

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

February 20, 2019 - 6:00 P.M.

**CALL TO ORDER:** President Schelly called the meeting to order at 6:10 p.m.

**ROLL CALL:** Directors present: President Schelly, Vice President Peter Szabadi, Director Kunkle, Director Hunt, and Director Gin. General Manager Michael Creighton, Chief Financial Officer Hosny Shouman and Board Secretary Jeannine Olsen were also present.

**PUBLIC COMMENTS:** J.P. Crumrine had a concern of a serial meeting with 3 or more of the board members. G.M. assured J.P. of his knowledge of the Brown Act.

**1. CONSENT CALENDAR:**

**A. MINUTES** – \_\_\_\_ January 16, 2019 \_\_\_\_\_

**B. FINANCIAL REPORTS January 2019**

1. Income statement for the Seventh month ending January 2019
2. District warrants for January 2019

Check # 15230-15280	= \$ 268,060.11
Gross Payroll	= \$ 70,570
Federal/State PR taxes	= \$ 22,540
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 0.00

**C. OPERATIONS REPORT FOR THE SEVENTH MONTH – JANUARY 2019**

**GENERAL MANAGER’S WORK IN PROGRESS REPORT:** Jeff Smith Complaint, I have been reviewing all details available on this matter. Have had discussions with individual Board member’s, have been in communication with the District’s lawyer, Christine Carson, who has submitted a request for an extension period (30 days) to finalize a response to the Water Resources Control Board. I also have been in contact with Matt Brudin (ERSC) about his response concerning Jeff Smith’s complaint. GAC vessel has been installed and an opening made to connect to the filter system- original plan was to install GAC unit after the Fe & Mn process, but that would plug the GAC vessel, so are re-routing the plumbing to connect the GAC unit after the effluent leaves the filter, the effluent is dechlorinated connecting to GAC and then re-chlorinating the GAC effluent prior to going to the distribution system. I have met with all staff individually to better understand their perspective on the IWD workload. I’m developing a Cross-Training Program for each employee, establishing their current skill/knowledge of their jobs and setup a schedule to conduct training. In addition SOPs/Protocols will be updated and reviewed with all staff members. Aeration Plant leak, staff

has ordered necessary parts and will repair leak (~ \$1,000.00) - budget was set at \$60,000. The estimated completion is March 2019. Lily Creek Weir is near completion we need to add metering system to weir site. The estimated completion date is March 31, 2019. The annual Water System Report is completed. The annual Wastewater Plant Report is completed. Consumer Confidence Report has been started, due date July 1, 2019.

**DIRECTORS COMMENTS:** Vice President Szabadi would like a project breakdown for Herb Bergstrom’s consulting hours. Vice President Szabadi would like the status of IWD’S negotiations with ICC. Creighton explains he has met with ICC regarding backflow and protocol before hooking up to IWD’S system. Creighton concluded that he feels confident that ICC is aware of IWD’S concerns. Another concern of Szabadi’s is the security at Foster Lake, after finding the gate open on the weekend.. Creighton explained that the gate can’t be closed when there is snow and the possibility of the plow pushing the snow up to the gate.

**Vice President Szabadi made a MOTION to approve the consent calendar and Director Gin seconded. The vote was as follows:**

**AYES                                      NAYS                                      ABSTAIN                                      ABSENT**

**Dr. Schelly  
Peter Szabadi  
Steve Kunkle  
David Hunt  
Les Gin**

- 2. PIPELINE PROJECT:** The board will consider postponing the South Circle-Village Center Drive pipeline replacement project and rescheduling the installation in an upcoming CIP BUDGET.

**G.M. COMMENTS:** Given there is no leak history IWD should delay until there is time to prepare, and also look at other priority projects. The bid packet has not been fully developed, we would have to do a lot of prep work and the new factor is this weather. The window is shrinking to where we can get in there before the county comes in. We can replace older service lines and still get cross training on less busy streets.

**DIRECTORS COMMENTS:** Director Hunt states the engineering is already good but what really concerns me is the age and location of the pipe. Since this pipeline serves Strawberry Creek Plaza, Hunt wants to ensure that the possibility of disrupting businesses due to leaks from the older pipe would be minimized. “It would be catastrophic,” he concluded and asked Creighton to negotiate with Riverside County. He also noted that FVWD was seeking bids on a pipeline project. If we work with them, perhaps we get a better deal.

Director Kunkle, who originally opposed priority of the project, pointed out that there are more important areas, but we could appeal to the county to delay their work.

President Schelly recommended that a decision be tabled until the March meeting. At that time, Creighton should have more information for the board about the county’s and FVWD’s views.

**Vice President Szabadi made a MOTION to TABLE the Pipeline Project Postponement and Director Gin seconded. The vote was as follows:**

AYES                      NAYS                      ABSTAIN                      ABSENT

Dr. Schelly  
Peter Szabadi  
Steve Kunkle  
David Hunt  
Les Gin

3. **EMPLOYEE STIPEND** – The board will consider an employee stipend for residing within 6 miles of the District

The second action item was approval of a stipend for employees residing within 6 miles of IWD. Since Idyllwild is a resort location, housing is generally more expensive than the closest urban areas, such as Banning or Hemet, Creighton told the board.

President Schelly explains the real purpose is to attract people to live within a certain geographical boundary. My idea was to strengthen the community by having employees with long term employment live on the hill. I am in favor of a monthly stipend and a geographical boundary not a response time.

Creighton offered two options as an incentive for employees to live close to the district. One would be a monthly \$400 stipend and the other would be a one-time payment of \$4,000.

The directors all seemed supportive of the idea, but felt there were some questions, which should be addressed before approving it. For example, would it apply to all employees, or just field staffs that are on call, which is Director Kunkle’s preference. Whether part-time or summer help would be included, was another question. The board also asked Creighton to set the monthly stipend at \$350.

**Vice President Szabadi made a MOTION to TABLE the Employee Stipend until Policy and Resolution is created and Director Gin seconded. The vote was as follows:**

AYES                      NAYS                      ABSTAIN                      ABSENT

Dr. Schelly  
Peter Szabadi  
Steve Kunkle  
David Hunt  
Les Gin

**ADJOURNMENT:** The Board will adjourn to closed session.

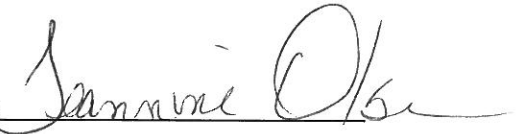
**CLOSED SESSION:** Public Employee Performance Evaluation, General Manager (Government Code 94957); Public Employment, Job Title, General Manager (Government Code 94957.)

**Idyllwild Water District**

By: 

**Dr. Charles Schelly, Board President**

**Idyllwild Water District**

By: 

**Jeannine Olsen, Board Secretary**