



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

November 18, 2020 - 6:00 P.M.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

Directors present: President Schelly, Vice President Szabadi, Director Hunt, Director Kunkle, and Director Gin via phone. General Manager/Interim Board Secretary Leo Havener, Hosny Shouman, Chief Financial Officer, and Joe Reyes, Chief Water Operator was also present.

PUBLIC COMMENTS

Mr. Steve Molton inquired as to the comparison of water revenues.

1. CONSENT CALENDAR

A. MINUTES

Regular Meeting: October 21, 2020

B. FINANCIAL REPORTS

1. Income statement for the fourth month ending October 2020

2. District warrants for October 2020

Check # 16266 - 16310	= \$	42,150.07
Gross Payroll	= \$	68,320.00
Federal/State PR taxes	= \$	6,150.00
LAIF Transfers	= \$	0.00
Transfers/charges	= \$	210.00

C. OPERATIONS REPORT

D. GENERAL MANAGER REPORT

DIRECTORS' COMMENTS

Directors Hunt and Kunkle each inquired about several invoices and information in the Operations Report. Director Hunt requested more detail in the Board minutes and add Stage Tier to the Operations Report. Director Kunkle will meet with General Manager



Havener to discuss details contained in the Operations Report.

A MOTION was made by Vice President Szabadi to approve the Consent Calendar. Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
President Schelly			
Vice President Szabadi			
Director Gin			
Director Hunt			
Director Kunkle			

Motion approved.

ACTION ITEMS

2. CONSIDER ACCEPTANCE OF THE FISCAL YEAR 2019 – 2020 AUDIT

Board of Directors will consider accepting the Fiscal Year 2019 – 2020 audit.

PUBLIC COMMENTS

None

DIRECTORS' COMMENTS

Directors Gin and Hunt mentioned a Summary was not included in the audit.

A MOTION was made by Vice President Szabadi to accept the Fiscal Year 2019 – 2020 audit. Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
President Schelly			
Vice President Szabadi			
Director Hunt			
Director Gin			
Director Kunkle			

Motion approved.



3. CONSIDER CORONAVIRUS MITIGATION PROTOCOL BY IMPLEMENTING DISTRICT-WIDE POLICY ADHERING TO CDC GUIDELINES

Board of Directors will consider directing General Manager to modify existing COVID-19 protocols.

PUBLIC COMMENTS

None

DIRECTORS' COMMENTS

Director Hunt discussed the benefits of CDC Guidelines, wearing a mask, social distancing, and other protocols.

A MOTION was made by Director Hunt to modify existing COVID-19 protocols to include employees maintaining six feet for social distancing, posting must wear mask notices on District doors, and one employee per vehicle. Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
President Schelly Director Hunt Director Gin Director Kunkle		Vice President Szabadi	

Motion approved.

4. CONSIDER COMPREHENSIVE SEWER AUDIT TO UPDATE CURRENT RESIDENTIAL AND COMMERCIAL EDU'S

Board of Directors will consider directing General Manager to modify staff's work schedule to prioritize sewer audits.

PUBLIC COMMENTS

None

DIRECTORS' COMMENTS

Director Hunt requested a review of the existing District EDU's Policy.

President Schelly formed an Ad Hoc Committee consisting of Directors Hunt and Kunkle. The Ad Hoc Committee is to report their findings at a future Board meeting.

5. CONSIDER MODIFICATION OF EMPLOYEE SALARY SCHEDULE TO INCLUDE ADDITIONAL STEPS AND A ONE-TIME BONUS FOR



CERTIFICATE COMPLETION

Board of Directors will consider reestablishing Pay Grade and Step Schedule that includes 2.5% per Step, and reestablish the District policy of a one-time bonus upon certification completion.

PUBLIC COMMENTS

None

DIRECTORS' COMMENTS

Director Hunt provided the Board handouts of pay grades and steps of other water agencies and suggested modifying the existing District Pay Grade and Step Schedule back to 20 steps with 2.5% per step. The matter was discussed.

A MOTION was made by Director Hunt to modify the District Pay Grade and Step Schedule to include 20 steps at 2.5% per step, and a one-time bonus of 5% for employees achieving completion of a certification. Director Kunkle seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Director Hunt	Director Gin		
Director Kunkle	President Schelly		
	Vice President Szabadi		

Motion failed.

6. UPDATING THE INVESTMENT POLICY TO BE IN COMPLIANCE WITH THE STATE INVESTMENT POLICY

The board will consider approval resolution no.778 for updating Investment Policy.

PUBLIC COMMENTS

None

DIRECTORS' COMMENTS

President Schelly gave a brief explanation that Resolution 778 updates the District's Investment Policy to be in compliance with State of California public agencies investment policy.

A MOTION was made by Vice President Szabadi to approve resolution no.778 for updating Investment Policy. Director Gin seconded.

The vote was as follows:



AYES
President Schelly
Vice President Szabadi
Director Hunt
Director Gin
Director Kunkle

NAYS

ABSTAIN

ABSENT

Motion approved.

DIRECTORS COMMENTS

Director Kunkle requested a status report for Capital Improvement Project and Workload Study for the January 2021 Board meeting as a discussion item. Director Hunt stated the District is being financially irresponsible with employee salaries.

CLOSED SESSION

7. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

(Govt. Code section 54956.9 (1 Case)) *Creighton v. Idyllwild Water District*,
Riverside Superior Court RIC2000578

Closed Session did not occur.

ADJOURNMENT

Board adjourned at 7:27 p.m.

The next Board meeting is a Regular Meeting scheduled for December 16, 2020 at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

IDYLLWILD WATER DISTRICT

BY: 

Leo Havener
INTERIM BOARD SECRETARY

IDYLLWILD WATER DISTRICT

BY: 

Dr. Charles Schelly
BOARD PRESIDENT