

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
IDYLLWILD WATER DISTRICT**

The Board of Directors of the Idyllwild Water District met in regular session on November 19, 2014.

CALL TO ORDER:

The meeting was called to order by President Billman at 6:00 p.m.

ROLL CALL:

Directors present: President Jim Billman, Vice-President John Cook, Dean Lattin, Warren Monroe and Mike Freitas. Also present was Board Secretary Kelly Clark and General Manager, Tom Lynch. Finance Officer, Hosny Shouman was noted as absent.

General public present: (- 2 -)

CONSENT CALENDAR:

MINUTES – October 10, 2014

FINANCIAL REPORTS –

OPERATING STATEMENT FOR THE FOURTH MONTH ENDING OCTOBER, 2014.

DISTRICT WARRANTS FOR OCTOBER –

CHECK #9876 - #9926	= \$	144,889.47	OPERATING
PAYROLL	= \$	40,615.21	PAYROLL
FEDERAL/STATE PR TAXES	= \$	14,924.86	TAXES
LAIF TRANSFERS	= \$	-0-	LAIF TRANSFERS
TRANSFERS/CHARGES	= \$	79.00	

OPERATIONS REPORT AND GRAPHS FOR THE FOURTH MONTH ENDING OCTOBER 31, 2014.

No mainline leaks were reported in October. Foster Lake was still dry at the end of October. IWD did not divert water during October and there was no precipitation. There has been 3.59” precipitation for the fiscal year to date. The static water levels at the Foster Lake Wells were 49’ below ground level and the downtown wells are currently 18’. Currently staff is focused on new water sources. Production for October was 914,370 cubic feet. October unaccounted for water was 3.26% of production. A MOTION was made by Vice President Cook and seconded by Director Lattin to approve the Consent Calendar as modified. The Motion was approved and duly carried with a unanimous vote of all Directors present.

4. UNFINISHED BUSINESS –

WORK IN PROGRESS –

WATER AND WASTE WATER ISSUES – Our well levels are continuing to diminish, and we are still in Stage II. Foster Lake is dry, and the wells at the Lake remain critical to watch. We are working to restore our horizontal wells above the lake. Initially, we found seven wells that passed our initial bacteriological testing. With further work, we were able to increase the number of functioning wells to nine. All nine were connected, and we have had mixed results in testing the cumulative flow. Initially, the cumulative flow did not pass our testing, then we treated the common pipe and we got a clean test. However, in our last test, we again got an unsatisfactory reading. We are going back to affirm all the wells individually and collectively to isolate the problem. We are repairing the steel lines into the common collector. We have submitted four grants for the wells. If we can get the horizontals functioning, the cumulative flow from all the wells could be between 15 to 20 gpm. Vice President said residents are aware that the new restaurants may have an impact on water supplies and he asked about the well being dug in the shopping center by the new brewery. Tom said it is a point of concern and we will have recourse if it affects our wells in the area. There is nothing we can do at this point because we are not an adjudicated district. Warren said it is his understanding that the well is 500 feet deep. Bill Rojas will ensure that they have a backflow device installed.

We have submitted for a USDA grant to help offset costs necessary to rehabilitate and reopen the horizontal wells and a few of the vertical wells above the Lake. We have also submitted for three additional grants that would allow us to improve District infrastructure, including tank and well rehabilitation, replacement of older pipelines, solar upgrades, SCADA, meter enhancements and service vehicles.

We are finishing up the bid documents for the replacement of our sewer effluent line. These documents detail our requirements for the design, hydrology, installation, schedule and implementation features associated with this project.

We thank our customers for their continued conservation efforts, and being frugal with their water consumption. We are drafting our next newsletter which will contain tips on how to conserve water.

ENERGY CONSUMPTION UPDATE – We have now met with three companies to help in the evaluation of our solar equipment. Our primary concern is the power inverter, and we are looking at replacing this key piece of equipment. The companies we have conferred with have suggested different approaches to solving the inverter problem. One company has suggested we consider replacing our single inverter with two smaller inverters. This would provide us with an efficiency improvement of about 3% over and above a single inverter. The two inverter system would also provide us with back-up, and enable us to utilize solar power to more of our equipment. We are also looking at new opportunities to get more financial benefit from the energy overages we send to S.C.E. Presently, while the system is down, we are losing about \$365 a month in energy savings.

Projections are that S.C.E. billings up last month with their 10% increase will continue to climb. Information that S.C.E. has provided shows that they are now seeking another increase for use of electricity during peak periods of the day, from noon until 6 pm.

TOLLGATE TANK UPDATE – We initially had some problems in dialing in the valve that controls the filling of the tank and the usage demands from Idyllwild Arts, however, we were able to install some additional controls which appear to have solved the problems. We can schedule a formal ribbon cutting at any time.

CONTINUING EDUCATION AND CERTIFICATIONS – We have finished our special training from Michael Creighton, with Mt. San Jacinto Community College on Monday evenings. It provided instruction on a variety of topics including sustainable management, sources of supply, regulatory compliance, innovative water practices, water conservation, funding sources, operations and maintenance, safety, watershed harvesting and management, and water related mathematics.

This training was very useful, as it provided several resources in many areas, and we will be following up with them all. Michael has also been able to provide us with resources for interns.

OTHER PROJECTS AND MATTERS – We have brought on board one water treatment intern from Mt. San Jacinto Community College. The College has a couple of different programs for students developing a career in water and sewer management. We will be interviewing another intern this week.

The District's application for water recycling is still being considered by the Water Resources Board. The Board has come back with a few questions, and we have been able to respond quickly with answers. Generally, there is a significant time gap from when we submit for grant funding and when funding is finally approved.

Board training is still required for all Board members to stay compliant with FPPC and JPIA requirements. We have provided you with training opportunities in either classroom settings or participation in webinars. Hosny and Director Lattin are attending a California State Special District Training Academy this week for certification in Garden Grove. Director Lattin said there was a lot of information and he was shocked that some areas are down to ½ gallon per minute from their wells.

IWD Board Meeting, 11/19/14, cont.

5. **BOARD POLICY** - The Board received draft copies of the Board Policy in April for review. These are a compilation of information from other Districts' that may be applicable to our District. The Board may have ideas or comments before the Rules and Regulations Committee meet in the near future.
6. **RECORDS RETENTION POLICY** – The Board will discuss a records retention policy. The Rules and Regulations Committee will take any comments the Board will have and consider them for this policy.

CORRESPONDENCE: None

DIRECTOR'S COMMENTS: None

PUBLIC COMMENT: Steve Moulton asked if the interns at the District get paid. Tom said it depends. They are CalWorks volunteers. We will give them a stipend for gas money. He also asked if anyone could drill a well in our District. Tom said yes, as long as it didn't affect our wells. It is expensive and there is no guarantee they'll get water. Tom said he would like to set up a field trip to Orange County to see their recycling center and told J.P. Crumrine he would be asked to attend if he would like

ADJOURNMENT: Vice President Cook made a **MOTION** to adjourn the regular meeting which was seconded by Director Freitas. With a unanimous vote of all Directors present, the regular meeting was adjourned at 7:05 p.m.

IDYLLWILD WATER DISTRICT

BY:

KELLY CLARK - BOARD SECRETARY

APPROVED:
IDYLLWILD WATER DISTRICT

BY: _____
JIM BILLMAN – PRESIDENT