

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

June 19, 2019 - 6:00 P.M.

CALL TO ORDER: PRESIDENT SCHELLY called the meeting to order at 6:00 p.m.

ROLL CALL: Directors present: President Schelly, Vice President Szabadi, Director Kunkle, Director Hunt, Director Gin, General Manager Mike Creighton, Chief Financial Officer Hosny Shouman and Board Secretary Jeannine Olsen were also present.

PUBLIC COMMENTS:

PUBLIC: 6

1. **CONSENT CALENDAR:**

A. **MINUTES** - ____ April 2019 _____

FINANCIAL REPORTS MAY 2019

1. Income statement for the 11th month ending May2019
2. District warrants for March 2019.

Check # 15419 - 15459	= \$	212,082.06
Gross Payroll	= \$	62,700.00
Federal/State PR taxes	= \$	18000.00
LAIF Transfers	= \$	0.00
Transfers/charges	= \$	277.00

B. **OPERATIONS REPORT FOR THE ELEVENTH MONTH - May 2019**

GENERAL MANAGER'S WORK IN PROGRESS:

Foster Lake: Remains full and a small amount of Lily Creek water is flowing through the under the Weir and still flowing to the lake. Currently the Lake has dropped a few inches and we will start sending Diversion water over to maintain the level just below the spillway.

GAC: The plant is fully operational and preliminary test results are looking good:

Source	TTHMs	MCL	HAA ₅	MCL
Cedar Glen	6.2 ug/L	80 ug/L	4.3 ug/L	60 ug/L
Lower Pine Crest	7.3 ug/L	80 ug/L	4.6 ug/L	60 ug/L
Double View	9.7 ug/L	80 ug/L	4.7 ug/L	60 ug/L

Consumer Confidence Report (2018): Completed the Report 5/31/19 with pre-approval

from Chun Huang, California Water Board.

South Circle- Village Center Drive pipeline replacement Project: Has been underway since May 17, 2019. Herb Bergstrom (Project Inspector) will give a presentation on the current status and estimated completion date.

District Valve Exercising Program: Started May 22, 2019 and has been completed.

Fire Hydrant upgrades/flushing: Scheduled to start 6/17/19.

Cross-Training Program: Ongoing, Tyler has been working down at the sewer Plant, 1-2 days/week, Joe has been training Tyler on using our locating instrument, and Jerry has been training Dillon on the backhoe.

Service line pipeline Projects: About to send maps for 2 service line jobs to Riverside County in the weeks to come.

Student Intern: On 5/13/19 I hired Natalie Vidales, a graduate student intern, who is an Environmental Engineer, to review historical data concerning lake levels, rain fall, static well levels, and well production, organize well records, and to look at patterns for our Watershed Study. I plan to hire another student to assist in this effort in the weeks to come. I am planning to hire two laborers to do chores around the water and sewer facilities.

Safety Officer: I selected Dillon Pulatie as a District Safety Officer, which will entail conducting safety audits, observation of field workers wearing appropriate safety gear, ordering safety gear and selecting topics for monthly safety meetings.

Sewer Plant: Started reviewing two wastewater capacity/ upgrade reports in an effort to define the optimal number of sewer connections, given the age and the limit of sewer annexations to be allowed. I have been meeting with Herb, Fritz and Danny on the issues and challenges facing us in the future.

Other Activities: Wastewater Treatment Plant issues: Maximum capacity, age, replacement options, and annexations. Work load summary up date, PFAS monitoring and Social Media Policy.

2. **SEWER ANNEXATION OF THE LOTS ON MARIAN VIEW:** Board will hear a summary from General Manager regarding annexation of the three lots.

PUBLIC COMMENT: Aaron Minkin is the Contractor on the three properties, has his permits. Also is looking into other options.

GM COMMENTS: Creighton brought the issue back to the board, he wrote in his memorandum to the board, that further review seems necessary to address any sewer annexations Creighton added that there are a total of 692 lots within the sewer district, but only 585 are connected. Nearly 16 percent of eligible sewer customers are not yet connected and some may never connect. Creighton told the board that adding three properties to the current sewer capacity would not make a difference. However, 107 properties in the district have the right to connect and that might make a difference. Further, the wastewater treatment facility is 50 years old and needs upgrading or replacing. The state will be inspecting the wastewater treatment facilities this week, Creighton added. The board took no action on the proposed annexation and Schelly asked Creighton to analyze the system and conduct a further review of the request

DIRECTORS COMMENTS: Kunkle recommended the issue be tabled until there was more information about the potential demand on the sewer system from undeveloped lots already within the sewer system.

The board took no action on the proposed annexation and Schelly asked Creighton to analyze the system and conduct a further review of the request.

THIS ITEM WAS TABLED.

3. **PUBLIC HEARING ON STAND BY FEES:** Resolution #761 for Water Stand-By Fees and Sewer Resolution #762 Standby Fees for F/Y 2019-2020.

GM COMMENTS: The standby fees for both the water and sewer districts, which evoked no controversy or any public comment, were approved. These remain at \$30 per acre or parcel, as they have for many years. No one from the public spoke for or against the fees, and the board then unanimously approved them.

A MOTION was made by Vice President Szabadi to approve the STAND-BY FEES for Water and Sewer and Director Hunt seconded. The vote was as follows:

AYES	NAYS	ABSTAIN	ABSENT
Dr. Schelly			
Peter Szabadi			
Steve Kunkle			
David Hunt			
Les Gin			

4. **BUDGET FOR F/Y 2019/2020:** Consider Resolution #755 to Adopt a Budget for FY 2019-2020.

This item was tabled and a Special Meeting was called for June 26, 2019.

5. **AN INTERIM 4-10 WORK SCHEDULE FOR FIELD EMPLOYEES:** Would change the field employees work schedule to a 4-10 work week on a trial basis.

DIRECTORS COMMENTS: Directors asked questions about ensuring the office was open five days a week and how the four-day schedule would affect operations of the sewer plant and water projects requiring more than one person. While the directors were clearly skeptical and concerned about how it would affect customer service, it was approved 3-2. Schelly cast the deciding vote and stressed it was only a temporary change. In the fall, Creighton will have to convince the board that customers were not negatively affected and projects were not delayed.

GM COMMENTS: Creighton's proposal to implement a four-day, 10-hour work day for the field staff. He argued that this would help with recruitments and improve morale for current employees, and had already been approved for office staff. Creighton noted that other districts, even Fern Valley Water, were using this schedule. He was only proposing to use it from July 1 through September, and then evaluate staff performance and accomplishments to determine its merit.

A MOTION was made by Vice President Szabadi to approve a 4-10 Work Schedule for the FIELD STAFF starting July 1, 2019 through September 30, 2019 and Director Gin seconded. The vote was as follows:

AYES	NAYS	ABSTAIN	ABSENT
Dr. Schelly	David Hunt		
Peter Szabadi	Steve Kunkle		
Les Gin			

CLOSED SESSION:

ITEM # 1 CLOSED SESSION FOR GENERAL MANAGER'S PERFORMANCE EVALUATION: The Board of Directors will evaluate the General Mangers performance and give direction.

NO ACTION TAKEN.

ADJOURNMENT:

To the next Board meeting is a Regular Meeting scheduled for July 17, 2019 at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Idyllwild Water District

By: 

Charles Schelly, Board President

Idyllwild Water District

By: 

Jeannine Olsen, Board Secretary