

IDYLLWILD WATER DISTRICT

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

March 18, 2020 - 6:00 P.M.

CALL TO ORDER: President Schelly called the meeting to order at 6:02 p.m.

ROLL CALL: Directors present: President Schelly, Vice President Szabadi (teleconference), Director Kunkle, Director Gin, and Director Hunt. Acting General Manager Mitch Freeman, Chief Financial Officer Hosny Shouman, and Board Secretary Kris Kirschbaum were also present.

President Schelly added Item #6 – Shutoff Moratorium Can be added now because of the Emergency Declaration for the State of California regarding COVID 19.

PUBLIC COMMENT: None

Board Secretary Kris Kirschbaum was sworn in.

ITEM #1- CONSENT CALENDAR:

- A. MINUTES –**
- Regular Meeting: January 15, 2020
 - Regular Meeting: February 19, 2020
 - Special Meeting: January 29, 2020
 - Special Meeting: February 22, 2020
 - Special Meeting: February 26, 2020
 - Special Meeting: March 4, 2020

Approval of Minutes for January 15, 2020, February 19, 2020, and February 26, 2020 will be postponed until the next regularly scheduled meeting to make necessary corrections.

B. FINANCIAL REPORTS February 2020

1. **Income statement** for the 8th month February, 2020
2. **District warrants** for February 2020.

Check # 15879 - 15932	= \$ 140,487.57
Gross Payroll	= \$ 61,778.00
Federal/State PR taxes	= \$ 5,083.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 244.00

C. OPERATIONS REPORT FOR THE EIGHTH MONTH FEBRUARY, 2020.

DIRECTORS' COMMENTS: Questions regarding various warrants and well production figures.

A MOTION was made by President Schelly to approve the Consent Calendar minus Minutes for January 15, 2020, February 19, 2020, and February 26, 2020. Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Peter Szabadi			
David Hunt			
Steve Kunkle			
Charles Schelly			
Les Gin			

Motion approved.

D. GENERAL MANAGER'S REPORT:

DIRECTORS' COMMENTS: Questions and comments to clarify various items.

PUBLIC COMMENTS: Comments regarding clarifications of Acting General Manager's Report items.

ITEM #2- CAPITAL IMPROVEMENT PROJECTS FOR FY 2020/2021: The Board discussed items previously budgeted as Capital Improvement Projects for Fiscal Year 2020/2021.

Several items have been completed from the previous year's Capital Improvements. Other items are awaiting permits, improved weather conditions, and/or traffic control filings. Current budget items were proposed by a previous General Manager, and General Manager Leo Havener will replace Acting General Manager Mitch Freeman in one week, therefore a new Capital Improvements Plan can be reviewed along with a new budget during the Regularly Scheduled May Meeting of the Board of Directors.

DIRECTORS' COMMENTS: Questions and comments to clarify various items and propose focus areas for next year's Improvement Projects.

PUBLIC COMMENT: None

DISCUSSION ITEM: No action taken.

ITEM #3- RESOLUTIONS NO. 769 & 770 WATER AND SEWER STAND-BY ASSESSMENTS – The Board set a date of May 20, 2020 for a Public Hearing for water & sewer stand-by assessment fees for Fiscal Year 2020/2021. The rate will remain the same at \$30 per acre for water and sewer availability for vacant lots.

DIRECTORS' COMMENTS: Questions and comments to clarify language in the Resolutions.

PUBLIC COMMENT: None

A MOTION was made by President Schelly to approve Item #3 - Resolutions # 769 and 770. Director Gin seconded. The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Peter Szabadi			
David Hunt			
Steve Kunkle			
Charles Schelly			
Les Gin			

Motion approved.

ITEM #4- APPROVAL OF HIRING A GENERAL MANAGER FOR IDYLLWILD WATER DISTRICT – The Board reviewed and approved the contract for the new General Manager Leo Havener.

DIRECTORS' COMMENTS: Comments to clarify minor changes regarding dates and addresses in the Contract.

PUBLIC COMMENT: None

A MOTION was made by President Schelly to approve Item #4 - the employment contract for General Manager Leo Havener. Director Hunt seconded. The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Peter Szabadi			
David Hunt			
Steve Kunkle			
Charles Schelly			
Les Gin			

Motion approved.

ITEM #5- IWD STANDARD POLICY AND PROCEDURES FOR BILLING OPERATING (BANK DEPOSITS AND CREDIT CARDS TRANSACTIONS (RESOLUTION 771): The Board reviewed and approved Resolution 771 to adopt standard operating procedures for billing operations, including bank deposits and credit card statements.

DIRECTORS' COMMENTS: Comments to commend SOP and clarify language within the document.

PUBLIC COMMENT: None

A MOTION was made by Vice President Szabadi to approve the Item #5 Resolution 771. Director Gin seconded. The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Peter Szabadi			
David Hunt			
Steve Kunkle			
Charles Schelly			
Les Gin			

Motion approved.

ITEM #6- SHUT-OFF MORATORIUM UNTIL NOTIFIED FROM THE STATE AND FEDERAL GOVERNMENT THAT THE NATIONAL EMERGENCY HAS TURNED THE CORNER

DIRECTORS' COMMENTS: Comments to commend Item #6 and clarify details.

PUBLIC COMMENT: None

A MOTION was made by President Schelly to approve Item #6 Shut-Off Moratorium. Director Gin seconded. The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Peter Szabadi			
David Hunt			
Steve Kunkle			
Charles Schelly			
Les Gin			

Motion approved.

The Board took a 5 minute recess before moving into closed session.

CLOSED SESSION

1-CLOSED SESSION : Conference with Legal Counsel -Existing Litigation (GOV § 54956.9)(1 case) Creighton V. Idyllwild Water District , Riverside Superior Court RIC2000578 .

2-CLOSED SESSION: The Board will meet in closed session pursuant public employee performance evaluation of the acting General Manager, Mitch Freeman, pursuant to government code 54957(b).

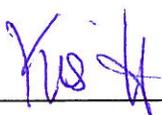
3-CLOSED SESSION: Conference with Legal Counsel – Existing Litigation (Govt. Code § 54956.9) Name of Case: (Jeff Smith v. Idyllwild Water District, Complaint No. 33-05-03, CID 1146, water rights proceeding before State Water Resources Control Board, In Re: Strawberry Creek Diversion in Riverside County)

The Board resumed Open Session.

Action Taken: No action taken.

The next scheduled regular Board meeting is April 15, 2020 at 6:00 p.m. to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA

IDYLLWILD WATER DISTRICT

BY:  _____

Kris Kirschbaum

BOARD SECRETARY

IDYLLWILD WATER DISTRICT

BY:  _____

Dr. Charles Schelly

BOARD PRESIDENT