



## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT  
25945 Highway 243  
Idyllwild, CA 92549

August 19, 2020 - 6:00 P.M.

**CALL TO ORDER:** President Schelly called the meeting to order at 6:00 p.m.

**ROLL CALL:** Directors present: President Schelly, Vice President Szabadi, Director Kunkle, Director Gin, and Director Hunt. General Manager Leo Havener, Chief Financial Officer Hosny Shouman, and Board Secretary Kris Kirschbaum were also present.

**PUBLIC COMMENT:** Request for update regarding pipe replacement project on Azalea (Point of Rocks): Project scheduled and not yet completed. General Manager Havener will meet with property owners at project location during week of August 24, 2020.

### **ITEM #1- CONSENT CALENDAR:**

- A. **MINUTES** – Regular Meeting: July 15, 2020  
Special Meeting: August 5, 2020

### **B. FINANCIAL REPORTS**

1. **Income statement** for the 1<sup>st</sup> month ending July 2020
2. **District warrants** for July 2020.

Check # 16125 – 16165	= \$ 129,600.77
Gross Payroll	= \$ 64,220.00
Federal/State PR taxes	= \$ 7,050.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 233.00

- C. **OPERATIONS REPORT:** Stage Criteria increased to Stage 2 with no rate increase at this time due to COVID-19.

### **D. GENERAL MANAGER'S REPORT:**

**DIRECTORS' COMMENTS:** Questions to clarify Well-Production Data including leaks and well statistics, in addition to questions regarding various warrants, and both residential and commercial water income.

A MOTION was made by Vice-President Szabadi to approve the Consent Calendar. Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Peter Szabadi			
David Hunt			
Steve Kunkle			
Charles Schelly			
Les Gin			

Motion approved.

### ACTION ITEMS

#### 2. CONTRIBUTE TO COMMUNITY SAFETY FOR COMMUNITY SIREN DONATION

Board of Directors will consider approving a contribution to Community Safety in the amount not to exceed \$10,000 exclusively for the installation of a community alert siren.

**PUBLIC COMMENTS:** Comment regarding cost to IWD customers and confusion on final cost of the project.

**DIRECTORS' COMMENTS:** Discussion regarding potential for additional charges and on-going costs. While the District is interested in contributing to community safety, this specific project contains too many components that are unclear.

NO ACTION TAKEN.

#### 3. RIVERSIDE LOCAL AGENCY FORMATION COMMISSION (LAFCo) NOMINATION FOR AN ALTERNATE SPECIAL DISTRICT MEMBER FOR LAFCo

Board of Directors will consider nominating a Director for the Alternate Special District Member for LAFCo.

**PUBLIC COMMENTS:** None

**DIRECTORS' COMMENTS:** Vice-President Szabadi and Director Gin both interested in nomination. General Manager Havener will put forward both candidates.

A MOTION was made by President Schelly to approve the two candidates for nomination. Director Kunkle seconded.

The vote was as follows:

**AYES**

Peter Szabadi

David Hunt

Steve Kunkle

Charles Schelly

Les Gin

**NAYS**

**ABSTAIN**

**ABSENT**

**Motion approved.**

**4. MODIFICATION OF ORGANIZATIONAL STRUCTURE AND JOB TITLES**

Board of Directors will consider approving General Manager recommendation to modify the Organizational Chart and Job Titles.

**PUBLIC COMMENTS:** None

**DIRECTORS' COMMENTS:** Comments and questions to clarify new proposed organizational structure; including "chain of command" and potential to over-burden the District with excess employees. Further clarification of job descriptions is requested.

A MOTION was made by President Schelly to approve the proposed organizational structure with the stipulation that detailed job descriptions will be provided during the September 2020 Regular Meeting of the Board of Directors. Vice-President Szabadi seconded.

The vote was as follows:

**AYES**

Peter Szabadi

Charles Schelly

Les Gin

**NAYS**

David Hunt

Steve Kunkle

**ABSTAIN**

**ABSENT**

**Motion approved.**

**PUBLIC COMMENT:** Potential for increased water and sewer usage near Fern Valley Corners with large construction project underway directly below Fern Valley Medical, and proposed changes to Creekstone Inn.

**DIRECTORS' COMMENTS:** None.

The Board took a 5 minute recess at 7:17 pm before moving into closed session.

**CLOSED SESSION**

**5. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

(Gov. Code section 54956.8.)

Property: Idyllwild

Agency negotiator: Leo Havener, General Manager, and Hosny Shouman, Chief Financial Officer

Negotiating parties: Unknown

Under negotiation: Not at this time

**6. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (1 Case)**

Significant exposure to litigation pursuant to Govt. Code § 54956.9(a)-(b), (d)(2).

**7. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Public Employee Performance Evaluation § 54957 Title: General Manager

**The Board resumed Open Session.**

**Action Taken: No action taken.** Item 7 was tabled until next Board meeting.

The next scheduled regular Board meeting is September 16, 2020 at 6:00 p.m. to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA

IDYLLWILD WATER DISTRICT

BY: \_\_\_\_\_



Leo Havener

BOARD SECRETARY

IDYLLWILD WATER DISTRICT

BY: \_\_\_\_\_



Dr. Charles Schelly

BOARD PRESIDENT