



## REGULAR MEETING OF THE BOARD OF DIRECTORS

### IDYLLWILD WATER DISTRICT

### Meeting Location Has Moved To

**Idyllwild Branch Library  
54401 Village Center Drive  
Idyllwild, CA 92549**

**October 20, 2021 – 6:00 P.M.**

**Pursuant to AB 361, because there is a declared State of Emergency due to COVID-19 and state and local officials have recommended social distancing, this meeting will be held in person and virtually.**

Topic: Board of Directors Meeting

Time: Oct 20, 2021 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/82010057723?pwd=bnVCbmthSWWh6azZoNmgyNnVNM3h2Zz09>

Meeting ID: 820 1005 7723

Passcode: 885962

One tap mobile

+13462487799,,82010057723#,,,,\*885962# US (Houston)

+17207072699,,82010057723#,,,,\*885962# US (Denver)

Dial by your location

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+1 301 715 8592 US (Washington DC)

Meeting ID: 820 1005 7723

Passcode: 885962

Find your local number: <https://us06web.zoom.us/u/ktGPjJlfe>

## AGENDA

### CALL TO ORDER

### ROLL CALL

### PUBLIC COMMENTS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the District. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not take action on the item at this meeting. As to matters on the Agenda, persons will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed to the Board as a whole and not directed to individual Board members.



## **1. CONSENT CALENDAR**

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

### **A. MINUTES**

Regular Board Meeting: September 15, 2021

### **B. FINANCIAL REPORTS**

1. Income statement for the three-months ending September 30, 2021
2. District warrants for September 2021

Check #16785 – 16825	= \$	147,651.28
Gross Payroll	= \$	64,220.00
Federal/State PR taxes	= \$	4,680.00
LAIF Transfers	= \$	0.00
Transfers/charges	= \$	233.00

### **C. OPERATIONS REPORT**

## **GENERAL MANAGER REPORT**

### **DISCUSSION ITEMS**

#### **1. TOLLGATE ROAD PROPERTY WATER ISSUES**

### **ACTION ITEMS**

#### **2. PURCHASE NEPTUNE RADIO WATER METERS FROM FERGUSON WATERWORKS**

Board of Directors will consider approving an agreement with Ferguson Waterworks for a total of \$378,210.90 for the purchase of Neptune radio water meters.

#### **3. SOUTH RIDGE WATER TANK 1 REPAIRS**

Board of Directors will consider approving an agreement with J.C. Coatings Inc. for a total of \$219,500.00 for the required repairs to South Ridge Water Tank 1.

#### **4. RESOLUTION NO. 783 AB 361 – BROWN ACT FOR VIRTUAL MEETINGS**

Board of Directors will consider adopting Resolution No. 783 to continue virtual meetings under AB 361 – Brown Act.

## **DIRECTORS COMMENTS**

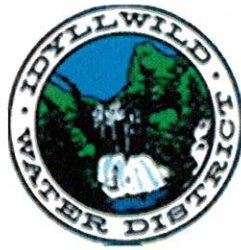


## **ADJOURNMENT**

The next Board meeting is a Regular Meeting scheduled for November 17, 2021 at 6:00 p.m., to be held at the Idyllwild Water District Board Room, 25945 Hwy. 243, Idyllwild, CA 92549.

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**Americans with Disabilities Act:** In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the District office @ 951-659-2143 or email: [admin@idyllwildwater.com](mailto:admin@idyllwildwater.com). Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting.



## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

### IDYLLWILD WATER DISTRICT

#### Meeting Location Has Moved To

Idyllwild Branch Library  
54401 Village Center Drive  
Idyllwild, CA 92549

September 15, 2021 – 6:00 P.M.

### AGENDA

#### CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

#### ROLL CALL

President Schelly, Vice President Szabadi, Director Olson, and Director Gin, on Zoom, were present. Director Kunkle had an excused absent. Chief Financial Officer Hosny Shouman was also present.

#### PUBLIC COMMENTS

Marge Muir commented on housing issues in Idyllwild and the surrounding areas.

### 1. CONSENT CALENDAR

#### A. MINUTES

Regular Board Meeting: August 18, 2021  
Special Board Meeting: August 20, 2021

#### B. FINANCIAL REPORTS

- Income statement for the second-month ending August 2021
- District warrants for August 2021

Check #16735 – 16784	= \$ 131,905.02
Gross Payroll	= \$ 66,220.00
Federal/State PR taxes	= \$ 6,430.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 233.00

#### C. OPERATIONS REPORT

#### DIRECTORS COMMENTS

None



**A MOTION** was made by Vice President Szabadi to approve the Consent Calendar. Director Olson seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Director Gin			
Director Olson			
Vice President Szabadi			
President Schelly			

**Motion approved.**

**GENERAL MANAGER REPORT**

Board reviewed and presented the General Manager report to the public.

**DIRECTORS COMMENTS**

Director Olson requested the monthly financial information be presented year to date. Director Olson will meet with Chief Financial Officer Shouman to modify monthly financial report.

Vice President Szabadi wants to have a the Strawberry Creek Project, short term rental impacts, wastewater treatment plant project, and water tanks on the next Board agenda. President Schelly stated the District will look into federal and state funding for the various water and wastewater projects.

**ADJOURNMENT**

Board adjourned at 6:45 p.m.

IDYLLWILD WATER DISTRICT

IDYLLWILD WATER DISTRICT

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Leo Havener  
INTERIM BOARD SECRETARY

Dr. Charles Schelly  
BOARD PRESIDENT

**IDYLLWILD WATER DISTRICT  
 WATER FUND CONDENSED INCOME STATEMENT  
 FOR FISCAL MONTH ENDING SEPTEMBER 2021**

CONDENSED CATEGORY	FOR THE MONTH OF			September VARIANCE	%
	September 2021	September 2020	September 2020		
<b>OPERATING REVENUES:</b>					
BASE-RESIDENTIAL/COMMERCIAL	77,267	69,901	7,366		10.54%
SALES-RESIDENTIAL/COMMERCIAL	69,163	74,170	-5,007		-6.75%
OTHER OPERATING REVENUE	0	0	0		0.00%
OTHER NON- OPERATING REVENUE*	0	0	0		
<b>TOTAL OPERATING REVENUES</b>	<b>146,430</b>	<b>144,071</b>	<b>2,359</b>		<b>1.64%</b>

OPERATING REVENUE BY CATEGORY	FOR THE MONTH OF			September F (U) VARIANCE	%
	September 2021	September 2020	September 2020		
BASE RATE - RESIDENTIAL	57,459	52,076	5,383		10.34%
BASE RATE - COMMERCIAL	19,808	17,825	1,983		11.12%
SALES-RESIDENTIAL	38,306	50,115	-11,809		-23.56%
SALES-COMMERCIAL	30,857	24,055	6,802		28.28%
SALES-SEWER	0	0	0		0.00%
SALES-CONSTRUCTION/OTHER	0	0	0		0.00%
TRANSFER FEES	0	0	0		0.00%
TURN ON/OFF FEES	0	0	0		0.00%
LIEN & LIEN RELEASE FEES	0	0	0		0.00%
DELINQUENCY FEES	0	0	0		0.00%
WILL SERVE LETTER FEES	0	0	0		0.00%
OTHER MISCELLANEOUS	0	0	0		0.00%
INSTALLATION FEES	0	0	0		0.00%
CAPACITY FEES	0	0	0		0.00%
<b>TOTAL OPERATING REVENUES</b>	<b>146,430</b>	<b>144,071</b>	<b>2,359</b>		<b>1.64%</b>

**IDYLLWILD WATER DISTRICT  
WATER FUND CONDENSED INCOME STATEMENT  
FOR FISCAL MONTH ENDING SEPTEMBER 2021**

FOR THE MONTH OF SEPTEMBER 2021

**CUBIC FEET OF SALES:**

	Residential C.F	Commercial C.F	Total C.F
R1 5/8	569,202	80,220	649,422
R2 3/4	11,560	14,050	25,610
R3 1"	5,120	89,550	94,670
R4 1.1/2"	0	43,052	43,052
R5 2"	0	12,240	12,240
R6 3"	0	41,000	41,000
IA 3"	0	134,640	134,640
NC-WWTP	0	2,110	2,110
<b>TOTAL CUBIC FEET OF SALES</b>	<b>585,882</b>	<b>416,862</b>	<b>1,002,744</b>

**NUMBER OF CUSTOMER BILLS:**

	R	C	Total
R1 5/8	1,433	104	1,537
R2 3/4	12	18	30
R3 1"	41	36	77
R4 1.1/2"	0	15	15
R5 2"	0	8	8
R6 3"	0	1	1
IA 3"	0	1	1
NC-WWTP	0	1	1
<b>TOTAL NUMBER OF CUSTOMER BILLS</b>	<b>1,486</b>	<b>184</b>	<b>1,670</b>

**TOTAL NUMBER OF CUSTOMER BILLS**

SewerAcct	S	F "2"	F "3"	F "4"
Fire Services	0	0	0	0
Fire Services	0	0	0	0
Fire Services	0	3	3	3
<b>Total Idyllwild Customers</b>	<b>419</b>	<b>167</b>	<b>586</b>	<b>2,259</b>

Total Idyllwild Customers

**IDYLLWILD WATER DISTRICT  
 WATER FUND/CONDENSED INCOME STATEMENT  
 FOR FISCAL MONTH ENDING SEPTEMBER 2021**

FOR THE MONTH OF  
 September 2021      September 2020  
 F (U)      VARIANCE  
 %

**BY CATEGORY**

**WATER OPERATING EXPENSES:**

1- WAGES AND SALARIES EXPENSES	52,165	54,979	-2,814	-5.12%
2- RETIREMENT PLAN AND LIFE INSURANCE	3,370	3,370	0	0.00%
3- MEDICAL INSURANCE	10,453	9,888	565	5.71%
4- UNIFORM EXPENSES	0	107	-107	-100.00%
5- WORKER'S COMP INSURANCE	0	0	0	0.00%
6- RETIREMENT MEDICAL INSURANCE	3,824	5,354	-1,530	-28.58%
7- BOARD REIMBURSEMENT	0	337	-337	-100.00%
8- OFFICE SUPPLIES	816	391	425	108.70%
9- OFFICE CLEANING SERVICE	70	210	-140	-66.67%
10- POSTAGE AND MAILING FEE	887	78	809	1037.18%
11- TRAINING AND EDUCATION	0	0	0	0.00%
12- TRAVELING , MILEAGE, MEALS REIMBURSEMENT	0	0	0	0.00%
13- DUES , FEES , SUBSCRIPTIONS	2,209	1,900	309	16.26%
14- COMPUTER SERVICES	1,508	882	626	70.98%
15- LEGAL SERVICES	1,815	1,500	315	21.00%
16- ENGINEERING AND CONSULTING	975	100	875	875.00%
17- UTILITIES - ELECTRICITY	6,051	5,871	180	3.07%
18- UTILITIES - GAS & FUEL	780	620	160	25.81%
19- UTILITIES - PROPANE	0	0	0	0.00%
20- UTILITIES - TELEPHONE INTERNET	912	1,189	-277	-23.30%
21- UTILITIES - WASTE MANAGEMENT FEE	188	200	-12	-6.00%
22- AUTO AND PROPERTY INSURANCE	0	0	0	0.00%
21- STATE-COUNTY WATER SYSTEM FEES	0	0	0	0.00%
23 - GENERAL PLANT & TREATMENT SERVICES	1,729	10,253	-8,524	-83.14%
23 - VEHICLES REPAIRS AND MAINTENANCE	152	1,939	-1,787	-92.16%
25 -LABORATORY SERVICES	2,868	912	1,956	214.47%
26 -WATER SECURITY SYSTEM	0	0	0	0.00%
27 - ADVERTISING AND PUBLISHING	0	0	0	0.00%
28 -BANK FEE CHARGE	233	228	5	2.19%
29 -WATER MAINTENANCE AND SUPPLIES	0	2,959	-2,959	-100.00%
30-ACCOUNTING AND AUDITING FEE	1,237	3,187	-1,950	-61.19%
31- WATER LEAK ( IWD Leak Side)	0	0	0	0.00%
<b>TOTAL OPERATING EXPENSES:</b>	<b>92,242</b>	<b>107,940</b>	<b>-15,698</b>	<b>-14.54%</b>

**TOTAL INCOME AND (LOSS)**

18,057

**54,188**

**36,131**



**IDYLLWILD WATER DISTRICT  
WATER FUND CONDENSED INCOME STATEMENT  
FOR FISCAL MONTH ENDING SEPTEMBER 2021**

CONDENSED CATEGORY	FOR THE		VARIANCE	%
	Q1 2021	Q1 2020		
<b>OPERATING REVENUES:</b>				
BASE-RESIDENTIAL/COMMERCIAL	228,561	203,075	25,486	12.55%
SALES-RESIDENTIAL/COMMERCIAL	237,004	215,994	21,010	9.73%
OTHER OPERATING REVENUE	0	0	0	0.00%
OTHER NON- OPERATING REVENUE	0	0	0	
<b>TOTAL OPERATING REVENUES</b>	<b>465,565</b>	<b>419,069</b>	<b>46,496</b>	<b>11.10%</b>

**IDYLLWILD WATER DISTRICT  
WATER FUND OPERATING REVENUES  
FOR FISCAL MONTH ENDING SEPTEMBER 2021**

OPERATING REVENUE BY CATEGORY	FOR THE MONTH OF		F (U) VARIANCE	%
	Q1 2021	Q1 2020		
BASE RATE - RESIDENTIAL	169,452	151,377	18,075	11.94%
BASE RATE - COMMERCIAL	59,109	51,698	7,411	14.34%
SALES-RESIDENTIAL	142,485	133,416	9,069	6.80%
SALES-COMMERCIAL	94,519	82,578	11,941	14.46%
SALES-SEWER	0	0	0	0.00%
SALES-CONSTRUCTION/OTHER	0	0	0	0.00%
TRANSFER FEES	0	0	0	0.00%
TURN ON/OFF FEES	0	0	0	0.00%
LIEN & LIEN RELEASE FEES	0	0	0	0.00%
DELINQUENCY FEES	0	0	0	0.00%
WILL SERVE LETTER FEES	0	0	0	0.00%
OTHER MISCELLANEOUS	0	0	0	0.00%
INSTALLATION FEES	0	0	0	0.00%
CAPACITY FEES	0	0	0	0.00%
<b>TOTAL OPERATING REVENUES</b>	<b>465,565</b>	<b>419,069</b>	<b>46,496</b>	<b>11.10%</b>

**IDYLLWILD WATER DISTRICT  
WATER FUND CONDENSED INCOME STATEMENT  
FOR FISCAL MONTH ENDING SEPTEMBER 2021**

BY CATEGORY

**WATER OPERATING EXPENSES:** FOR THE

	Q1 2021	Q1 2020	VARIANCE	%
1- WAGES AND SALARIES EXPENSES	163,515	163,275	240	0.15%
2- RETIREMENT PLAN AND LIFE INSURANCE	12,313	10,603	1,710	16.13%
3 -MEDICAL INSURANCE	31,415	28,450	2,965	10.42%
4 -UNIFORM EXPENSES	721	882	-161	-18.27%
5 -WORKER'S COMP INSURANCE	1,891	1,750	141	8.06%
6 -RETIREMENT MEDICAL INSURANCE	4,883	10,267	-5,384	-52.44%
7 -BOARD REIMBURSEMENT	225	637	-412	-64.68%
8 -OFFICE SUPPLIES	3,093	4,679	-1,586	-33.90%
9 -OFFICE CLEANING SERVICE	490	650	-160	-24.62%
10 -POSTAGE AND MAILING FEE	8,490	2,755	5,735	208.17%
11 -TRAINING AND EDUCATION	1,250	35	1,215	3471.43%
12 -TRAVELING , MILEAGE, MEALS REIMBURSEMENT	242	260	-18	-6.92%
13 -DUES ,FEES , SUBSCRIPTIONS	8,596	10,717	-2,121	-19.79%
14 -COMPUTER SERVICES	4,214	3,287	927	28.20%
15 -LEGAL SERVICES	2,899	15,716	-12,817	-81.55%
16-ENGINEERING AND CONSULTING	975	100	875	875.00%
17 -UTILITIES - ELECTRICITY	20,926	18,396	2,530	13.75%
18 -UTILITIES - GAS& FUEL	1,952	1,792	160	8.93%
19-UTILITIES - PROPANE	456	24	432	1800.00%
20 -UTILITIES - TELEPHONE INTERNET	2,121	2,783	-662	-23.79%
21 -UTILITIES - WASTE MANAGEMENT FEE	478	582	-104	-17.87%
22 -AUTO AND PROPERTY INSURANCE	7,198	6,177	1,021	16.53%
21 -STATE-COUNTY WATER SYSTEM FEES	0	0	0	0.00%
22 -GENERAL PLANT & TREATMENT SERVICES	38,849	25,845	13,004	50.32%
23 - VEHICLES REPAIRS AND MAINTENANCE	487	4,086	-3,599	-88.08%
25 -LABORATORY SERVICES	7,827	9,966	-2,139	-21.46%
26 -WATER SECURITY SYSTEM	500	450	50	11.11%
27 -ADVERTISING AND PUBLISHING	536	446	90	20.18%
30 -BANK FEE CHARGE	751	699	52	7.44%
31 -WATER MAINTENANCE AND SUPPLIES	16,589	9,285	7,304	78.66%
33 -ACCOUNTING AND AUDITING FEE	1,237	1,350	-113	-8.37%
<b>TOTAL OPERATING EXPENSES:</b>	<b>345,119</b>	<b>335,944</b>		
<b>TOTAL INCOME AND (LOSS)</b>	<b>120,446</b>	<b>83,125</b>		

**BYLLWILD WATER DISTRICT  
SEWER FUND CONDENSED INCOME STATEMENT  
FOR FISCAL MONTH ENDING SEPTEMBER 2021**

FOR THE MONTH OF SEPTEMBER 2021

CONDENSED BY CATEGORY	2021 September	2020 September	VARIANCE	%
<b>OPERATING REVENUES:</b>				
BASE-RESIDENTIAL/COMMERCIAL	59,810	58,080	1,730	2.98%
OTHER OPERATING	50	50	0	0.00%
<b>TOTAL OPERATING REVENUES</b>	<b>59,860</b>	<b>58,080</b>	<b>1,730</b>	<b>2.98%</b>
<b>OPERATING EXPENSES:</b>				
1- WAGES AND SALARIES	12,055	17,250	5,195	30.12%
2- RETIREMENT AND LIFE INSURANCE	1,220	0	0	0.00%
3- MEDICAL INSURANCE	3,484	3,296	-188	-5.70%
4- UNIFORM EXPENSE	0	353	353	100.00%
5- WORKER'S COMPENSATION INSURANCE	564	580	16	2.76%
6- RETIREMENT MEDICAL INSURANCE	1,274	2,451	1,177	48.02%
7- BOARD REIMBURSEMENT	0	0	0	0.00%
8- OFFICE SUPPLIES	272	590	318	53.90%
9- OFFICE CLEANING SERVICES	70	70	0	0.00%
10- POSTAGE AND MAIL FEE	295	75	-220	-293.33%
11- EDUCATION AND TRAINING	0	0	0	0.00%
12- TRAVELING MILEAGE, MEAL REIMBURSEMENT	0	110	110	100.00%
13- DUE AND SUBSCRIPTION FEE	609	3,534	2,925	82.77%
14- COMPUTER SERVICES	502	146	-356	-243.84%
15- LEGAL SERVICES	605	285	-320	-112.28%
16- UTILITIES - ELECTRICITY	4,233	3,950	-283	-7.16%
17- UTILITIES - GAS & FUEL	205	213	8	3.76%
18- UTILITIES - PROPANE	0	0	0	0.00%
19- UTILITIES - TELEPHONE&INTERNET	297	310	13	4.19%
20- UTILITIES - WASTE MANAGEMENT FEE	63	66	3	4.55%
21- VEHICLES REPAIRS AND MAINTENANCE	0	0	0	0.00%
22- ENGINEERING SERVICES	0	200	200	100.00%
22- MAINTENANCE AND SUPPLIES	0	100	100	100.00%
23- GENERAL PLANT SERVICES	1,195	2,089	894	42.80%
24- SEWER PERMIT AND LICENSE(State Fee)	0	89	89	100.00%
25- MINOR EQUIPMENT AND SUPPLIES	0	0	0	0.00%
26- SEWER LEASE	0	0	0	0.00%
27- ADVERTISING AND PUBLISHING	0	0	0	0.00%
28- LABORATORY SERVICES	956	1,239	283	22.84%
29- GENERAL AUTO AND LIABILITY INSURANCE	0	0	0	0.00%
30- SECURITY SYSTEM (ADT)	280	250	-30	-12.00%
31- ACCOUNTING & AUDITING FEE	0	0	0	0.00%
32- LINE CLEANING	0	0	0	0.00%
<b>Total Expenses</b>	<b>28,179</b>	<b>38,466</b>	<b>10,287</b>	<b>26.74%</b>
<b>Total INCOME OR (LOSS)</b>	<b>31,681</b>	<b>19,614</b>		

**IDYLLWILD WATER DISTRICT  
SEWER FUND CONDENSED INCOME STATEMENT  
FOR FISCAL MONTH ENDING SEPTEMBER 2021**

**FOR THE MONTH OF SEPTEMBER 2021**

**SEWER FUND OPERATING REVENUES**

	ACTUAL	BUDGET	F (U) VARIANCE	%
BASE RATE-COMMERCIAL	40,157	40,157	0	0.00%
BASE RATE- RESIDENTIAL	19,654	19,654	0	0.00%
TRANSFER FEE	50	50	0	0.00%
FACILITY CHARGE FROM IAF	0	0	0	0.00%
INSPECTION FEE	0	0	0	0.00%
OTHER MISCE	0	0	0	0.00%

**TOTAL OPERATING REVENUE**

**59,860      59,860      0      0.00%**

**EQUIVALENT DWELLING UNITS (E.D.U'S)**

RESIDENTIAL	448	448	0.0	0.00%
COMMERCIAL	933	933	0.0	0.00%

**TOTAL E.D.U'S**

**1,381      1,381      0.0      0.00%**

**TOTAL Customers**

**422      164      586**

**IDLE WILD WATER DISTRICT  
SEWER FUND CONDENSED INCOME STATEMENT  
FOR FISCAL MONTH ENDING SEPTEMBER 2021**

**FOR THE MONTH OF SEPTEMBER 2021**

CONDENSED BY CATEGORY	2021 Q1	2020 Q1	VARIANCE	%
OPERATING REVENUES:				
BASE-RESIDENTIAL/COMMERCIAL	179,430	174,324	5,106	2.93%
OTHER OPERATING	150	100	50	50.00%
<b>TOTAL OPERATING REVENUES</b>	<b>179,580</b>	<b>174,424</b>	<b>5,156</b>	<b>2.96%</b>
OPERATING EXPENSES:				
1- WAGES AND SALARIES	35,555	43,047	7,492	17.40%
2- RETIREMENT AND LIFE INSURANCE	4,200	3,782	-418	-11.05%
3- MEDICAL INSURANCE	10,470	13,967	3,497	25.04%
4- UNIFORM EXPENSE	640	768	128	16.67%
5- WORKER'S COMPENSATION INSURANCE	722	680	-42	-6.18%
6- RETIREMENT MEDICAL INSURANCE	1,627	2,055	428	20.83%
7- BOARD REIMBURSEMENT	75	75	0	0.00%
8- OFFICE SUPPLIES	999	1,436	437	30.43%
9- OFFICE CLEANING SERVICES	210	210	0	0.00%
10- POSTAGE AND MAIL FEE	2,829	657	-2,172	-330.59%
11- EDUCATION AND TRAINING	0	0	0	0.00%
12- TRAVELING, MILEAGE, MEAL REIMBURSEMENT	0	220	220	100.00%
13- DUE AND SUBSCRIPTION FEE	903	2,071	1,168	56.40%
14- COMPUTER SERVICES	1,403	926	-477	-51.51%
15- LEGAL SERVICES	1,406	570	-836	-146.67%
16- UTILITIES - ELECTRICITY	11,633	11,894	261	2.19%
17- UTILITIES - GAS & FUEL	586	550	-36	-6.55%
18- UTILITIES - PROPANE	0	0	0	0.00%
19- UTILITIES - TELEPHONE&INTERNET	641	759	118	15.55%
20- UTILITIES - WASTE MANAGEMENT FEE	205	132	-73	-55.30%
21- VEHICLES REPAIRS AND MAINTENANCE	330	37	-293	-791.89%
22- ENGINEERING SERVICES	1,453	15,358	13,905	90.54%
22- MAINTENANCE AND SUPPLIES	196	200	4	2.00%
23- GENERAL PLANT SERVICES	11,642	4,447	-7,195	-161.79%
24- SEWER PERMIT AND LICENSE(State Fee)	39	178	139	78.09%
25- MINOR EQUIPMENT AND SUPPLIES	0	0	0	0.00%
26- SEWER LEASE	0	0	0	0.00%
27- ADVERTISING AND PUBLISHING	0	3	3	100.00%
28- LABORATORY SERVICES	2,225	683	-1,542	-225.77%
29- GENERAL AUTO AND LIABILITY INSURANCE	2,399	2,250	-149	-6.62%
30- SECURITY SYSTEM (ADT)	280	250	-30	-12.00%
31- ACCOUNTING & AUDITING FEE	750	1,062	312	29.38%
32- LINE CLEANING	0	0	0	0.00%
<b>Total Expenses</b>	<b>93,418</b>	<b>108,267</b>	<b>14,849</b>	<b>13.72%</b>
<b>Total INCOME OR (LOSS)</b>	<b>86,162</b>	<b>66,157</b>		

**IDYLLWILD WATER DISTRICT**  
**DISTRICT WARRANTS AND OTHER DISBURSEMENTS**  
**FOR THE MONTH ENDED September 30, 2021**

DATE	CHECK NUMBER	PAYEE	DESCRIPTION	AMOUNT
09/01/2021	16785	ACWAJPIA	Medical Insurance for September	13,937.74
09/01/2021	16786	ALLSTATE BENEFITS	Monthly Charge for Case	306.45
09/01/2021	16787	Frontier	Phone and Internet Charge	460.47
09/01/2021	16788	Harold K. Smith	Load Of Conecert 2 yards	496.73
09/01/2021	16789	Home Depot Credit Services	Purchase Washer & Dryer Tools and Supplies	462.76
09/01/2021	16790	Streamline	Monthly Charge For Idyllwild Website	200.00
09/01/2021	16791	Underground Service Alert/SC	New Tickets Charges	120.37
09/01/2021	16792	Verizon Wireless	Monthly Charge	202.83
09/01/2021	16793	Idyllwild Water District	To be Deposit at Hemet Bank For Payroll	33,000.00
09/08/2021	16794	Aqua-Metric Sales Company	Fright on the shipping arm reading	14.72
09/08/2021	16795	Dissinger Associates Plan	Retirement Plan Administration Fees For IWD	2,300.00
09/08/2021	16796	INFOSEND, INC	Postage and mailing Monthly Bills Fee	1,183.28
09/08/2021	16797	Tierra West, Inc	The Appraisal Fees	1,300.00
09/08/2021	16798	Time Warner Cable	Phone & Internet Monthly Charges	526.28
09/08/2021	16799	Village Hardware	Supplies For Water and Sewer	310.05
09/08/2021	16800	Eric Townsend Construction Company	Final Payment on Second Agreement for Board Room	13,500.00
09/08/2021	16801	California Computer Options, Inc	IT Monthly Services	1,607.51
09/08/2021	16802	S. C. E.	Monthly Charge	5,598.36
09/08/2021	16803	Binge	Down Payment for Audio and Visual Board Room	9,922.29
09/15/2021	16804	BEST BEST & KRIEGER	Monthly Legal Services	2,421.00
09/15/2021	16805	Bill D. Whitener	Retiree Medical Insurance	1,371.60
09/15/2021	16806	Burtronics Business Systems	Contract Base Annuual Fees	57.70
09/15/2021	16807	California Computer Options, Inc	IT Monthly Services	203.65
09/15/2021	16808	CR&R Incorporated	Monthly Services for Trash Fee	250.18
09/15/2021	16809	Eagle Microsystem	Purchase Copper Ring	151.07
09/15/2021	16810	Harold K. Smith	Load Of Conecert	417.53
09/15/2021	16811	Herb Bergstrom	Retiree Medical Supplement	2,315.46
09/15/2021	16812	Idyllwild Water District	To be Deposit at Hemet Bank For Payroll	38,000.00
09/15/2021	16813	Kelly Clark	Retiree Medical Insurance	1,412.64
09/15/2021	16814	S. C. E.	Monthly Charge	906.34
09/15/2021	16815	SUSP, INC	Sewer Consulting for the Newest Plant	2,623.75
09/15/2021	16816	Babcock Laboratories, Inc	Monthly Charge	1,550.72
09/15/2021	16817	Macleod Watts, Inc	Actuarial Valuation for other Post Employment Liability	1,650.00
09/15/2021	16818	Alta Kavanaugh	Paying for Material & Labor	2,773.96
09/22/2021	16819	BBVA USA	Water and General Expenses	2,560.03
09/22/2021	16820	Idyllwild Community Center	Town Hall Rental Customer ID# IWD	30.00
09/22/2021	16821	Staples Credit Plan	Monthly Charge	1,030.54
09/22/2021	16822	T-Mobile	Monthly Charge	20.00
09/22/2021	16823	Tyla Friemoth	Water & Office Expenses Reimburesent	100.71
09/22/2021	16824	Babcock Laboratories, Inc	Monthly Charge	2,273.83
09/22/2021	16825	Analia Lenchantin	Refund to the Costumer for double payment	60.73

TOTAL DISTRICT WARRANTS \$147,651.28

OTHER DISBURSEMENTS:

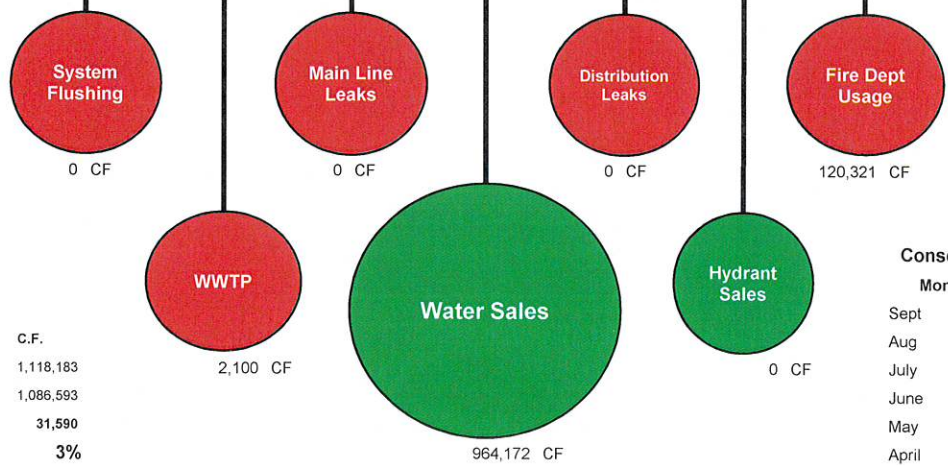
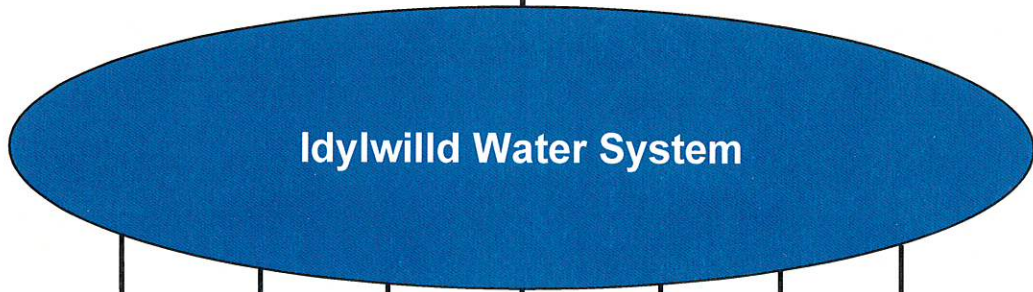
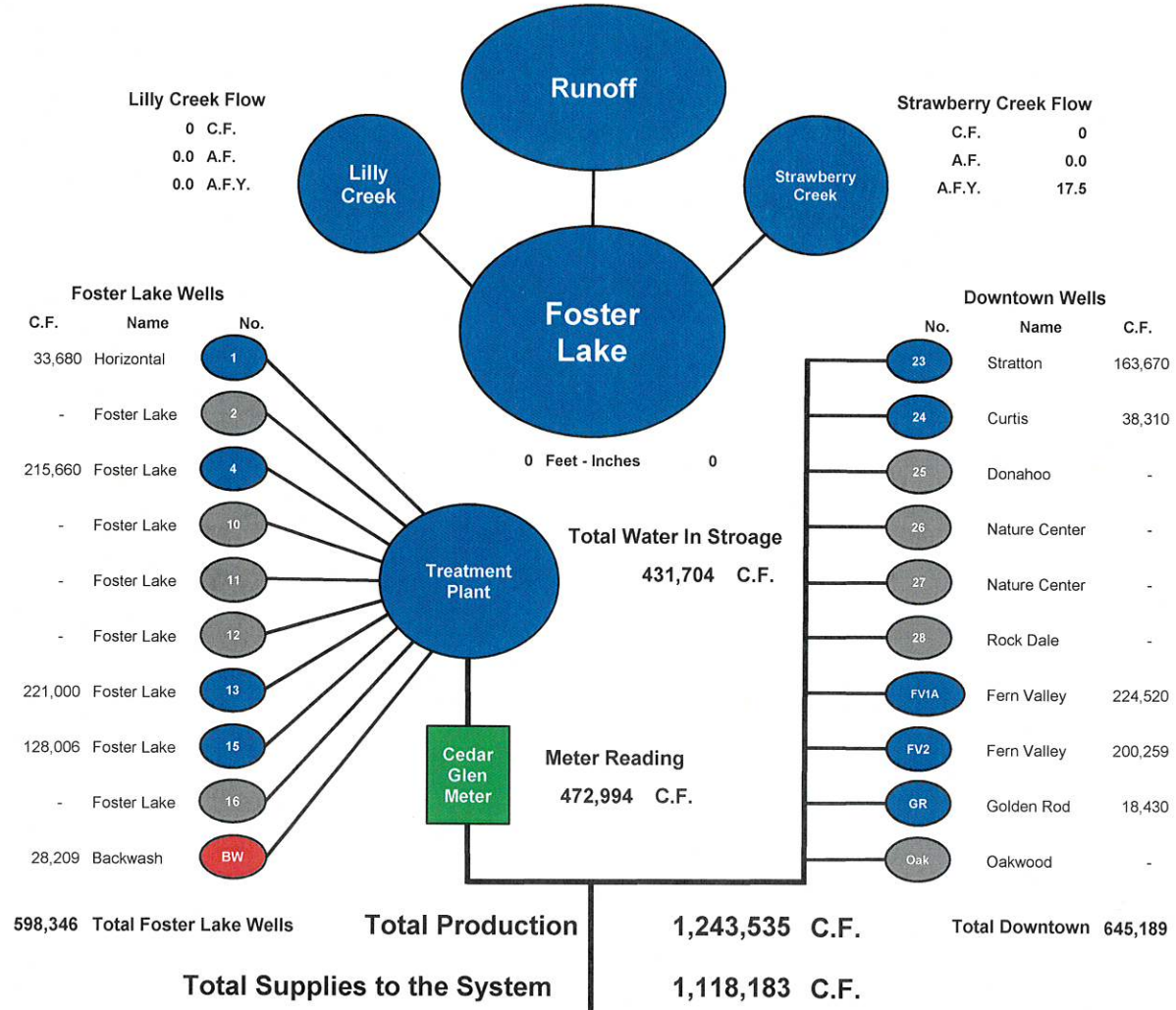
TOTAL PAYROLL \$64,220.00  
L.A.I.F. ELECTRONIC TRANSFERS \$0.00  
BANK SERVICE CHARGES AND FEES \$233.00

TOTAL DISTRICT WARRANTS & OTHER DISBURSEMENTS \$212,104.28

# Idyllwild Water District

## Water System Schematic For Operations Report

### September 2021



**System Loss**

	C.F.
Total System	1,118,183
Total Usage	1,086,593
Loss	31,590
Loss %	3%

**Conservation Stage**

Month	Stage
Sept	2 - 58%
Aug	3 - 63%
July	2 - 60%
June	2 - 56%
May	2 - 55%
April	1 - 47%

# General Manager Report

October 15, 2021





# Board Room Remodeling





















# **Notice to Public Drinking Water Systems Water Shutoff Moratorium Extended to December 31, 2021**

- ▶ **“Senate Bill No. 155 was chaptered September 24, 2021 and extends the prohibition to discontinue water service for residential customers and small businesses to December 31, 2021.”**
- ▶ **“While the state continues to progress to full recover, it is necessary to extend certain provisions of Governor Newsom’s COVID-19 related executive orders that prohibit water shutoffs.”**



# Administration Building Storage



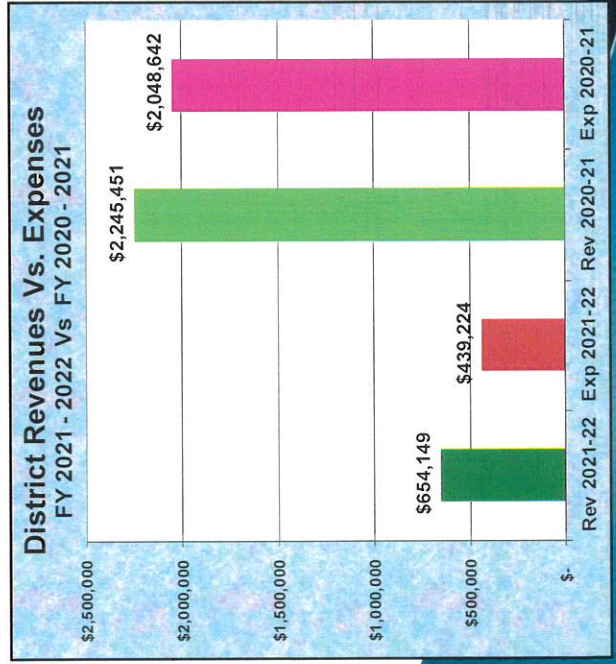
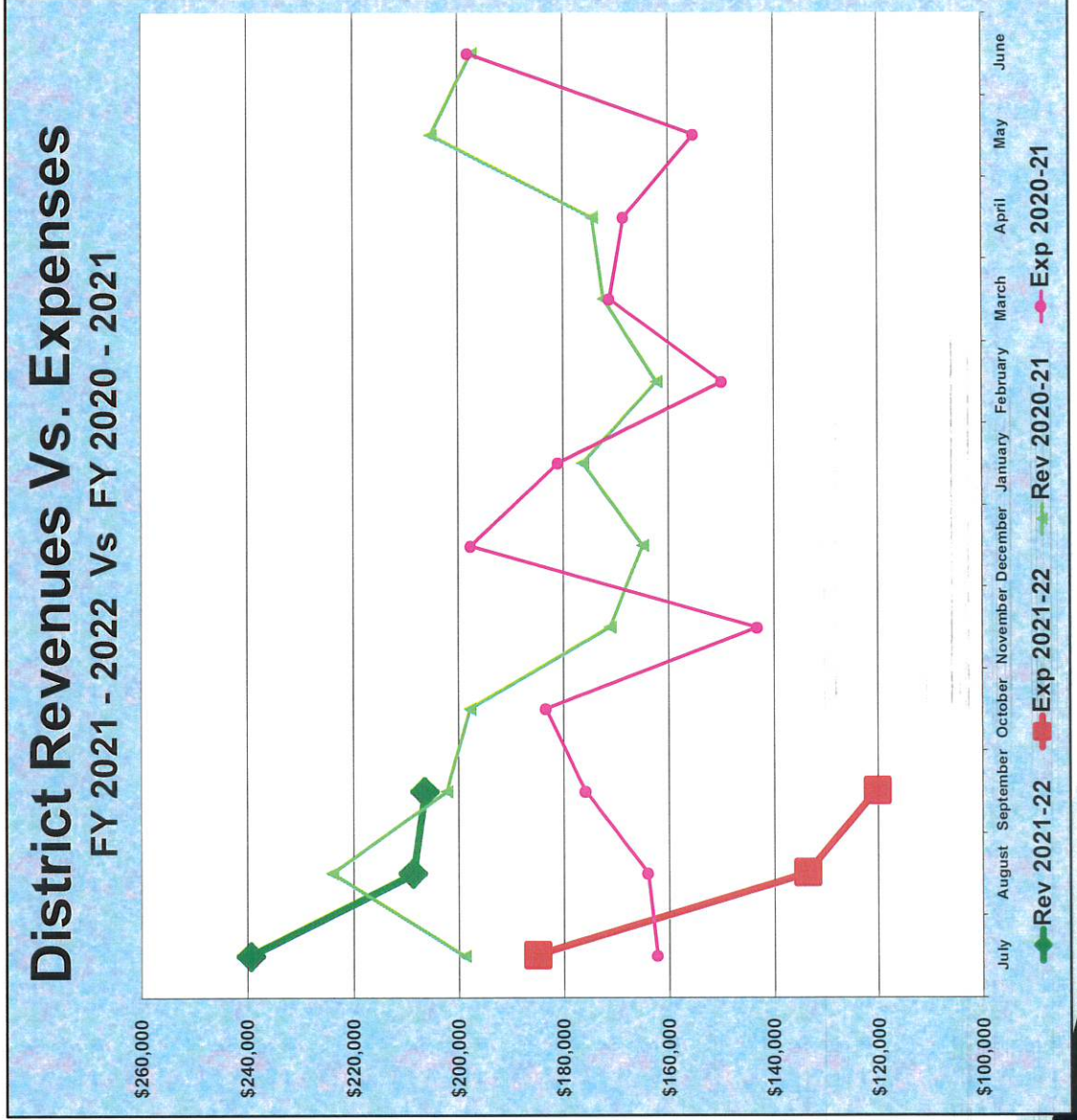




# District Revenues Vs. Expenses

## FY 2021 - 2022 Vs FY 2020 - 2021

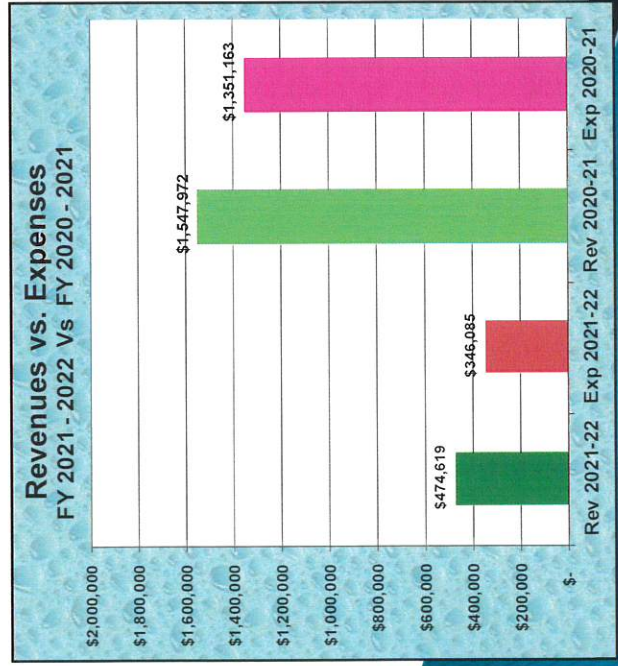
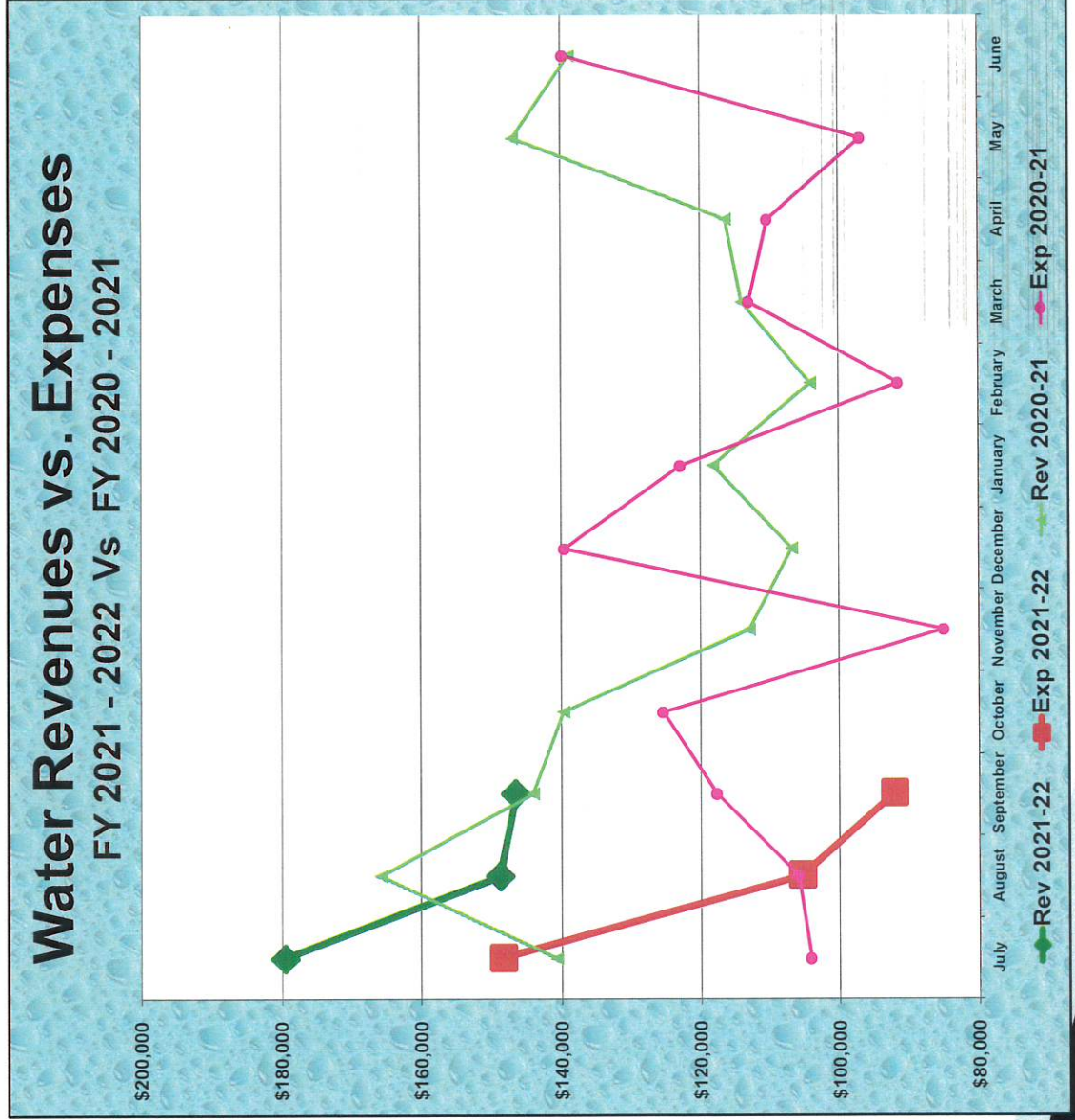
District Revenues vs. Expenses					
2021 - 2022	Rev 2021-22	Exp 2021-22	Rev 2020-21	Exp 2020-21	
July	\$ 239,315	\$ 185,063	\$ 198,827	\$ 162,224	
August	\$ 208,544	\$ 133,741	\$ 223,883	\$ 163,900	
September	\$ 206,290	\$ 120,420	\$ 202,151	\$ 175,691	
October			\$ 197,691	\$ 183,358	
November			\$ 171,051	\$ 143,030	
December			\$ 164,858	\$ 197,517	
January			\$ 176,248	\$ 180,909	
February			\$ 162,158	\$ 149,650	
March			\$ 172,048	\$ 171,058	
April			\$ 174,312	\$ 168,280	
May			\$ 204,988	\$ 155,054	
June			\$ 197,236	\$ 197,971	
<b>Total</b>	<b>\$ 654,149</b>	<b>\$ 439,224</b>	<b>\$ 2,245,451</b>	<b>\$ 2,048,642</b>	



# Water Revenues Vs. Expenses

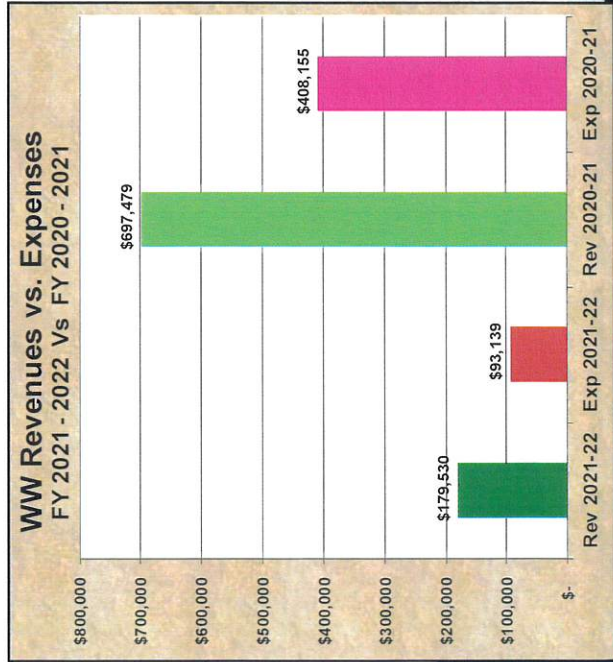
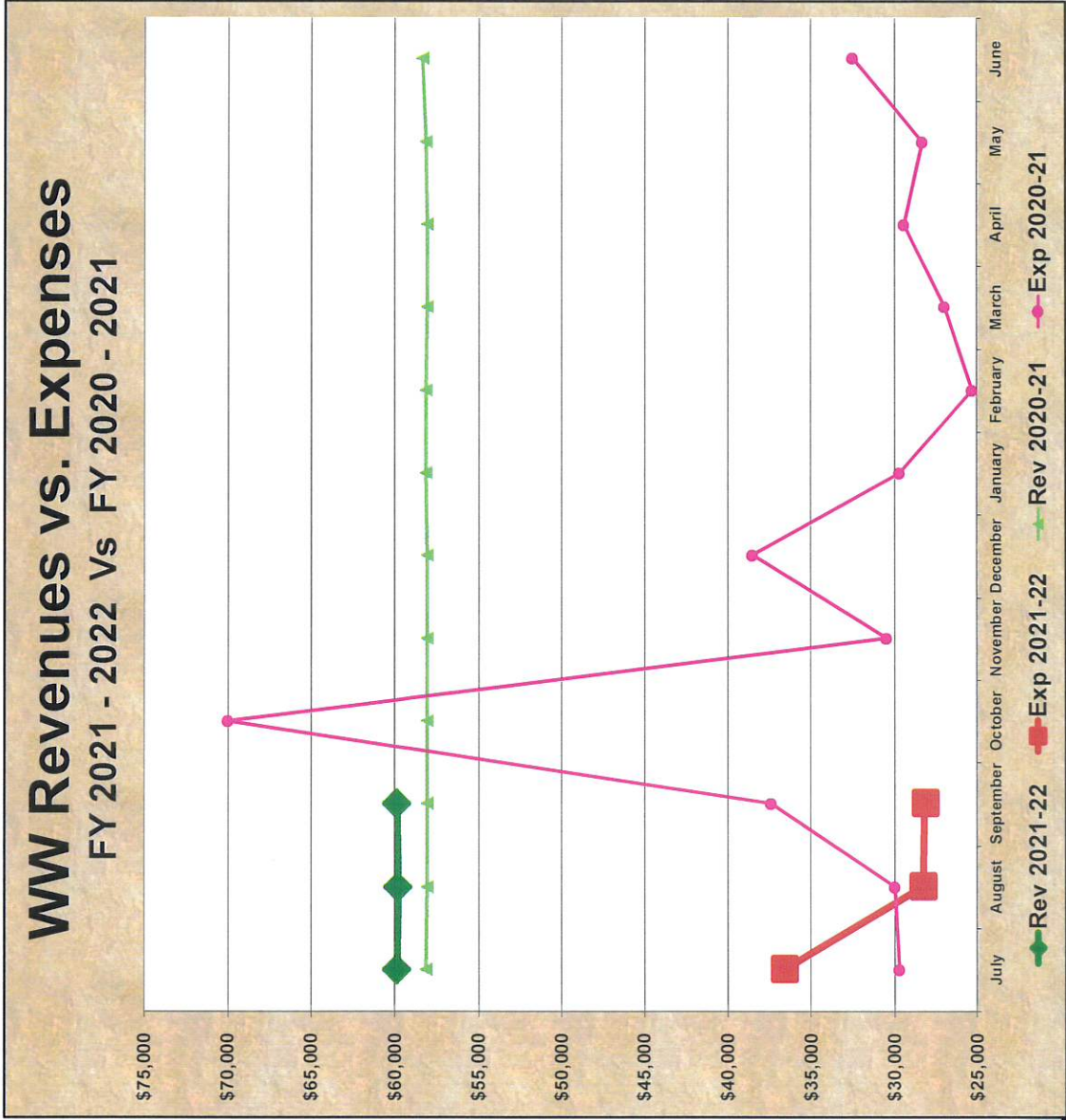
## FY 2021 - 2022

Water Revenues vs. Expenses				
2021 - 2022	Rev 2021-22	Exp 2021-22	Rev 2020-21	Exp 2020-21
July	\$ 179,455	\$ 148,403	\$ 140,663	\$ 104,060
August	\$ 148,734	\$ 105,440	\$ 165,803	\$ 105,820
September	\$ 146,430	\$ 92,242	\$ 144,071	\$ 117,611
October			\$ 139,611	\$ 125,278
November			\$ 112,971	\$ 84,950
December			\$ 106,778	\$ 139,437
January			\$ 118,118	\$ 122,779
February			\$ 104,028	\$ 91,520
March			\$ 113,968	\$ 112,978
April			\$ 116,232	\$ 110,200
May			\$ 146,846	\$ 96,912
June			\$ 138,883	\$ 139,618
<b>Total</b>	<b>\$ 474,619</b>	<b>\$ 346,085</b>	<b>\$ 1,547,972</b>	<b>\$ 1,351,163</b>



# Wastewater Revenues Vs. Expenses FY 2021 - 2022

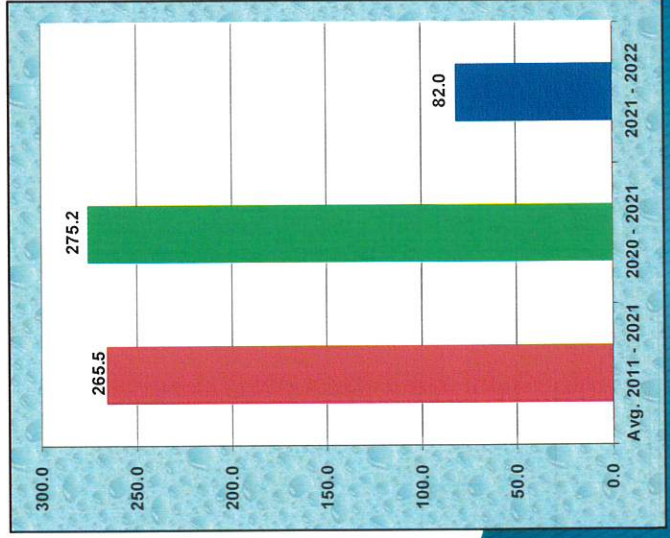
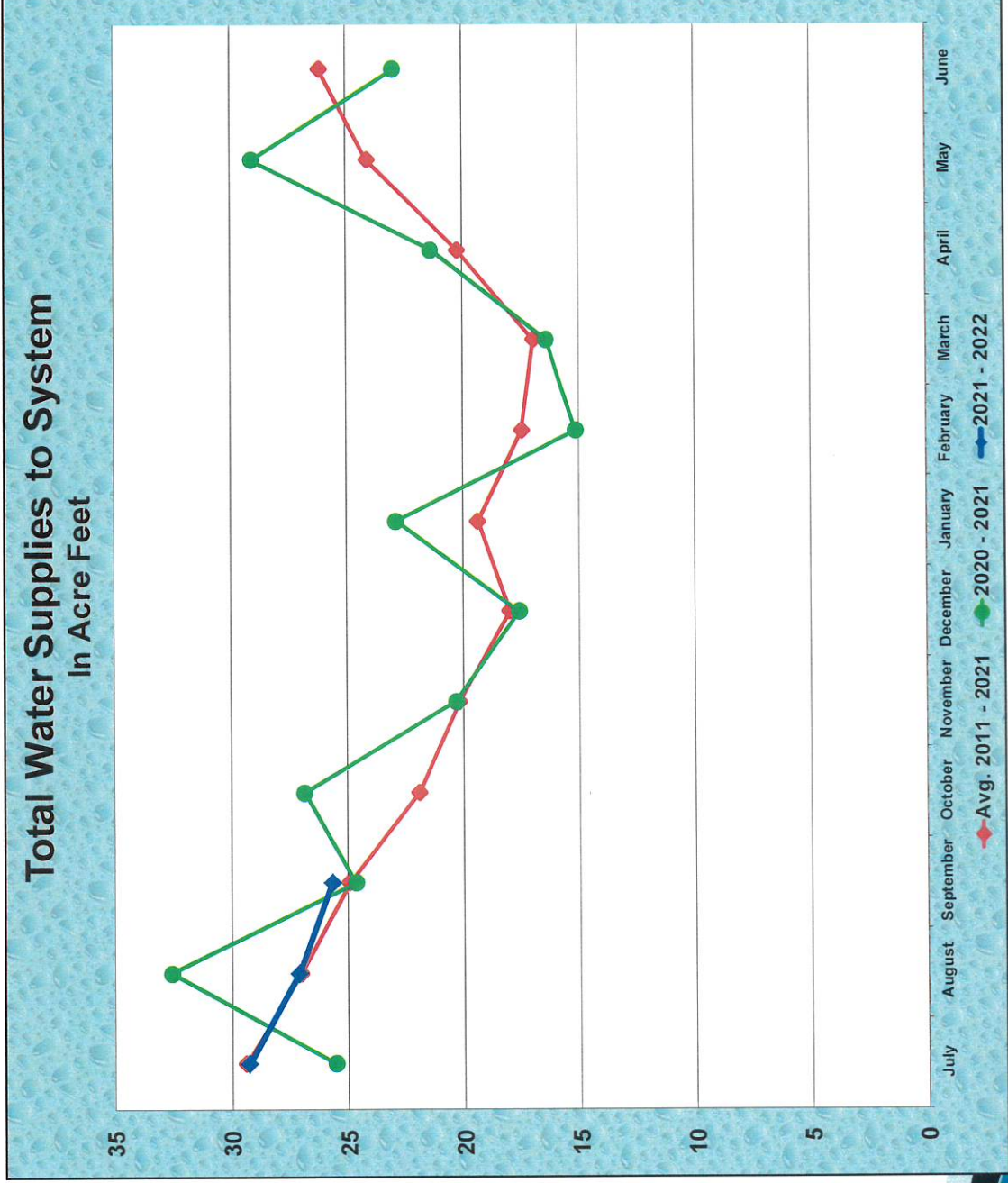
WW Revenues vs. Actual Expenses					
2021 - 2022	Rev 2021-22	Exp 2021-22	Rev 2020-21	Exp 2020-21	
July	\$ 59,860	\$ 36,660	\$ 58,164	\$ 29,675	
August	\$ 59,810	\$ 28,301	\$ 58,080	\$ 29,984	
September	\$ 59,860	\$ 28,178	\$ 58,080	\$ 37,384	
October			\$ 58,080	\$ 69,997	
November			\$ 58,080	\$ 30,498	
December			\$ 58,080	\$ 38,500	
January			\$ 58,130	\$ 29,680	
February			\$ 58,130	\$ 25,274	
March			\$ 58,080	\$ 26,944	
April			\$ 58,080	\$ 29,404	
May			\$ 58,142	\$ 28,273	
June			\$ 58,353	\$ 32,542	
<b>Total</b>	<b>\$ 179,530</b>	<b>\$ 93,139</b>	<b>\$ 697,479</b>	<b>\$ 408,155</b>	





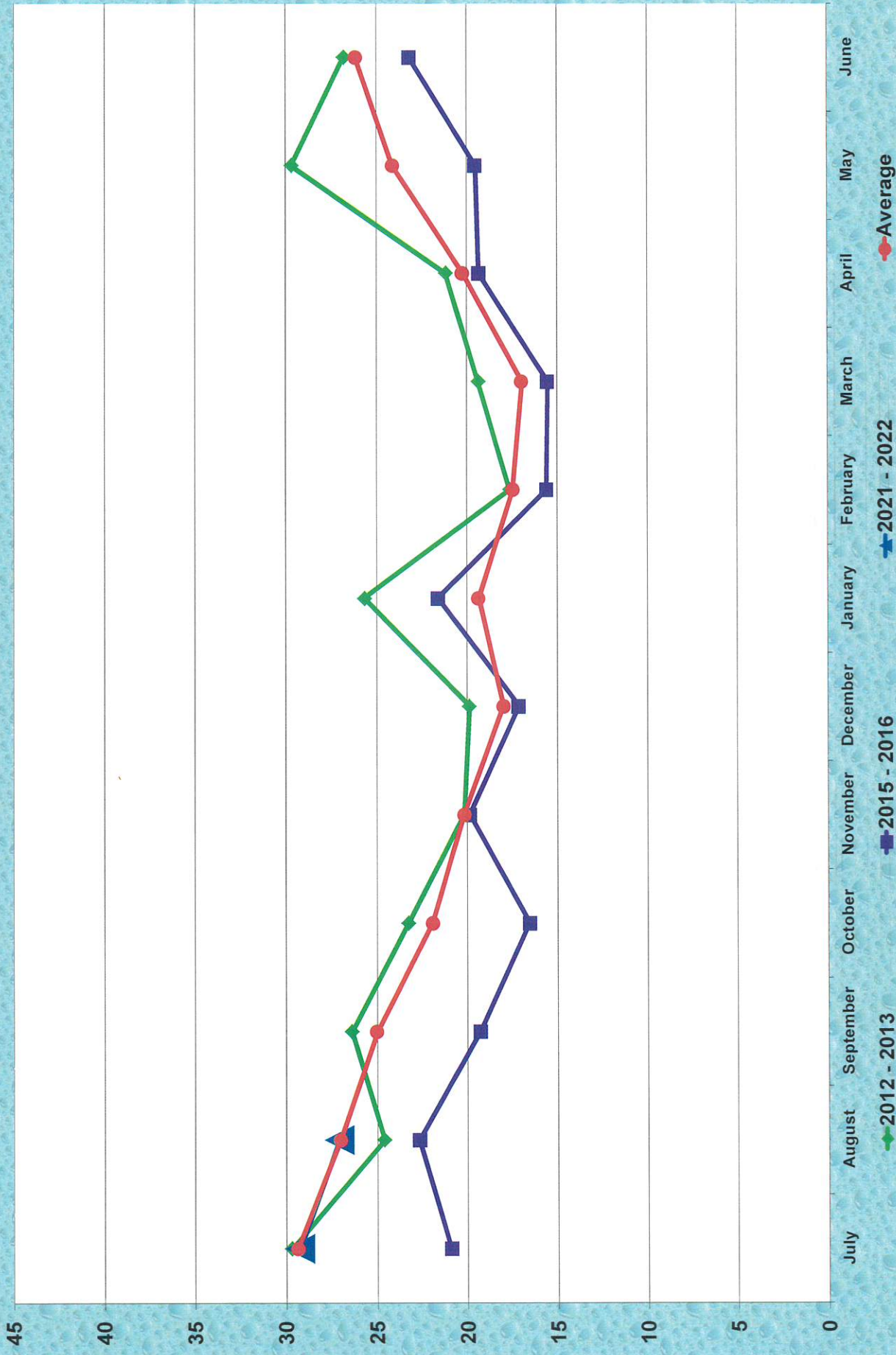
# Total Water Supplies to System In Acre Feet

Total Water Supplies To System			
Fiscal Year	Avg. 2011 - 2021	2020 - 2021	2021 - 2022
July	29.4	25.5	29.3
August	27.0	32.5	27.1
September	24.9	24.6	25.7
October	21.9	26.8	
November	20.2	20.3	
December	18.0	17.6	
January	19.4	22.9	
February	17.5	15.1	
March	16.9	16.4	
April	20.2	21.3	
May	24.1	29.1	
June	26.1	23.0	
<b>Total</b>	<b>265.5</b>	<b>275.2</b>	<b>82.0</b>



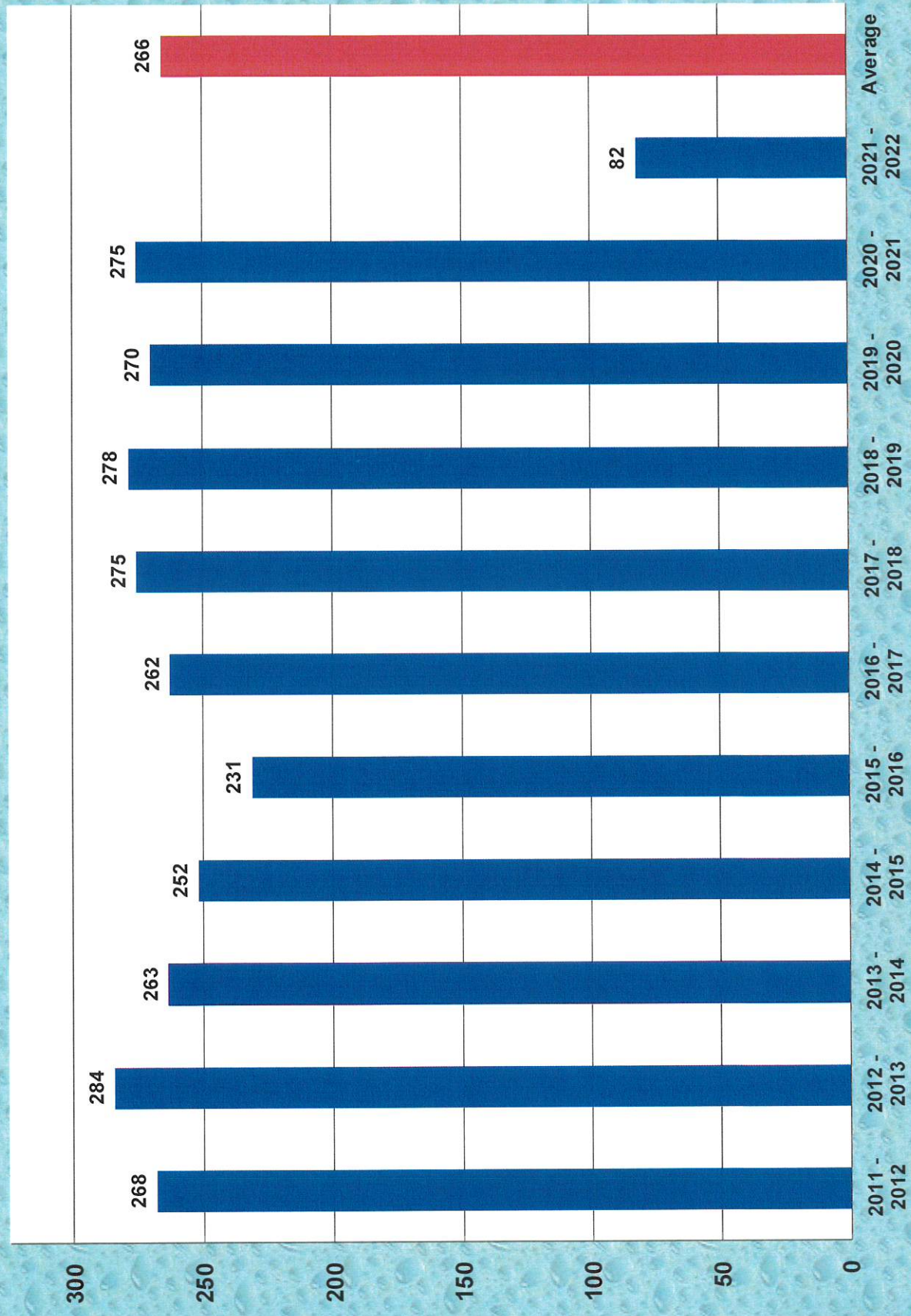
# Total Water Supplies to System

In Acre Feet



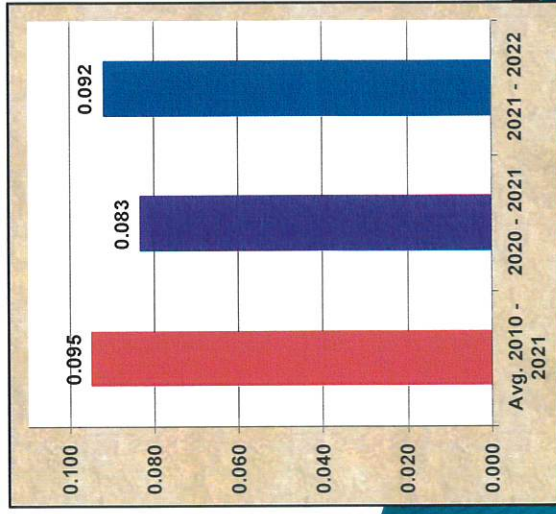
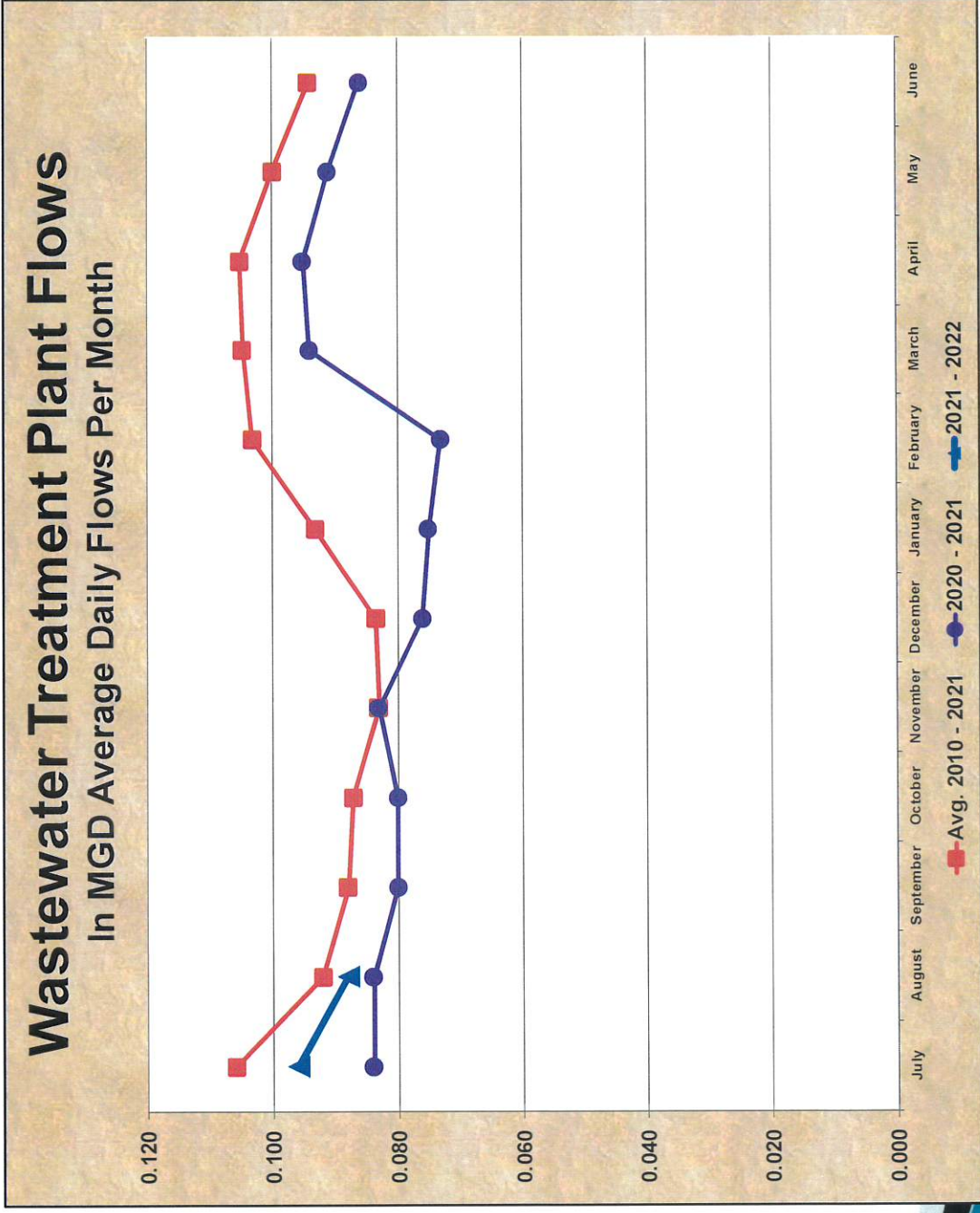
# Total Water Supplies to System

In Acre Feet



# Wastewater Treatment Plant Flows In MGD Average Daily Flows Per Month

Month	Avg. 2010 - 2021	2020 - 2021	2021 - 2022
July	0.106	0.084	0.096
August	0.092	0.084	0.088
September	0.088	0.080	
October	0.087	0.080	
November	0.083	0.083	
December	0.083	0.076	
January	0.093	0.075	
February	0.103	0.073	
March	0.105	0.094	
April	0.105	0.095	
May	0.100	0.091	
June	0.094	0.086	
<b>Average</b>	<b>0.095</b>	<b>0.083</b>	<b>0.092</b>



# Overview

- ▶ **Annual Financial Audit**
  - Staff worked cooperatively with auditors
  - Audit should be completed and presented at the November 17<sup>th</sup> Board meeting
- ▶ **Strawberry Creek Pipeline Project**
  - Evaluating opportunities with landowners
- ▶ **Board Room Remodeling**
  - November 17, 2021 Board meeting will be the remodeled Board Room

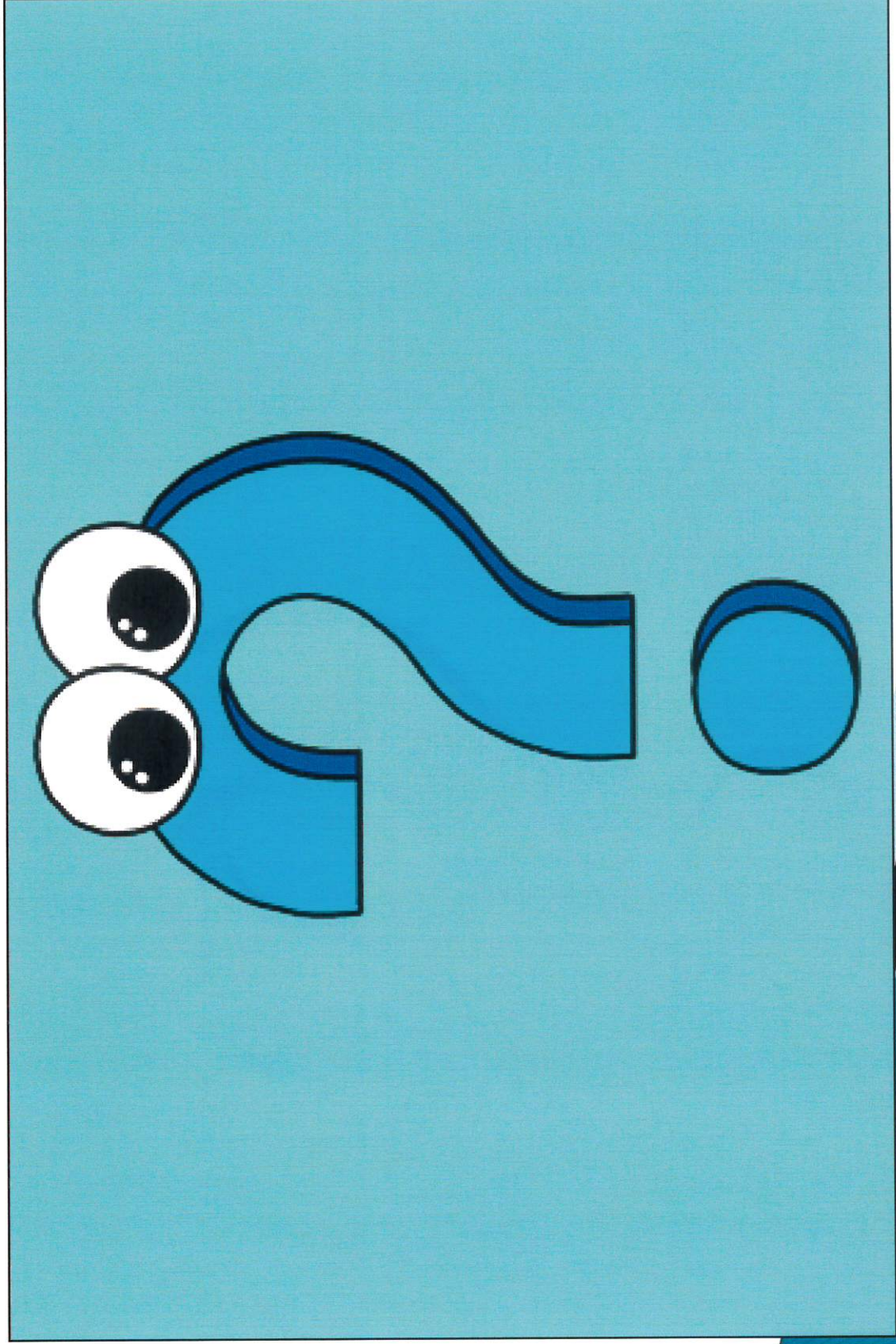


# Overview

- ▶ **Project in Process**
  - **WWTP Project**
  - **Water Policy**
    - **Conservation Policy**
  - **Sewer Policy**
  - **Personnel Manual**



# Questions





# IDYLLWILD WATER DISTRICT

## Memo

**To:** Board of Directors

**From:** Leo Havener, General Manager

**Date:** October 20, 2021

**Subject:** Item 2 – Purchase Neptune Radio Water Meters From Ferguson Waterworks

---

### Recommendation:

Board of Directors will consider approving an agreement with Ferguson Waterworks for a total of \$378,210.90 for the purchase of Neptune radio water meters.

### Background:

The District is in need of upgrading and standardizing its water meters. New water meters will be radio read meters. With radio meters, staff drives by the meter with a mobile data collector to receive meter readings via radio waves. After the radio meter readings are collected, the readings will be downloaded from the mobile data collector and uploaded into the District's Tyler Billing System.

Staff received proposals from four companies listed below:

- Aqua Metric – Sensus Meters = \$345,742.39
  - (Convert existing meters to radio meters)
- Ferguson Waterworks – Neptune Meters = \$378,210.90
- Core & Main – Master Meter = \$446,489.15
- IFlow Energy Solutions – Kamstrup Meters = \$677,571.90

Staff reviewed the various proposals and determined Neptune Meters are best suited for District operations and customer's needs.

In spring 2022, all existing water meters will be removed and new Neptune radio water



meters will be installed throughout the District. Staff estimates a cost of \$170,000.00 to contract with a company for meter removal and installation District wide.

**Fiscal Impact:**

Fiscal Year 2021-2022 Budget Water Capital Improvement Projects includes \$520,000.00 for the purchase and installation of new radio water meters. Neptune water meters purchase costs is \$378,210.90, combined with an estimated cost of \$170,000.00 to remove existing meters and install new meters throughout the District, the total cost for this project is approximately \$548,210.90, which is \$28,210.90 above CIP budget for water meters.

**Conclusion:**

Staff has evaluated and recommends the Board approve the agreement with Ferguson Waterworks to purchase new Neptune Radio Water Meters that are best suited for District operations and customer's needs.

**Attachments:**

- Radio Meter Proposals

**Idyllwild Water District**  
**Radio Meter Proposals**  
**October 20, 2021**

Ferguson Waterworks					
Neptune Meters					
Item	Com.	Res.	Total Units	Unit Cost	Total Cost
Meter 5/8" x 3/4"	105	1,432	1,537	\$ 187.50	\$ 288,187.50
Meter 3/4"	18	12	30	\$ 216.25	\$ 6,487.50
Meter 1"	36	41	77	\$ 278.75	\$ 21,483.75
Meter 1 1/2"	14	-	14	\$ 662.50	\$ 9,275.00
Meter 2"	8	-	8	\$ 813.75	\$ 6,510.00
3 HP	2	-	2	\$ 1,312.50	\$ 2,625.00
			1,668		
Belt Clip Transceiver			4	\$ 2,666.67	\$ 10,666.68
Mobile Data Collector			1	\$ 7,051.00	\$ 7,051.00
360 Advance Setup Fee			1	\$ 1,200.00	\$ 1,200.00
<b>Net Total</b>					<b>\$ 353,466.43</b>
Tax					\$ 24,744.47
Freight					\$ -
<b>Total</b>					<b>\$ 378,210.90</b>

Annual Fees	Units	Unit Cost	Total Cost
Annual Support (AMR 360 Advance)	1	\$ 2,502.00	\$ 2,502.00
<b>Total Annual Fees</b>			<b>\$ 2,502.00</b>

Aqua Metric					
Sensus Meters					
Item	Com.	Res.	Total Units	Unit Cost	Total Cost
520 M End Points Single Port	105	1,432	1,700	\$ 150.00	\$ 255,000.00
Comand Link			1	\$ 536.00	\$ 536.00
VGB with Computer			1	\$ 23,132.71	\$ 23,132.71
Auto Read Upgrade Walk By to Drive By			1	\$ 4,955.60	\$ 4,955.60
Auto View Mapping Software			1	\$ 5,285.98	\$ 5,285.98
Nicor Meter Box Lids			1,500	\$ 21.25	\$ 31,875.00
Billing System Interfacing Not Included					
<b>Net Total</b>					<b>\$ 320,785.29</b>
Tax (Estimate)					\$ 24,957.10
Freight					\$ -
<b>Total</b>					<b>\$ 345,742.39</b>

Annual Fees	Units	Unit Cost	Total Cost
Annual Support	1	\$ 2,500.00	\$ 2,500.00
Hosted RNI Software Service Fee	1	\$ 13,000.00	\$ 13,000.00
Sensus Analytics Enhanced	1	\$ 11,000.00	\$ 11,000.00
Maintenance & Support	1	\$ 3,500.00	\$ 3,500.00
Annual Fee Increase - 3%	1	\$ -	\$ -
<b>Total Annual Fees</b>			<b>\$ 30,000.00</b>

Core & Main					
Master Meter					
Item	Com.	Res.	Total Units	Unit Cost	Total Cost
Meter 5/8" x 3/4"	105	1,432	1,537	\$ 227.05	\$ 348,975.85
Meter 3/4"	18	12	30	\$ 242.65	\$ 7,279.50
Meter 1"	36	41	77	\$ 307.60	\$ 23,685.20
Meter 1 1/2"	14	-	14	\$ 525.15	\$ 7,352.10
Meter 2"	8	-	8	\$ 680.30	\$ 5,442.40
3 HP	2	-	2	\$ 1,734.60	\$ 3,469.20
			1,668		
Harmony Software System Training			1	\$ 5,737.50	\$ 5,737.50
Mobile Data Collector			1	\$ 11,361.94	\$ 11,361.94
FCC Lic. App. Fee For Harmony Mobile			1	\$ 937.50	\$ 937.50
<b>Net Total</b>					<b>\$ 414,241.19</b>
Tax (Estimate)					\$ 32,227.98
Freight					\$ -
<b>Total</b>					<b>\$ 446,469.15</b>

Annual Fees	Units	Unit Cost	Total Cost
Annual Support	1	\$ 1,750.00	\$ 1,750.00
<b>Total Annual Fees</b>			<b>\$ 1,750.00</b>

iFlow Energy Solutions					
Kamstrup Meters					
Item	Com.	Res.	Total Units	Unit Cost	Total Cost
Meter 5/8" x 3/4"	105	1,432	1,537	\$ 315.00	\$ 484,155.00
Meter 3/4"	18	12	30	\$ 315.00	\$ 9,450.00
Meter 1"	36	41	77	\$ 364.00	\$ 28,028.00
Meter 1 1/2"	14	-	14	\$ 840.00	\$ 11,760.00
Meter 2"	8	-	8	\$ 1,080.00	\$ 8,640.00
3 HP	2	-	2		\$ -
Software & Ready App			1	\$ 17,338.00	\$ 17,338.00
Data Collectors			1	\$ 13,500.00	\$ 13,500.00
AMI System Rollout			1	\$ 33,217.00	\$ 33,217.00
Ready Manager AMR Software			1	\$ 4,750.00	\$ 4,750.00
Ready Converter Adv. Mobile System			2	\$ 1,800.00	\$ 3,600.00
H2O Analysis Customer Portal			1	\$ 10,715.00	\$ 10,715.00
API Access Software			1	\$ 3,509.00	\$ 3,509.00
Billing Software Interface			3	\$ -	\$ -
<b>Net Total</b>					<b>\$ 628,662.00</b>
Tax (Estimate)					\$ 48,909.90
Freight					\$ -
<b>Total</b>					<b>\$ 677,571.90</b>

Annual Fees	Units	Unit Cost	Total Cost
Annual Support	1	\$ 3,500.00	\$ 3,500.00
Acoustic Leak Detector	1	\$ 8,905.00	\$ 8,905.00
Yearly Hosted AMI Ready Host.	1	\$ 6,636.00	\$ 6,636.00
Yearly AMR Ready Hosting Sub. Agree.	1	\$ 2,818.00	\$ 2,818.00
Voice & SMS Monthly Charges, 30,000	1	\$ 2,600.00	\$ 2,600.00
API Hosting Sub. & Maintenance Agree.	1	\$ 2,360.00	\$ 2,360.00
<b>Total Annual Fees</b>			<b>\$ 26,819.00</b>



# IDYLLWILD WATER DISTRICT

## Memo

**To:** Board of Directors  
**From:** Leo Havener, General Manager  
**Date:** October 20, 2021  
**Subject:** Item 3 – South Ridge Water Tank 1 Repairs

---

### **Recommendation:**

Board of Directors will consider approving an agreement with J.C. Coatings Inc. for a total of \$219,500.00 for the required repairs to South Ridge Water Tank 1.

### **Background:**

In June 2021, Municipal Diving Services Inc. (MDS) inspected all 13 District water storage tanks. MDS provided the District with a report of the condition of each water tank. According to the MDS report, all 13 District water tanks require some level of repair. While most water tanks require minor repairs, South Ridge Water Tank 1 requires the most extensive and expensive repairs and will take approximately 35 work days to complete.

### **Fiscal Impact:**

Fiscal Year 2021-2022 Budget Water Capital Improvement Projects includes \$75,000.00 for Recoating Foster Lake Tanks. South Ridge Water Tank 1 estimate repair costs are \$219,500.00, which is \$144,500.00 above CIP budget for recoating water tanks.

### **Conclusion:**

Staff has evaluated and recommends the Board approve the agreement with J.C. Coatings Inc. for a total of \$219,500.00 for the required repairs to South Ridge Water Tank 1.

**Attachments:**

- J.C. Coatings Inc. Proposal
- Superior Tank Solutions Proposal



8047 CAROL AVENUE - ALTA LOMA, CALIFORNIA 9701  
PH(909)889-6507 FX(909)889-1591

September 23, 2021

Idyllwild Water District  
25945 Idyllwild Road  
Idyllwild, California 92549

Attn: Joe Reyes

Re: Recoating Interiors of Southridge Reservoir #1 (55' Dia X 24'H) 420,000 Gal Bolted Tank

Joe:

Thank you for the opportunity to be of service. The following is our proposal for the recoating the interior of your reservoir:

**Interior Coating of Southridge Tank # 1**

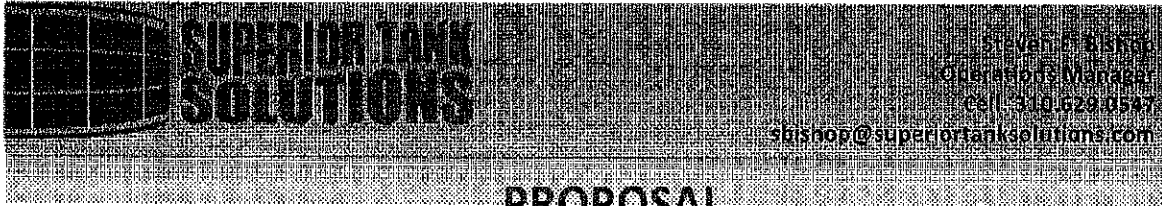
1. Remove and replace 2 staves on the third ring.
2. Provide (10) 6" x 6" weld patches as needed. (must be 6" from any bolt channel)
3. Remove and dispose of existing hot applied coal tar enamel on tank bottom & 4' to 8' on shell.
4. Sandblast all surfaces to an SP-10 blast (near white metal)
5. Apply a prime coat to all surfaces of Tnemec 94H20 Hydro-zinc @ 2.5 to 3 mils D.F.T.
6. Apply 2 coats of Tnemec L-140 @ 6 to 7 mils D.F.T. per coat to the roof & shell above the overflow.
7. Apply 2 coats of Tnemec Series 22 Epoxoline 100% solid epoxy @ 10 mils D.F.T. per coat to all bolts & channels on the shell & floor.
8. Apply 1 coat of Tnemec Series 22 Epoxoline 100% solid epoxy @ 25 to 30 mils D.F.T. to the shell & floor.
9. Caulk roof seams.
10. Holiday detect and repair any deficiencies found.
11. Wash & Chlorinate tank.

This work will require approximately 35 work days to complete at a cost of \$219,500.00.

Should you have any questions, please do not hesitate to call.

Sincerely,

  
Jose Colon  
J. Colon Coatings, Inc.



# PROPOSAL

<b>Authorized Signature:</b>	<b>Steven E. Bishop</b> <small>Digitally signed by Steven E. Bishop  DN: cn=Steven E. Bishop, o=us,  x.509=sbishop@superiortanksolutions.com, c=US  Date: 2021.08.31 15:02:14 -0700</small>	<b>Date:</b>	August 31, 2021
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CUSTOMER INFORMATION		TANK INFORMATION	
<b>Customer Name</b>	Idyllwild Water District	<b>Tank Name</b>	Southridge Tank 1
<b>Contact Name</b>	Mr. Joe Reyes-Chief Water Operator	<b>Size and Style</b>	55'-D x 24'-H
<b>Billing Address</b>	25945 Highway 243	<b>Site Address</b>	Southridge Tank Site
<b>City, State, Zip</b>	Idyllwild, CA 92549	<b>City State, Zip</b>	Idyllwild, CA 92549

## SCOPE OF WORK

Superior Tank Solutions, Inc. (STSI) agrees to furnish all necessary labor, tools, equipment, supplies, insurance and supervision to perform following scope of work:

**Southridge Tank 1 Factory Rehabilitation**

ONE (1) 420,000 Gallons (Nominal), 3 – Rings, Center Pole Supported Steel Cone Roof, Flat Steel Floor, A.W.W.A. D103-09, 100 MPH Windload, 36 PSF Deck Live Load, **Factory Powder Coated**, per above specifications, 54'- 11 3/4" Diameter x 24'- 1 1/2" High, Bolted Steel Storage Tank, with the following appurtenances:

- 1 – 24" x 36" Flush Shell Cleanout
- 1 – 24" Diameter Shell Manway
- 1 – 24" Square Roof Hatch
- 1 – 20" Screened Roof Vent
- 1 – 16" Overflow w/ External Downcomer, Supports & Screen
- 2 – 6" 150# Flanged Shell Nozzles
- 1 – 2" Galvanized Unitank Flanges
- 1 – Galvanized Exterior Ladder w/ Ladder Enclosure & Saf-T Climb
- 2 – 3.5' High X 5' Wide, Galvanized "Safety" Handrails & Self-Closing Gate
- 1 – Superior Model #2400, Liquid Level Indicator
- 1 – Set of Tank Drawings

Lot – Dismantle Existing 54' Diameter x 24' High Bolted Tank

**TOTAL PRICE: (INCLUDES CALIFORNIA SALES TAXES):.....\$330,800.00**

**HARDWARE:** Standard Galvanized Hardware Exterior, Encapsulated Hardware Interior and EDPM gasket used throughout.

**NOTE:** Disconnecting or reconnecting existing or new piping, valves, telemetry, conduits, internals, etc. will be performed by others prior to Superior Tank crew arrival. It may be necessary for the Owner to provide up to fifteen (15) tons of 3/4" crushed gravel to place in the existing tank foundation after existing tank has been demolished.

**CONDITIONS:** Superior Tank Solutions, Inc. assumes site is compacted, level and fully accessible for the delivery of materials with forty-eight foot flatbed trucks. Work will be performed in a continuous manner without interruption. **Prevailing wages are not included.** The above erection costs do not take into consideration any restrictive work hour rules, union labor or any special provisions such as safety schooling, safety clothing or hazardous training seminars that may be required.



**COMMERCIAL CLARIFICATIONS & EXCLUSIONS:** permits, Fees, Insulation, Concrete or Gravel Foundation, Grade Band, Signage, Grout, Transducers, Special Inspections, Prevailing Wages, Anchor Bolt Assemblies, Fiber Expansion Board, Level Switch, Process Piping, Over- Excavation or Recompaction of Existing Soils, Probes, Hazardous Materials, Internal Vortex Breakers, Transmitters, Subgrade, Alarms, Blinds, Flex Coupling, Flap Valves, Freeze Protection, Heater, Heat Tape, Instrumentation, Float Valves or Switches, Downcomers or Supports thereof (Except Where Specified Above), Flex Tends, Valves, Meters, Grading, Gauges, Flap Gates, Water to Hydro-Test or Vacuum Test or Disposal thereof, Bact-T or V.O.C. Tests, Electrical Wiring or Controls thereof, Conduits, Surveying, External or Internal or Below Grade Piping, Fittings, Bonding or Internals or items not specifically mentioned above.

**Foster Lake Tank 2 On Site Mechanical Work and Coating Rehabilitation**

- Provide and replace two (2) each upper staves to replace the damaged and cracked shell staves on the tank.
- Perform all necessary confined space entry procedures per OSHA requirements.
- Remove and dispose of the existing hot applied coal tar enamel on the tank bottom and approximately four (4') feet up the sidewall shell.
- Perform surface preparation and removal of existing coatings on all interior surfaces in accordance with SSPC SP-10 Near White Metal by dry abrasive blasting method achieving a minimum of a 3.0 mil minimum surface profile.
- Make provisions to weld patch a minimum of ten (10) areas on the tank bottom that are no larger than 6"x6" in diameter and must be a minimum of six (6) inches away from any existing bolt seam.
- Apply multi-coat, NSF-61 approved Sherwin-Williams Macropoxy 646-PW epoxy coating accordance with the latest revision of AWWA D. 102 and coating manufacturer's recommendations to a minimum DFT of 12.0-15.0 mils on all previously properly prepared interior surfaces of the tank underside of the roof, roof structure and one (1) foot down the sidewall shell. One (1) stripe coat of material will be applied in between coats.
- Apply an NSF 61 approved single coat, high build 100% solids elastomeric urethane lining system Sherwin-Williams Polycote 115 in accordance with the latest revision of AWWA D. 102 and coating manufacturer's recommendations on all properly prepared interior surfaces of the sidewall shell and tank bottom. Minimum DFT shall be 25.0-30.0 mils on flat plate areas and 50.0-60.0 mils on the bolt seam channel areas.
- Caulk upper roof/shell joint seams with NSF 61 approved caulking Polyurethane Elastomeric Sealant.
- Holiday detect and patch all previously coated interior surfaces below the immersion zone in accordance with NACE SPO188-2006 Discontinuity (Holiday) Testing of New Protective Coating on Conductive Substrates.
- Properly cure all interior coatings in accordance with manufacturer's recommendations.
- Wash down tank interior to remove all dust and debris from coating operations and make tank ready for service.
- Perform all necessary touch up and general site cleanup and disposal of coal tar enamel chips, spent abrasives and debris in accordance with all local, state and federal regulations.
- Provide and install confined space signage on tank exterior shell near existing manways.

**Total Cost for Onsite Mechanical and Interior Recoating: \$195,500.00**

**The following qualifications are to be made:**

- No provisions for prevailing wage rates, performance or payment bonds have been included herein.
- No provisions for dehumidification or climate controls during the interior work have been included herein and can be supplied at an additional cost of **\$5,300.00 per week** if necessary.
- Standard one (1) year warranty on all workmanship and materials as required by the State of California shall apply.
- All mechanical/steel work shall be performed in accordance with AWWA D.100 or API 653 Standards.
- No other repairs to the existing structure are included herein.

Thank you for the opportunity to be of service. If you have any questions or require additional information, please do not hesitate to contact me at your earliest convenience.

**CA License #939335 • AZ License #269751**

<b>Customer Signature:</b>	<b>Date:</b>
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9500 Lucas Ranch Rd, Rancho Cucamonga, CA 91730 • T: 909-912-0599 • F: 909-912-0585 • Toll Free: 877-764-2121  
 SUPERIOR TANK SOLUTIONS.COM



# IDYLLWILD WATER DISTRICT

## Memo

**To:** Board of Directors  
**From:** Leo Havener, General Manager  
**Date:** October 20, 2021  
**Subject:** Item 4 – Resolution 783 AB 361: Brown Act For Virtual Meetings

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### Recommendation:

Board of Directors will consider adopting Resolution No. 783 for virtual meetings under AB 361 – Brown Act.

### Background:

#### **AB 361 Only Applies during State Declared Emergency**

The relaxation of the Brown Act in AB 361 only applies during a state of emergency. Presently, there is a state of emergency for COVID.

#### **Executive Order Suspending Certain Brown Act Requirements to Allow Virtual Attendance**

The Governor's executive order suspending certain provisions of the Brown Act expired on September 30th. AB 361 went into effect on October 1<sup>st</sup>, and allows the Board to continue to meet remotely provided that certain conditions are met or certain findings are made. The Board is back to Brown Act business as usual (posting at all remote locations, public access etc.) unless the Board approves Resolution No. 783 to rely upon AB 361.

#### **The State of Emergency suspension expired on the September 30th, leaving the following options:**

1. Do nothing, and the normal Brown Act rules will apply as described above. Meetings will be in person and normal teleconferencing rules would apply.



2. We can only meet virtually going forward if:
  - a. "State or local officials have imposed or recommended measures to promote social distancing." At present, state and local officials are recommending measures to promote social distancing; OR
  - b. The Board determines that due to the COVID-19 emergency, meeting in person would present an imminent risks to the health and safety of attendees.

After the first meeting, if the Board wants to continue to meet remotely without having to comply with all of the Brown Act it must make a finding of one of the two criteria above within 30 days of the last meeting. General Counsel's recommendation is to have an item on the agenda for each meeting to reconfirm our findings (if there is a desire to take advantage of this law). Again, once the state of emergency is over, we will be back to normal Brown Act.

**Conclusion:**

Staff recommends approving Resolution No. 783 to keep the virtual meeting option available to the Board.

**Attachments:**

- Resolution No. 783 AB 361 – Brown Act

**RESOLUTION NO. 783**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF IDYLLWILD WATER DISTRICT AUTHORIZING VIRTUAL BOARD AND COMMITTEE MEETINGS PURSUANT TO AB 361**

**WHEREAS**, Idyllwild Water District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

**WHEREAS**, all meetings of the District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend and participate in the District's meetings; and

**WHEREAS**, starting in March 2020, in response to the spread of COVID-19 in the State of California, the Governor issued a number of executive orders aimed at containing the COVID-19 virus; and

**WHEREAS**, among other things, these orders waived certain requirements of the Brown Act to allow legislative bodies to meet virtually; and

**WHEREAS**, pursuant to the Governor's executive orders, the District has been holding virtual meetings during the pandemic in the interest of protecting the health and safety of the public, District staff and Directors; and

**WHEREAS**, the Governor's executive order related to the suspension of certain provisions of the Brown Act expires on September 30, 2021; and

**WHEREAS**, on September 16, 2021 the Governor signed AB 361 (in effect as of October 1, 2021 – Government Code Section 54953(e)), which allows legislative bodies to meet virtually provided there is a state of emergency, and either (1) state or local officials have imposed or recommended measures to promote social distancing; or (2) the legislative body determines by majority vote that meeting in person would present imminent risks to the health and safety of attendees; and

**WHEREAS**, such conditions now exist in the District, specifically, a state of emergency has been proclaimed related to COVID-19, state and local officials are imposing or recommending measures to promote social distancing, and because of the ongoing threat of COVID-19, there is a reasonable basis for the Board to make a finding that meeting in person would present imminent risks to the health and safety of attendees;

**NOW, THEREFORE, BE IT RESOLVED THE BOARD OF DIRECTORS OF IDYLLWILD WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. Recitals.** The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

**Section 2. Remote Teleconference Meetings:** Consistent with the provisions of Government Code Section 54953(e), the Board of Directors finds and determines that (1) a state of emergency related to COVID-19 is currently in effect; (2) state and local officials have imposed or recommended measures to promote social distancing in connection with COVID-19; and (3) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Based on such facts, findings and determinations, the Board authorizes staff to conduct remote teleconference meetings of the Board of Directors, including Committee meetings, under the provisions of Government Code Section 54953(e).

**Section 3. Effective Date of Resolution.** This Resolution shall take effect immediately, and shall be effective for 30 days or until this Resolution is extended by a majority vote of the Board of Directors in accordance with Section 4 of this Resolution.

**Section 4. Extension by Motion.** The Board of Directors may extend the application of this Resolution by motion and majority vote by up to 30 days at a time, provided that it makes all necessary findings consistent with and pursuant to the requirements of Section 54953(e)(3).

The foregoing Resolution was proposed by Board Member \_\_\_\_\_, seconded by Board Member \_\_\_\_\_, and was duly passed and adopted by the Board of Directors of Idyllwild Water District at its regular meeting on October 20, 2021, by the following vote:

**PASSED AND ADOPTED** by the Board of Directors of Idyllwild Water District this 20th day of October 2021, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Dr. Charles Schelly, President

ATTEST:

\_\_\_\_\_  
Leo Havener, Interim Secretary to the Board