



MINUTES  
REGULAR MEETING  
BOARD OF DIRECTORS  
IDYLLWILD WATER DISTRICT

November 20, 2019  
6:00 PM

1. **CALL TO ORDER:** DR. Schelly called the meeting to order at 6:00 p.m.
2. **ROLL CALL:** Directors present: President Schelly, Vice President Peter Szabadi, Director Steve Kunkle and Director Les Gin. Chief Financial Officer Hosny Shouman and Jeannine Olsen, Board Secretary was also present.

**PLEDGE OF ALLEGIANCE**

3. **ADDITIONS/DELETIONS/AMENDMENTS TO THE AGENDA (Government Code §54954.2)**

Vice President Szabadi Made a motion to amend Item #13 which was a closed session pursuant 30 day public employee performance evaluation of the general manager, Darren Milner, govt. Code section 54957(b) .This item will be changed to same government code54957(b), recruitment of a General Manager and Director Hunt Seconded. The vote was as follows:

AYES	NAYS	ABSTAIN	ABSENT
Dr. Schelly			
Peter Szabadi			
Steve Kunkle			
David Hunt			
Les Gin			

4. **ORAL/WRITTEN COMMUNICATIONS FROM THE PUBLIC OPPORTUNITY FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD REGARDING ITEMS NOT ON THIS AGENDA (Government Code § 54954.2).**

NONE

5. **APPROVAL OF MINUTES \***

A. Consider Approval of Minutes of the Board of Directors' Regular Meeting of October 16, 2019

A MOTION was made by Director Hunt to approve the Consent Calendar with the changes Director Kunkle required that his vote was a nay for item 3# Resolution's No. 759 and NO. 765 and Vice President Szabadi seconded. The vote was as follows:

AYES	NAYS	ABSTAIN	ABSENT
Dr. Schelly			

**Peter Szabadi**  
**Steve Kunkle**  
**David Hunt**  
**Les Gin**

**6. CONSENT CALENDAR \***

A. Consider Approval of Financial Statements, month ending October 31, 2019

**DIRECTORS COMMENTS:** Director Hunt questioned why #22 maintenance and supplies is 5000% above normal. CFO said a PH sensor for the sewer and the Spencer Machine for the sewer. Hunt also questioned #29 the general liability insurance was quite a bit higher than budgeted and the CFO said payment was for the entire year.

Vice President Szabadi questioned why residential had a 39% reduction. Certain assumptions were made that we would cover our expenses. CFO Shouman explained its commercial not residential, because the roads have been closed and nobody's coming to go shopping. Szabadi wants to know how this affects the rates we set. The CFO replies this is the worst quarter we have had. The CFO Shouman explains we have had 30% loss from July to October. The problem is we created the rate in normal conditions and everything running very well. There was an article in the newspaper today saying commercial is catching up with the roads open now. If everything runs well we will be back again.

B. Consider Approval of District Warrants and Other Disbursements, month ending October 31, 2019

**DIRECTORS COMMENTS:** Director Hunt questions warrant #15707 for SCE for Administrative Services. CFO states this is the monthly charge. Then warrant # 15683 is also a monthly charge for SCE. CFO states we have 2 monthly charges one big one, one small one. Hunt questions Babcock Labs warrant # 15726 is \$7000.00, is this normally what we spend for testing. The CFO explains yes, that will be normal, after whatever increased for testing from the state.

Vice President Szabadi wants to understand, are we required to do additional test or is this regular bill?

Mitch Freeman explains in the past few maybe a year and a half there has been an increase in the required sampling that water districts have to do.

Vice President Szabadi would like to know if the filter has been approved yet. Freeman not sure, he been reviewing the sanitary survey and has been in contact with the state inspector Chun and waiting for some return dialogue from her on all of our pending things in that report. Freeman will have that info next month. There are some waivers for the testing cost from the state but the paperwork has not been generated yet. T fast test has been done for a couple of quarters now and thinks there is one more test to do and is trying to get clarification from the state.

Director Gin wants clarification on our legal service cost of \$8,800.00 and CFO Shouman replies "that it's the lady helping with HR".

Vice President Szabadi would like legal counsel to bring up to date the employee manual. He would like to have a meeting with counsel to make policy changes.

C. Consider Approval of Operations Report, month ending October 31, 2019

**DIRECTORS COMMENTS:** Vice President Szabadi questions mainline leaks 43,000 gallons. Freeman explains there was a huge leak November 1, at the entrance to Foster Lake, a ten inch main and they estimate by the amount of loss in the storage tanks. Was it equipment that just broke down? Asked Szabadi, Freeman states it was damaged by a backhoe. Not our fault, Idyllwild Backhoe.

- D. Consider Approval of a Request by Southern California Edison (SCE) for Grant of Easement to acquire right-of-way from Idyllwild Water District to install electrical infrastructure. SCE is to compensate District at a fair market value rate of \$1,000.00.

***DIRECTORS COMMENTS:** President Schelly confirms this will be in case of emergency or power problems so they can go in and get it fixed right away, they will not be changing any easements.*

**Vice President Szabadi Made a Motion to not approve the consent calendar and Director Gin Seconded The vote was as follows:**

AYES	NAYS	ABSTAIN	ABSENT
Dr. Schelly Peter Szabadi Steve Kunkle David Hunt Les Gin			

**BOARD ACTION ITEMS**

**7. DISCUSSION AND POSSIBLE ACTION TO APPROVE DISTRICT'S AUDIT REPORT \***

*The Board of Directors will hear a presentation from the District's auditor (Rogers, Anderson, Malody & Scott), and will consider accepting the audit for Fiscal Year 2018-2019.*

***DIRECTORS COMMENTS:** Hunt thanks Hosny for all his hard work.*

**Vice President Szabadi Made a Motion to approve the 2018-2019 Audit and Director Hunt Seconded The vote was as follows:**

AYES	NAYS	ABSTAIN	ABSENT
Dr. Schelly Peter Szabadi Steve Kunkle David Hunt Les Gin			

**BOARD INFORMATION ITEMS**

*This item is intended for information only, at the discretion of the Board, may be discussed.*

**8. REVIEW ANALYSIS REPORT OF PRECIPITATION, WATER LEVELS AND PRODUCTION DATA COLLECTED FROM CALENDAR YEAR 2000 TO 2019 \***

**Vice President Szabadi Made a Motion to table #8 until the board can get this individual that put this information together to come and maybe answer some of our questions and Director Hunt Seconded The vote was as follows:**

AYES	NAYS	ABSTAIN	ABSENT
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Dr. Schelly  
Peter Szabadi  
Steve Kunkle  
David Hunt  
Les Gin

**9. ACWA-JPIA DISTRICT RECOGNITION \***

**DIRECTORS COMMENTS:** President Schelly presents Special Recognition Awards from ACWA/JPIA. Director Gin recited at the open session the awards received from ACWA/JPIA.

**10. EXECUTIVE REPORTS \***

- A. General Manager's Report
- B. Board Members' Comments

**President Schelly read The Letter of Resignation of our General Manager, Darren Milner.**

**DIRECTORS COMMENTS: NONE**

**11. LIST OF SUGGESTED AGENDA ITEMS FOR THE NEXT REGULAR BOARD MEETING**

**January board meeting the optimum water and sewer connection we can plan for.**

**12. CLOSED SESSION**

- A. **CLOSED SESSION:** The board will meet in closed session pursuant 30 day public employee performance evaluation of the general manager, Darren Milner, govt. Code section 54957(b).

**This item was amended to Recruitment of General Manager. Same government code 54957 (b).**

**President Schelly reported: NO ACTION TAKEN**

**13. ADJOURNMENT - To Wednesday, December 18, 2019 at 6:00 p.m.**

IDYLLWILD WATER DISTRICT

BY: 

Dr. Charles Schelly-  
BOARD PRESIDENT

IDYLLWILD WATER DISTRICT

BY: 

Jeannine Olsen-  
BOARD SECRETARY