



Mission Statement

“To provide reliable water and sewer service in a safe, cost effective environmentally sound manner in accordance with community needs.”

**REGULAR MEETING OF THE BOARD OF DIRECTORS
IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549**

October 16, 2024 – 6:00 P.M.
Held at the Idyllwild Fire Department

AGENDA

This meeting is being conducted in person at the address above and is open to the public. The video conference feature is being provided solely for the benefit of the public and is not required. If there is a disruption in the video conference during the meeting, the meeting will continue.

Topic: The Board Directors Meeting

Time: Oct 16, 2024 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

[https://us06web.zoom.us/j/82337944651?pwd=23IGPT2uEi2DWlqUGobca11IBmVYcz.](https://us06web.zoom.us/j/82337944651?pwd=23IGPT2uEi2DWlqUGobca11IBmVYcz.1)

1

Meeting ID: 823 3794 4651

Passcode: 250671

One tap mobile

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Meeting ID: 823 3794 4651

Passcode: 250671

Find your local number: <https://us06web.zoom.us/j/82337944651>

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the district. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not act on the item at this meeting. As to matters on the agenda, people will be given an opportunity to



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address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed at the Board as a whole and not directed at individual Board members.

1. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: September 18, 2024

B. FINANCIAL REPORTS

a. Income statement for the third month ending September 30, 2024

b. District warrants for September 2024

Check #18495-18567 = \$284,039.77

Gross Payroll = \$75,200.00

Federal/State PR taxes = \$7,100.00

LAIF Transfers = \$0

Transfers/charges = \$350.00

C. OPERATIONS REPORT

INFORMATION

2. GENERAL MANAGER REPORT

The General Manager will update the Board on accomplishments, challenges that have occurred, and key performance metrics.

ACTION ITEMS

3. PURCHASE TWO TRUCKS

The Board of Directors considered approving the purchase of two new trucks.



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DIRECTORS COMMENTS

ADJOURNMENT

The next Board meeting is a Regular Meeting scheduled for Wednesday, November 20, 2024, at 6:00 p.m., to be held at the, Idyllwild CA 92549.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the district office @ 951-659-2143 or email: twheeler@idyllwildwater.com. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the district staff in assuring those reasonable arrangements can be made to provide accessibility to the meeting.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: October 16, 2024
Subject: Item 1A – Board Minutes

Recommendation:

The Board of Directors approve the following:

- September 18 ,2024, Regular Board meeting minutes

Attachments:

- September 18 ,2024, Regular Board meeting minutes



MINTUES FOR REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

September 18, 2024 – 6:00 P.M.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Szabadi, and Director Davis were present along with General Manager Rojas and Chief Financial Offer Shouman. Director Kunkle and Director Olson were absent.

PUBLIC COMMENTS

None.

1. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

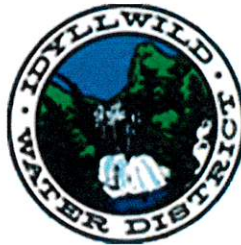
A. MINUTES

Regular Board Meeting: August 21, 2024

B. FINANCIAL REPORTS

- a. Income statement for the seconded month ending August 31, 2024
- b. District warrants for August 2024
 - Check #18447-18494 = \$235,472.70
 - Gross Payroll = \$77,276.00
 - Federal/State PR taxes = \$7,650.00
 - LAIF Transfers = \$0
 - Transfers/charges = \$0

C. OPERATIONS REPORT



DIRECTOR COMMENTS

Director Schelly mentioned that we have a 4% water loss he that was great.

PUBLIC COMMENTS

None.

A motion was made by Director Szabadi to approve the Consent Calendar and Director Davis seconded.

The vote was as follows:

AYES

Director Davis
Vice President Szabadi
President Shelly

NAYS

ABSTAIN

ABSENT

Director Olson
Director Kunkle

Motion approved.

INFORMATION

2. GENERAL MANAGER REPORT

The General Manager will update the Board on accomplishments, challenges that have occurred, and key performance metrics.

DIRECTOR COMMENTS

Director Schelly mentioned that we have a 4% water loss he that was great. Director Davis expressed his appreciation to the staff on getting their reports. Director Schelly mentioned the new board stiped policy, and the board could start giving employees a gift card of some sort from the board as a sign of appreciation. Director Davis had a few questions about the leak at West Ridge. He also asked for calcification on the shop, he thought we were replacing it. Director Szabadi expressed his appreciation for Bill Rojas performance as a General Manger. Director Schelly asked Bill what his top three priorities were in the district, he also asked for the Districts Mission Statement to be added to every agenda.

PUBLIC COMMENTS

Steve Moulton asked a few questions regarding leaks and how they are found and reported.



DISCUSSION ITEMS

3. VECHILE REPORT

The Board of Directors will discuss the existing vehicles and a replacement plan.

DIRECTOR COMMENTS

Director Davis asked about two door trucks or a different manufacture. President Schelly asked about a van. The board recommends staff to get some quotes on trucks and bring it back to the board.

PUBLIC COMMENTS

Steve Moulton asked about electric vehicles.

4. WASTEWATER TREATMENT PLANT

The Board of Directors will Discuss the 30% Preliminary Engineering Report.

DIRECTOR COMMENTS

None.

PUBLIC COMMENTS

None.

DIRECTORS COMMENTS

President Schelly asked about the Spectrum bill, and asked if staff could look around for another company that may be cheaper.

ADJOURNMENT

The Board adjourned at 6:37 pm.

The next Board meeting is a Regular Meeting scheduled for Wednesday, October 16, 2024, at 6:00 p.m., to be held at the Idyllwild Fire Department located at 54160 Maranatha Dr, Idyllwild CA 92549.

Idyllwild Water District

BY: _____
Bill Rojas
Board Secretary

Idyllwild Water District

BY: _____
Dr. Charles Schelly
Board President



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: October 16, 2024
Subject: Item 1B – Financial Reports

Recommendation:

Board of Directors accept September 2024 Financial Reports.

Attachments:

- Water Fund Condensed Income Statement
- Sewer Fund Condensed Income Statement
- District Warrants and Other Disbursements

IDYLLWILD WATER DISTRICT
Water Fund Condensed Income Statement
Operating Revenue - Water
Fiscal Year 2024 - 2025

Operating Revenue - Water Condensed By Category	September 2024			Year to Date: July - September 2024			
	Actual	Budget	Variance	Actual	Budget	Variance	%
Base - Residential / Commercial	100,304	100,304	-	300,818	300,818	-	0.00%
Sales - Residential / Commercial	87,985	85,000	2,985	277,266	255,000	22,266	8.73%
Other Operating Revenue	-	-	-	-	-	-	0.00%
Other Non - Operating Revenue	-	-	-	-	-	-	0.00%
Total Operating Revenues	188,289	185,304	2,985	578,084	555,818	22,266	4.01%

Operating Revenue - Water By Category	September 2024			Year to Date: July - September 2024			
	Actual	Budget	Variance	Actual	Budget	Variance	%
Base Rate - Residential	73,380	73,380	-	220,046	220,046	-	0.00%
Base Rate - Commercial	26,924	26,924	-	80,772	80,772	-	0.00%
Sales - Residential	49,963	50,000	(37)	152,645	150,000	2,645	1.76%
Sales - Commercial	38,022	35,000	3,022	124,621	105,000	19,621	18.69%
Sales - Sewer	-	-	-	-	-	-	0.00%
Sales - Construction / Other	-	-	-	-	-	-	0.00%
Transfer Fees	-	-	-	-	-	-	0.00%
Turn On / Off Fees	-	-	-	-	-	-	0.00%
Lien & Lien Release Fees	-	-	-	-	-	-	0.00%
Delinquency Fees	-	-	-	-	-	-	0.00%
Will Serve Letter Fees	-	-	-	-	-	-	0.00%
Other Miscellaneous	-	-	-	-	-	-	0.00%
Installation Fees	-	-	-	-	-	-	0.00%
Capacity Fees	-	-	-	-	-	-	0.00%
Total Operating Revenues	188,289	185,304	2,985	578,084	555,818	22,266	4.01%

IDYLLWILD WATER DISTRICT
Water Fund Condensed Income Statement
Water Sales In Cubic Feet
Fiscal Year 2024 - 2025

Water Sales Meter Size	September 2024		
	Residential	Commercial	Total CF
R1 5/8	639,353	77,510	716,863
R2 3/4	16,616	14,693	31,309
R3 1"	11,404	101,770	113,174
R4 1.1/2"	-	22,506	22,506
R5 2"	-	4,868	4,868
R6 3"	-	2,588	2,588
IA 3"	-	201,173	201,173
NC-WWTP	-	1,142	1,142
Total Water Sales	667,373	426,250	1,093,623

Water Accounts Meter Size	September 2024		
	Residential	Commercial	Total
R1 5/8	1,428	102	1,530
R2 3/4	13	18	31
R3 1"	54	40	94
R4 1.1/2"	-	16	16
R5 2"	-	7	7
R6 3"	-	1	1
IA 3"	-	1	1
NC-WWTP	-	1	1
Total Accounts	1,495	186	1,681

Sewer Accounts Service Type	September 2024		
	Residential	Commercial	Total
Sewer Acct S	-	-	-
Fire Services F "2"	-	-	-
Fire Services F "3"	-	-	-
Fire Services F "4"	-	3	3
Total Sewer Accounts	-	3	3

Total Water And Sewer Accounts **1,495** **189** **1,684**

IDYLLWILD WATER DISTRICT
Water Fund Condensed Income Statement
Operating Expenses - Water
Fiscal Year 2024 - 2025

Operating Expenses - Water		September 2024				Year to Date: July - September 2024			
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
No.	By Category								
1	Wages and Salaries Expenses	61,850	63,000	1,150	1.83%	183,076	189,000	5,924	3.13%
2	Retirement Plan and Life Insurance	3,254	5,250	1,996	38.02%	9,762	15,750	5,988	38.02%
3	Medical Insurance	30,088	13,750	(16,338)	-118.82%	45,191	41,250	(3,941)	-9.55%
4	Uniform Expenses	716	317	(399)	-125.87%	1,416	951	(465)	-48.90%
5	Worker's Comp Insurance	-	-	-	0.00%	3,289	1,366	(1,923)	-140.78%
6	Retirement Medical Insurance	5,954	2,867	(3,087)	-107.67%	8,368	8,601	233	2.71%
7	Other Expenses	-	171	171	100.00%	342	513	171	33.33%
8	Office Supplies	835	1,778	943	53.04%	4,470	5,334	864	16.20%
9	Office Cleaning Service	510	317	(193)	-60.88%	985	951	(34)	-3.58%
10	Postage and Mailing Fees	779	1,029	250	24.30%	2,265	3,087	822	26.63%
11	Training and Education	-	-	-	0.00%	-	966	966	100.00%
12	Reimbursement, Travel, Meals, Etc.	-	-	-	0.00%	-	626	626	100.00%
13	Dues, Fees, Subscriptions	1,545	2,333	788	33.78%	2,444	6,999	4,555	65.08%
14	Computer Services	1,697	2,000	303	15.15%	8,174	6,000	(2,174)	-36.23%
15	Legal Services	-	-	-	0.00%	44,384	11,666	(32,718)	-280.46%
16	Engineering and Consulting	-	-	-	0.00%	-	1,150	1,150	100.00%
17	Utilities, Electricity	12,416	6,750	(5,666)	-83.94%	31,841	20,250	(11,591)	-57.24%
18	Utilities, Gas & Fuel	522	717	195	27.20%	1,047	2,151	1,104	51.32%
19	Utilities, Propane	-	-	-	0.00%	-	-	-	0.00%
20	Utilities, Telephone and Internet	2,479	2,750	271	9.85%	10,518	4,666	(5,852)	-125.42%
21	Utilities, Waste Management Fees	222	233	11	4.72%	666	699	33	4.72%
22	Insurance, Liability, Auto, Property	14,457	3,167	(11,290)	-356.49%	14,457	9,501	(4,956)	-52.16%
23	Fees, State, County Water System	-	-	-	0.00%	-	12,166	12,166	100.00%
24	General Plant & Treatment Services	20,431	25,000	4,569	18.28%	84,783	75,000	(9,783)	-13.04%
25	Vehicles Repairs & Maintenance	2,231	2,083	(148)	-7.11%	2,471	6,249	3,778	60.46%
26	Laboratory Services	2,202	3,583	1,381	38.54%	7,378	10,749	3,371	31.36%
27	Water Security System	-	-	-	0.00%	250	526	276	52.47%
28	Advertising and Publishing	85	1,108	1,023	92.33%	3,147	3,324	177	5.32%
29	Bank Fee Charge	350	708	358	50.56%	700	2,124	1,424	67.04%
30	Water Maintenance and Supplies	15,115	333	(14,782)	-4439.04%	32,119	999	(31,120)	-3115.12%
31	Accounting & Auditing Fees	3,806	1,392	(2,414)	-173.42%	3,806	4,176	370	8.86%
32	IWD Leak	429	500	71	14.20%	429	500	71	14.20%
Total Operating Expenses		181,973	141,136	(40,837)	-28.93%	507,778	447,290	(60,488)	-13.52%

IDYLLWILD WATER DISTRICT
Sewer Fund Condensed Income Statement
Operating Revenue - Sewer
Fiscal Year 2024 - 2025

Operating Revenue - Sewer Condensed By Category	September 2024			Year to Date: July - September 2024			
	Actual	Budget	Variance	Actual	Budget	Variance	%
Base - Residential / Commercial	56,322	56,209	113	168,740	168,627	113	0.07%
Other Operating Revenue	26,272	26,272	-	78,816	78,816	-	0.00%
Total Operating Revenues	82,594	82,481	113	247,556	247,443	113	0.05%

Operating Revenue - Sewer By Category	September 2024			Year to Date: July - September 2024			
	Actual	Budget	Variance	Actual	Budget	Variance	%
Base - Residential / Commercial	56,322	56,209	113	168,740	168,627	113	0.07%
Sales - Residential / Commercial	26,272	26,272	-	78,816	78,816	-	0.00%
Other Operating Revenue	-	-	-	-	-	-	0.00%
Other Non - Operating Revenue	-	-	-	-	-	-	0.00%
Total Operating Revenues	82,594	82,481	113	247,556	247,443	113	0.05%

Sewer Fund Condensed Income Statement
Operating Expenses - Sewer
Fiscal Year 2024 - 2025

No.	By Category	September 2024			Year to Date: July - September 2024				
		Actual	Budget	Variance	%	Actual	Budget	Variance	%
1	Wages and Salaries Expenses	14,280	16,850	2,570	15.25%	43,760	49,768	6,008	12.07%
2	Retirement Plan and Life Insurance	1,850	1,406	(444)	-31.58%	5,200	4,218	(982)	-23.28%
3	Medical Insurance	10,029	4,917	(5,112)	-103.97%	10,029	14,751	4,722	32.01%
4	Uniform Expenses	239	72	(167)	-231.94%	239	216	(23)	-10.65%
5	Worker's Comp Insurance	-	-	-	0.00%	1,096	650	(446)	-68.62%
6	Retirement Medical Insurance	1,985	1,208	(777)	-64.32%	3,295	3,624	329	9.08%
7	Other Expenses	-	-	-	0.00%	-	-	-	0.00%
8	Office Supplies	256	325	69	21.23%	756	975	219	22.46%
9	Office Cleaning Service	170	100	(70)	-70.00%	250	300	50	16.67%
10	Postage and Mailing Fees	259	350	91	26.00%	928	1,050	122	11.62%
11	Training and Education	-	-	-	0.00%	-	-	-	0.00%
12	Reimbursement, Travel, Meals, Etc.	-	-	-	0.00%	-	-	-	0.00%
13	Dues, Fees, Subscriptions	675	446	(229)	-51.35%	927	1,338	411	30.72%
14	Computer Services	565	1,350	785	58.15%	2,714	4,050	1,336	32.99%
15	Legal Services	937	1,292	355	27.48%	8,951	3,876	(5,075)	-130.93%
16	Utilities, Electricity	5,515	6,833	1,318	19.29%	17,515	20,499	2,984	14.56%
17	Utilities, Gas and Fuel	260	300	40	13.33%	509	900	391	43.44%
18	Utilities, Propane	-	-	-	0.00%	-	-	-	0.00%
19	Utilities, Telephone and Internet	750	1,200	450	37.50%	2,163	3,600	1,437	39.92%
20	Utilities, Waste Management Fees	74	74	-	0.00%	148	222	74	33.33%
21	Vehicles Repairs and Maintenance	3,559	92	(3,467)	-3768.48%	7,349	276	(7,073)	-2562.68%
22	Engineering and Consulting	-	-	-	0.00%	-	2,376	2,376	100.00%
23	Maintenance and Supplies	7,152	2,900	(4,252)	-146.62%	14,305	8,067	(6,238)	-77.33%
24	General Plant and Treatment Services	7,525	8,750	1,225	14.00%	29,331	26,250	(3,081)	-11.74%
25	State and County Sewer System Fees	-	-	-	0.00%	-	-	-	0.00%
26	Minor Equipment and Supplies	-	-	-	0.00%	-	-	-	0.00%
27	Sewer Leases	-	-	-	0.00%	-	-	-	0.00%
28	Advertising and Publishing	28	155	127	81.94%	1,027	465	(562)	-120.86%
29	Laboratory Services	733	1,208	475	39.32%	3,563	3,624	61	1.68%
30	Sewer Security System	-	-	-	0.00%	-	-	-	0.00%
31	Accounting and Auditing Fees	1,268	1,500	232	15.47%	1,268	1,500	232	15.47%
32	Liability, Auto and Property Insurance	-	-	-	0.00%	-	-	-	0.00%
33	Waste Disposal Fees	-	-	-	0.00%	-	-	-	0.00%
Total Operating Expenses		58,109	51,328	(6,781)	-13.21%	155,323	152,595	(2,728)	-1.79%

**IDYLLWILD WATER DISTRICT
DISTRICT WARRANTS AND OTHER DISBURSEMENTS
FOR THE MONTH ENDED SEPTEMBER 30, 2024**

DATE	CHECK NUMBER	PAYEE	DESCRIPTION	AMOUNT
09/02/2024	18495	Arrow Printing, Inc.	Office printing Supplies	113.82
09/02/2024	18496	BEST BEST & KRIEGER	Monthly Legal Services	3,749.37
09/02/2024	18497	Core & Main	Water+ Sewer Supplies	13.47
09/02/2024	18498	Home Depot Credit Services	Tools and Supplies	5,091.87
09/02/2024	18499	S & J Supply Co., Inc	Purchase Water Supplies	890.67
09/02/2024	18500	S.C.E.	Monthly Charge	285.79
09/02/2024	18501	US Bank Corporate Payment System	General & Water Expenses	5,384.46
09/02/2024	18502	WM&Deborah Tipple	Refund to the Customer overpayin and the House Sold	429.82
09/02/2024	18503	Anady's Trophies & Engraving, Inc.	Printing Plates For IWD	65.85
09/02/2024	18504	Idyllwild Water District	To Be Deposit at Hemet Bank For Payroll	35,000.00
09/04/2024	18505	ACWA/JPIA	Medical Insurance for July & August 20224	24,001.66
09/04/2024	18506	All Purpose Construction Services , Inc	Second Payment For Generator Services Agreement	2,698.00
09/04/2024	18507	California Computer Options , Inc	Monthlt IT Support	2,013.80
09/04/2024	18508	Elizabeth Lyons	Medical Retirement for Lyons Family	1,619.37
09/04/2024	18509	Evoqua Water Technologies LLC	Services for Fern Valley 1	15,115.23
09/04/2024	18510	Forest Lumber	Supplies for Water+Sewer	813.41
09/04/2024	18511	Four Seasons Cleaning Services	Monthly Fee for Cleaning Services to the office	680
09/04/2024	18512	Frontier	Phone and Internet Charge	599.7
09/04/2024	18513	Genuine Auto Parts/ Napa Riverside	Auto Parts Monthly Charge	286.23
09/04/2024	18514	Idyllwild Garage	Repairs for 2011 Tacoma 4x4	1,545.61
09/04/2024	18515	JWC Environmental	Maintance for the Aguar Machine	2,652.55
09/04/2024	18516	Orange Coast Petroleum , inc	Fixing the Pump for Gas Tank	2,974.70
09/04/2024	18517	Rainbow Gutter Co	Installing Gutter for Main Office Building	1,200.00
09/04/2024	18518	S.C.E.	Monthly Charge	15,529.94
09/04/2024	18519	Streamline	Monthly Charge For Idyllwild Website	249
09/04/2024	18520	Tyla Friemoth	Water & Office Expenses Reimburesent	600
09/04/2024	18521	Underground Service Alert/SC	New Tickets Charges	67.35
9/4/2024	18522	USA Bluebook	Supplies for Water & Sewer	1,737.21
9/4/2024	18523	Verizon Wireless	Monthly Charge	281.5
9/4/2024	18524-18528	Void Check	void	0
9/4/2024	18529	Babcock Laboratories, Inc	Monthly Charge	2,935.59
9/4/2024	18530	Idyllwild Water District	To Be Deposit at Hemet Bank For Payroll	36,000.00
9/10/2024	18531	All Purpose Construction Services , Inc	Purchase30k Generator for the office	13,761.12
9/10/2024	18532	Bill D. Whitener	Retiree Medical Insurance	1,414.92
9/10/2024	18533	Engineering Resources of So. Ca., Inc.	Engineering Services for the Strawberry Divirsion Pipeline	8,766.25
9/10/2024	18534	GNW Construcation	General Carpenter	1,698.55
9/10/2024	18535	Herb Bergstrom	Retiree Medical Insurance	3,210.12
9/10/2024	18536	INFOSEND, INC	Printing and Processing Bills Fees Customer	1,039.28
9/10/2024	18537	Inland Paving, Inc.	Purchase 20 Tons of cold mix	5,375.00
9/10/2024	18538	JP Copiers	Second Payment For Fixing two copier machines	3,062.01
9/10/2024	18539	Kelly Clark	Retiree Medical Insurance	1,695.54
9/10/2024	18540	Pacific Slope Tree Coop., inc.	Removing Trees around the Water & Sewer	950
9/10/2024	18541	Rapid Data, Inc.	Fee Processing Stand by to the county Tax for Year	2,538.00
9/10/2024	18542	S.C.E.	Monthly Charge	1,781.43
9/10/2024	18543	Terra Nova Planning & Research Inc	Strawberry Creek CEQA Study	4,845.60
9/10/2024	18544	USA Bluebook	Supplies for Water & Sewer	97.94
9/10/2024	18545	Vestis	Uniform for IWD Team	236.06
9/10/2024	18546	ACWA/JPIA	Medical Insurance for September 2024	16,116.95
9/10/2024	18548	SWECB/ DWOCP	Fee for Macos T1 Certificate	70
9/10/2024	18549	Village Hardware	Supplies For Water and Sewer	141
9/10/2024	18547	Void check	Void	0
9/18/2024	18550	Central Communications	Monthly Answering Services	160.6
9/18/2024	18551	Core & Main	Water+ Sewer Supplies	781.19
9/18/2024	18552	CR&R Incorporated	Monthly Services for Trash Fee	296.52
9/18/2024	18553	GNW Construcation	Down Payment For Upstairs Project	15,000.00
9/18/2024	18554	Idyllwild Garage	Repairs for for 4 trucks	1,728.06
9/18/2024	18555	Staples	Office Supplies	1,025.70
9/18/2024	18556	SWECB/ DWOCP	Fee for Nathan T2 Certificate	60
9/18/2024	18557	Time Warner Cable	Phone &Internet Monthly Charges	2,424.97
9/18/2024	18558	Vestis	Uniform for IWD Team	236.06
9/25/2024	18559	ACWA/JPIA	Property Insurance for 2024/2025	18,393.23
9/25/2024	18560	Grainger	Supplies for Water& Sewer	907.9
9/25/2024	18561	JWC Environmental	Maintance for the Aguar Machine	\$4,500.08
9/25/2024	18562	Macleod Watts , Inc	Actuarial Valuation for other Post Employment Liability	\$5,075.00
9/25/2024	18563	S.C.E.	Monthly Charge	\$334.79
9/25/2024	18564	Underground Service Alert/SC	New Tickets Charges	\$32.75
9/25/2024	18565	Tyla Wheeler	Water & Sewer General Expenses	\$290.35
9/25/2024	18566	ACWA/JPIA	Cyber Insurance for 2024/2025	\$883.06
9/25/2024	18567	Vestis	Uniform for IWD Team	\$483.77

TOTAL DISTRICT WARRANTS	\$284,039.77
OTHER DISBURSEMENTS:	
TOTAL PAYROLL	\$75,200.00
L.A.I.F. ELECTRONIC TRANSFERS	\$7,100.00
BANK SERVICE CHARGES AND FEES	\$350.00
TOTAL DISTRICT WARRANTS & OTHER DISBURSEMENTS	\$366,689.77



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: October 16, 2024
Subject: Item 1C – Operations Report

Recommendation:

Board of Directors accepts September 2024 Operation Report.

Attachments:

- Monthly Operations Report
- Well Production Data

Idyllwild Water District

Monthly Operations Report

Sep-24

Supplies to System	1,312,547	CF	30.13	AF	Billing Period	51%	Daily Demand
Increase / Decrease		CF	86%				
Number of Wells Available	9		388	GPM Available			
Water Sales	1,093,623	CF	79,472	CF Non-Water Sales			
Total Water/Non-Water Sales	1,173,095	CF	11%	Loss			

Full-Time	FV1A	1
Part-Time	2, 4, 10, 13, 23, 24, 28, FV2, Golden Rod	9

Strawberry Creek Diversion	224,500	CF	5.15	AF	6.11	AFY
Lilly Creek Flow	-	CF	-	AF	8.31	AFY
Foster Lake Level (Max. 18')	10	Feet	-	Inches		

Non-Water Sales	Gallons	CF
WTP Backwash	280,000	37,433
IWD Flushing	90,000	12,032
Main Line Leaks	180,000	24,064
Distribution Line Leaks	68,000	9,091
Fire Dept. Usage, Per IFPD		
Hydrant Sales	19,373	2,590
Wastewater Plant	8,542	1,142
Storage Tanks Variance	(51,460)	(6,880)
Total	594,455	79,472

Stage Criteria				
Month	Avg. GPM	Max	%	Stage
Sep	Oct	Nov	Dec	Jan
Aug	221.3	388	57%	2
July	230.5	386	60%	2
June	212	386	55%	2
May	177	360	49%	1
April	160.4	323	50%	1
Mar	150.2	323	47%	1
Feb	160.5	323	50%	1

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3	0	SL #7	1	SL #14	10	FL Avg.	8
Creek Area	PL #23	255	PL #24	119				
Nature Center	SL #26	22	SL #27	19	PL #28	193		
Fern Valley	PL FV1A	338	PL FV2	317				

Storage Tanks

Location	CF/FT	Level	Volume CF
Foster Lake	11,698	16.6	194,187
Rock Dale Tank	2,718	20.4	55,447
Delano Tank	1,337	20.7	27,676
South Ridge Tank	3,509	18.9	66,320
Wild Wood Tank	919	12.0	11,028
Golden Rod Tank	891	21.1	18,800

Total	373,458	CF	Storage Supplies Max. 3.702 MGD	75%
Storage in MGD	2.79			
Production Days	30		Production Minutes	43,200
			Average GPM	227.3

Idyllwild Water District
Well Production Data
Sep-24

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM	Comment
No.	Name						
1	Horizontal		-				
2	Foster Lake	274,096	6.3	PT	On	100.0	
4	Foster Lake	-	-	PT	On	32.0	
10	Foster Lake	40,658	0.9	PT	On	16.0	
11	Foster Lake		-				
12	Foster Lake		-				
13	Foster Lake	95,560	2.2	PT	On	33.0	
15	Foster Lake		-	PT	Off		
16	Foster Lake		-				
23	Stratton	204,937	4.7	PT	On	40.0	
24	Curtis	160,071	3.7	PT	On	50.0	
25	Donahoo		-		Off		
26	Nature Center		-		Off		
27	Nature Center		-		Off		
28	Rock Dale	83,300	1.9	PT	On	22.0	
FV1A	Fern Valley	235,120	5.4	FT	On	40.0	
FV2	Fern Valley	185,345	4.3	PT	On	35.0	
31	Golden Rod	25,980	0.6	PT	On	20.0	
	Oakwood		-				
Total		1,305,067	29.96			388.0	

Cedar Glen Meter	417,794	CF	9.6	AF
District Production	894,753	CF	20.5	AF
Total Supplies to System	1,312,547	CF	30.1	AF

Days of Production	30	Minutes of Production	43,200
Average System GPM	227.28		

Idyllwild Water District

Well Statics

Sep-24

No.	Initial	Level In Feet	Pumping Level (PL) / Static Level (SL)	Comments
3	NS	0.0	SL	
MW6	NS	18.0	SL	
7	NS	1.0	SL	
14	NS	10.0	SL	Foster Lake Average = 7.3
23	MA	255.0	PL	
24	MA	119.0	PL	
25	MA	11.0	SL	
26	NS	22.0	SL	
27	NS	19.0	SL	
28	NS	193.0	PL	
OW	NS	38.0	SL	
FV1A	MA	338.0	PL	
FV2	MA	317.0	PL	
31 - GR	MA	152.0	SL	
FL2	NS	6.0	SL	
FL4	NS	3.0	SL	
FL10	NS	13.0	SL	
FL12	NS	47.0	SL	
FL13	NS	9.0	SL	
FL15		-	SL	Offline for Maintenance
MW19	NS	37.0	SL	



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: October 16, 2024
Subject: Item 2 – General Manager Report

Recommendation:

General Manager Bill Rojas will present his report.

GENERAL MANAGERS REPORT
BORD MEETING on October 16,2024

Here is a list of items I have been actively working on and have been involved with since the last board meeting on September 18th.

- I am happy to report that the property acquisition for the sewer plant project is complete and has been recorded. Also, I would like to Thank Dr. Schelly for helping us to close the transaction and Wiring the Fund.

- At the last board meeting I reported that the 30% design for the sewer project had been completed. At the time I received the preliminary report I also sent it to Dudek to have them review and comment on this report on behalf of Idyllwild Water District. Dudek has completed their review and has given it back to me, I am setting up a meeting with staff and Dudek to go over the comments/recommendations. (Overall) Dudek has said that the overall design is good but noted that there are some complicated operational questions/details that need to be addressed.

- I contacted John from Terranova this week to get an update on the CEQA for the Strawberry Creek Diversion Project. He states that he has made substantial progress on the draft and is hopeful that he will have it completed by the end of October.

- I held a project meeting this week with ERSC who is handling the Strawberry Creek Diversion Project. We discussed the tie into the plant, the current design status is at 90%, finalizing geotechnical work and timelines to complete the 100% draft. They are confident that they can have a final draft by December. This will allow us to tentatively start construction in the spring of 2025.

- Tyla and staff have completed our Lead and Copper report to DDW, it was submitted on October 8th. This was a major project that required a lot of data and research in a very short time frame. The deadline was October 16th, and everyone pulled together and got it done.
“Kudos to all”
- Tank #3 rehab at Foster Lake has been completed inside and out. We are taking Bac T samples and having them tested. Once they come back negative, we will put the tank back online.
- We will need to add two vehicles to the IWD fleet, I have spent a lot of time at dealerships and researching vehicles online. I found two that will suit our needs, I was able to negotiate significant discounts on each vehicle. These vehicles are on the agenda for this meeting.

October 7, 2024

Operation Report to GM

Since the Ops report dated 5 September '24, listed below are the Completed, Active, and Upcoming projects/ops. We had 21 workdays at 8 hours per.

Completed:

2 Main Line leaks repaired: 1. Westridge Drive, 2. North Circle @ Alderwood

3 Service Line leaks repaired: 1. Tollgate (between Delano and Lake), 2. Idyllbrook @ Lake, 3. Alderwood near River.

New 2" meter installed on N. Circle at River Dr.

2 Cla-Val stations rehabbed 1. Delano blow off, 2. Westridge zone .

Wildwood in-line booster pump replaced.

100 Digalerts (mostly pole replacement) completed

Monthly required labs completed.

All staff annual evaluations completed.

Annual Foster Lake Dam inspection passed.

Aeration Plant Maintenance completed. (Beds, aerators, and filters cleaned/replaced).

Active:

FLTP Tank # 3 rehab continues. 98% Complete. Sanitizing and Lab Testing, and Filling soon

Lead and Copper service line inventory in progress, near completion and ready to be submitted to State Water Board by deadline of 10/16/24

Preparation for upcoming Sanitary Survey, (SWRCB).

ELCO completed section of 10" Raw water line from Jameson / Pinecrest across bridge to North Circle / Fern Valley Road. Final repaving of asphalt in progress

Upcoming:

Annual Fire Hydrant exercise and maintenance.

Annual Isolation Valve exercising and maintenance.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors
From: Bill Rojas, General Manager
Date: October 16, 2024
Subject: Item 3 – Purchase of New Trucks

Discussion:

The Board of Directors consider approving the purchase of two new trucks.

Attachments:

- 2024 Dodge Ram Bid
- 2024 Toyota Tundra Bid



IDYLLWILD WATER
2024 RAM 3500 LARAMIE
VIN: 3C63R3JL4RG199163
STOCK #: N24075
SALESPERSON: JIMMY
10/4/2024 2:14 PM

This presentation is designed to provide an example of various finance options that may be available. Incentive programs, Rebates, Rates, Terms and Payments are estimates, subject to change and are impacted by individual credit history and subject to credit approval and program verification. Specific details will be provided when an alternative or alternatives are selected.

Finance Alternatives

Market Value	82,880.00
Discount Savings	-7,000.00
Vehicle Price	75,880.00
Rebate Savings	-4,000.00
Veh. Price (Not after Rebate)	71,880.00
Document Prep Fee	116.00
License / Title	45.00
Tire/Battery/VTR Fee	7.00
Other Fee	335.00
Sales Tax	5,889.69
Total	78,272.69

Deal Structure

On Approved Credit, Payments are an estimate and may vary among lending institutions. The final terms of your loan or lease may differ depending on credit history and the actual terms of the financial institutions acceptance. Tax rules and amounts may vary based upon State or Locality. Vehicle Price is before Taxes and/or applicable fees. Tax Profile: 7.75% Tax

Due On Delivery	0.00
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1 Month Payment	78,272.69
APR (45 days to 1st pymt)	0.00 %
Amount Financed	78,272.69

Model Number:	D28P92
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Tax: 7.75% TAX	7.75 %
Taxes And Fees	6,392.69



Name:
 Phone:
 Email:
 Sales Manager:
 Sales Person:
 Address:
 DMS Number:

Co-Buyer Name:
 Sales Manager:
 Sales Person:

New 2024 Toyota Tundra 4WD SR5

Stock: RX221018
 VIN: 5TFLA5DB5RX221018
 Odometer: 2
 Color: Ice Cap / Boulder Fabric
 Engine: V6 Cylinder Engine
 Transmission:
 MPG: 17 city / 23 hwy
 Style:

CASH

\$55,651.40

CASH DETAILS

NET SELLING PRICE	\$ 51,533.00
Doc Fee	\$ 85.00
DMV ELEC FILING	\$ 33.00
TOTAL FEES	\$ 118.00
TOTAL TAXES	\$ 4,000.40
SALES SUB TOTAL	\$ 55,651.40
FINAL PRICE	\$ 55,651.40

YOU'RE SAVING \$3,000.00

\$3,000.00 off MSRP

Buyer Signature

Sales Signature

10/07/2024 11:43:13