



REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

September 18, 2024 – 6:00 P.M.

AGENDA

This meeting is being conducted in person at the address above and is open to the public. The video conference feature is being provided solely for the benefit of the public and is not required. If there is a disruption in the video conference during the meeting, the meeting will continue.

Topic: Board of Directors Meeting

Time: Sep 18, 2024, 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/82276092411?pwd=eaBbTdeznb5Dw6T6uPcLctJvEooTLs.1>

Meeting ID: 822 7609 2411

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CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the district. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not act on the item at this meeting. As to matters on the agenda, people will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed at the Board as a whole and not directed at individual Board members.

1. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the



Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: August 21, 2024

B. FINANCIAL REPORTS

a. Income statement for the seconded month ending August 31, 2024

b. District warrants for August 2024

Check #18447-18494 = \$235,472.70

Gross Payroll = \$77,276.00

Federal/State PR taxes = \$7,650.00

LAIF Transfers = \$0

Transfers/charges = \$0

C. OPERATIONS REPORT

INFORMATION

2. GENERAL MANAGER REPORT

The General Manager will update the Board on accomplishments, challenges that have occurred, and key performance metrics.

DISCUSSION ITEMS

3. VECHILE REPORT

The Board of Directors will discuss the existing vehicles and a replacement plan.

4. WASTEWATER TREAMENT PLANT

The Board of Directors will Discuss the 30% Preliminary Engineering Report.

DIRECTORS COMMENTS

ADJOURNMENT

The next Board meeting is a Regular Meeting scheduled for Wednesday, October 16, 2024, at 6:00 p.m., to be held at the Idyllwild Fire Department located at 54160 Maranatha Dr, Idyllwild CA 92549.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the district office @ 951-659-2143 or email: office@idyllwildwater.com. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the district staff in assuring those reasonable arrangements can be made to provide accessibility to the meeting.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: September 18, 2024
Subject: Item 1A – Board Minutes

Recommendation:

The Board of Directors approve the following:

- August 21, 2024, Regular Board meeting minutes

Attachments:

- August 21, 2024, Regular Board meeting minutes



MINUTES FOR REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

August 21, 2024 – 6:00 P.M.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Szabadi, Director Kunkle, Director Olson and Director Davis were present along with General Manager Rojas and Chief Financial Officer Shouman.

PUBLIC COMMENTS

Steve Moulton asked about the shut off policy. Dave Hunt voiced his opinion on the new gate and how he thought it was a waste of money. He also mentioned that he would like to see some change on the Board with the election.

1. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: July 17, 2024

B. FINANCIAL REPORTS

- a. Income statement for the first month ending July 31, 2024
- b. District warrants for July 2024
 - Check #18389-18452 = \$254,659.98
 - Gross Payroll = \$66,700.00
 - Federal/State PR taxes = \$6270.00
 - LAIF Transfers = \$0
 - Transfers/charges = \$0

C. OPERATIONS REPORT



DIRECTOR COMMENTS

Director Olson mentioned he gave his corrections to Mrs. Wheeler to make on the minutes. Director Kunkle noted that one of his comments from the last board meeting did not make it into the minutes and asked for it to be added. Director Olson had a few corrections on the financial reports, and he said he spoke with Mr. Shouman about them.

PUBLIC COMMENTS

None.

A motion was made by Director Szabadi to approve the Consent Calendar and Director Davis seconded.

The vote was as follows:

AYES

Director Davis
Director Olson
Director Kunkle
Vice President Szabadi
President Shelly

NAYS

ABSTAIN

ABSENT

Motion approved.

INFORMATION

2. **GENERAL MANAGER REPORT**

The General Manager will update the Board on accomplishments, challenges that have occurred, and key performance metrics.

DIRECTOR COMMENTS

Director Olson asked when the district was notified about the Lead and Copper Report. Director Kunkle asked if Mr. Rojas had talked to El-Co about the line going up the highway? Director Davis asked what the approximant flow was from the diversion. Director Szabadi asked about eh CEQA on the Strawberry Creek project and mentioned the Wastewater Treatment Plant project. President Schelly clarified/ broken down what the district was spending their money on and how it was all deferred maintenance.

PUBLIC COMMENTS

David Jerome asked about the wells. Steve Moulton asked about how many field staff



lived in the district. David Hunt asked about the wastewater treatment plant and the negative fiscal impact

DISCUSSION ITEMS

3. BOARD MEMBER AND MEETING DECORUM, POLICY

The Board of Directors will Discuss the existing Board Member and Meeting Decorum Policy.

DIRECTOR COMMENTS

Director Szabadi mentioned the Brown Act. He also recommended that each board member has the right to put an item on the agenda if they are mentioned four (4) days prior to when the agenda needs to be posted. Director Olson asked if they didn't already have the right to ask for an agenda item to be placed on the agenda? Director Szabadi answered and said they do; however, they do have an option of saying no. Director Kunkle mentioned he would like to be able to add items to the agenda. Director Davis thought that four (4) days prior to when the agenda must be posted was a good idea. President Schelly clarified about specific language and approval from legal counsel is needed at times, he also mentioned that the public can put things on the agenda. Director Szabadi asked about section number three and the recordings of Zoom getting posted on the website. Director Szabadi mentioned it needs updated and talked about "Roberts Rules". Director Kunkle asked staff to review and bring it back to board. President Schelly then mentioned that they were pushing it off on the staff he didn't think that was a good idea, he would like to see them go through it section by section and have legal counsel make the necessary corrections then they can bring it back for approval. Director Szabadi asked if they should form a committee. Director Kunkle would like an audio resolution. Director Szabadi offered to prepare and adjust and give it back to the board at the next meeting.

PUBLIC COMMENTS

David Hunt voiced as a member of the public he believes he would feel comfortable asking a board member if they could add an agenda item. Steve Moulton mentioned he thought four (4) days was a good idea.

ACTION ITEMS

President Schelly opened Public Hearing

4. Ordinance NO 67 Increasing the Board of Directors Compensation

The Board of Directors will hold a Public Hearing to consider approving the ordinance No 67 for increasing the Board of Directors Compensation from \$50.00 to \$75.00



DIRECTOR COMMENTS

Director Olson asked as a paid board member are we set to having higher standards? President Schelly responded "yes". Director Kunkle asked President Schelly to elaborate on his thoughts on this item, because he was the one to bring it to the Board. President Schelly said that as an elected official he felt like they should be getting paid, and after doing research with neighboring districts they pay their board members \$75.00 a Board Meeting, he felt like we should too and all be on the same page. He also mentioned that should a board member not want to get paid they could maybe have the option of donating their monies to some sort of fund/account/investment that the Board could access should they decide to donate or help a "needy" family. Mr. Shouman stated that the district had no public funds. Director Szabadi asked for clarification on the donating aspect. Director Kunkle shared his idea that those who have more responsibilities with the Board for example the President or Vice President could maybe get more monies? He also mentioned that he would like to keep it at \$50.00. Director Davis likes the option of being able to donate the monies.

PUBLIC COMMENTS

Dave Hunt said he feels like anyone on the should be doing it as an act of service for the community and they should not be getting paid. Steve Moulton said he would like to see it stay at \$50.00.

President Schelly closed Public Hearing

A motion was made by Director Szabadi to increase the Board of Directors Compensation to \$75.00 with the option of being able to donate the money and Director Davis seconded.

The vote was as follows:

AYES

Director Davis
Vice President Szabadi
President Shelly

NAYS

Director Olson
Director Kunkle

ABSTAIN

ABSENT

Motion approved.

DIRECTORS COMMENTS

Director Szabadi said there are four (4) people who have registered for the election to run for the Board. Those four candidates are Charles Schelly, Peter Szabadi, Steven Kunkle and Jessica Prierer. He asked if maybe the four of them could arrange for a



time that those from the community could talk with them all. President Schelly asked David Jerome from the Town Crier if they would be interested in holding a Town Hall meeting for the candidates running for the election. Jesscia Priefer mentioned she ask been approached by the Town Crier if she would be willing to answer some questions. Mr. Jerome asked whose seats were up for election, the Board answered, President Schelly, Vice President Szabadi and Director Kunkle's seats were up for election.

ADJOURNMENT

The board adjourned at 7:20 p.m.

The next Board meeting is a Regular Meeting scheduled for Wednesday, September 18, 2024, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Idyllwild Water District

BY: _____
Bill Rojas
Board Secretary

Idyllwild Water District

BY: _____
Dr. Charles Schelly
Board President



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: September 18, 2024
Subject: Item 1B – Financial Reports

Recommendation:

Board of Directors accept August 2024 Financial Reports.

Attachments:

- Water Fund Condensed Income Statement
- Sewer Fund Condensed Income Statement
- District Warrants and Other Disbursements

IDYLLWILD WATER DISTRICT
Water Fund Condensed Income Statement
Operating Revenue - Water
Fiscal Year 2024 - 2025

Operating Revenue - Water Condensed By Category	August 2024			Year to Date: July - August 2024		
	Actual	Budget	Variance %	Actual	Budget	Variance %
Base - Residential / Commercial	100,257	100,257	- 0.00%	200,514	200,514	- 0.00%
Sales - Residential / Commercial	99,531	85,000	14,531 17.10%	189,281	170,000	19,281 11.34%
Other Operating Revenue	-	-	- 0.00%	-	-	- 0.00%
Other Non - Operating Revenue	-	-	- 0.00%	-	-	- 0.00%
Total Operating Revenues	199,788	185,257	14,531 7.84%	389,795	370,514	19,281 5.20%

Operating Revenue - Water By Category	August 2024			Year to Date: July - August 2024		
	Actual	Budget	Variance %	Actual	Budget	Variance %
Base Rate - Residential	73,333	73,333	- 0.00%	146,666	146,666	- 0.00%
Base Rate - Commercial	26,924	26,924	- 0.00%	53,848	53,848	- 0.00%
Sales - Residential	51,429	50,000	1,429 2.86%	102,682	100,000	2,682 2.68%
Sales - Commercial	48,102	35,000	13,102 37.43%	86,599	70,000	16,599 23.71%
Sales - Sewer	-	-	- 0.00%	-	-	- 0.00%
Sales - Construction / Other	-	-	- 0.00%	-	-	- 0.00%
Transfer Fees	-	-	- 0.00%	-	-	- 0.00%
Turn On / Off Fees	-	-	- 0.00%	-	-	- 0.00%
Lien & Lien Release Fees	-	-	- 0.00%	-	-	- 0.00%
Delinquency Fees	-	-	- 0.00%	-	-	- 0.00%
Will Serve Letter Fees	-	-	- 0.00%	-	-	- 0.00%
Other Miscellaneous	-	-	- 0.00%	-	-	- 0.00%
Installation Fees	-	-	- 0.00%	-	-	- 0.00%
Capacity Fees	-	-	- 0.00%	-	-	- 0.00%
Total Operating Revenues	199,788	185,257	14,531 7.84%	389,795	370,514	19,281 5.20%

IDYLLWILD WATER DISTRICT
Water Fund Condensed Income Statement
Water Sales In Cubic Feet
Fiscal Year 2024 - 2025

Water Sales Meter Size	August 2024		Total CF
	Residential	Commercial	
R1 5/8	658,156	181,345	839,501
R2 3/4	14,582	13,103	27,685
R3 1"	10,767	110,336	121,103
R4 1.1/2"	-	25,615	25,615
R5 2"	-	4,425	4,425
R6 3"	-	4,054	4,054
IA 3"	-	193,816	193,816
NC-WWTP	-	1,074	1,074
Total Water Sales	683,505	533,768	1,217,273

Water Accounts Meter Size	August 2024		Total
	Residential	Commercial	
R1 5/8	1,428	102	1,530
R2 3/4	13	18	31
R3 1"	54	40	94
R4 1.1/2"	-	16	16
R5 2"	-	7	7
R6 3"	-	1	1
IA 3"	-	1	1
NC-WWTP	-	1	1
Total Accounts	1,495	186	1,681

Sewer Accounts Service Type	August 2024		Total
	Residential	Commercial	
Sewer Acct S	424	168	592
Fire Services F "2"	-	-	-
Fire Services F "3"	-	-	-
Fire Services F "4"	-	3	3
Total Sewer Accounts	424	171	595

Total Water And Sewer Accounts 1,919 357 2,276

IDYLLWILD WATER DISTRICT
Water Fund Condensed Income Statement
Operating Expenses - Water
Fiscal Year 2024 - 2025

Operating Expenses - Water		August 2024				Year to Date: July - August 2024			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
No.	By Category								
1	Wages and Salaries Expenses	62,026	63,000	974	1.55%	121,226	126,000	4,774	3.79%
2	Retirement Plan and Life Insurance	3,254	5,250	1,996	38.02%	6,508	10,500	3,992	38.02%
3	Medical Insurance	-	-	-	0.00%	15,103	13,750	(1,353)	-9.84%
4	Uniform Expenses	-	-	-	0.00%	700	317	(383)	-120.82%
5	Worker's Comp Insurance	3,289	683	(2,606)	-381.55%	3,289	1,366	(1,923)	-140.78%
6	Retirement Medical Insurance	1,200	2,867	1,667	58.14%	2,414	5,734	3,320	57.90%
7	Board Reimbursement	-	-	-	0.00%	171	171	-	0.00%
8	Office Supplies	1,187	1,778	591	33.24%	3,635	3,556	(79)	-2.22%
9	Office Cleaning Service	-	-	-	0.00%	475	634	159	25.08%
10	Postage and Mailing Fees	-	-	-	0.00%	1,486	2,058	572	27.79%
11	Training and Education	-	-	-	0.00%	-	-	-	0.00%
12	Reimbursement, Travel, Meals, Etc.	-	-	-	0.00%	-	-	-	0.00%
13	Dues, Fees, Subscriptions	141	2,333	2,192	93.96%	899	4,666	3,767	80.73%
14	Computer Services	3,178	2,000	(1,178)	-58.90%	6,477	4,000	(2,477)	-61.93%
15	Legal Services	19,542	5,833	(13,709)	-235.02%	44,384	11,666	(32,718)	-280.46%
16	Engineering and Consulting	-	-	-	0.00%	-	-	-	0.00%
17	Utilities, Electricity	10,899	6,750	(4,149)	-61.47%	19,425	13,500	(5,925)	-43.89%
18	Utilities, Gas & Fuel	485	575	90	15.65%	1,010	1,434	424	29.57%
19	Utilities, Propane	-	-	-	0.00%	-	-	-	0.00%
20	Utilities, Telephone and Internet	3,799	958	(2,841)	-296.56%	8,039	1,916	(6,123)	-319.57%
21	Utilities, Waste Management Fees	222	233	11	4.72%	444	466	22	4.72%
22	Insurance, Liability, Auto, Property	-	-	-	0.00%	-	-	-	0.00%
23	Fees, Slate, County Water System	-	-	-	0.00%	-	-	-	0.00%
24	General Plant & Treatment Services	22,240	25,000	2,760	11.04%	64,352	50,000	(14,352)	-28.70%
25	Vehicles Repairs & Maintenance	-	-	-	0.00%	-	-	-	0.00%
26	Laboratory Services	1,250	3,583	2,333	65.11%	5,176	7,166	1,990	27.77%
27	Water Security System	250	263	13	4.94%	250	526	276	52.47%
28	Advertising and Publishing	64	1,108	1,044	94.22%	3,062	2,216	(846)	-38.18%
29	Bank Fee Charge	350	708	358	50.56%	350	1,416	1,066	75.28%
30	Water Maintenance and Supplies	3,100	3,333	233	6.99%	17,004	3,666	(13,338)	-363.83%
31	Accounting & Auditing Fees	-	-	-	0.00%	-	-	-	0.00%
32	IWD Leak	-	-	-	0.00%	-	-	-	0.00%
Total Operating Expenses		136,476	126,255	(10,221)	-8.10%	325,879	266,724	(59,155)	-22.18%

IDYLLWILD WATER DISTRICT
Sewer Fund Condensed Income Statement
Operating Revenue - Sewer
Fiscal Year 2024 - 2025

Operating Revenue - Sewer Condensed By Category	August 2024			Year to Date: July - August 2024		
	Actual	Budget	Variance %	Actual	Budget	Variance %
Base - Residential / Commercial	56,209	56,209	0.00%	112,418	112,418	0.00%
Other Operating Revenue	26,272	26,272	0.00%	52,544	52,544	0.00%
Total Operating Revenues	82,481	82,481	0.00%	164,962	164,962	0.00%

Operating Revenue - Sewer By Category	August 2024			Year to Date: July - August 2024		
	Actual	Budget	Variance %	Actual	Budget	Variance %
Base - Residential / Commercial	56,209	56,209	0.00%	112,418	112,418	0.00%
Sales - Residential / Commercial	26,272	26,272	0.00%	52,544	52,544	0.00%
Other Operating Revenue	-	-	0.00%	-	-	0.00%
Other Non - Operating Revenue	-	-	0.00%	-	-	0.00%
Total Operating Revenues	82,481	82,481	0.00%	164,962	164,962	0.00%

IDYLLWILD WATER DISTRICT
Sewer Fund Condensed Income Statement
Operating Expenses - Sewer
Fiscal Year 2024 - 2025

No.	By Category	August 2024			Year to Date: July - August 2024			
		Actual	Budget	Variance %	Actual	Budget	Variance %	
1	Wages and Salaries Expenses	15,250	16,850	1,600	29,480	32,918	3,438	10.44%
2	Retirement Plan and Life Insurance	1,850	1,406	(444)	3,350	2,812	(538)	-19.13%
3	Medical Insurance	-	-	-	-	-	-	0.00%
4	Uniform Expenses	72	72	-	144	144	-	0.00%
5	Worker's Comp Insurance	1,096	325	(771)	1,096	650	(446)	-68.62%
6	Retirement Medical Insurance	-	-	-	1,310	1,208	(102)	-8.44%
7	Board Reimbursement	-	-	-	-	150	150	100.00%
8	Office Supplies	395	325	(70)	500	650	150	23.08%
9	Office Cleaning Service	-	-	-	80	100	20	20.00%
10	Postage and Mailing Fees	173	350	177	669	700	31	4.43%
11	Training and Education	-	-	-	-	-	-	0.00%
12	Reimbursement, Travel, Meals, Etc.	-	-	-	-	-	-	0.00%
13	Dues, Fees, Subscriptions	-	-	-	252	446	194	43.50%
14	Computer Services	1,059	1,350	291	2,149	2,700	551	20.41%
15	Legal Services	6,514	1,292	(5,222)	8,014	2,564	(5,430)	-210.14%
16	Utilities, Electricity	6,008	6,933	825	12,000	13,666	1,666	12.19%
17	Utilities, Gas and Fuel	-	-	-	249	300	51	17.00%
18	Utilities, Propane	-	-	-	-	-	-	0.00%
19	Utilities, Telephone and Internet	-	-	-	1,413	1,200	(213)	-17.75%
20	Utilities, Waste Management Fees	-	-	-	74	74	-	0.00%
21	Vehicles Repairs and Maintenance	142	92	(50)	3,790	184	(3,606)	-1959.78%
22	Engineering and Consulting	-	-	-	-	-	-	0.00%
23	Maintenance and Supplies	-	-	-	-	-	-	0.00%
24	General Plant and Treatment Services	9,057	183	(8,874)	21,806	366	(21,440)	-5857.92%
25	State and County Sewer System Fees	-	-	-	-	-	-	0.00%
26	Minor Equipment and Supplies	-	-	-	-	-	-	0.00%
27	Sewer Leases	-	-	-	-	-	-	0.00%
28	Advertising and Publishing	-	-	-	999	155	(844)	-544.52%
29	Laboratory Services	-	-	-	2,830	2,416	(414)	-17.14%
30	Sewer Security System	-	-	-	-	-	-	0.00%
31	Accounting and Auditing Fees	-	-	-	-	-	-	0.00%
32	Liability, Auto and Property Insurance	-	-	-	-	-	-	0.00%
33	Waste Disposal Fees	-	-	-	-	-	-	0.00%
Total Operating Expenses		41,616	29,078	(12,538)	90,205	63,423	(26,782)	

**IDYLLWILD WATER DISTRICT
DISTRICT WARRANTS AND OTHER DISBURSEMENTS
FOR THE MONTH ENDED AUGUST 31, 2024**

DATE	CHECK NUMBER	PAYEE	DESCRIPTION	AMOUNT
08/01/2024	18447	Al's Kubota Tractor	Chain Customer	6,758.98
08/01/2024	18448	Arrow Printing, Inc.	Printing Business Cards	64.18
08/01/2024	18449	Cora & Hair	Water+ Sewer Supplies	3,542.75
08/01/2024	18450	HIRSCH Pipe & Supply	Purchase Supplies for Sewer	758.18
08/01/2024	18451	Idyllwild Garage	Repairs for 2019 Tacoma 4x4	3,560.95
08/01/2024	18453	S.C.E.	Monthly Charge	363.70
08/01/2024	18454	Terra Nova Planning & Research Inc	Strawberry Creek CEQA Study	9,168.95
08/07/2024	18455	Void check	Void	0.00
08/07/2024	18456	All Purpose Construction Services, Inc	Down Payment For Generator Services Agreement	1,000.00
08/07/2024	18457	California Computer Options, Inc	Monthly IT Support	2,012.90
08/07/2024	18458	Ferguson Water/Works #1083	Purchase meters Customer	2,584.88
08/07/2024	18459	Forest Lumber	Supplies for Water+Sewer	781.58
08/07/2024	18460	Frontier	Phone and Internet Charge	898.50
08/07/2024	18461	Genuine Auto Parts/ Napa Riverside	Auto Parts	42.01
08/07/2024	18462	Graswold Industries	Oil-Val Maintenance	800.00
08/07/2024	18463	HIRSCH Pipe & Supply	Purchase Supplies for Sewer	1,585.70
08/07/2024	18464	Quest Diagnostics	New Hire Drug Test Fee	38.00
08/07/2024	18465	S.C.E.	Monthly Charge	16,290.43
08/07/2024	18466	Streamline	Monthly Charge For Idyllwild Website	249.00
08/07/2024	18467	Tyla Wheeler	Water & Sewer General Expenses	58.81
08/07/2024	18468	Underground Service Alerts/SC	New Tickets Charges	88.80
08/07/2024	18469	Verizon Wireless	Monthly Charge	543.72
08/07/2024	18470	Village Hardware	Supplies For Water and Sewer	2,710.40
08/07/2024	18471	ACWA/PIA	Workers Comp Last Quarter 2023/2024	4,386.18
08/07/2024	18472	Idyllwild Water District	To Be Deposit at Hemet Bank For CD'S	32,000.00
08/07/2024	18473	BEST BEST & KRIEGER	Monthly Legal Services	25,057.17
08/07/2024	18474	GNW Construction	General Carpenter	2,680.51
08/14/2024	18475	CR&R Incorporated	Monthly Services for Trash Fee	288.52
08/14/2024	18476	Eric Miller	Refund Of Purchased 2" Inch Meter	24,283.00
08/14/2024	18477	GNW Construction	General Carpenter	14,802.30
08/14/2024	18478	Grainier	Supplies for water	320.31
08/14/2024	18479	Kenyon Electric	Fixing and Repair Electric at IWD	2,205.00
08/14/2024	18480	S.C.E.	Monthly Charge	1,268.19
08/14/2024	18481	USA Bluebook	Supplies for Water & Sewer	2,917.23
08/14/2024	18482	Hemet Pence	Main Office Gate Project	11,000.00
08/14/2024	18483	Central Communications	Monthly Answering Services	159.83
08/14/2024	18484	Idyllwild Water District	To Be Deposit at Hemet Bank For CD'S	30,000.00
08/21/2024	18485	ALLSTATE BENEFITS	Monthly Charge for Case	239.91
08/21/2024	18486	California Computer Options, Inc	Monthly IT Support	1,876.18
08/21/2024	18487	Nathaniel Sealey	Reimbursement for Sewer OIT certification	126.00
08/21/2024	18488	Pacific Slope Tree Coop., Inc.	Removing Trees around the Water & Sewer	1,800.00
08/21/2024	18489	Staples	Office Supplies	1,582.71
08/21/2024	18490	Time Warner Cable	Phone and Internet Monthly Charges	3,328.43
08/28/2024	18491	GNW Construction	General Carpenter	13,341.82
08/28/2024	18492	Jim's Backflow Service	BackFlow Test for IWD	140.00
08/28/2024	18493	JP Copiers	Down Payment For Fixing two copier machines	2,500.00
08/28/2024	18494	Kenyon Electric	Fixing and Repair Electric at IWD	5,418.00
			TOTAL DISTRICT WARRANTS	\$235,472.70

OTHER DISBURSEMENTS:	
TOTAL PAYROLL	\$77,276.00
L.A.I.F. ELECTRONIC TRANSFERS	\$7,650.00
BANK SERVICE CHARGES AND FEES	\$350.00
TOTAL DISTRICT WARRANTS & OTHER DISBURSEMENTS	\$320,748.70



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: September 18, 2024
Subject: Item 1C – Operations Report

Recommendation:

Board of Directors accept August 2024 Operation Report.

Attachments:

- Monthly Operations Report
- Well Production Data

Idyllwild Water District

Monthly Operations Report

Aug-24

Supplies to System	1,320,934 CF	30.32 AF		
Increase / Decrease	CF	86%	Billing Period	47%
Number of Wells Available	9	388	GPM Available	
Water Sales	1,217,773 CF	51,916 CF	Non-Water Sales	
Total Water/Non-Water Sales	1,269,689 CF	4% Loss		

Full-Time	FV1A offline for filter maintenance	-
Part-Time	2, 4, 10, 13, 23, 24, 28, FV2, Golden Rod	9

Strawberry Creek Diversion	42,005 CF	0.96 AF	0.96 AFY
Lilly Creek Flow	- CF	- AF	8.31 AFY
Foster Lake Level (Max. 18')	11 Feet	6 Inches	

Non-Water Sales	Gallons	CF
WTP Backwash	267,000	35,695
IWD Flushing	52,000	6,952
Main Line Leaks		
Distribution Line Leaks	90,000	12,032
Fire Dept. Usage, Per IFPD		
Hydrant Sales		
Wastewater Plant	8,034	1,074
Storage Tanks Variance	(30,583)	(4,089)
Total	386,451	51,664

Stage Crit		
Month	Avg. GPM	Max
Aug	221.3	388
July	230.5	386
June	212	386
May	177	360
April	160.4	323
Mar	150.2	323
Feb	160.5	323
Jan	168.6	323

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3	5	SL #7	1	SL #14	11
Creek Area	PL #23	263	PL #24	115		
Nature Center	SL #26	21	SL #27	18	PL #28	470
Fern Valley	PL FV1A	364	PL FV2	324		

Storage Tanks

Location	CF/FT	Level	Volume CF
Foster Lake	11,698	16.4	191,847
Rock Dale Tank	2,718	19.4	52,729
Delano Tank	1,337	20.8	27,810
South Ridge Tank	3,509	18.9	66,320
Wild Wood Tank	919	12.1	11,120
Golden Rod Tank	891	21.1	18,800

Total	368,626 CF	Storage Supplies Ma
Storage in MGD	2.76	
Production Days	31	Production Minutes
		44,640

Idyllwild Water District

Well Production Data

Aug-24

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM
No.	Name					
1	Horizontal		-			
2	Foster Lake	255,633	5.9	PT	On	100.0
4	Foster Lake	103,620	2.4	PT	On	32.0
10	Foster Lake	65,480	1.5	PT	On	16.0
11	Foster Lake		-			
12	Foster Lake		-			
13	Foster Lake	129,120	3.0	PT	On	33.0
15	Foster Lake		-	PT	Off	
16	Foster Lake		-			
23	Stratton	219,281	5.0	PT	On	40.0
24	Curtis	266,595	6.1	PT	On	50.0
25	Donahoo		-		Off	
26	Nature Center		-		Off	
27	Nature Center		-		Off	
28	Rock Dale	99,395	2.3	PT	On	22.0
FV1A	Fern Valley	-	-	FT	On	40.0
FV2	Fern Valley	197,857	4.5	PT	On	35.0
31	Golden Rod	33,100	0.8	PT	On	20.0
	Oakwood		-			
Total		1,370,081	31.45			388.0

Cedar Glen Meter	<u>504,706</u> CF	<u>11.6</u> AF
District Production	<u>816,228</u> CF	<u>18.7</u> AF
Total Supplies to System	<u>1,320,934</u> CF	<u>30.3</u> AF

Days of Production	<u>31</u>	Minutes of Production	<u>44,640</u>
Average System GPM	<u>221.35</u>		

Idyllwild Water District
Well Statics
Aug-24

No.	Initial	Level In Feet	Pumping Level (PL) / Static Level (SL)	Comments
3	MA	5.0	SL	
MW6	MA	16.0	SL	
7	MA	1.0	SL	
14	MA	11.0	SL	Foster Lake Average = 8.3
23	MA	263.0	PL	
24	MA	115.0	PL	
25	MA	12.0	SL	
26	MA	21.0	SL	
27	MA	18.0	SL	
28	MA	470.0	PL	
OW	MA	40.0	SL	
FV1A	MA	364.0	PL	
FV2	MA	324.0	PL	
31 - GR	MA	175.0	SL	
FL2	MA	5.0	SL	
FL4	MA	2.0	SL	
FL10	MA	12.0	SL	
FL12	MA	37.0	SL	
FL13	MA	23.0	PL	
FL15	MA	-	SL	Offline for Maintenance
MW19	MA	36.0	SL	



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: September 18, 2024
Subject: Item 2 – General Manager Report

Recommendation:

General Manager Bill Rojas will present his report.

GENERAL MANAGERS REPORT

BOARD MEETING September 18, 2024

Here is a list of items I have been actively working on and have been involved with since the last board meeting on August 21st.

- On August 28th and 29th IWD hosted a leak detection class given by Michael Sims from CRWA. It was a two-day class, the first day was a classroom setting and the second was in the field using the latest technology in leak detection. We had staff from Pine Cove, Fern Valley and IWD participate in the training.
- On September the 3rd I met with Luis from Frontline Roofing to give me a proposal to have the shop reroofed.
- Foster Lake Reservoir #3 rehab is ¾ of the way finished. The interior walls and ceiling have been coated and sealed. The crew found some rusted out areas of the floor that needed repair and then they will coat and seal the floor of the tank, and this will complete this project.
- At the WWTP we had the manufacture of our newly installed blower unit align and calibrate the motor and blower unit to maximize the longevity of the equipment.
- We had a report of a leak on West Ridge Saturday Sep 7th, we had to call all the operators to come and help repair a large leak on a 8" main.
- On September 10th I had a three-way call with Andrew from Cozad and Fox, the County of Riverside and Hosny. There was confusion about how to complete the lot line adjustments on Riverside Co side. Once the discussion was completed the county had the information needed to finalize the Title Report and the Lot Line Adjustment for the Sewer plant property acquisition.
- On September 12th I received the 30% Preliminary Engineering Report for the WWTP Sewer project. I have sent the report to Dudek for our secondary review on the 12th as well.
- The Fern Valley 1A Uranium media replacement is completed, after several sampling requirements were tested and cleared by the state, they allowed us to put the well back in service.

- Elco has completed the second phase of the Diversion pipeline project. In the next couple of weeks, I will be meeting with Elco to discuss, plan and start the proposal process for the portion of the main line from Jameson along the highway to Foster lake,
- On September 9th Marcos passed his T1 exam, on September 11th Nathan passed his T2 exam. Kudos to them both. Nathan has enrolled in the OIT program for the WWTP, he is also enrolling to take his WWT operator 2 exam. His desire is to work and operate the WWTP.
- We are implementing a new digitized system for the district. Admin staff is working on digitizing/Archiving all our files and As-built maps. This will be an ongoing work in progress.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: September 18, 2024
Subject: Item 3 – Vehicle Report

Discussion:

The Board of Directors will discuss the existing vehicles and a replacement plan.

Attachments:

- Current vehicle list



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: September 18, 2024
Subject: Item 4-Wastewater Treatment Plant

Discussion:

The Board of Directors will discuss the 30% Preliminary Engineering Report.

Attachments:

- Preliminary Engineering Report

Idyllwild Water District
Preliminary Engineering Report v. 2



September 2024

Prepared by:
Specialized Utilities Services Program



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DRAFT