



REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

June 15, 2022 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

Topic: Board Of Directors Meeting

Time: Jun 15, 2022 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88365930837?pwd=dUs1ZFE4N055RkxMSXZXczlGYXA1QT09>

Meeting ID: 883 6593 0837

Passcode: 640788

One tap mobile

+12532158782,,88365930837#,,,,*640788# US (Tacoma)

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Dial by your location

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Meeting ID: 883 6593 0837

Passcode: 640788

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AGENDA

CALL TO ORDER

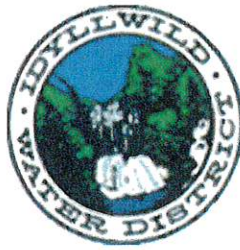
ROLL CALL

PUBLIC COMMENTS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the district. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not act on the item at this meeting. As to matters on the agenda, persons will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed to the Board as a whole and not directed to individual Board members.

1. CONSENT CALENDAR – 5 minutes

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that



it may be acted upon separately.

A. MINUTES

Regular Board Meeting: May 18, 2022

B. FINANCIAL REPORTS

1. Income statement for the eleven-months ending May 31, 2022
2. District warrants for May 2022

Check #17160 – 17209	= \$ 245,962.84
Gross Payroll	= \$ 61,960.00
Federal/State PR taxes	= \$ 4,223.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 362.25

C. OPERATIONS REPORT

D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE REQUIRED FINDINGS

Board of Directors will consider continuing remote meetings pursuant to AB 361

INFORMATION

2. **GENERAL MANAGER REPORT** – 5 minutes

DISCUSSION ITEMS

3. **THE DISTRICT'S WATER SHORTAGE CONTINGENCY PLAN (ORDINANCE NO. 66)** – 5 minutes
Board of Directors will discuss Ordinance 66, the District's Water Shortage Contingency Plan ("Plan"), including the potential future implementation of Water Conservation Stage 2 of the Plan.
4. **VEHICLE ASSET LISTS** – 5 minutes

ACTION ITEMS

5. **CONSIDER APPROVING RESOLUTION NO. 787 BUDGET FOR FISCAL YEAR 2022 – 2023** – 10 minutes
Board of Directors will review the FY 2022 – 2023 Budget and consider adoption of Resolution No. 787 approving FY 2022 – 2023 Budget.
6. **CONSIDER MODIFYING THE DISTRICT'S HOUSING STIPEND POLICY**



(POLICY NO. 2019.001 TITLED “EMPLOYEE STIPEND FOR RESIDING WITHIN 6 MILES OF THE DISTRICT”) – 10 minutes

Board of Directors will consider modifying the District’s Housing Stipend Policy (Policy No. 2019.001) for employee eligibility to take effect when an employee is hired by the District and resides within the 6-mile radius

DIRECTORS COMMENTS – 5 minutes

CLOSED SESSION

7. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Public Employee Performance Evaluation § 54957 Title: General Manager

DIRECTORS COMMENTS – 5 minutes

ADJOURNMENT

The next Board meeting is a Regular Meeting scheduled for July 20, 2022, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the district office @ 951-659-2143 or email: office@idyllwildwater.com. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the district staff in assuring those reasonable arrangements can be made to provide accessibility to the meeting.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: June 15, 2022
Subject: Item 1A – Board Minutes

Recommendation:

Board of Directors approve May 18, 2022, Board meeting minutes.

Attachments:

- Minutes of Regular Meeting of the Board of Directors



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

May 18, 2022 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:02 p.m.

ROLL CALL

President Schelly, Director Kunkle, and Director Olson were physically present, with Director Gin attended by phone. Vice President Szabadi was absent. General Manager Havener, and Chief Financial Officer Shouman were physically present. General Counsel Byrne and Co-General Counsel Guiboa were present via Zoom.

PUBLIC COMMENTS

Dave Hunt mentioned support for the Fire Department.

CONSENT CALENDAR

A. MINUTES

Regular Board Meeting: April 20, 2022
Special Board Meeting: April 28, 2022

B. FINANCIAL REPORTS

1. Income statement for the nine-months ending April 30, 2022
2. District warrants for April 2022
 - Check #17117 – 17159 = \$ 116,852.04
 - Gross Payroll = \$ 61,593.00
 - Federal/State PR taxes = \$ 4,630.00
 - LAIF Transfers = \$ 0.00
 - Transfers/charges = \$ 427.00

C. OPERATIONS REPORT

D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE REQUIRED FINDINGS

Board of Directors will consider continuing remote meetings pursuant to AB



361

DIRECTOR COMMENTS

None

PUBLIC COMMENTS

Becky Clark mentioned the budget had a wrong year on finances.
Dave Hunt mentioned water conservation.

A MOTION was made by Director Olson to approve Consent Calendar. Director Kunkle seconded.

The vote was as follows:

AYES

Director Gin
Director Kunkle
Director Olson
President Schelly

NAYS

ABSTAIN

ABSENT

Vice President Szabadi

Motion approved.

INFORMATION

3. GENERAL MANAGER REPORT

General Manager Havener presented the report and addressed questions.
Becky Clark inquired about water policy, meter installations, and meter reading.

DISCUSSION ITEMS

4. BOARD WORKSHOP

President Schelly provided an overview of the May 14, 2022, Board Workshop regarding FY 2022 – 2023 Budget and various capital improvement projects.

DIRECTORS COMMENTS

None

PUBLIC COMMENTS

None

ACTION ITEMS



5. CONSIDER APPROVING RESOLUTIONS NO. 784 & 785 WATER AND SEWER STAND-BY ASSESSMENTS

Board of Directors will hold a Public Hearing for water and sewer stand-by assessment fees for Fiscal Year 2022 – 2023 and consider approving Resolutions No. 784 & 785 approving water and sewer stand-by assessment fees. The rate will remain the same at \$30.00 per acre for water and sewer availability for vacant lots.

DIRECTORS COMMENTS

President Schelly opened the public hearing at 6:37 p.m.

PUBLIC COMMENTS

Steve Molten inquired clarification that the assessments for one year.

A MOTION was made by Director Olson to approve Resolutions No. 784 & 785 approving water and sewer stand-by assessment fees. The rate will remain the same at \$30.00 per acre for water and sewer availability for vacant lots.

Director Kunkle seconded.

The rollcall vote was as follows:

AYES

Director Kunkle
Director Olson
President Schelly

NAYS

ABSTAIN

ABSENT

Director Gin (Phone issue)
Vice President Szabadi

Motion approved.

6. CONSIDER APPROVING RESOLUTION NO. 787 BUDGET FOR FISCAL YEAR 2022 – 2023

Board of Directors will review the FY 2022 – 2023 Budget and consider adoption of Resolution No. 787 approving FY 2022 – 2023 Budget.

DIRECTORS COMMENTS

President Schelly requested to move this item to June 15, 2022, Board meeting when all Directors are anticipated to be physically present.

PUBLIC COMMENTS

None

7. TERRA NOVA PLANNING & RESEACH, INC. AGREEMENT LETTER FOR STRAWBERRY CREEK PROJECT CEQA



Board of Directors will consider approving Terra Nova Planning & Research, Inc. Agreement Letter For Strawberry Creek Project CEQA with an estimated cost of \$23,195.00

DIRECTORS COMMENTS

General Manager Havener presented the item and addressed questions.

PUBLIC COMMENTS

None

A **MOTION** was made by Director Olson to approve Terra Nova Planning & Research, Inc. Agreement Letter For Strawberry Creek Project CEQA with an estimated cost of \$23,195.00. Director Kunkle seconded.

The rollcall vote was as follows:

AYES

Director Kunkle
Director Olson
President Schelly

NAYS

ABSTAIN

ABSENT

Director Gin (Phone Issue)
Vice President Szabadi

Motion approved.

DIRECTORS COMMENTS

Director Kunkle requested staff to install Water Conservation Stage 2 signs within the district.

Becky Clark inquired when Stage 2 will begin.

President Schelly requested staff present a list of district equipment and the condition, as well as a list of district assets by the June 15, 2022, Board meeting.

Director Gin was able to reconnect via phone at 6:48 p.m.

The Board took a five (5) minute recess at 6:50 p.m. before moving into closed session.

CLOSED SESSION

8. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:
Significant Exposure to Litigation pursuant to paragraph (2) of subdivision
(d) of Section 54956.9. One case.**

The Board resumed Open Session at 7:58 p.m.

REPORT FROM CLOSED SESSION



No reportable action.

ADJOURNMENT

Board adjourned at 7:58 p.m.

IDYLLWILD WATER DISTRICT

IDYLLWILD WATER DISTRICT

BY: _____

BY: _____

Leo Havener
BOARD SECRETARY

Dr. Charles Schelly
BOARD PRESIDENT



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: June 15, 2022
Subject: Item 1B – Financial Reports

Recommendation:

Board of Directors accept May 2022 Financial Reports.

Attachments:

- Water Fund Condensed Income Statement
- Sewer Fund Condensed Income Statement
- District Warrants and Other Disbursements

**IDYLLWILD WATER DISTRICT
 WATER FUND CONDENSED INCOME STATEMENT
 FOR FISCAL MONTH ENDING MAY, 2022**

CONDENSED CATEGORY	FOR THE MONTH OF		MAY 2022
	ACTUAL 2022	BUDGET 2022	
OPERATING REVENUES:			
BASE-RESIDENTIAL/COMMERCIAL	77,586	77,496	90
SALES-RESIDENTIAL/COMMERCIAL	50,253	62,000	-11,747
OTHER OPERATING REVENUE	0	0	0
OTHER NON-OPERATING REVENUE*	0	0	0
TOTAL OPERATING REVENUES	127,839	139,496	-11,657
			-8.36%
OPERATING REVENUE BY CATEGORY			
	FOR THE MONTH OF		MAY
	ACTUAL	BUDGET	F (U)
	2021	2020	VARIANCE
			%
BASE RATE - RESIDENTIAL	57,778	57,688	90
BASE RATE - COMMERCIAL	19,808	19,808	0
SALES-RESIDENTIAL	24,671	36,000	-11,329
SALES-COMMERCIAL	25,582	26,000	-418
SALES-SEWER	0	0	0
SALES-CONSTRUCTION/OTHER	0	0	0
TRANSFER FEES	0	0	0
TURN ON/OFF FEES	0	0	0
LIEN & LIEN RELEASE FEES	0	0	0
DELINQUENCY FEES	0	0	0
WILL SERVE LETTER FEES	0	0	0
OTHER MISCELLANEOUS	0	0	0
INSTALLATION FEES	0	0	0
CAPACITY FEES	0	0	0
TOTAL OPERATING REVENUES	127,839	139,496	-11,657
			-8.36%

**IDYLLWILD WATER DISTRICT
 WATER FUND CONDENSED INCOME STATEMENT
 FOR FISCAL MONTH ENDING MAY , 2022**

FOR THE MONTH OF MAY 2022

CUBIC FEET OF SALES:	Residential	Commercial	Total
	C.F	C.F	C.F
R1 5/8	432,307	70,403	502,710
R2 3/4	11,257	11,311	22,568
R3 1"	4,702	81,901	86,603
R4 1.1/2"	0	35,935	35,935
R5 2"	0	4,101	4,101
R6 3"	0	6,900	6,900
IA 3"	0	133,306	133,306
NC-WWTTP	0	454	454
TOTAL CUBIC FEET OF SALES	448,266	344,311	792,577

NUMBER OF CUSTOMER BILLS:	R	C	Total
	R1 5/8	1,432	104
R2 3/4	12	18	30
R3 1"	43	36	79
R4 1.1/2"	0	16	16
R5 2"	0	8	8
R6 3"	0	1	1
IA 3"	0	1	1
NC-WWTTP	0	1	1
TOTAL NUMBER OF CUSTOMER BILLS	1,487	185	1,672

Sewer Acct	S	422	164	586
Fire Services	F "2"	0	0	0
Fire Services	F "3"	0	0	0
Fire Services	F "4"	0	3	3
Total Idyllwild Customers				2,261

**IDYLLWILD WATER DISTRICT
WATER FUND CONDENSED INCOME STATEMENT
FOR FISCAL MONTH ENDING MAY , 2022**

BY CATEGORY	FOR THE MONTH OF		
	ACTUAL	BUDGET	May F (U) 2022
WATER OPERATING EXPENSES:			
1-WAGES AND SALARIES EXPENSES	52,640	54,979	2,339
2-RETIREMENT PLAN AND LIFE INSURANCE	3,317	3,370	53
3-MEDICAL INSURANCE	9,625	9,888	263
4-UNIFORM EXPENSES	0	107	107
5-WORKER'S COMP INSURANCE	4,484	4,800	316
6-RETIREMENT MEDICAL INSURANCE	0	2,000	2,000
7-BOARD REIMBURSEMENT	400	600	200
8-OFFICE SUPPLIES	2,016	1,500	-516
9-OFFICE CLEANING SERVICE	225	210	-15
10-POSTAGE AND MAILING FEE	689	900	211
11-TRAINING AND EDUCATION	12,539	500	-12,039
12-TRAVELING, MILEAGE, MEALS REIMBURSEMENT	1,785	1,000	-785
13-DUES, FEES, SUBSCRIPTIONS	422	1,500	1,078
14-COMPUTER SERVICES	2,598	1,500	-1,098
15-LEGAL SERVICES	3,921	2,000	-1,921
16-ENGINEERING AND CONSULTING	0	100	100
17-UTILITIES - ELECTRICITY	0	8,900	8,900
18-UTILITIES - GAS& FUEL	350	620	270
19-UTILITIES - PROPANE	660	100	-560
20-UTILITIES - TELEPHONE INTERNET	2,258	2,500	242
21-UTILITIES - WASTE MANAGEMENT FEE	204	250	46
22-AUTO AND PROPERTY INSURANCE	0	1,000	1,000
21-STATE-COUNTY WATER SYSTEM FEES	11,748	14,000	2,252
22-GENERAL PLANT & TREATMENT SERVICES	14,744	12,500	-2,244
23-VEHICLES REPAIRS AND MAINTENANCE	212	1,500	1,288
25-LABORATORY SERVICES	2,443	4,000	1,557
26-WATER SECURITY SYSTEM	0	500	500
27-ADVERTISING AND PUBLISHING	113	1,200	1,087
28-BANK FEE CHARGE	427	250	-177
29-WATER MAINTENANCE AND SUPPLIES	10,825	200	-10,625
30-ACCOUNTING AND AUDITING FEE	1,875	2,000	125
31-LIABILITY & PROPERTY AND AUTO INSURANCE	0	0	0
TOTAL OPERATING EXPENSES:	140,520	135,960	
TOTAL INCOME AND (LOSS)	(12,681)	3,536	

**IDYLLWILD WATER DISTRICT
SEWER FUND CONDENSED INCOME STATEMENT
FOR FISCAL MONTH ENDING MAY 2022**

FOR THE MONTH OF MAY 2022

CONDENSED BY CATEGORY	2022	2022	VARIANCE	%
	Actual	Budget		
OPERATING REVENUES:				
BASE-RESIDENTIAL/COMMERCIAL	60,348	59,853	495	0.83%
OTHER OPERATING	0	0	0	0.00%
TOTAL OPERATING REVENUES	60,348	59,853	495	0.83%
OPERATING EXPENSES:				
1- WAGES AND SALARIES	9,320	13,000	3,680	28.31%
2- RETIREMENT AND LIFE INSURANCE	1,105	1,220	115	9.43%
3- MEDICAL INSURANCE	3,524	3,300	-224	-6.79%
4- UNIFORM EXPENSE	0	353	353	100.00%
5- WORKERS COMPENSATION INSURANCE	0	1,580	1,580	100.00%
6- RETIREMENT MEDICAL INSURANCE	0	1,850	1,850	100.00%
7- BOARD REIMBURSEMENT	150	200	50	25.00%
8- OFFICE SUPPLIES	672	590	-82	-13.90%
9- OFFICE CLEANING SERVICES	75	70	-5	-7.14%
10- POSTAGE AND MAIL FEE	230	275	45	16.36%
11- EDUCATION AND TRAINING	0	0	0	0.00%
12- TRAVELING, MILEAGE, MEAL REIMBURSEMENT	0	110	110	100.00%
13- DUE AND SUBSCRIPTION FEE	4,179	3,534	-645	-18.25%
14- COMPUTER SERVICES	866	500	-366	-73.20%
15- LEGAL SERVICES	1,307	285	-1,022	-358.60%
16- UTILITIES - ELECTRICITY	0	3,950	3,950	100.00%
17- UTILITIES - GAS & FUEL	175	213	38	17.84%
18- UTILITIES - PROPANE	0	0	0	0.00%
19- UTILITIES - TELEPHONE&INTERNET	773	1,000	227	22.70%
20- UTILITIES - WASTE MANAGEMENT FEE	68	66	-2	-3.03%
21- VEHICLES REPAIRS AND MAINTENANCE	23	500	477	95.40%
22- ENGINEERING SERVICES	1,453	1,500	47	3.13%
22- MAINTENANCE AND SUPPLIES	0	100	100	100.00%
23- GENERAL PLANT SERVICES	1,117	2,089	972	46.53%
24- SEWER PERMIT AND LICENSE(State Fee)	0	500	500	100.00%
25- MINOR EQUIPMENT AND SUPPLIES	0	0	0	0.00%
26- SEWER LEASE	0	5,000	5,000	100.00%
27- ADVERTISING AND PUBLISHING	0	500	500	100.00%
28- LABORATORY SERVICES	815	1,500	685	45.67%
29- SECURITY SYSTEM (ADT)	0	300	300	100.00%
30- ACCOUNTING & AUDITING FEE	625	3,000	2,375	79.17%
31- LIBRITY & PROPERTY AND AUTO INS	540	1,500	960	64.00%
32- WASTE DISPOSAL FEES	0	3,000	3,000	100.00%
Total Expenses	27,017	51,585	24,568	47.63%
Total INCOME OR (LOSS)	33,331	8,268		

**IDYLLWILD WATER DISTRICT
SEWER FUND CONDENSED INCOME STATEMENT
FOR FISCAL MONTH ENDING MAY 2022**

		FOR THE MONTH OF MAY 2022			
		ACTUAL	BUDGET	F (U) VARIANCE	%
SEWER FUND OPERATING REVENUES					
BASE RATE-COMMERCIAL		40,566	40,157	409	1.02%
BASE RATE- RESIDENTIAL		19,782	19,696	43	0.22%
TRANSFER FEE		0	0	0	0.00%
FACILITY CHARGE FROM IAF		0	0	0	0.00%
INSPECTION FEE		0	0	0	0.00%
OTHER MISCE		0	0	0	0.00%
TOTAL OPERATING REVENUE		60,348	59,853	495	0.83%
EQUIVALENT DWELLING UNITS (E.D.U'S)					
RESIDENTIAL		459	457	2.0	0.44%
COMMERCIAL		941	932	9.0	0.97%
TOTAL E.D.U'S		1,400	1,389	11.0	0.79%
TOTAL Customers		422	164	586	



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: June 15, 2022
Subject: Item 1C – Operations Report

Recommendation:

Board of Directors accept May 2022 Operation Report.

Attachments:

- Monthly Operations Report
- Well Production Data
- Well Statics
- Water System Schematic for Operations Report

Idyllwild Water District

Monthly Operations Report

May 2022

Supplies to System	1,130,893 CF	25.96 AF	
Increase / Decrease	44,218 CF	5% Billing Period	11% Daily Demand
Number of Wells Available	14	333 GPM Available	
Water Sales	792,577 CF	8,200 CF Non-Water Sales	
Total Water/Non-Water Sales	800,777 CF	29% Loss*	*Meter Reading Issue Lowered Actual Water Use

Full-Time	FV1A, FV2	2
Part-Time	2, 4, 13, 15, 23, 24	5

Strawberry Creek Diversion	88,400 CF	2.03 AF	29.24 AFY
Lilly Creek Flow	0 CF	0.00 AF	
Foster Lake Level (Max. 18')	0 Feet	0 Inches	

Non-Water Sales	Gallons	CF
WTP Backwash	240,000	32,086
IWD Flushing	10,000	1,337
Main Line Leaks		-
Distribution Line Leaks	1,000	134
Fire Dept. Usage, Per IFPD	15,300	2,045
Hydrant Sales	31,640	4,230
Wastewater Plant	3,396	454
Total	61,336	8,200
Not Included in Total		

Stage Criteria				
Month	Avg. GPM	Max	%	Stage
May	195.8	333	59%	2
April	176.4	333	53%	2
March	147.1	333	44%	1
Feb	160.9	333	48%	1
Jan	147.3	333	44%	1
Dec	163.2	333	49%	1

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3	34	SL #7	25	SL #14	34	FL Avg.	31
Creek Area	SL #23	9	SL #24	18				
Nature Center	SL #26	38	SL #27	34	SL #28	122		
Fern Valley	PL FV1A	411	PL FV#2	312	SL GR	0	SL MW #6	0

Storage Tanks

Location	CF/FT	Level	Volume CF
Foster Lake	11,698	20.0	233,960
Rock Dale Tank	2,718	23.2	63,003
Delano Tank	1,337	15.9	21,272
South Ridge Tank	3,509	19.3	67,864
Wild Wood Tank	919	11.8	10,872
Golden Rod Tank	891	21.9	19,468

Total	416,439 CF	Storage Supplies Max. 3.702 MGD	84%
Storage in MGD	3.12		
Production Days	30	Production Minutes	43,200
		Average GPM	195.8

Idyllwild Water District
Well Production Data
May 2022

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM	Comment
No.	Name						
1	Horizontal	446,400	10.2				
2	Foster Lake	421,025	9.7	PT	On	90.0	
4	Foster Lake	187,858	4.3	PT	On	40.0	
10	Foster Lake		-				
11	Foster Lake		-				
12	Foster Lake		-				
13	Foster Lake	211,312	4.9	PT	On	31.9	
15	Foster Lake	14,615	0.3	PT	Off	20.3	
16	Foster Lake		-				
23	Stratton	179,400	4.1	PT	On	39.8	
24	Curtis		-				
25	Donahoo		-				
26	Nature Center		-				
27	Nature Center		-				
28	Rock Dale		-				
1A	Fern Valley	234,705	5.4	FT	On	39.3	
2	Fern Valley	120,499	2.8	PT	On	36.2	
	Golden Rod	22,450	0.5	PT	On	13.6	
	Oakwood		-				
	Total	1,838,264	42.20				

Not included in total

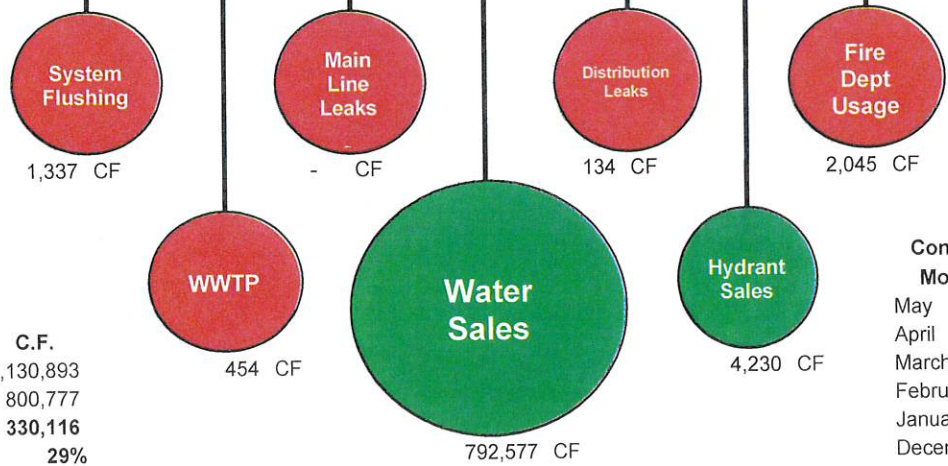
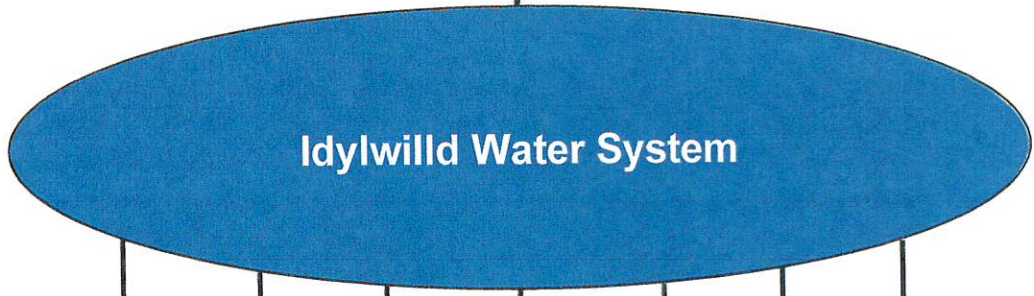
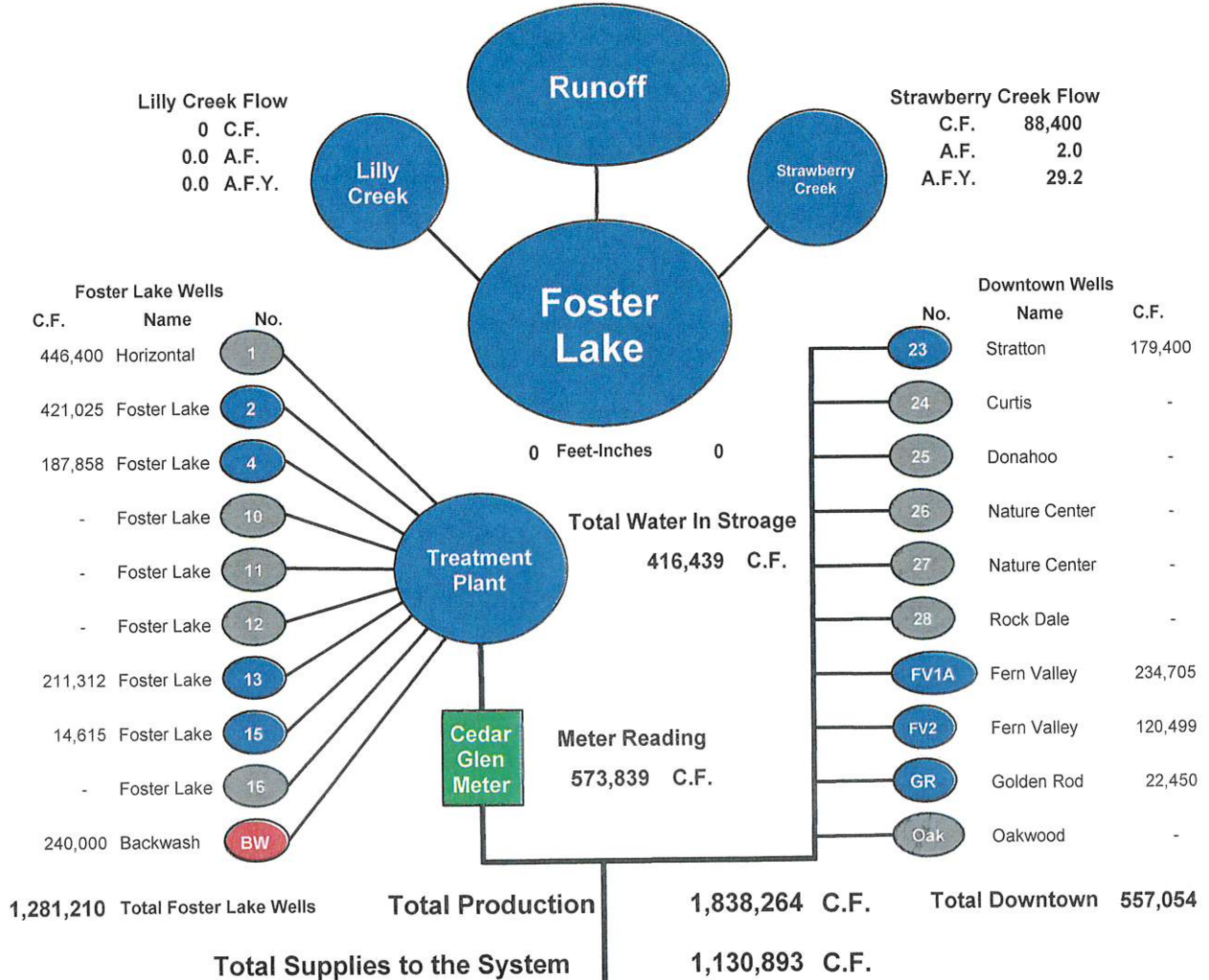
Cedar Glen Meter	<u>573,839</u> CF	<u>13.2</u> AF
District Production	<u>557,054</u> CF	<u>12.8</u> AF
Total Supplies to System	<u>1,130,893</u> CF	<u>26.0</u> AF

Days of Production	<u>30</u>	Minutes of Production	<u>43,200</u>
Average System GPM	<u>195.83</u>		

Idyllwild Water District

Water System Schematic For Operations Report

May 2022



System Loss	C.F.
Total System	1,130,893
Total Usage	800,777
Loss	330,116
Loss %	29%



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors

From: Leo Havener, General Manager

Date: June 15, 2022

Subject: Item D – Authorize Remote Meetings pursuant to AB 361

Recommendation:

Board of Directors authorize remote meetings pursuant to AB 361 for 30 days based on the findings that (1) there is an existing declared state of emergency for COVID-19, and (2) state and local are imposing and recommending measures to promote social distancing.

Background:

At the October 20, 2021, Board meeting, based upon the state of emergency for COVID-19, the Board of Directors adopted Resolution No. 783, which authorized remote Board and committee meetings pursuant to AB 361. The Board found that (1) state and local officials have imposed or recommended measures to promote social distancing in connection with COVID-19; and (2) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Under AB 361, certain Brown Act requirements related to remote meetings are suspended. The Board subsequently extended remote meetings at its November through May Board meetings.

Given the continued state of emergency for COVID-19 and the state and local requirements of social distancing, staff is recommending that the Board authorize remote meetings pursuant to AB 361 for 30 days, consistent with previous action taken by the Board. This is being recommended to preserve the health and safety of Directors, staff, and the public.

Conclusion:

Staff recommends that the Board authorize the District to conduct remote Board meetings pursuant to AB 361 based on the following findings: (1) There is an existing declared state of emergency for COVID-19, and (2) State and local officials are recommending measures to

promote social distancing.

If the Board does not authorize remote meeting pursuant to AB 361, the next Board meeting will be held pursuant to all of the provisions of the Brown Act, including those related to posting the location of remote attendees and ensuring public access to such remote locations.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Leo Havener, General Manager
Date: June 15, 2022
Subject: Item 2 – General Manager Report

Recommendation:

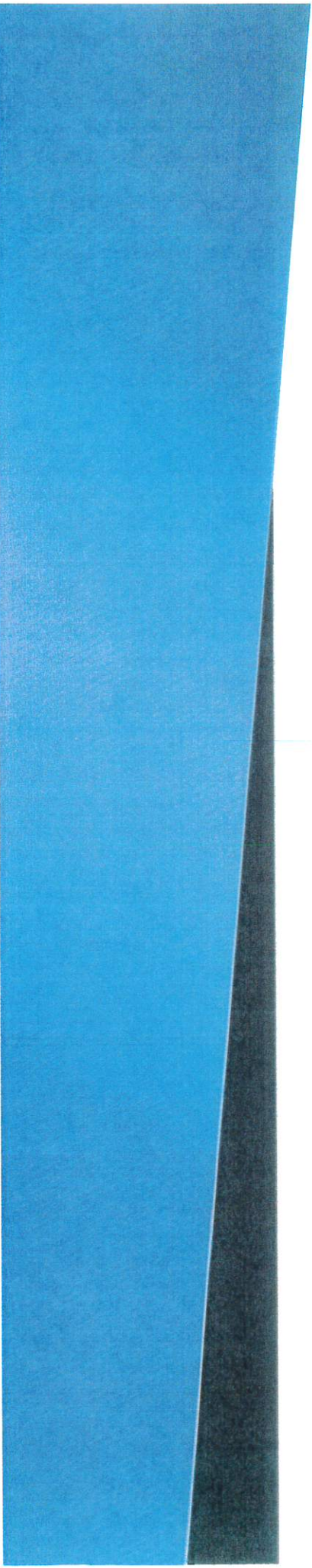
General Manager Havener will present his report.

Attachments:

- General Manager Report

General Manager Report

June 15, 2022



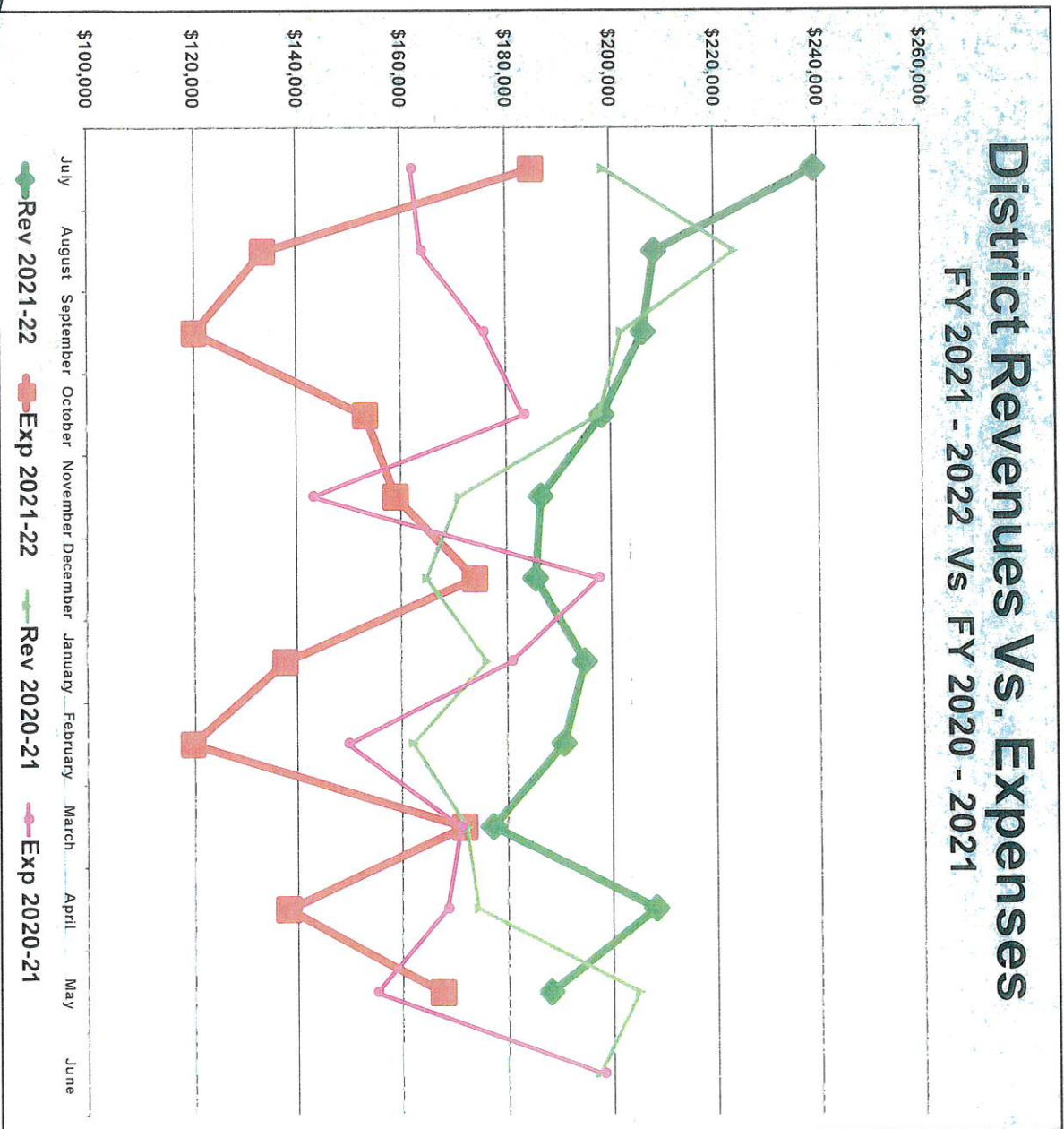
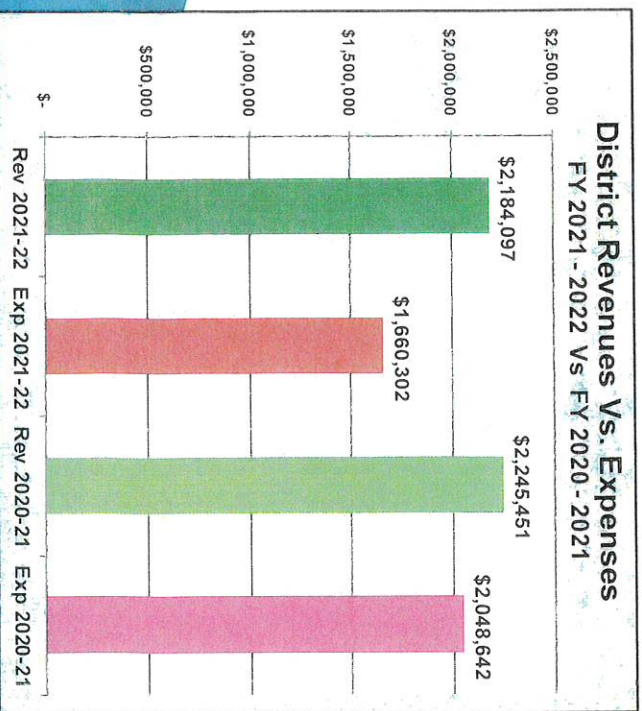
District Finances



District Revenues Vs. Expenses

FY 2021 - 2022

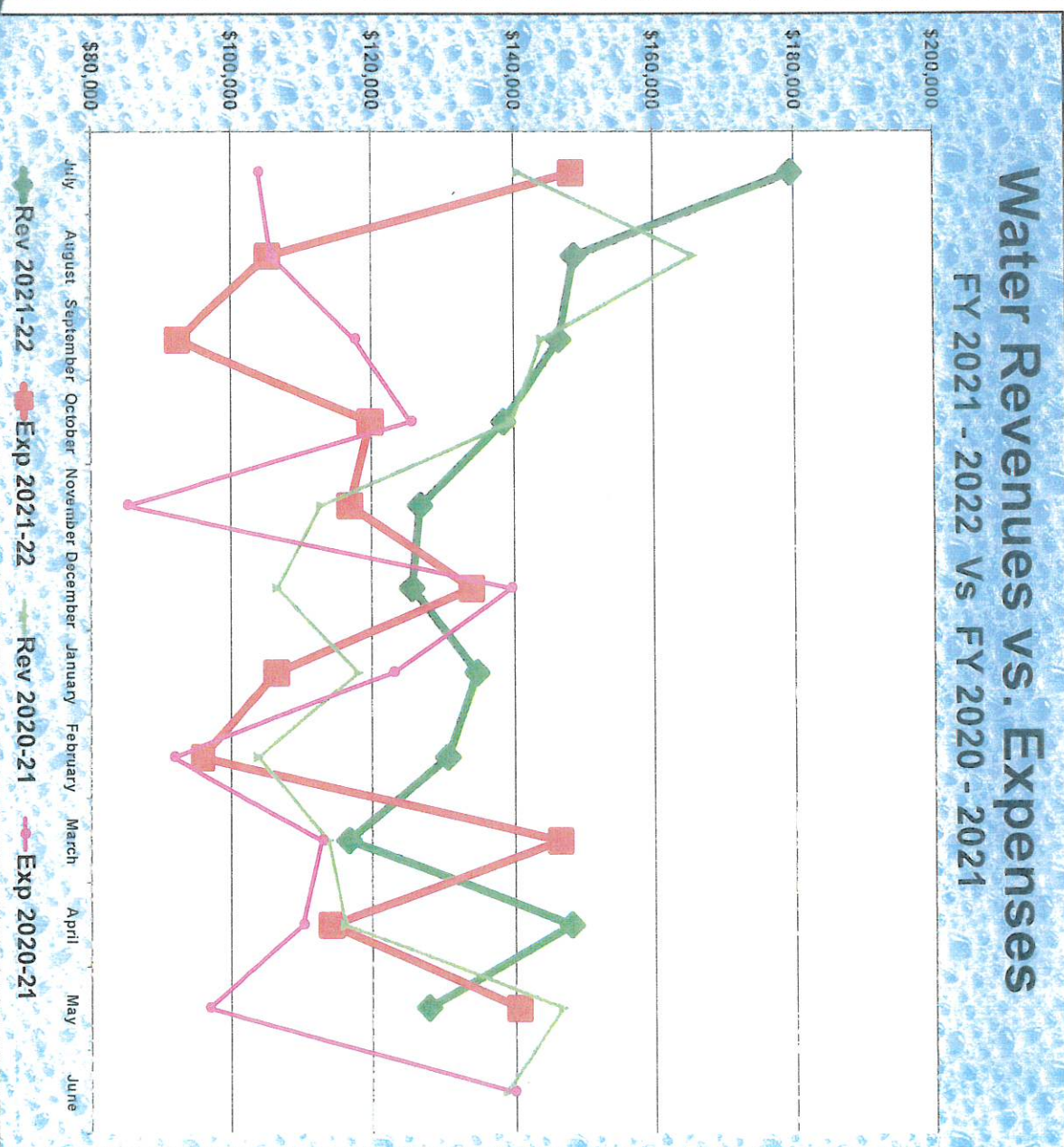
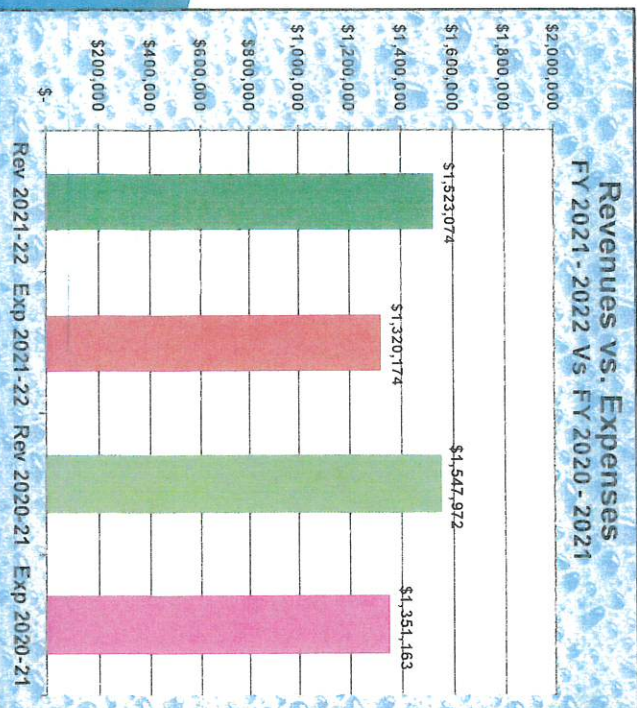
District Revenues vs. Expenses				
	Rev 2021-22	Exp 2021-22	Rev 2020-21	Exp 2020-21
2021 - 2022				
July	\$ 239,315	\$ 185,063	\$ 198,827	\$ 162,224
August	\$ 208,544	\$ 133,741	\$ 223,883	\$ 163,900
September	\$ 206,290	\$ 120,420	\$ 202,151	\$ 175,691
October	\$ 198,416	\$ 153,146	\$ 197,691	\$ 183,358
November	\$ 186,536	\$ 158,990	\$ 171,051	\$ 143,030
December	\$ 185,444	\$ 174,001	\$ 164,856	\$ 197,517
January	\$ 194,908	\$ 137,623	\$ 176,248	\$ 180,909
February	\$ 190,849	\$ 119,779	\$ 162,158	\$ 149,650
March	\$ 177,155	\$ 171,814	\$ 172,048	\$ 171,058
April	\$ 208,453	\$ 138,188	\$ 174,312	\$ 168,280
May	\$ 188,187	\$ 167,537	\$ 204,988	\$ 155,054
June			\$ 197,236	\$ 197,971
Total	\$ 2,184,097	\$ 1,660,302	\$ 2,245,451	\$ 2,048,642



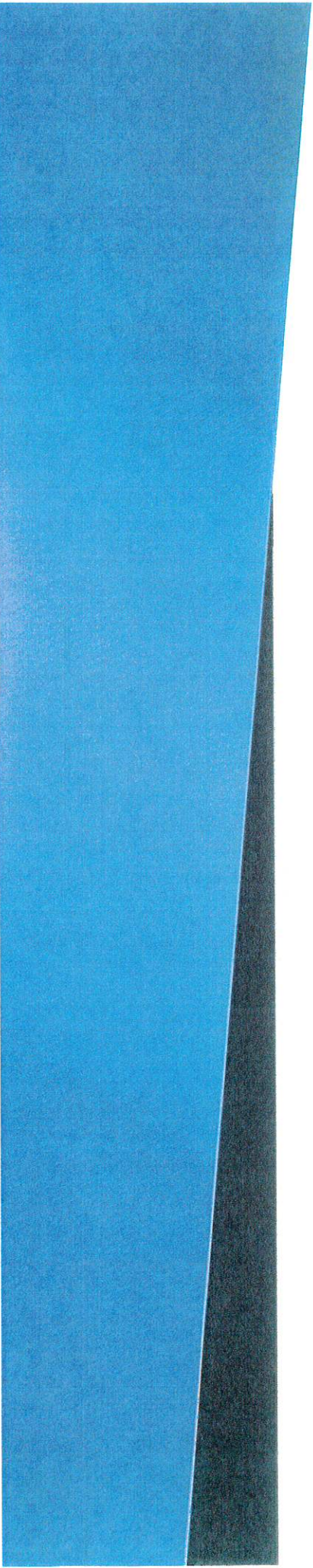
Water Revenues Vs. Expenses

FY 2021 - 2022

Water Revenues vs. Expenses				
2021 - 2022	Rev 2021-22	Exp 2021-22	Rev 2020-21	Exp 2020-21
July	\$ 179,455	\$ 148,403	\$ 140,663	\$ 104,060
August	\$ 148,734	\$ 105,440	\$ 165,803	\$ 105,820
September	\$ 146,430	\$ 92,242	\$ 144,071	\$ 117,611
October	\$ 138,563	\$ 119,710	\$ 139,611	\$ 125,278
November	\$ 126,683	\$ 116,907	\$ 112,971	\$ 84,950
December	\$ 125,397	\$ 133,807	\$ 106,778	\$ 139,437
January	\$ 134,560	\$ 106,481	\$ 118,118	\$ 122,779
February	\$ 130,501	\$ 95,874	\$ 104,028	\$ 91,520
March	\$ 116,807	\$ 146,482	\$ 113,968	\$ 112,978
April	\$ 148,105	\$ 114,308	\$ 116,232	\$ 110,200
May	\$ 127,839	\$ 140,520	\$ 146,846	\$ 96,912
June			\$ 138,883	\$ 139,618
Total	\$ 1,523,074	\$ 1,320,174	\$ 1,547,972	\$ 1,351,163

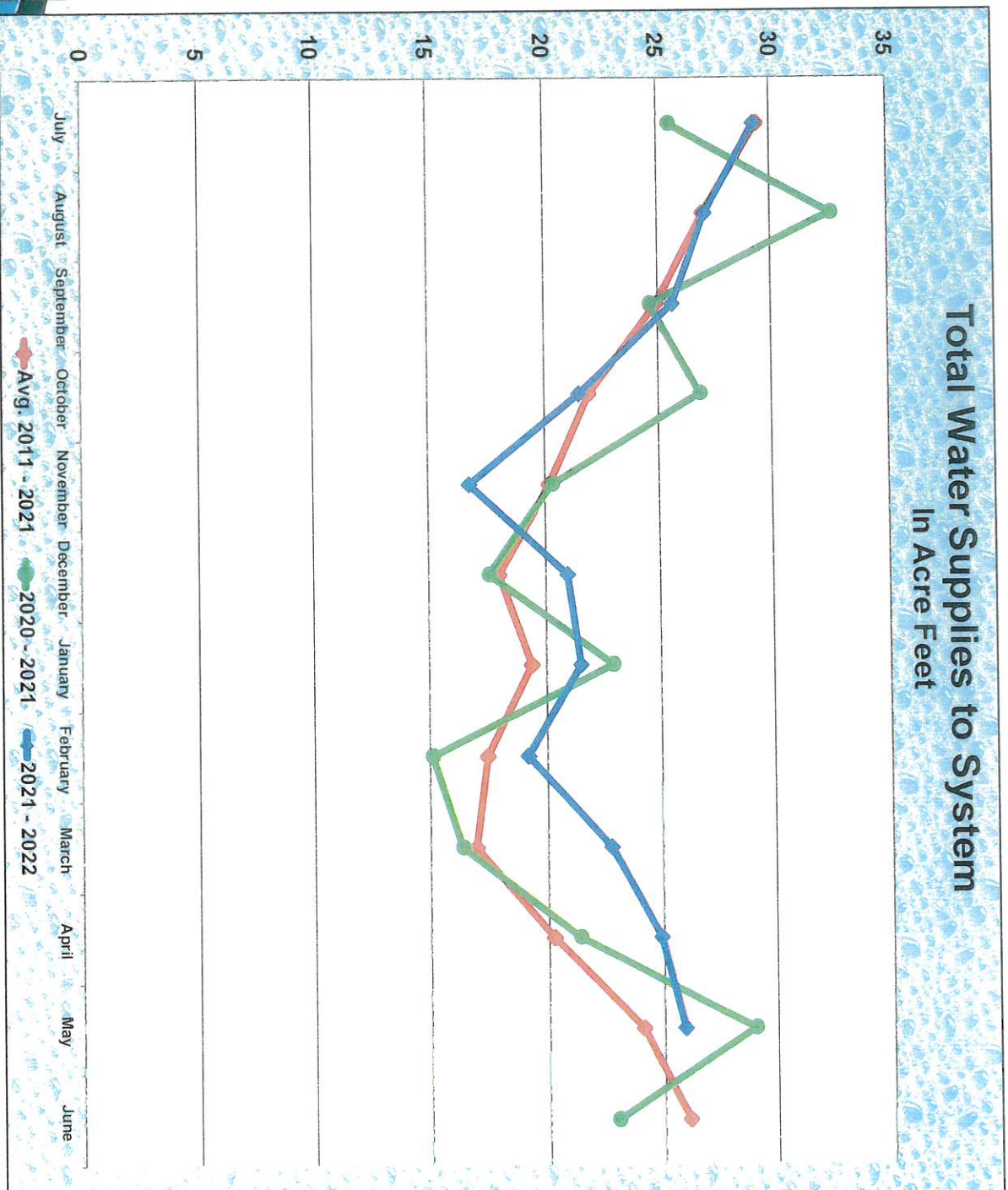
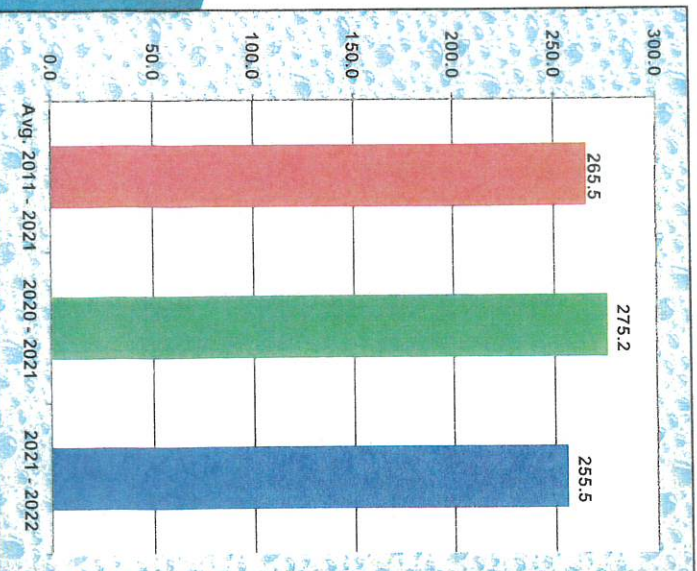


Water Data

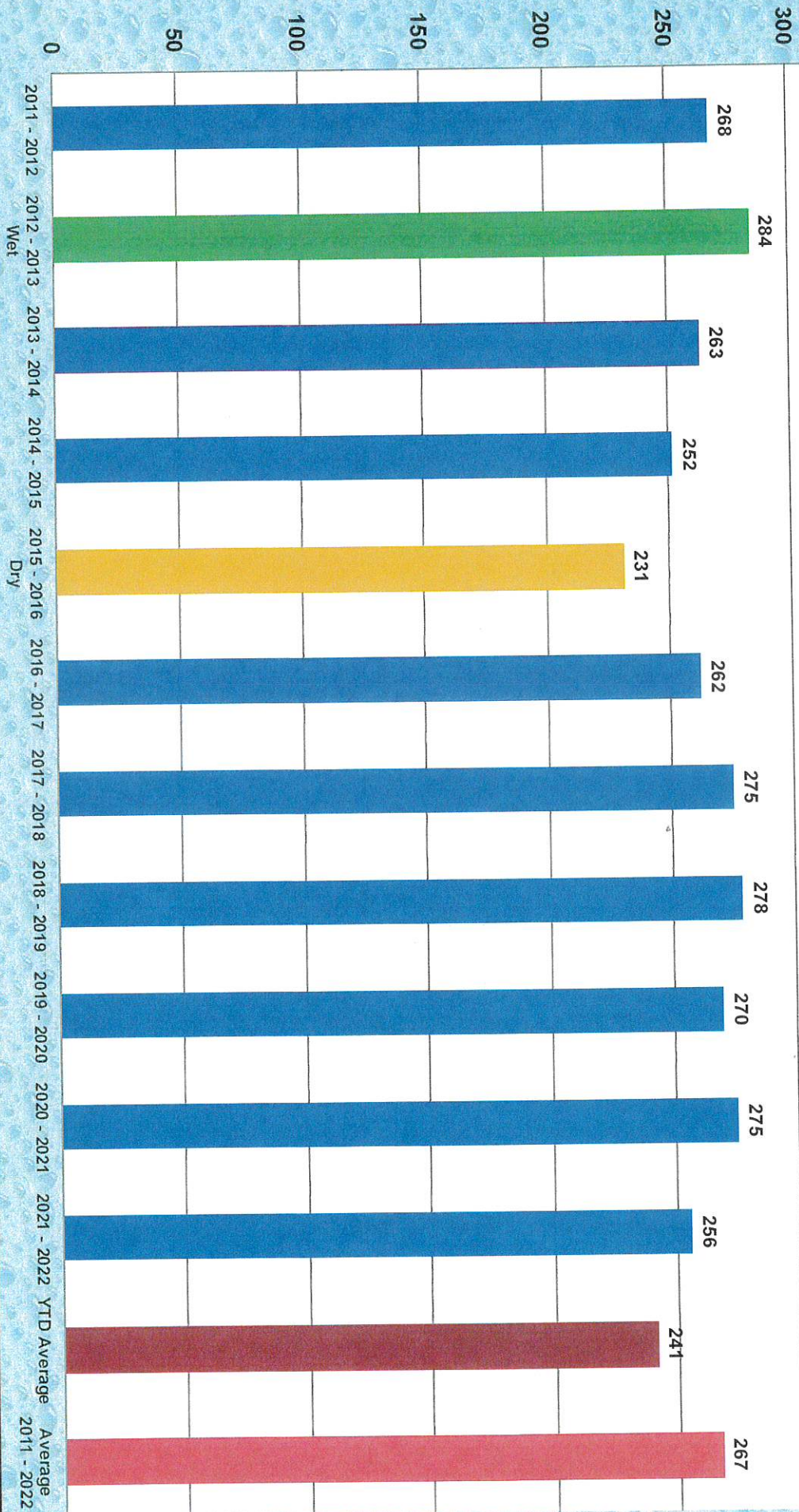


Total Water Supplies to System In Acre Feet

Total Water Supplies To System			
Fiscal Year	Avg. 2011 - 2021	2020 - 2021	2021 - 2022
July	29.4	25.5	29.3
August	27.0	32.5	27.1
September	24.9	24.6	25.7
October	21.9	26.8	21.5
November	20.2	20.3	16.8
December	18.0	17.6	20.9
January	19.4	22.9	21.5
February	17.5	15.1	19.2
March	16.9	16.4	22.8
April	20.2	21.3	24.9
May	24.1	29.1	26.0
June	26.1	23.0	
Total	265.5	275.2	255.5



Total Water Supplies to System In Acre Feet





IDYLLWILD WATER DISTRICT

Please Conserve Water

Water Stages 1 - 5

Current Water Stage

Stage 1 – Normal Water Use
Water Supply Watch

Stage 2 – 10% Reduction
Water Supply Alert

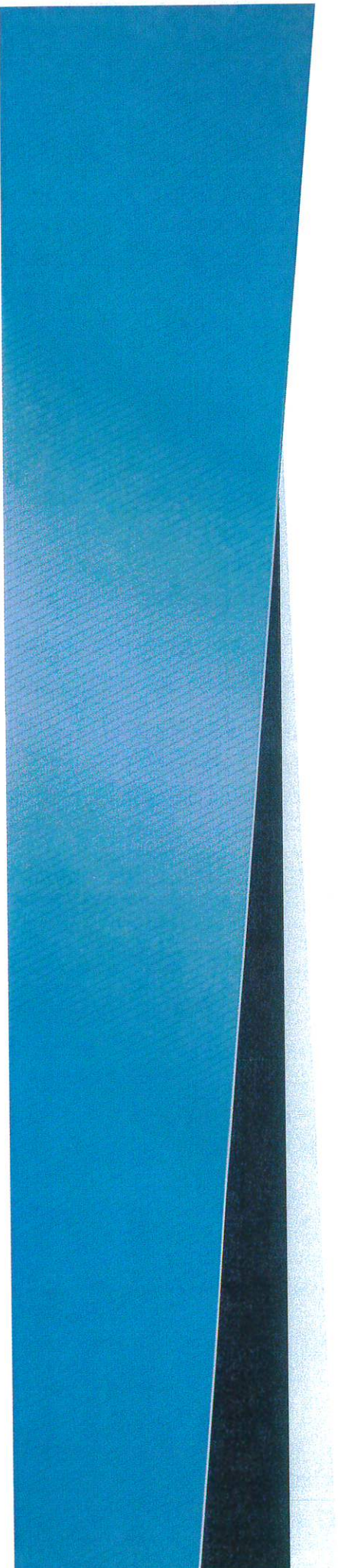
Stage 3 – 20% Reduction
Water Supply Warning

Stage 4 – 36% Reduction
Extreme Water Supply Warning

Stage 5 – 50% Reduction
Water Supply Emergency

2

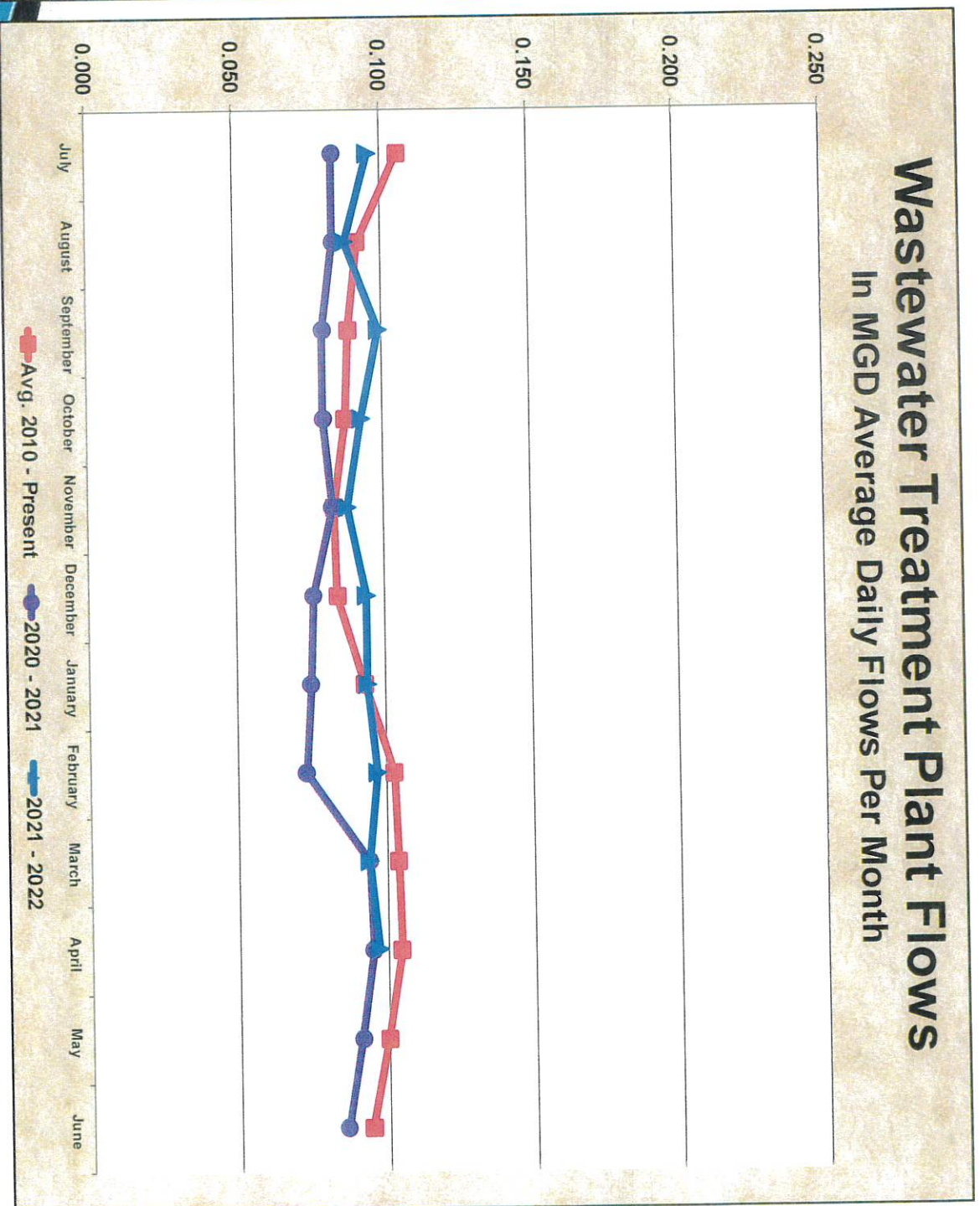
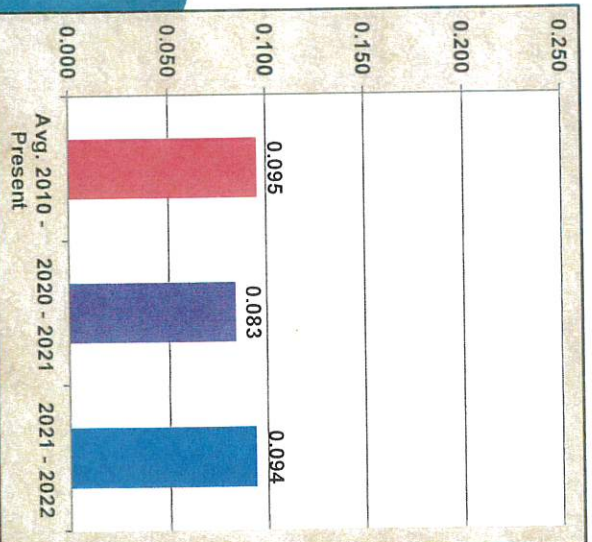
Wastewater Data



Wastewater Treatment Plant Flows

In MGD Average Daily Flows Per Month

Month	Avg. 2010 - Present	2020 - 2021	2021 - 2022
July	0.106	0.084	0.096
August	0.092	0.084	0.088
September	0.089	0.080	0.099
October	0.088	0.080	0.093
November	0.083	0.083	0.088
December	0.084	0.076	0.094
January	0.093	0.075	0.094
February	0.103	0.073	0.097
March	0.104	0.094	0.094
April	0.105	0.095	0.097
May	0.100	0.091	
June	0.094	0.086	
Average	0.095	0.083	0.094

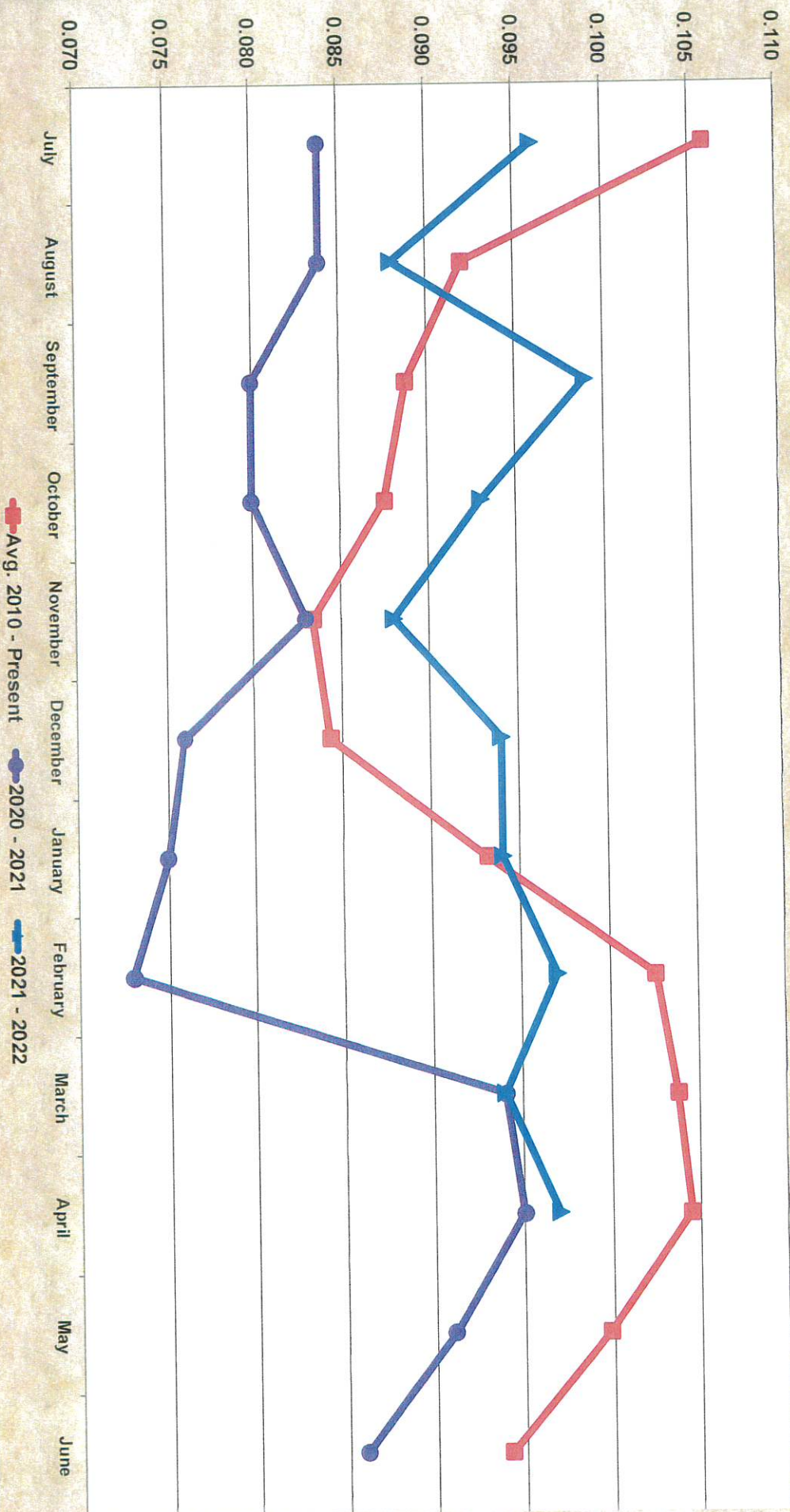


Wastewater Treatment Plant Flows

In MGD Average Daily Flows Per Month

Wastewater Treatment Plant Flows

In MGD Average Daily Flows Per Month

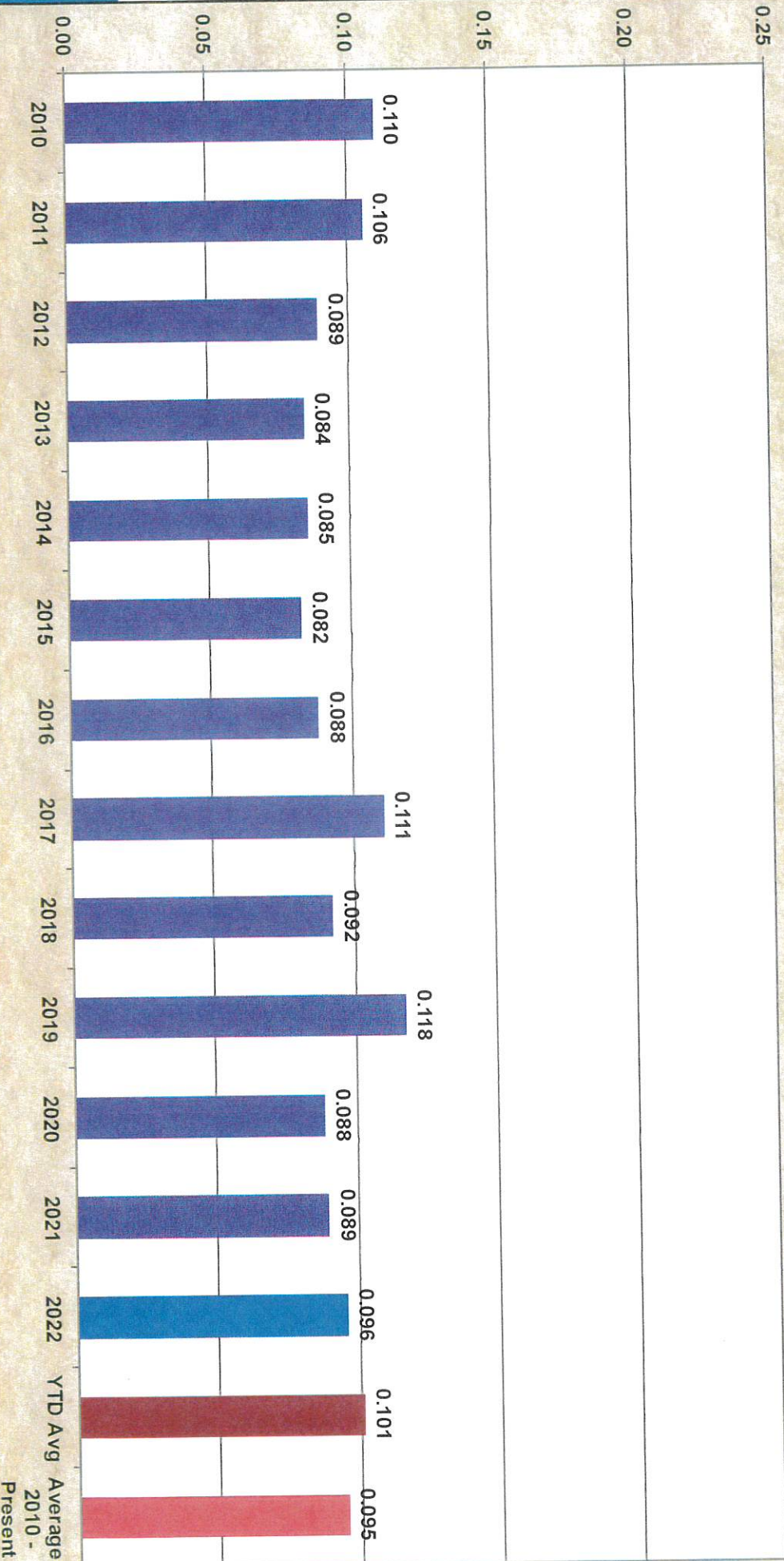


Wastewater Treatment Plant Flows

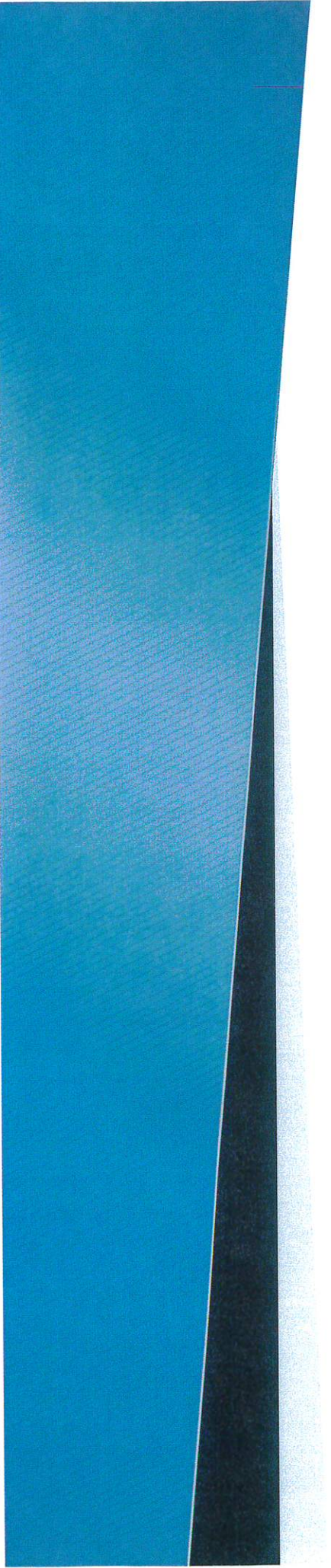
In MGD Average Daily Flows Per Month

Calendar Year

Flow in Millions of Gallons Per Day (MGD) - Average Daily Per Year
 Permit = 0.250 MGD



Project Status



WWTPP Project Process

- ▶ Surveyor completed land survey and has accumulated documents.
- ▶ Property negotiations is the next step



Strawberry Creek Diversion Project

- ▶ CEQA process will start in July
- ▶ General Manager has de contact with new property owner



Meter Installation

- ▶ Meters Installed = 1,642
- ▶ Meters Remaining = 30



Employee Manual

- ▶ BBK completed their review and modification of the Employee Manual
- ▶ Staff will review comments, corrections, and additions to the Employee Manual
- ▶ Employee Manual should be on the July Board meeting for review and approval



Overview

- ▶ We have selected a person as a Water-Operator-In-Training
 - They will begin their career in early July
- ▶ Settlement agreement with Tyler Puckett is finalized and signed by both parties
- ▶ 2021 Consumer Confidence Report (CCR) is being developed



Questions?

