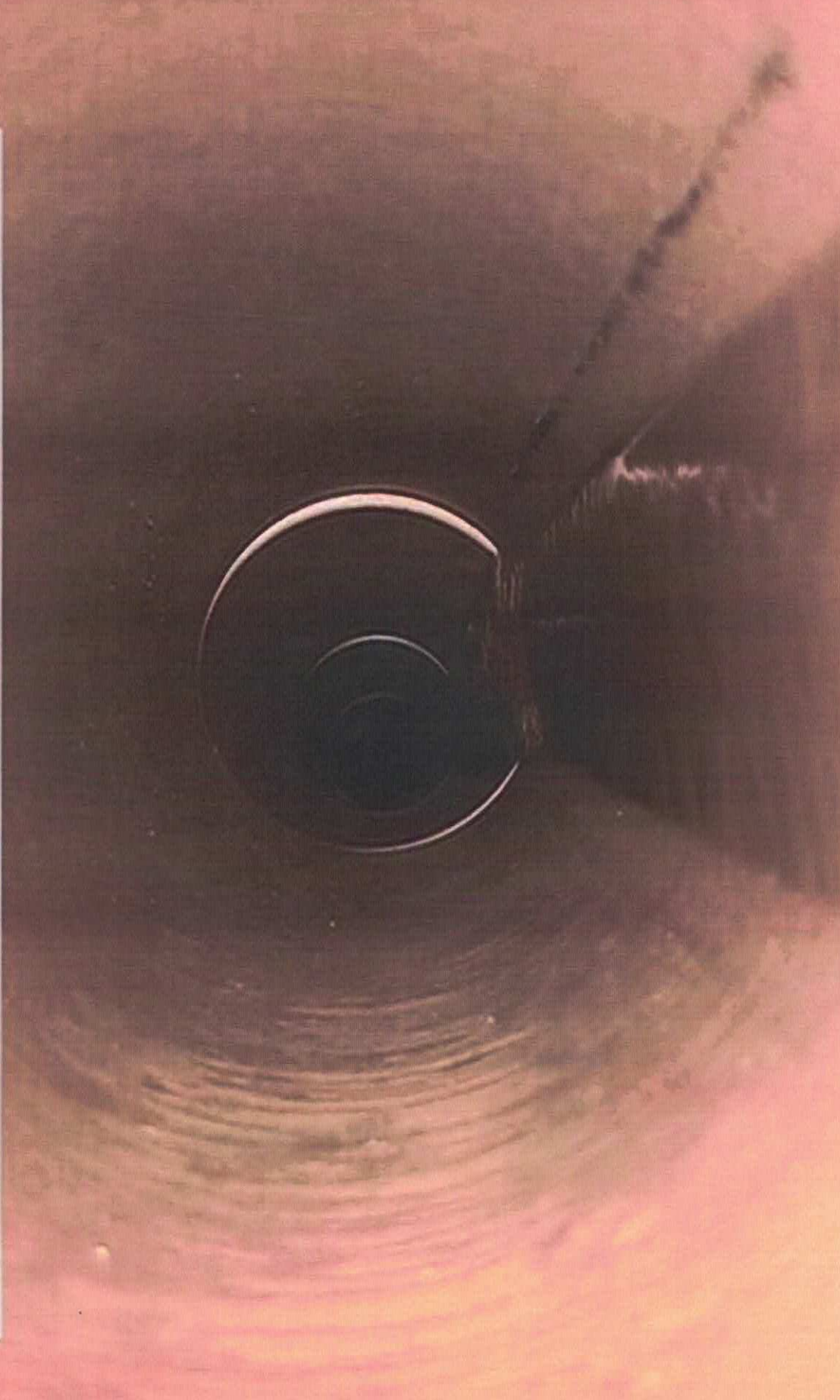


PINECREST AVE

2023-07-11

11 45 01

46.19 ft





OAKWOOD ST EASEMENT

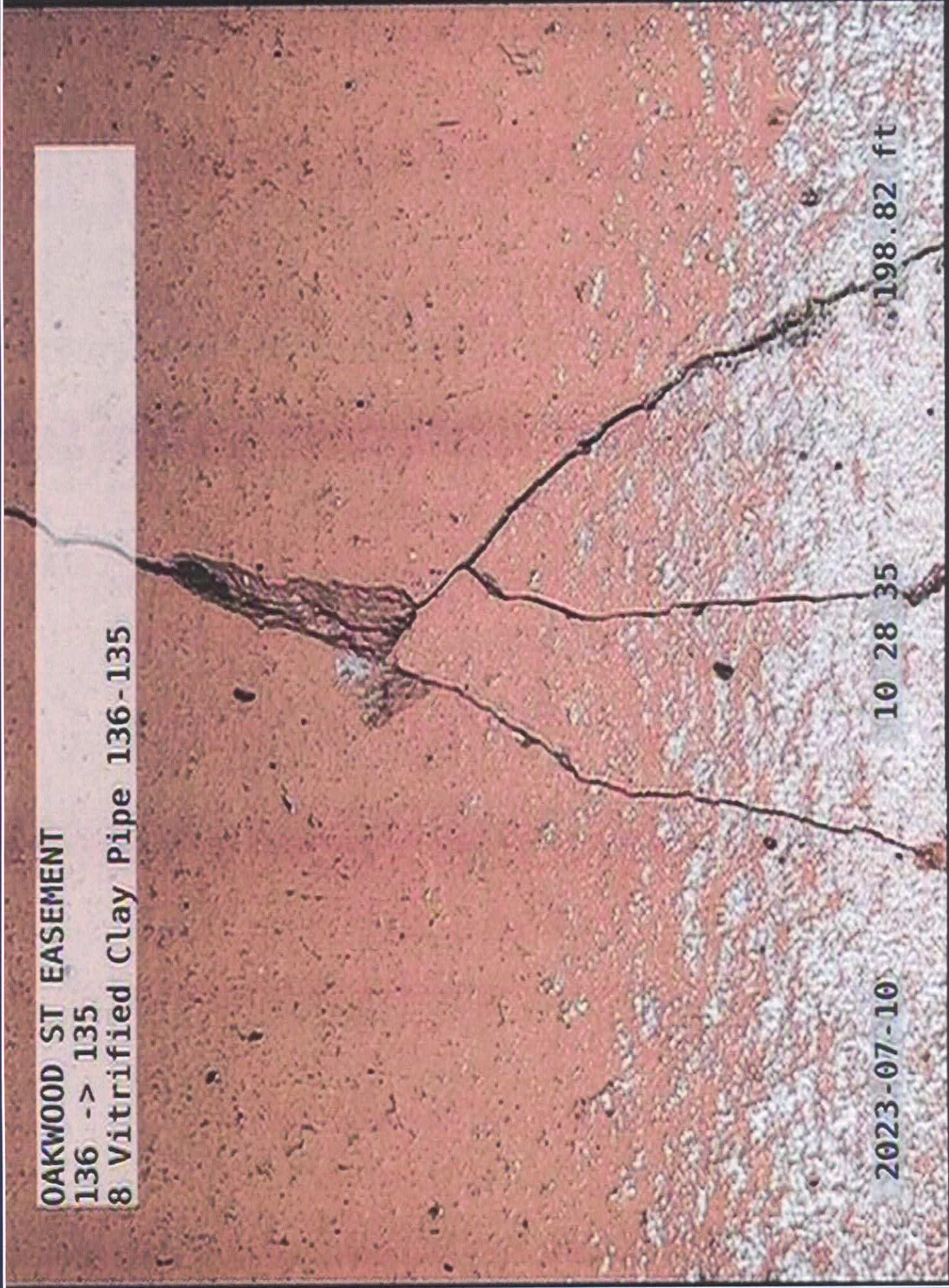
136 -> 135

8 Vitrified Clay Pipe 136-135

2023-07-10

10 28 35

198.82 ft





ALDERWOOD ST EASEMENT

140 <- 139

8 Vitrified Clay Pipe 140-139

2023-07-10

08 19 44

59.99 ft





N CIRCLE DR EASEMENT

130 -> 129

8 Vitrified Clay Pipe 130-129



2023-07-27

08 12 12

278.63 ft

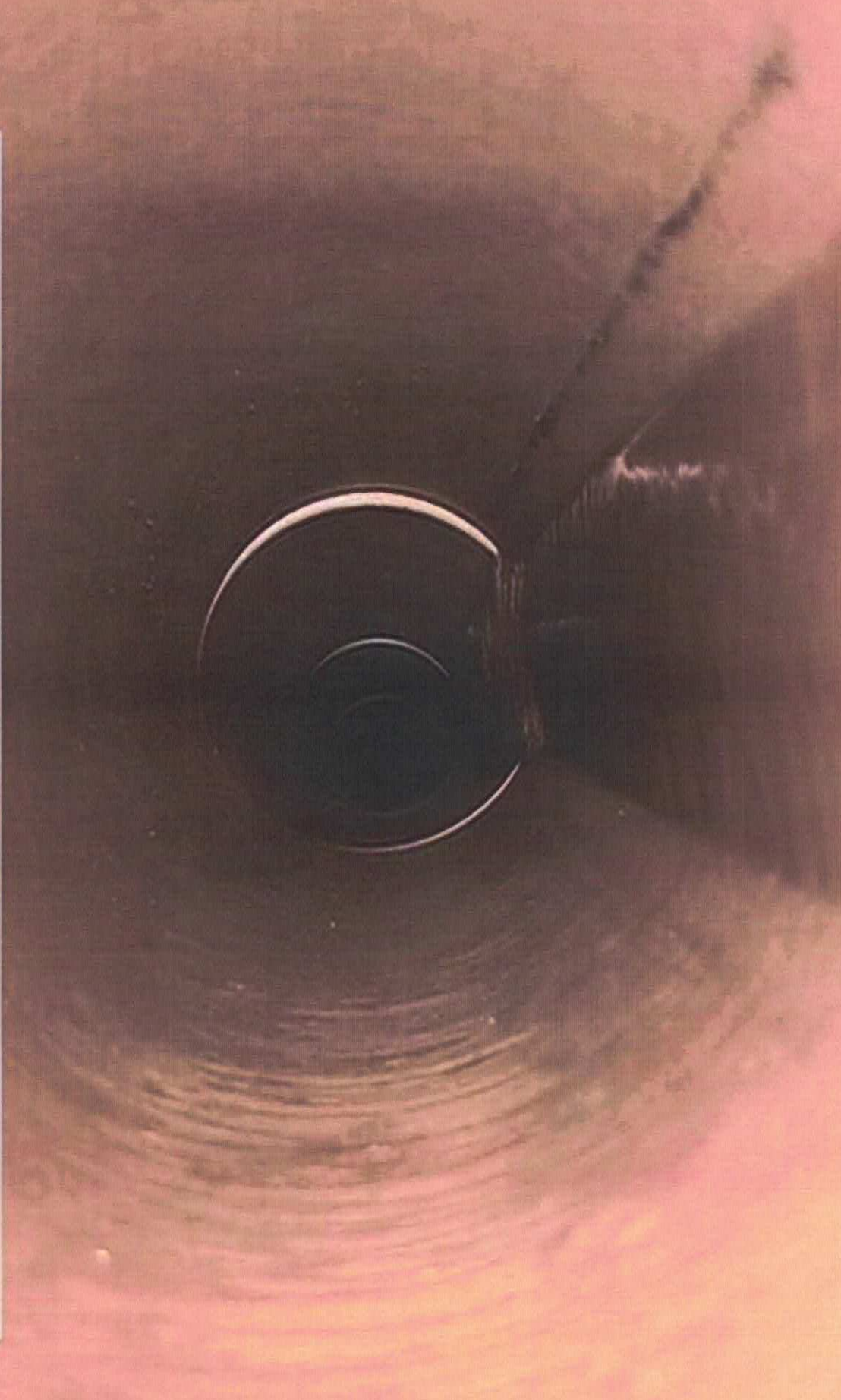


PINECREST AVE

2023-07-11

11 45 01

46.19 ft



# Areas of Concern

- ▶ Staff has identified several locations requiring immediate remediation
  - ▶ Alderwood Street Easement
  - ▶ Village Center Drive
  - ▶ Oakwood Street Easement
  - ▶ Saddle Drive



ALDERWOOD ST EASEMENT

138 -> 137

8 Vitrified Clay Pipe 138-137

2023-07-10

08:42:03

2.50 ft





ALDERWOOD ST EASEMENT

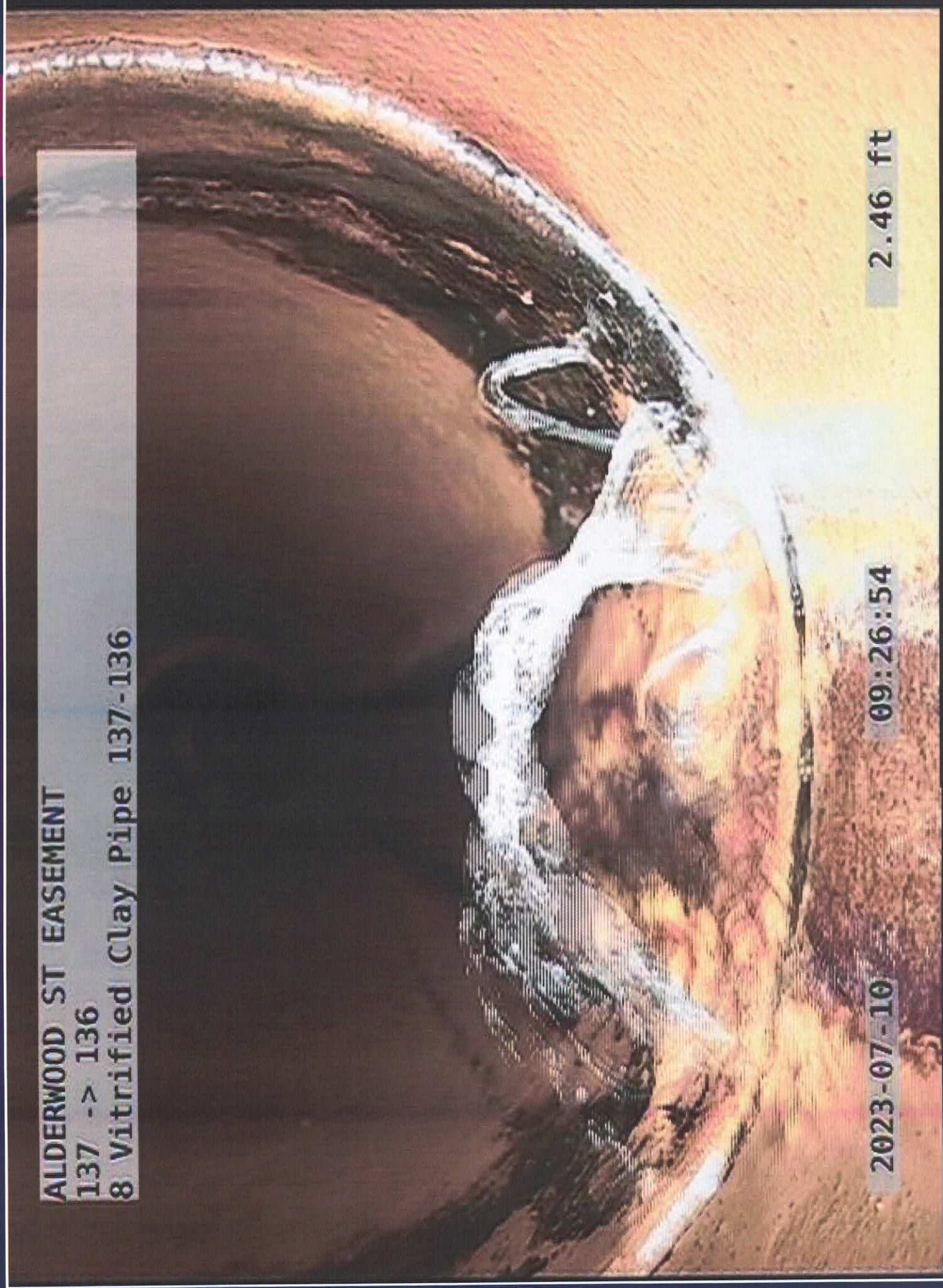
137 -> 136

8 Vitrified Clay Pipe 137-136

2023-07-10

09:26:54

2.46 ft





VILLAGE CENTER DR

233 <- 215

8 Vitrified Clay Pipe 233-215

2023-07-13

11:02:31

2.50 ft



OAKWOOD ST EASEMENT

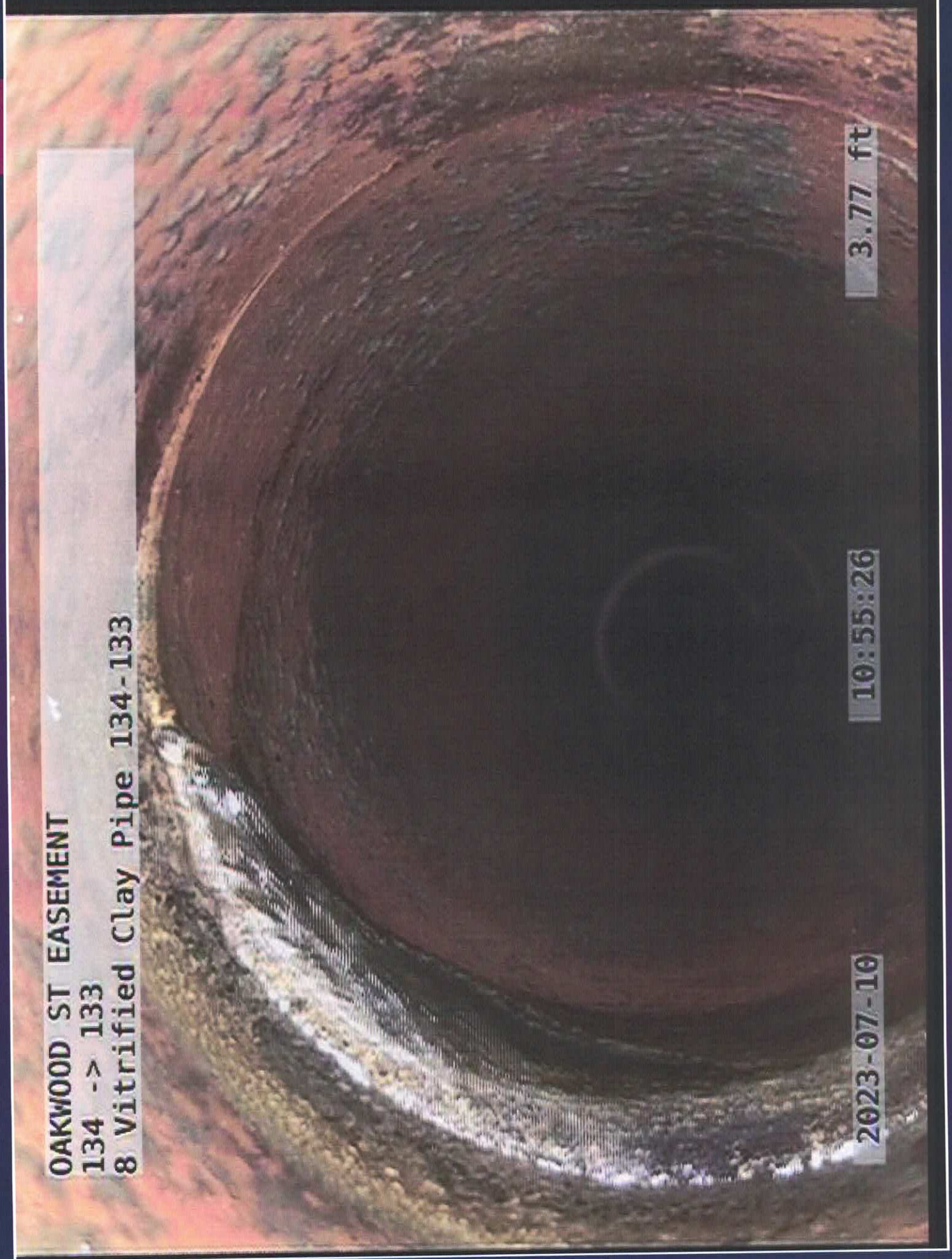
134 -> 133

8 Vitrified Clay Pipe 134-133

2023-07-10

10:55:26

3.77 ft





SADDLE DR

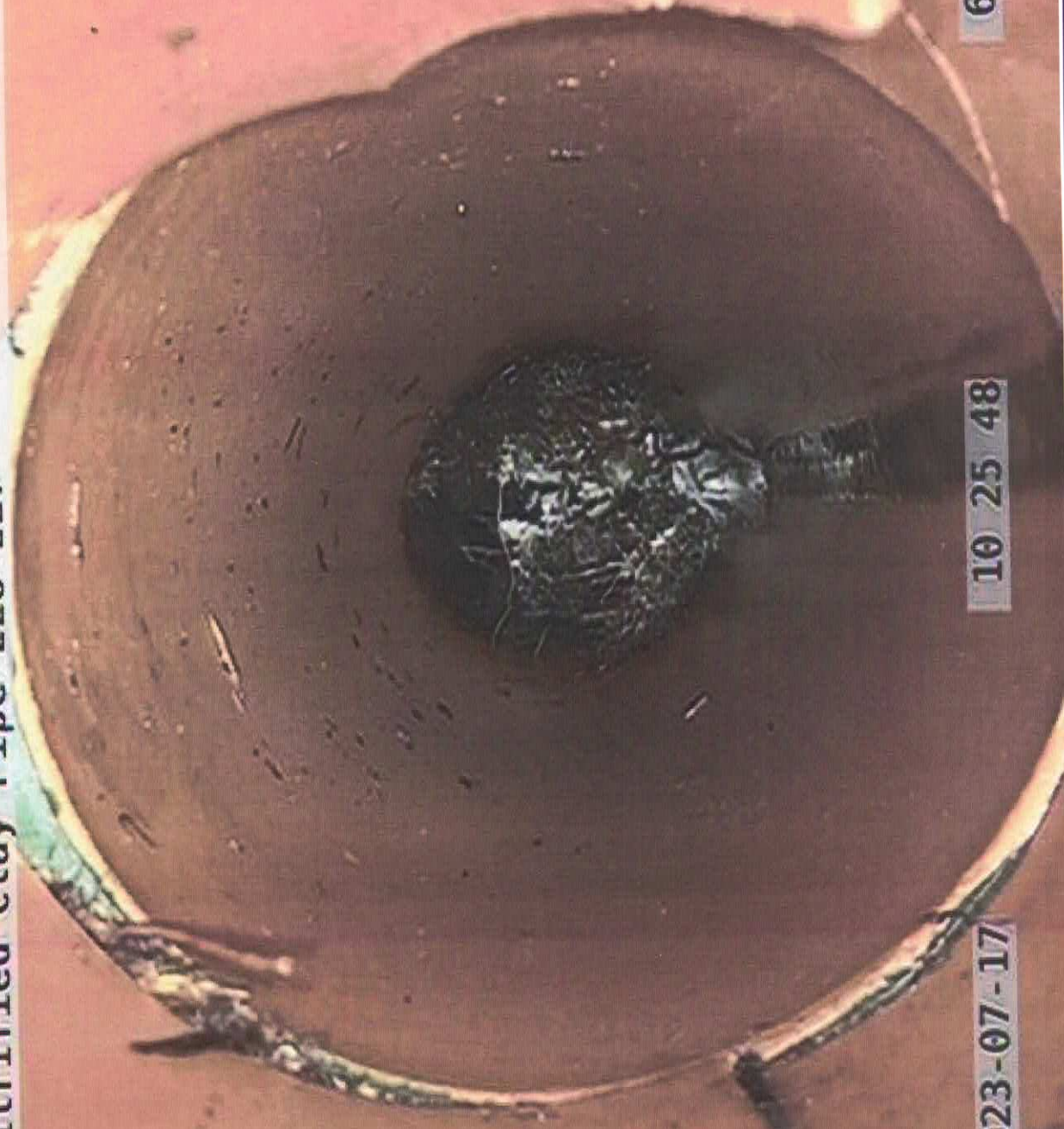
228 <- 227

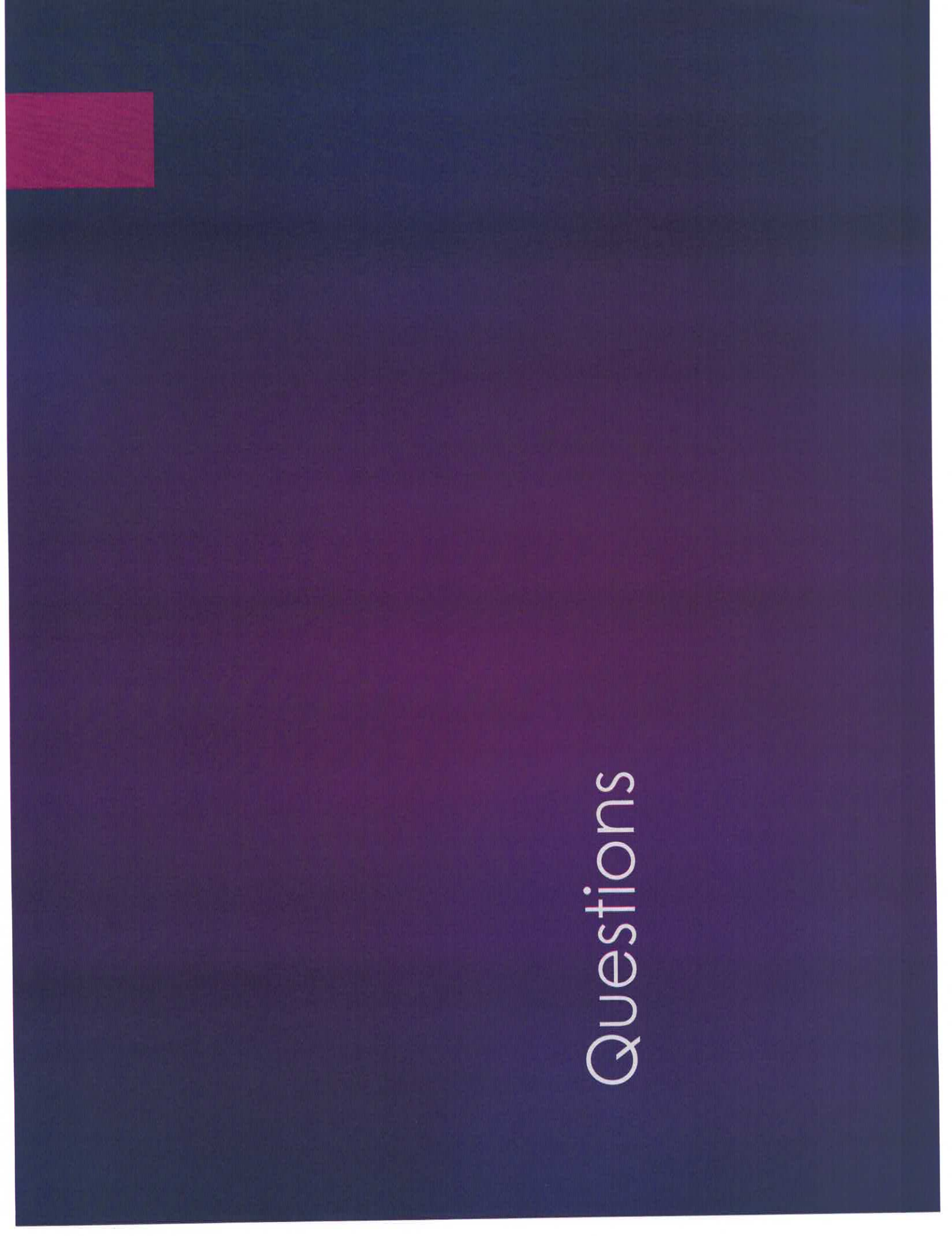
8 Vitrified Clay Pipe 228-227

68.05 ft

10 25 48

2023-07-17





# Questions





# IDYLLWILD WATER DISTRICT

## Memo

**To:** Board of Directors  
**From:** Leo Havener, General Manager  
**Date:** September 20, 2023  
**Subject:** Item 5 – Purchase Gate For Water Treatment Plant From Hemet Fence

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### Recommendation:

The Board of Directors consider approving the purchase of a new gate for the Water Treatment Plant from Hemet Fence Corp. at a total cost of \$30,050.

### Background:

The security gate at the water treatment plant is in disrepair. District staff has requested a new gate be installed that works properly and is more secure for the plant.

The proposal is for a black powder coated double swing gate that includes installing and providing the following:

- Gates constructed from iron containing the District logo
- Two LiftMaster Swing Gate operators
- Pour two concrete mounting pads
- Exit sensor with photo eye
- American Access keypad entry
- Four remotes
- Remove and haul the existing gate

### Fiscal Impact:

The Water Operations account has funds available to purchase the gate.

**Conclusion:**

The Board approve the purchase and installation of a new gate will provide staff with a working and secure gate for the Water Treatment Plant.

**Attachments:**

- Hemet Fence Corp. Estimate, dated September 8, 2023



**ADDRESS**  
 25959 Juniper Flats Rd.  
 Homeland, CA 92548  
 hemetfence@yahoo.com



**OFFICE (951) 926-8148**  
**FAX (951) 926-1398**

**PROPOSAL/CONTRACT**

P.O. Box 619  
 Homeland, CA 92548

Fully Insured and Bonded

**WOOD FENCE • CHAIN LINK • ORNAMENTAL IRON**  
**VINYL • PVC**

**ESTIMATOR:** JASON

Lic. # 1000432

**DATE:** 9.8.23

NAME	FOOTAGE	DESCRIPTION	HEIGHT
Joseon Reyes / Tayllor Dunter District	24	Custom Iron	6 to 7
ADDRESS 24150 Sherman Dr.		Double Gate with	
CITY Edyllwood ZIP		Arch And	
HOME PHONE WORK PHONE		Company Logo	
CELL PHONE (951) 410-0001 EMAIL			
JOB ADDRESS CITY			
Jore@taylorDunter.com	24	Remove & Install	
C/S		Existing Gate	

Custom Iron Gate with logo  
 (4 Remakes) per post \$11,950

Install 2 Liftmaster CSU 24 vinyl swing gate operators \$13,300

Install exit sensor with photo eye \$1500

Install American Access Key PAD entry \$1800

Pair 2 ankle mounting pads \$1500

24

CHAINLINK	
Terminal	Barbwire
Line Post	Bias
Top Rail	Wire Inside
Wire Gauge	Wire Outside
Points Up	Color
Knuckles Up	

VINYL / WOOD FENCE	
Fence Style	
Post Type	
Board Type	
Rails	
Board Space	
Color	

IRON FENCE	
Style	Regal
Post Size	5"
Rail Size	2"
Picket Size	3/4"
Picket Space	4"
Color	Black Powder coated

GATES	
Walk Gate	
Double Gate	24 x 6 to 7 Arch
Single Drive	
Slide Gates	
Frame Size	
Gate Post	5"

**EXCLUSIONS**  
 • GRADING • PERMITS • CORE DRILLING • DIG ALERT • LOCATION OF PRIVATE UNDERGROUND UTILITIES  
 • STAKING/SURVEYING • TRAFFIC CONTROL • CONCRETE MON CLUMPS • CLEARING OF FENCE LINES • ASPHALT PATCHING  
 BOND PREMIUM • GROUNDING • SAW CUTTING • ENGINEERING

Any change during installation of job subject to price change. Depth of posts according to ground conditions. Hemet Fence Co. does not assume responsibility for damage to water lines, sprinkler lines, electrical wires unless posted, staked out, or shown to the crew during the actual erection at the job site.

SPECIAL INSTRUCTIONS:

**TOTAL DUE ON COMPLETION** \$30,050

X