



REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

May 18, 2022 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

Topic: Board of Directors Meeting

Time: May 18, 2022, 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85920245618?pwd=QXlyS0NuazNnaFV5WFZrY25pTnhYQT09>

Meeting ID: 859 2024 5618

Passcode: 883936

One tap mobile

+13462487799,,85920245618#,,,,*883936# US (Houston)

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Find your local number: <https://us06web.zoom.us/j/85920245618?pwd=QXlyS0NuazNnaFV5WFZrY25pTnhYQT09>

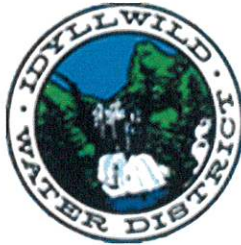
AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS

Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the district. Please note that for items not listed on the agenda, the Brown Act imposes limitations on what the Board may do at this time. The Board may not act on the item at this meeting. As to matters on the agenda, persons will be given an opportunity to address the Board when the matter is considered. Each speaker will be given four (4) minutes to address the Board. Comments should be directed to the Board as a whole and not directed to individual Board members.



1. CONSENT CALENDAR – 5 minutes

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

A. MINUTES

Regular Board Meeting: April 20, 2022
Special Board Meeting: April 28, 2022

B. FINANCIAL REPORTS

1. Income statement for the nine-months ending April 30, 2022
2. District warrants for April 2022
 - Check #17117 – 17159 = \$ 116,852.04
 - Gross Payroll = \$ 61,593.00
 - Federal/State PR taxes = \$ 4,630.00
 - LAIF Transfers = \$ 0.00
 - Transfers/charges = \$ 427.00

C. OPERATIONS REPORT

D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE REQUIRED FINDINGS

Board of Directors will consider continuing remote meetings pursuant to AB 361

INFORMATION

2. GENERAL MANAGER REPORT – 5 minutes

DISCUSSION ITEMS

3. BOARD WORKSHOP

Board of Directors will discuss the May 14, 2022, Board Workshop regarding various capital improvement projects and budget items.

ACTION ITEMS

4. CONSIDER APPROVING RESOLUTIONS NO. 784 & 785 WATER AND SEWER STAND-BY ASSESSMENTS – 10 minutes

Board of Directors will hold a Public Hearing for water and sewer stand-by assessment fees for Fiscal Year 2022 – 2023 and consider approving Resolutions No. 784 & 785 approving water and sewer stand-by assessment



fees. The rate will remain the same at \$30.00 per acre for water and sewer availability for vacant lots.

5. CONSIDER APPROVING RESOLUTION NO. 787 BUDGET FOR FISCAL YEAR 2022 – 2023 – 10 minutes

Board of Directors will review the FY 2022 – 2023 Budget and consider adoption of Resolution No. 787 approving FY 2022 – 2023 Budget.

6. TERRA NOVA PLANNING & RESEARCH, INC. AGREEMENT LETTER FOR STRAWBERRY CREEK PROJECT CEQA – 10 minutes

Board of Directors will consider approving Terra Nova Planning & Research, Inc. Agreement Letter For Strawberry Creek Project CEQA with an estimated cost of \$23,195.00

DIRECTORS COMMENTS – 5 minutes

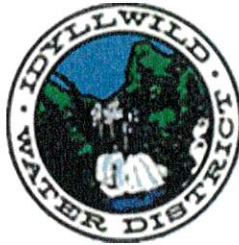
CLOSED SESSION

7. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. One case.

ADJOURNMENT

The next Board meeting is a Regular Meeting scheduled for June 15, 2022, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a District meeting or other services offered by this District, please contact the district office @ 951-659-2143 or email: office@idyllwildwater.com. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the district staff in assuring those reasonable arrangements can be made to provide accessibility to the meeting.



MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

April 20, 2022 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Szabadi, Director Kunkle, and Director Gin were physically present, with Director Olson attending via Zoom. General Manager Havener, and Chief Financial Officer Shouman were physically present. General Counsel Byrne and Co-General Counsel Guiboa were present via Zoom.

PUBLIC COMMENTS

Tyler Puckett addressed the Board regarding his recent termination from district employment. Several individuals spoke in support of Mr. Puckett. Idyllwild Fire Protection District Chief Mark LaMont presented water usage by the IFPD. Phil Whitesmith requested electric/power outage contingency plan be place on May 2022 Board agenda for discussion. Several individuals spoke about meter installations.

1. CONSENT CALENDAR

A. MINUTES

Regular Board Meeting: March 16, 2022

B. FINANCIAL REPORTS

1. Income statement for the eight-months ending March 31, 2022
2. District warrants for March 2022

Check #17064 – 17116	= \$ 231,256.31
Gross Payroll	= \$ 64,118.00
Federal/State PR taxes	= \$ 5,926.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 412.00



C. OPERATIONS REPORT

D. CONSIDER CONTINUATION OF REMOTE MEETINGS PURSUANT TO AB 361 AND MAKE REQUIRED FINDINGS

Board of Directors will consider continuing remote meetings pursuant to AB 361

DIRECTOR COMMENTS

Directors requested to recalculate the water loss on the Operations Report.

PUBLIC COMMENTS

None.

A MOTION was made by Vice President Szabadi to approve Consent Calendar.
Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Director Gin			
Director Kunkle			
Director Olson			
Vice President Szabadi			
President Schelly			

Motion approved.

INFORMATION

2. GENERAL MANAGER REPORT

General Manager Havener presented the report and addressed questions.

ACTION ITEMS

3. FINDER'S FEE FOR REPORTING WATER LEAKS POLICY

Board of Directors will consider approving a Finder's Fee for Reporting Water Leaks Policy.

DIRECTORS COMMENTS

General Manager Havener presented the item and addressed questions.
Director Olson share concerns about vandalism.
Directors Gin and Kunkle requested there be a limit of two gift cards per individual per year.



PUBLIC COMMENTS

Becky Clark asked for clarification on the motion.

A MOTION was made by Vice President Szabadi to approve a Finder's Fee for Reporting Water Leaks Policy. Director Gin seconded.

The rollcall vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Director Gin Director Kunkle Director Olson Vice President Szabadi President Schelly			

Motion approved.

4. RESOLUTION NO. 786 OPPOSE INITIATIVE 21-0042A1

Board of Directors will consider approving Resolution No. 786 to Oppose Initiative 21-0042A1 that is designed to Limits Ability of Voters and State and Local Governments to Raise Revenues for Government Services, Initiative Constitutional Amendment.

DIRECTORS COMMENTS

General Manager Havener presented the item and addressed questions. Director Olson inquired if this was a State of California Assembly initiative, which it is.

PUBLIC COMMENTS

None.

A MOTION was made by Vice President Szabadi to approve Resolution No. 786 to Oppose Initiative 21-0042A1 that is designed to Limits Ability of Voters and State and Local Governments to Raise Revenues for Government Services, Initiative Constitutional Amendment. Director Gin seconded.

The rollcall vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Director Gin Director Kunkle			



Director Olson
Vice President Szabadi
President Schelly

Motion approved.

5. **PAVING AT WATER TREATMENT FACILITY AND FOR OFFICE STAFF PARKING**

Board of Directors will consider approving Inland Paving estimate of \$70,000.00 to pave areas of the water treatment facility and office staff parking area.

DIRECTORS COMMENTS

General Manager Havener presented the item and addressed questions. Director Kunkle inquired as to the grading and location of the dumpster. Director Olson requested clarification of the proposed paving.

PUBLIC COMMENTS

John Lazrovich of Inland Paving addressed Director's inquiries.

A MOTION was made by Director Olson to approve Inland Paving estimate of \$70,000.00 to pave areas of the water treatment facility and office staff parking area. The motion was not seconded.

Motion failed.

DIRECTORS COMMENTS

None.

The Board took a five (5) minute recess at 7:24 p.m. before moving into closed session.

CLOSED SESSION

6. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Public Employee Performance Evaluation § 54957 Title: General Manager

7. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION:
Significant Exposure to Litigation pursuant to paragraph (2) of subdivision
(d) of Section 54956.9. One case.**



The Board resumed Open Session at 9:37 p.m.

REPORT FROM CLOSED SESSION

No reportable action.

ADJOURNMENT

Board adjourned at 9:37 p.m.

IDYLLWILD WATER DISTRICT

IDYLLWILD WATER DISTRICT

BY: _____

BY: _____

Leo Havener
BOARD SECRETARY

Dr. Charles Schelly
BOARD PRESIDENT



MINUTES OF SPECIAL MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

April 28, 2022 – 6:00 P.M.

Pursuant to AB 361 and action taken by the Board pursuant to such, this meeting will be held in person and virtually.

AGENDA

CALL TO ORDER

President Schelly called the meeting to order at 6:00 p.m.

ROLL CALL

President Schelly, Vice President Szabadi, Director Kunkle, Director Gin, and Director Olson were physically present. General Manager Havener was physically present. General Counsel Byrne and Attorney Germano were present via Zoom.

PUBLIC COMMENTS

Dave Hunt gave his view of the Water Stage Levels and how it is calculated.

DIRECTOR COMMENTS

None.

The Board went into Closed Session at 6:05 p.m.

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: Significant Exposure to Litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9. One case.

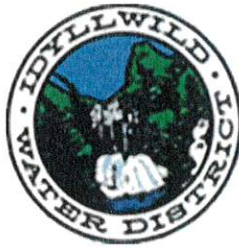
The Board resumed Open Session at 7:05 p.m.

REPORT FROM CLOSED SESSION

No reportable action.

ADJOURNMENT

Board adjourned at 7:05 p.m.



IDYLLWILD WATER DISTRICT

IDYLLWILD WATER DISTRICT

BY: _____

BY: _____

Leo Havener
BOARD SECRETARY

Dr. Charles Schelly
BOARD PRESIDENT

**IDYLLWILD WATER DISTRICT
 WATER FUND CONDENSED INCOME STATEMENT
 FOR FISCAL MONTH ENDING APRIL , 2022**

CONDENSED CATEGORY	FOR THE MONTH OF		APRIL VARIANCE	2022 %
	ACTUAL 2021	BUDGET 2020		
OPERATING REVENUES:				
BASE-RESIDENTIAL/COMMERCIAL	77,586	77,496	90	0.12%
SALES-RESIDENTIAL/COMMERCIAL	70,519	60,000	10,519	17.53%
OTHER OPERATING REVENUE	0	0	0	0.00%
OTHER NON-OPERATING REVENUE*	0	0	0	

TOTAL OPERATING REVENUES 148,105 137,496 10,609 7.72%

OPERATING REVENUE BY CATEGORY	FOR THE MONTH OF		APRIL F (U) VARIANCE	2022 %
	ACTUAL 2021	BUDGET 2020		
BASE RATE - RESIDENTIAL	57,778	57,688	90	0.16%
BASE RATE - COMMERCIAL	19,808	19,808	0	0.00%
SALES-RESIDENTIAL	41,147	36,000	5,147	14.30%
SALES-COMMERCIAL	29,372	24,000	5,372	22.38%
SALES-SEWER	0	0	0	0.00%
SALES-CONSTRUCTION/OTHER	0	0	0	0.00%
TRANSFER FEES	0	0	0	0.00%
TURN ON/OFF FEES	0	0	0	0.00%
LIEN & LIEN RELEASE FEES	0	0	0	0.00%
DELINQUENCY FEES	0	0	0	0.00%
WILL SERVE LETTER FEES	0	0	0	0.00%
OTHER MISCELLANEOUS	0	0	0	0.00%
INSTALLATION FEES	0	0	0	0.00%
CAPACITY FEES	0	0	0	0.00%

TOTAL OPERATING REVENUES 148,105 137,496 10,609 7.72%

**IDYLLWILD WATER DISTRICT
 WATER FUND CONDENSED INCOME STATEMENT
 FOR FISCAL MONTH ENDING APRIL , 2022**

FOR THE MONTH OF APRIL 2022

CUBIC FEET OF SALES:

	Residential C.F	Commercial C.F	Total C.F
R1 5/8	588,156	85,326	673,482
R2 3/4	8,503	19,074	27,577
R3 1"	5,653	111,078	116,731
R4 1.1/2"	0	41,680	41,680
R5 2"	0	7,347	7,347
R6 3"	0	10,000	10,000
IA 3"	0	120,290	120,290
NC-WWTP	0	2,160	2,160
TOTAL CUBIC FEET OF SALES	602,312	396,955	999,267

NUMBER OF CUSTOMER BILLS:

	R	C	Total
R1 5/8	1,432	104	1,536
R2 3/4	12	18	30
R3 1"	43	36	79
R4 1.1/2"	0	16	16
R5 2"	0	8	8
R6 3"	0	1	1
IA 3"	0	1	1
NC-WWTP	0	1	1
TOTAL NUMBER OF CUSTOMER BILLS	1,487	185	1,672

Sewer Acct S
 Fire Services F "2"
 Fire Services F "3"
 Fire Services F "4"

422	164	586
0	0	0
0	0	0
0	3	3
Total Idyllwild Customers		2,261

**IDYLLWILD WATER DISTRICT
WATER FUND CONDENSED INCOME STATEMENT
FOR FISCAL MONTH ENDING APRIL , 2022**

BY CATEGORY	FOR THE MONTH OF			APRIL F (U) VARIANCE	2022 %
	ACTUAL	BUDGET			
WATER OPERATING EXPENSES:					
1- WAGES AND SALARIES EXPENSES	53,925	54,979	1,054		1.92%
2- RETIREMENT PLAN AND LIFE INSURANCE	3,317	3,370	53		1.57%
3- MEDICAL INSURANCE	9,625	9,888	263		2.66%
4- UNIFORM EXPENSES	0	107	107		100.00%
5- WORKER'S COMP INSURANCE	4,484	4,800	316		6.58%
6- RETIREMENT MEDICAL INSURANCE	0	2,000	2,000		100.00%
7- BOARD REIMBURSEMENT	400	600	200		33.33%
8- OFFICE SUPPLIES	1,120	1,500	380		25.33%
9- OFFICE CLEANING SERVICE	225	210	-15		-7.14%
10- POSTAGE AND MAILING FEE	691	900	209		23.22%
11- TRAINING AND EDUCATION	0	500	500		100.00%
12- TRAVELING, MILEAGE, MEALS REIMBURSEMENT	1,785	1,000	-785		-78.50%
13- DUES, FEES, SUBSCRIPTIONS	422	1,500	1,078		71.87%
14- COMPUTER SERVICES	1,233	1,500	267		17.80%
15- LEGAL SERVICES	3,285	2,000	-1,285		-64.25%
16- ENGINEERING AND CONSULTING	0	100	100		100.00%
17- UTILITIES - ELECTRICITY	6,452	8,900	2,448		27.51%
18- UTILITIES - GAS & FUEL	350	620	270		43.55%
19- UTILITIES - PROPANE	0	100	100		100.00%
20- UTILITIES - TELEPHONE INTERNET	2,340	2,500	160		6.40%
21- UTILITIES - WASTE MANAGEMENT FEE	204	250	46		18.40%
22- AUTO AND PROPERTY INSURANCE	0	1,000	1,000		100.00%
21 - STATE-COUNTY WATER SYSTEM FEES	11,748	14,000	2,252		16.09%
22 - GENERAL PLANT & TREATMENT SERVICES	7,852	12,500	4,648		37.18%
23 - VEHICLES REPAIRS AND MAINTENANCE	212	1,500	1,288		85.87%
25 - LABORATORY SERVICES	4,098	4,000	-98		-2.45%
26 - WATER SECURITY SYSTEM	0	500	500		100.00%
27 - ADVERTISING AND PUBLISHING	113	1,200	1,087		90.58%
28 - BANK FEE CHARGE	427	250	-177		-70.80%
29 - WATER MAINTENANCE AND SUPPLIES	0	200	200		100.00%
30- ACCOUNTING AND AUDITING FEE	0	0	0		0.00%
31- LIABILITY & PRPOERTY AND Auto INSURANCE	0	0	0		0.00%
TOTAL OPERATING EXPENSES:	114,308	133,960	19,652		14.67%
TOTAL INCOME AND (LOSS)	33,797	3,536			

**IDYLLWILD WATER DISTRICT
SEWER FUND CONDENSED INCOME STATEMENT
FOR FISCAL MONTH ENDING APRIL 2022**

FOR THE MONTH OF APRIL 2022

CONDENSED BY CATEGORY	2022	2022	VARIANCE	%
	Actual	Budget		
OPERATING REVENUES:				
BASE-RESIDENTIAL/COMMERCIAL	60,348	59,853	495	0.83%
OTHER OPERATING	0	0	0	0.00%
TOTAL OPERATING REVENUES	60,348	59,853	495	0.83%
OPERATING EXPENSES:				
1- WAGES AND SALARIES	10,200	13,000	2,800	21.54%
2- RETIREMENT AND LIFE INSURANCE	1,105	1,220	115	9.43%
3- MEDICAL INSURANCE	3,524	3,300	-224	-6.79%
4- UNIFORM EXPENSE	0	353	353	100.00%
5- WORKER'S COMPENSATION INSURANCE	1,105	1,580	475	30.06%
6- RETIREMENT MEDICAL INSURANCE	0	1,850	1,850	100.00%
7- BOARD REIMBURSEMENT	157	200	43	21.50%
8- OFFICE SUPPLIES	373	590	217	36.78%
9- OFFICE CLEANING SERVICES	75	70	-5	-7.14%
10- POSTAGE AND MAIL FEE	230	275	45	16.36%
11- EDUCATION AND TRAINING	0	0	0	0.00%
12- TRAVELING, MILEAGE, MEAL REIMBURSEMENT	0	110	110	100.00%
13- DUE AND SUBSCRIPTION FEE	71	3,534	3,463	97.99%
14- COMPUTER SERVICES	411	500	89	17.80%
15- LEGAL SERVICES	1,095	285	-810	-284.21%
16- UTILITIES - ELECTRICITY	0	3,950	3,950	100.00%
17- UTILITIES - GAS & FUEL	155	213	58	27.23%
18- UTILITIES - PROPANE	0	0	0	0.00%
19- UTILITIES - TELEPHONE&INTERNET	773	1,000	227	22.70%
20- UTILITIES - WASTE MANAGEMENT FEE	68	66	-2	-3.03%
21- VEHICLES REPAIRS AND MAINTENANCE	305	500	195	39.00%
22- ENGINEERING SERVICES	0	200	200	100.00%
22- MAINTENANCE AND SUPPLIES	0	100	100	100.00%
23- GENERAL PLANT SERVICES	1,702	2,089	387	18.53%
24- SEWER PERMIT AND LICENSE(State Fee)	0	500	500	100.00%
25- MINOR EQUIPMENT AND SUPPLIES	0	0	0	0.00%
26- SEWER LEASE	0	5,000	5,000	100.00%
27- ADVERTISING AND PUBLISHING	0	500	500	100.00%
28- LABORATORY SERVICES	1,366	1,500	134	8.93%
29- SECURITY SYSTEM (ADT)	0	300	300	100.00%
30- ACCOUNTING & AUDITING FEE	625	3,000	2,375	79.17%
31- LIBRARY & PROPERTY AND AUTO INS	540	1,500	960	64.00%
32- WASTE DISPOSAL FEES	0	3,000	3,000	100.00%
Total Expenses	23,880	50,285	26,405	52.51%
Total INCOME OR (LOSS)	36,468	9,568		

**IDYLLWILD WATER DISTRICT
SEWER FUND CONDENSED INCOME STATEMENT
FOR FISCAL MONTH ENDING APRIL 2022**

FOR THE MONTH OF APRIL 2022

SEWER FUND OPERATING REVENUES

	ACTUAL	BUDGET	F (U) VARIANCE	%
BASE RATE-COMMERCIAL	40,566	40,157	409	1.02%
BASE RATE- RESIDENTIAL	19,782	19,696	43	0.22%
TRANSFER FEE	0	0	0	0.00%
FACILITY CHARGE FROM IAF	0	0	0	0.00%
INSPECTION FEE	0	0	0	0.00%
OTHER MISCE	0	0	0	0.00%
TOTAL OPERATING REVENUE	60,348	59,853	495	0.83%

EQUIVALENT DWELLING UNITS (E.D.U'S)

RESIDENTIAL	459	457	2.0	0.44%
COMMERCIAL	941	932	9.0	0.97%
TOTAL E.D.U'S	1,400	1,389	11.0	0.79%

TOTAL Customers

422	164	586
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**IDYLLWILD WATER DISTRICT
DISTRICT WARRANTS AND OTHER DISBURSEMENTS
FOR THE MONTH ENDED April 30, 2022**

DATE	CHECK NUMBER	PAYEE	DESCRIPTION	AMOUNT
4/1/2022	17117	Frontier	Phone and Internet Charge	377.14
4/1/2022	17118	Home Depot Credit Services	Purchase Washer& Dryer Tools and Supplies	637.89
4/1/2022	17119	Inland Water Works Supply Co.	Water Supplies	54.12
4/1/2022	17120	Kenyon Electric	Fixing and Repair Electric at IWD	590.00
4/1/2022	17121	USA Bluebook	Supplies for Water&Sewer	3,509.04
4/1/2022	17122	Verizon Wireless	Monthly Charge	252.61
4/1/2022	17123	ALLSTATE BENEFITS	Monthly Charge	306.45
4/1/2022	17124	Idyllwild Water District	To be Deposit at Hemet Bank For Payroll	34,000.00
4/6/2022	17125	Anna Glynnne	Refund to The Customer	3,697.65
4/6/2022	17126	Art Maldonado	Calibrate Flow Meter for Sewer	665
4/6/2022	17127	California Computer Options , Inc	IT Monthly Services	1,632.51
4/6/2022	17128	Genuine Auto Parts/ Napa Riverside	Auto Parts Monthly Charge	283.60
4/6/2022	17129	Inland Water Works Supply Co.	Water Supplies	3,128.09
4/6/2022	17130	Thomas Lovejoy	Retirement Medical Insurance Feb+Mar+Apr 2022	2,952.40
4/6/2022	17131	Underground Service Alert/SC	New Tickets Charges	26.5
4/6/2022	17132	Village Hardware	Supplies For Water and Sewer	58.77
4/13/2022	17133	ACWA/JPIA	VOID: Worker's Comp Quarter 3 1/1-03/31	0.00
4/13/2022	17134	Alarmco Security System , Inc	Labor for Fixing the Security System	1,388.13
4/13/2022	17135	BEST BEST & KRIEGER	Monthly Legal Services	4,380.00
4/13/2022	17136	Burtronics Business Systems	Contract Base Annual Fees	132.51
4/13/2022	17137	California Computer Options , Inc	IT Monthly Services I	12.50
4/13/2022	17138	Central Communications	Monthly Answering Services	136.00
4/13/2022	17139	CR&R Incorporated	Monthly Services for Trash Fee	273.05
4/13/2022	17140	Department of Water Resources	Dam Fees State of California	11,748.00
4/13/2022	17141	Four Seasons Cleaning Services	Cleaning Services to the office Month Of March	300
4/13/2022	17142	INFOSEND, INC	Printing and Processing Bills Fees	922.52
4/13/2022	17143	S.C.E.	Monthly Charge	5,321.09
4/13/2022	17144	Idyllwild Water District	To be Deposit at Hemet Bank For Payroll	32,000.00
4/13/2022	17145	S.C.E.	Monthly Charge	1,131.58
4/13/2022	17146	ACWA/JPIA	Worker's Comp Quarter 3 1/1-03/31	5,979.18
4/13/2022	17147	Leslie Moon Gin	Reimbursement For Staying at San Diego Hotel	1,414.89
4/20/2022	17156	Leslie Moon Gin	Reimbursement to Les Gin for Mileages and Expenses	370.44
4/20/2022	17148	Babcock Laboratories, Inc	Monthly Fee	5,464.56
4/20/2022	17149	DMV Renewal	Renewal Fee for YAMA	54
4/20/2022	17150	Employee Relations	Pre Employment Background Check	15.00
4/20/2022	17151	Gallade Chemical, Inc.	Chemical Supplies Customer	1,678.21
4/20/2022	17152	Inland Bobcat LLC	Bobcat Breaker	10,133.89
4/20/2022	17153	Staples Credit Plan	Office supplies for office and sewer plant	1,361.66
4/20/2022	17154	SUSP, INC	Sewer Consulting for the Newest Plant	24,571.75
04/20/2022	17155	T-Mobile	Monthly Charge	20.00
04/20/2022	17157	Time Warner Cable	Phone &Internet Monthly Charges	2,463.58
04/20/2022	17158	USA Bluebook	Supplies for Water&Sewer	771.03
04/20/2022	17159	Forest Lumber	Supplies for Water+Sewer	2,636.70
TOTAL DISTRICT WARRANTS				\$166,852.04

OTHER DISBURSEMENTS:

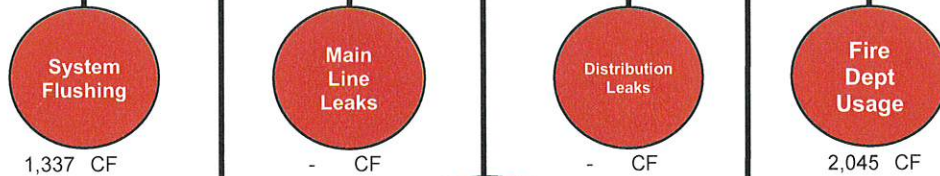
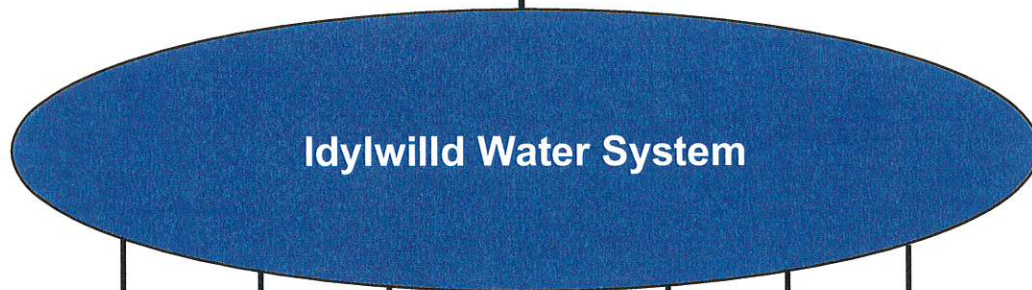
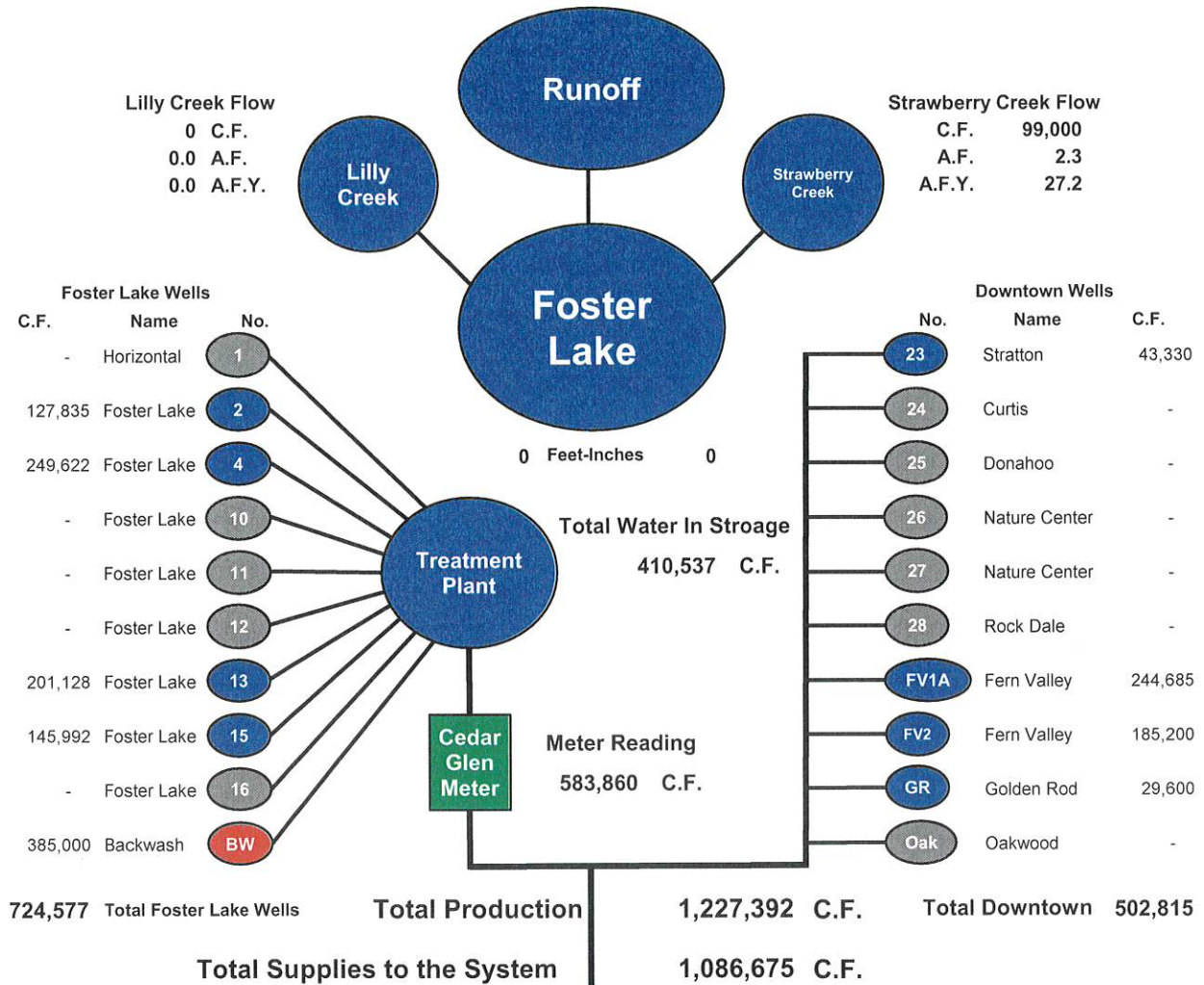
TOTAL PAYROLL	\$61,593.00
L.A.I.F. ELECTRONIC TRANSFERS	\$0.00
BANK SERVICE CHARGES AND FEES	\$427.00

TOTAL DISTRICT WARRANTS & OTHER DISBURSEMENTS **\$228,872.04**

Idyllwild Water District

Water System Schematic For Operations Report

April 2022



System Loss

	C.F.
Total System	1,086,675
Total Usage	1,004,812
Loss	81,863
Loss %	8%

Conservation Stage

Month	Stage
April	2 - 53%
March	1 - 44%
February	1 - 48%
January	1 - 44%
December	1 - 49%
November	1 - 41%

Idyllwild Water District

Monthly Operations Report

April 2022

Supplies to System	1,086,675	CF	24.95	AF
Increase / Decrease	<u>95,565</u>	CF	<u>13%</u>	Billing Period <u>20%</u> Daily Demand
Number of Wells Available	<u>14</u>		<u>333</u>	GPM Available
Water Sales	<u>999,270</u>	CF	<u>5,542</u>	CF Non-Water Sales
Total Water/Non-Water Sales	<u>1,004,812</u>	CF	<u>8%</u>	Loss

Full-Time	FV1A	1
Part-Time	2, 4, 13, 15, 23, FV2, Golden Rod	6

Strawberry Creek Diversion	99,000	CF	2.27	AF	27.21	AFY
Lilly Creek Flow	<u>0</u>	CF	<u>0.00</u>	AF		
Foster Lake Level (Max. 18')	<u>0</u>	Feet	<u>0</u>	Inches		

Non-Water Sales	Gallons	CF
WTP Backwash	385,000	51,471
IWD Flushing	10,000	1,337
Main Line Leaks		-
Distribution Line Leaks		-
Fire Dept. Usage, Per IFPD	15,300	2,045
Hydrant Sales		-
Wastewater Plant	16,157	2,160
Total	41,457	5,542

Stage Criteria				
Month	Avg. GPM	Max	%	Stage
April	176.4	333	53%	2
March	147.1	333	44%	1
Feb	160.9	333	48%	1
Jan	147.3	333	44%	1
Dec	163.2	333	49%	1
Nov	135.5	333	41%	1

Not Included in Total

Well Statics - In Feet, Pumping Level (PL) / Static Level (SL)

Foster Lake Area	SL #3	<u>24</u>	SL #7	<u>26</u>	SL #14	<u>23</u>	FL Avg.	<u>24</u>
Creek Area	PL #23	<u>219</u>	SL #24	<u>19</u>				
Nature Center	SL #26	<u>38</u>	SL #27	<u>34</u>	SL #28	<u>117</u>		
Fern Valley	PL FV1A	<u>388</u>	PL FV#2	<u>316</u>	SL GR	<u>0</u>	SL MW #6	<u>0</u>

Storage Tanks

Location	CF/FT	Level	Volume CF
Foster Lake	11,698	20.9	244,488
Rock Dale Tank	2,718	20.0	54,360
Delano Tank	1,337	15.0	20,055
South Ridge Tank	3,509	17.0	59,653
Wild Wood Tank	919	12.5	11,488
Golden Rod Tank	891	23.0	20,493

Total	<u>410,537</u>	CF	Storage Supplies Max. 3.702 MGD	<u>83%</u>
Storage in MGD	<u>3.07</u>			
Production Days	<u>32</u>		Production Minutes	<u>46,080</u>
			Average GPM	<u>176.4</u>

Idyllwild Water District
Well Production Data
April 2022

Well		Cubic Feet	Acre Feet	Full-Time / Part-Time	Status	GPM	Comment
No.	Name						
1	Horizontal		-				
2	Foster Lake	127,835	2.9	PT	On		
4	Foster Lake	249,622	5.7	PT	On		
10	Foster Lake		-				
11	Foster Lake		-				
12	Foster Lake		-				
13	Foster Lake	201,128	4.6	PT	On		
15	Foster Lake	145,992	3.4	PT	Off		
16	Foster Lake		-				
23	Stratton	43,330	1.0	PT	On		
24	Curtis		-				
25	Donahoo		-				
26	Nature Center		-				
27	Nature Center		-				
28	Rock Dale		-				
1A	Fern Valley	244,685	5.6	FT	On		
2	Fern Valley	185,200	4.3	PT	On		
	Golden Rod	29,600	0.7	PT	On		
	Oakwood		-				
	Total	1,227,392	28.18				

Cedar Glen Meter	<u>583,860</u> CF	<u>13.4</u> AF
District Production	<u>502,815</u> CF	<u>11.5</u> AF
Total Supplies to System	<u>1,086,675</u> CF	<u>24.9</u> AF

Days of Production	<u>32</u>	Minutes of Production	<u>46,080</u>
Average System GPM	<u>176.41</u>		

Idyllwild Water District

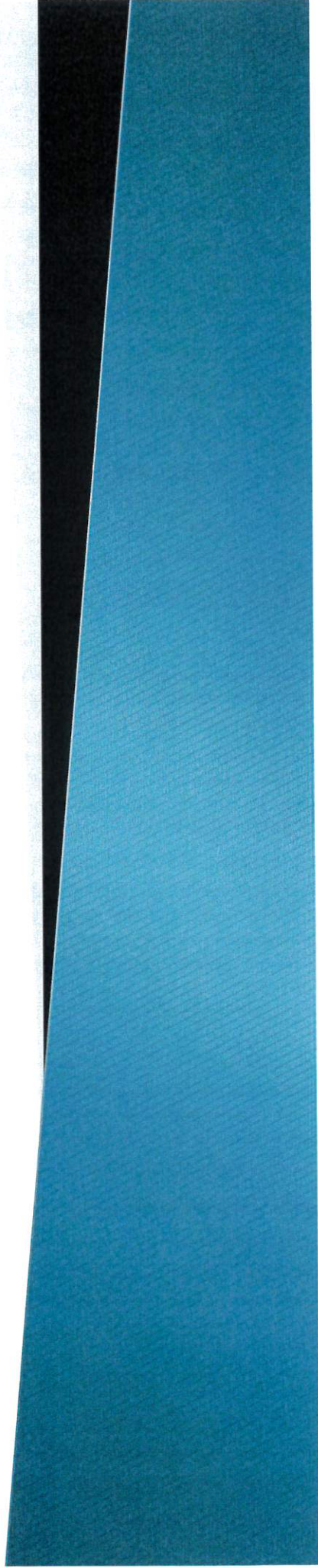
Well Statics

April 2022

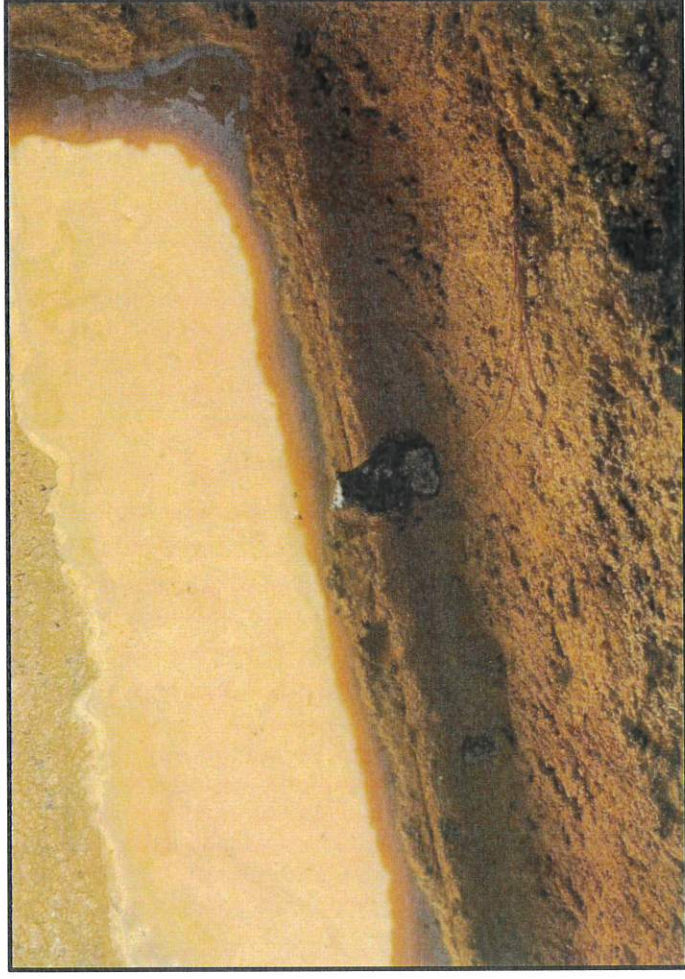
No.	Initial	Level In Feet	Pumping Level (PL) / Static Level (SL)	Comments
3	EF	24.0	SL	
7	EF	26.0	SL	
14	EF	23.0	SL	Foster Lake Average = 24.3
23	EF	219.0	PL	
24	EF	19.0	SL	
26	EF	38.0	SL	
27	EF	34.0	SL	
28	EF	117.0	SL	
FV1A	EF	388.0	PL	
FV2	EF	316.0	PL	
GR	EF			
MW6	EF			

General Manager Report

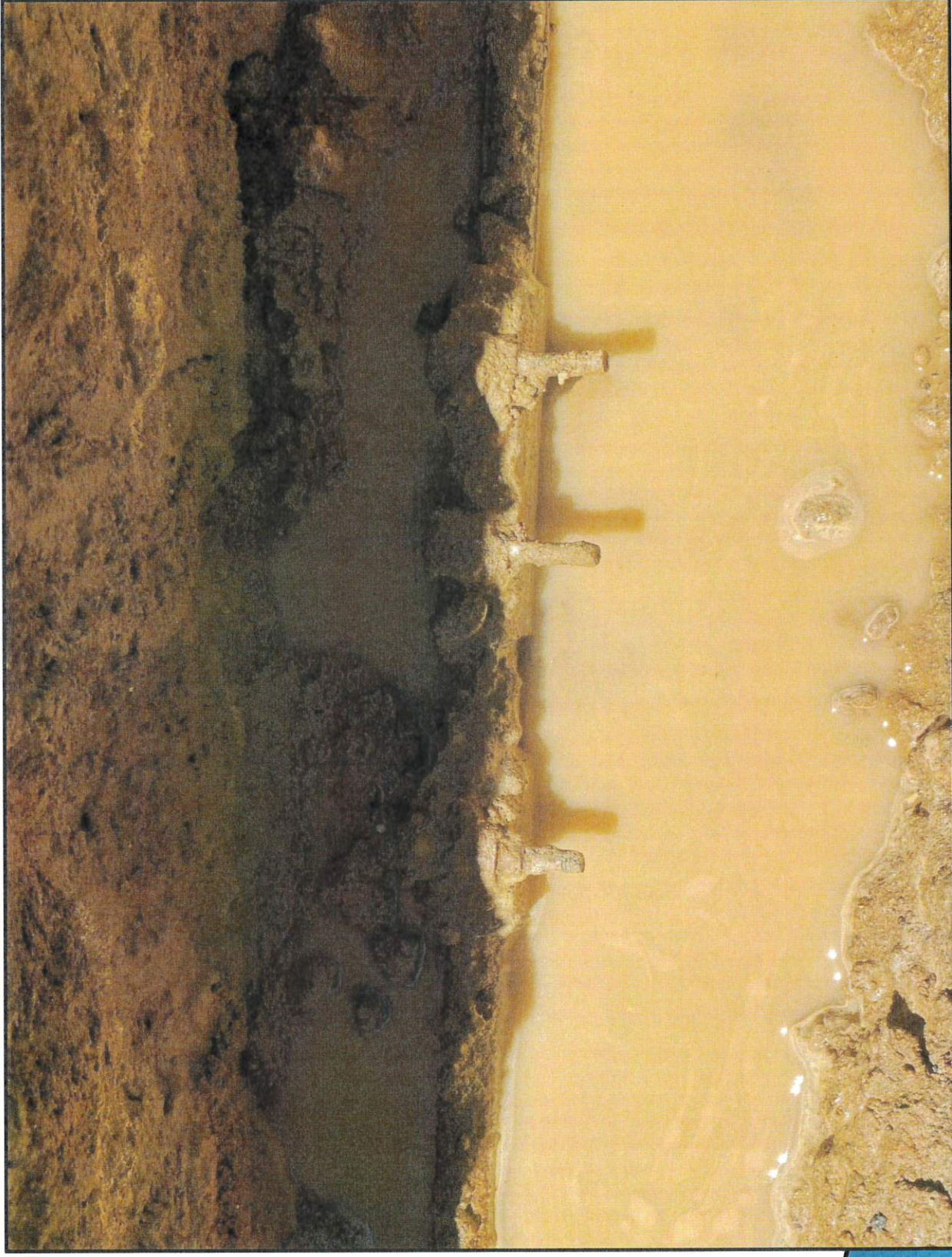
May 18, 2022



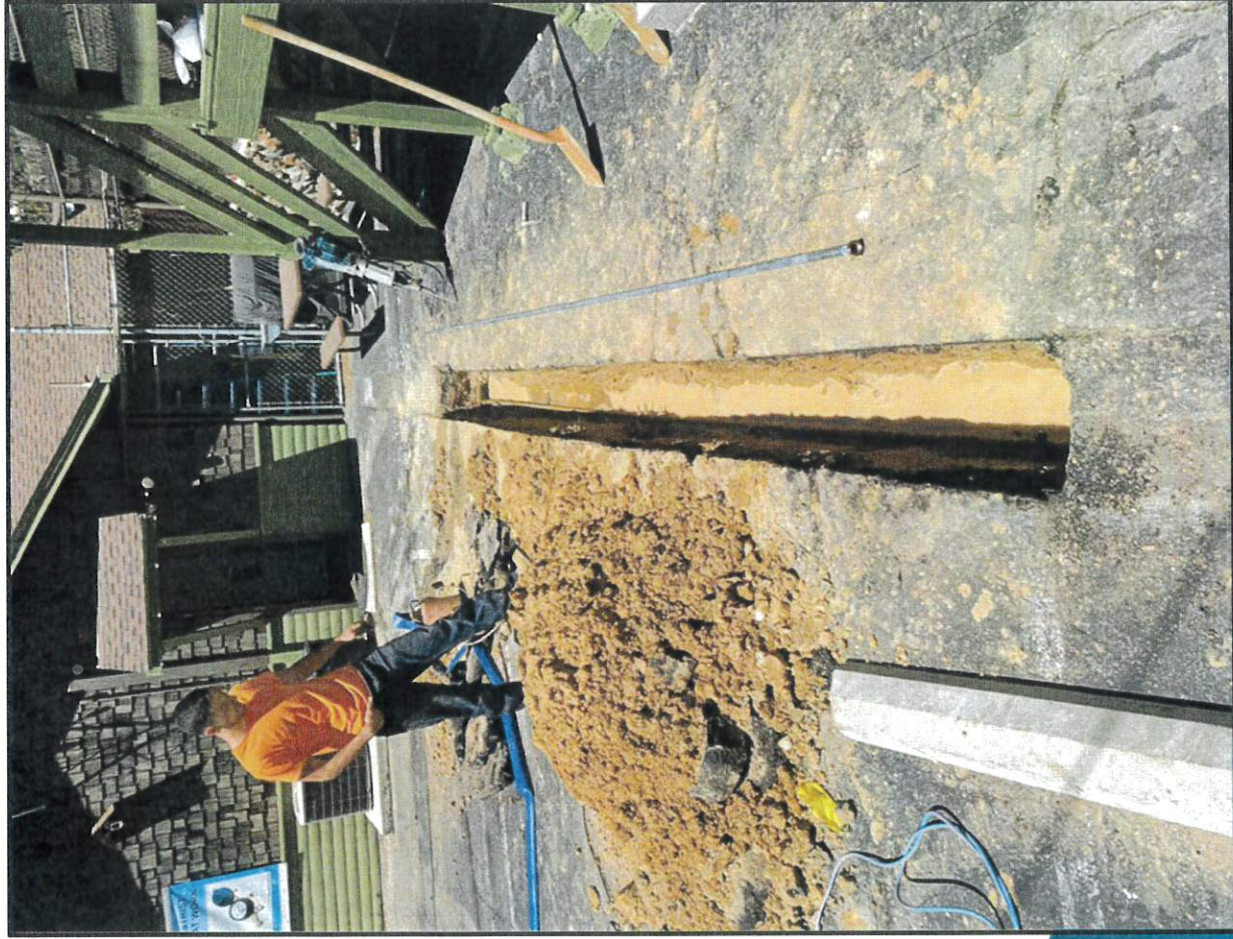
Leak at Administration Office



Leak at Administration Office



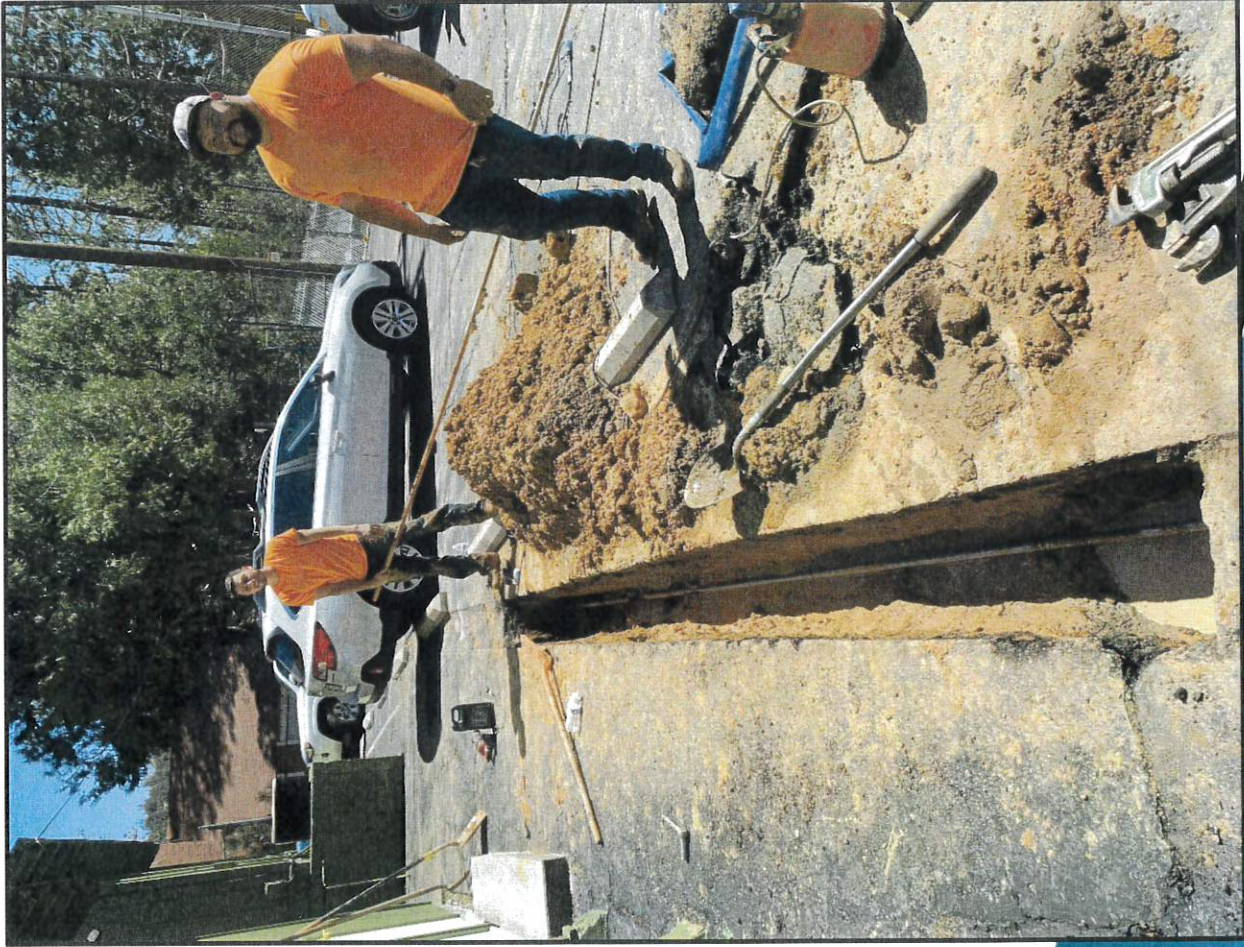
Leak at Administration Office



Leak at Administration Office



Leak at Administration Office



Leak at Administration Office



Construction Water Meter



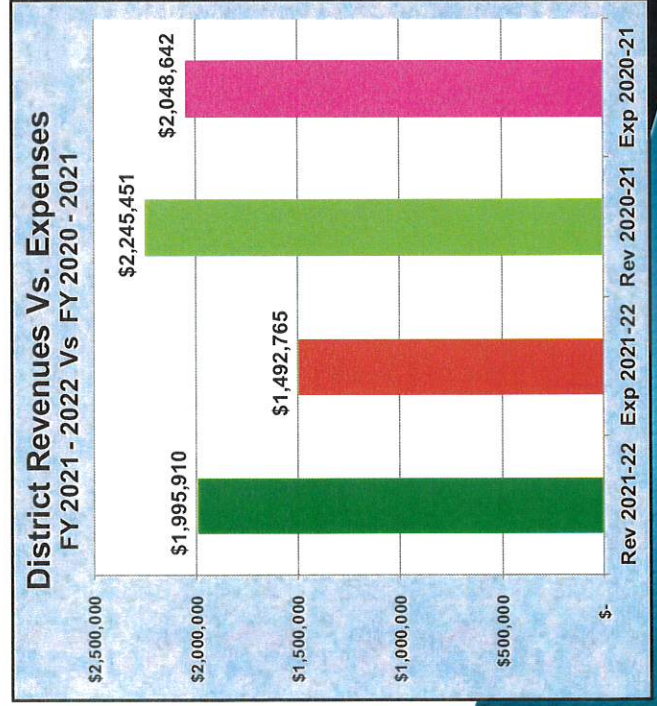
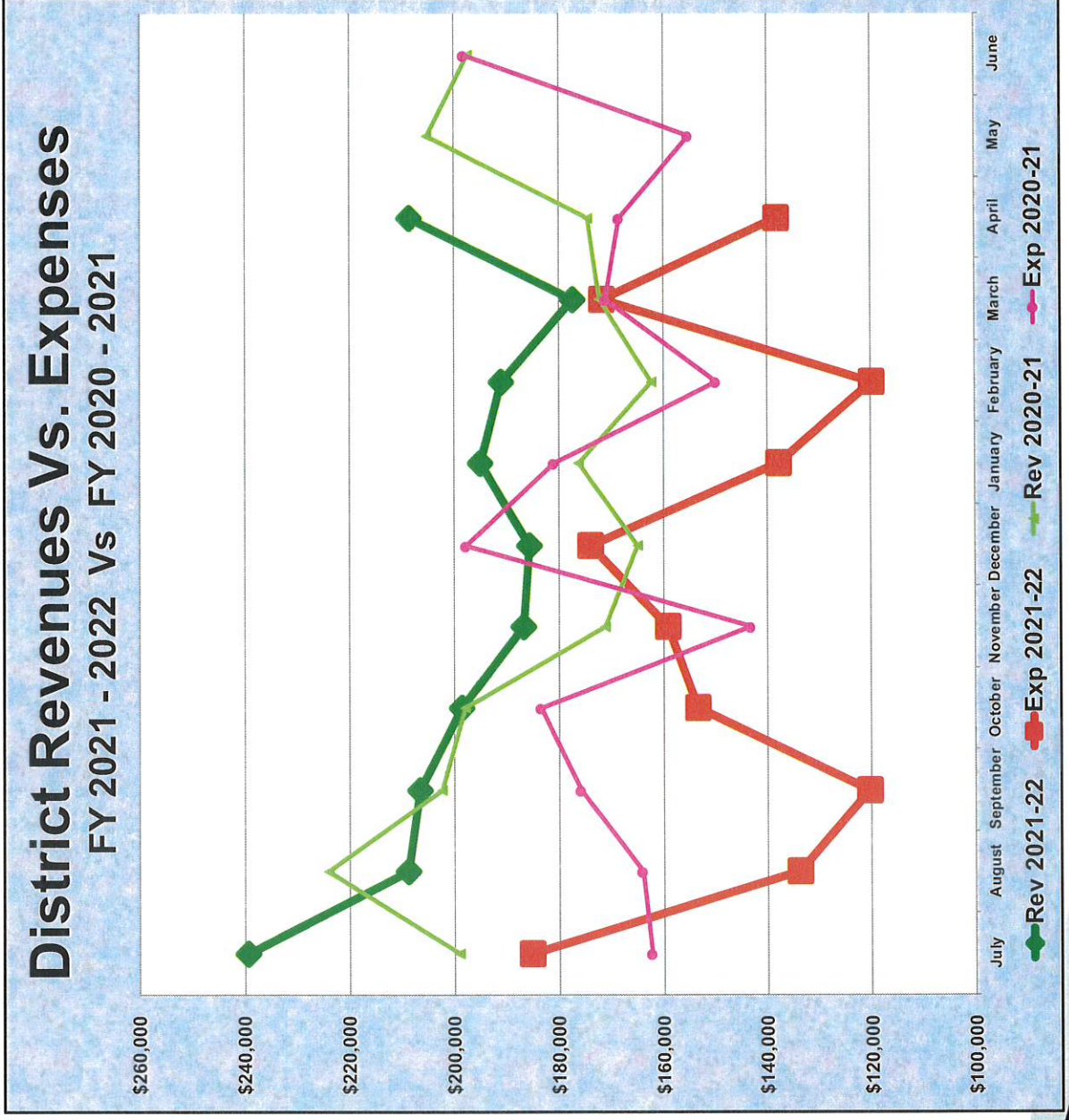
District Finances



District Revenues Vs. Expenses

FY 2021 - 2022

District Revenues vs. Expenses					
2021 - 2022	Rev 2021-22	Exp 2021-22	Rev 2020-21	Exp 2020-21	
July	\$ 239,315	\$ 185,063	\$ 198,827	\$ 162,224	
August	\$ 208,544	\$ 133,741	\$ 223,883	\$ 163,900	
September	\$ 206,290	\$ 120,420	\$ 202,151	\$ 175,691	
October	\$ 198,416	\$ 153,146	\$ 197,691	\$ 183,358	
November	\$ 186,536	\$ 158,990	\$ 171,051	\$ 143,030	
December	\$ 185,444	\$ 174,001	\$ 164,858	\$ 197,517	
January	\$ 194,908	\$ 137,623	\$ 176,248	\$ 180,909	
February	\$ 190,849	\$ 119,779	\$ 162,158	\$ 149,650	
March	\$ 177,155	\$ 171,814	\$ 172,048	\$ 171,058	
April	\$ 208,453	\$ 138,188	\$ 174,312	\$ 168,280	
May			\$ 204,988	\$ 155,054	
June			\$ 197,236	\$ 197,971	
Total	\$ 1,995,910	\$ 1,492,765	\$ 2,245,451	\$ 2,048,642	



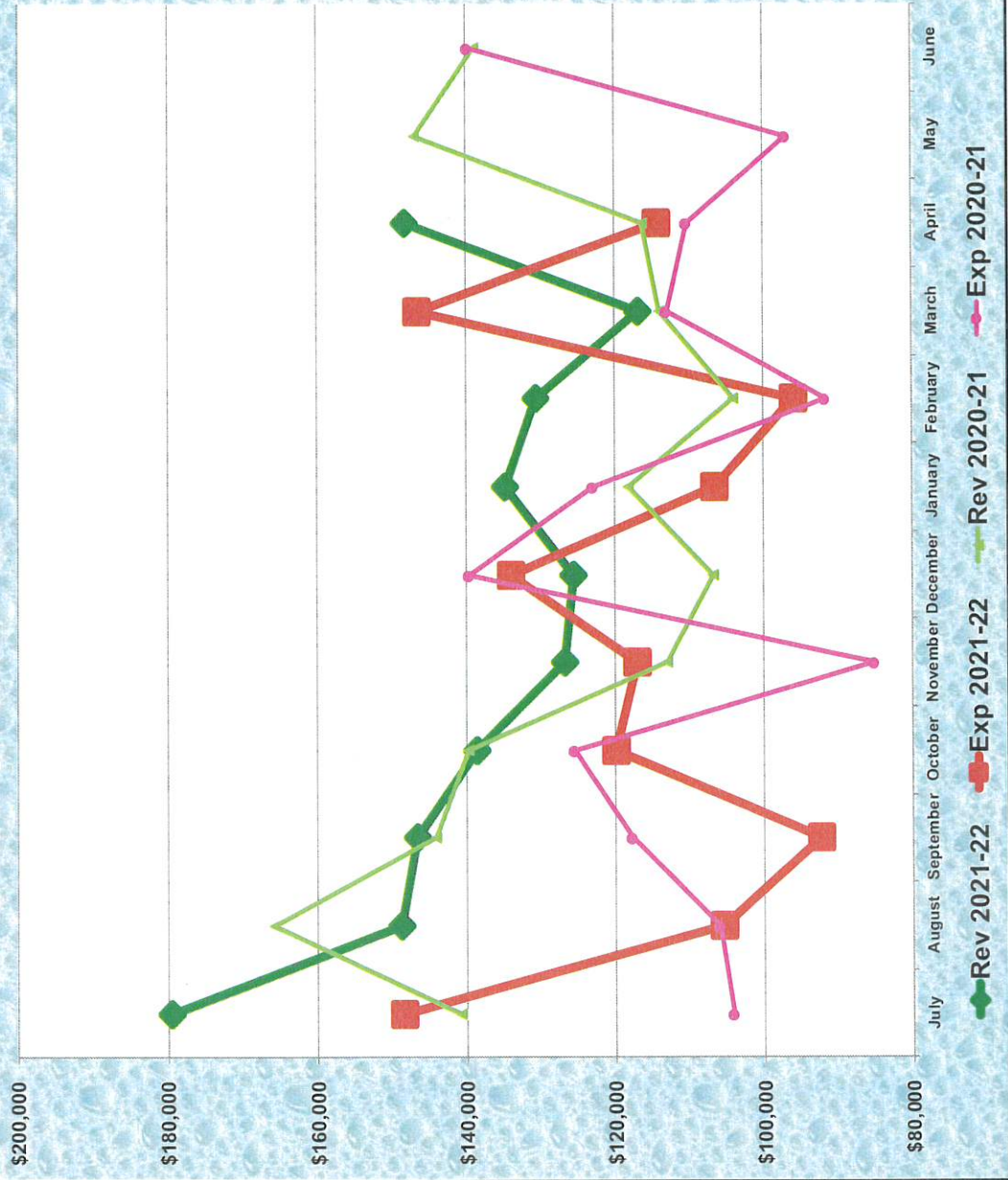
Water Revenues Vs. Expenses

FY 2021 - 2022

Water Revenues vs. Expenses				
2021 - 2022	Rev 2021-22	Exp 2021-22	Rev 2020-21	Exp 2020-21
July	\$ 179,455	\$ 148,403	\$ 140,663	\$ 104,060
August	\$ 148,734	\$ 105,440	\$ 165,803	\$ 105,820
September	\$ 146,430	\$ 92,242	\$ 144,071	\$ 117,611
October	\$ 138,563	\$ 119,710	\$ 139,611	\$ 125,278
November	\$ 126,683	\$ 116,907	\$ 112,971	\$ 84,950
December	\$ 125,397	\$ 133,807	\$ 106,778	\$ 139,437
January	\$ 134,560	\$ 106,481	\$ 118,118	\$ 122,779
February	\$ 130,501	\$ 95,874	\$ 104,028	\$ 91,520
March	\$ 116,807	\$ 146,482	\$ 113,968	\$ 112,978
April	\$ 148,105	\$ 114,308	\$ 116,232	\$ 110,200
May			\$ 146,846	\$ 96,912
June			\$ 138,883	\$ 139,618
Total	\$ 1,395,235	\$ 1,179,654	\$ 1,547,972	\$ 1,351,163

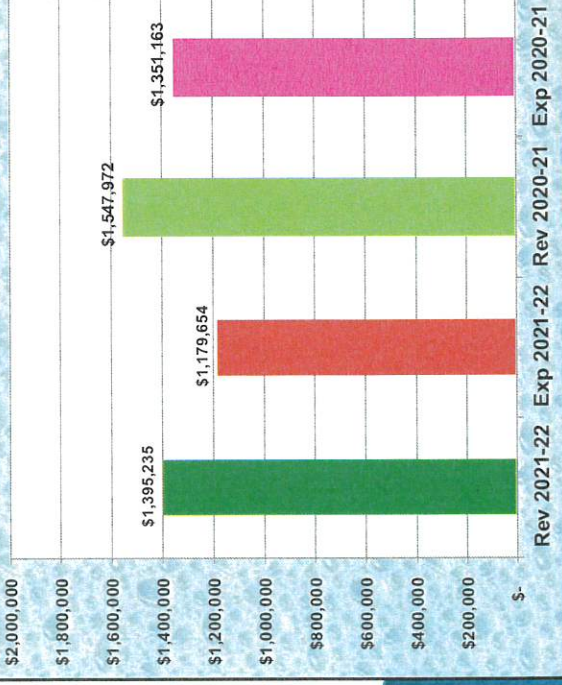
Water Revenues vs. Expenses

FY 2021 - 2022 Vs FY 2020 - 2021



Revenues vs. Expenses

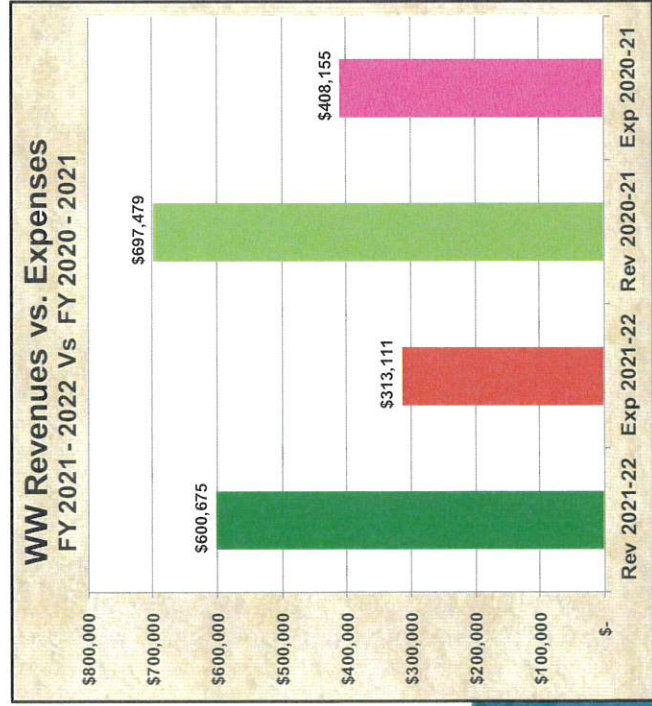
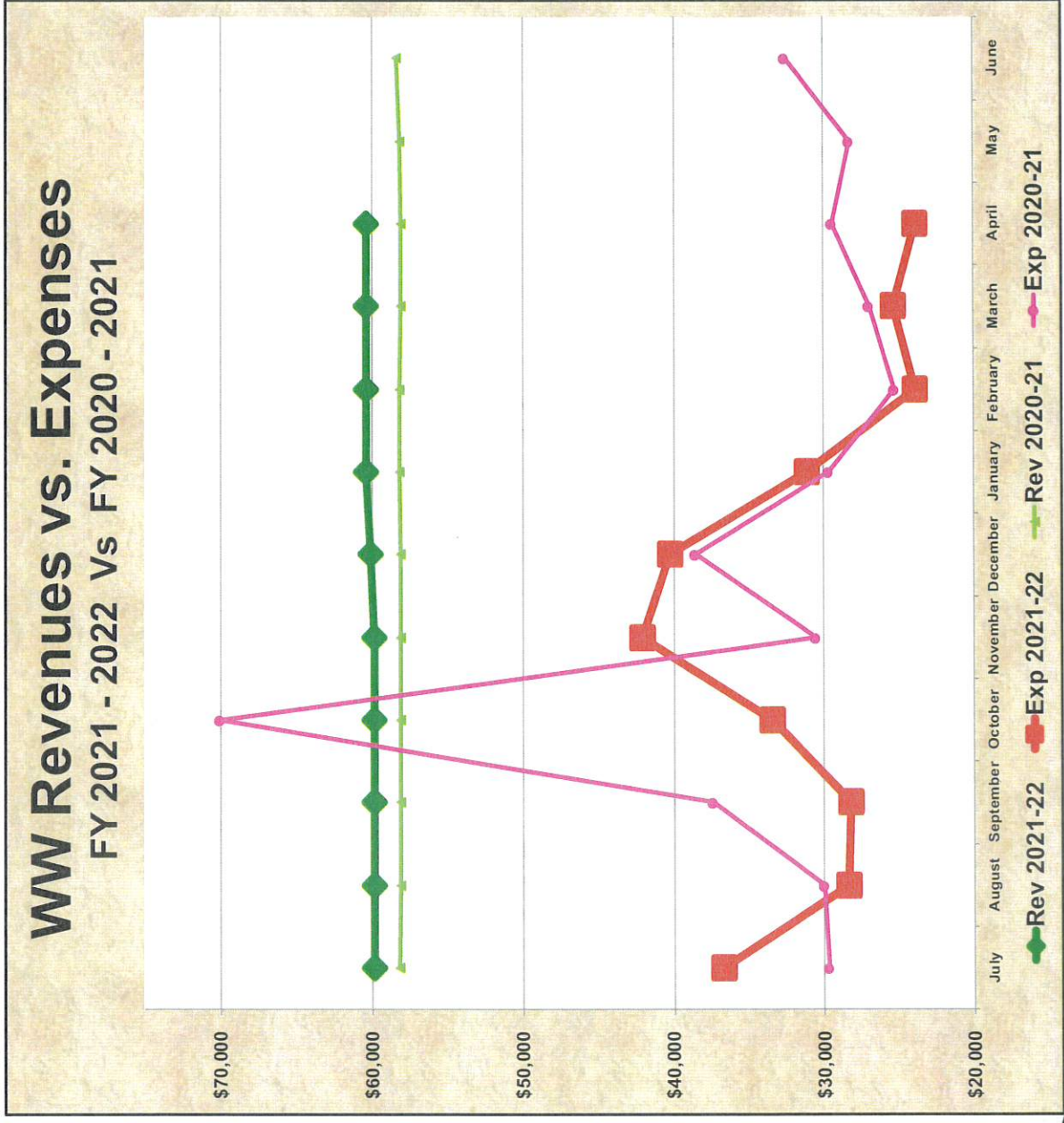
FY 2021 - 2022 Vs FY 2020 - 2021



Wastewater Revenues Vs. Expenses

FY 2021 - 2022

WW Revenues vs. Actual Expenses					
2021 - 2022	Rev 2021-22	Exp 2021-22	Rev 2020-21	Exp 2020-21	
July	\$ 59,860	\$ 36,660	\$ 58,164	\$ 29,675	
August	\$ 59,810	\$ 28,301	\$ 58,080	\$ 29,984	
September	\$ 59,860	\$ 28,178	\$ 58,080	\$ 37,384	
October	\$ 59,853	\$ 33,436	\$ 58,080	\$ 69,997	
November	\$ 59,853	\$ 42,083	\$ 58,080	\$ 30,498	
December	\$ 60,047	\$ 40,194	\$ 58,080	\$ 38,500	
January	\$ 60,348	\$ 31,142	\$ 58,130	\$ 29,680	
February	\$ 60,348	\$ 23,905	\$ 58,130	\$ 25,274	
March	\$ 60,348	\$ 25,332	\$ 58,080	\$ 26,944	
April	\$ 60,348	\$ 23,880	\$ 58,080	\$ 29,404	
May			\$ 58,142	\$ 28,273	
June			\$ 58,353	\$ 32,542	
Total	\$ 600,675	\$ 313,111	\$ 697,479	\$ 408,155	

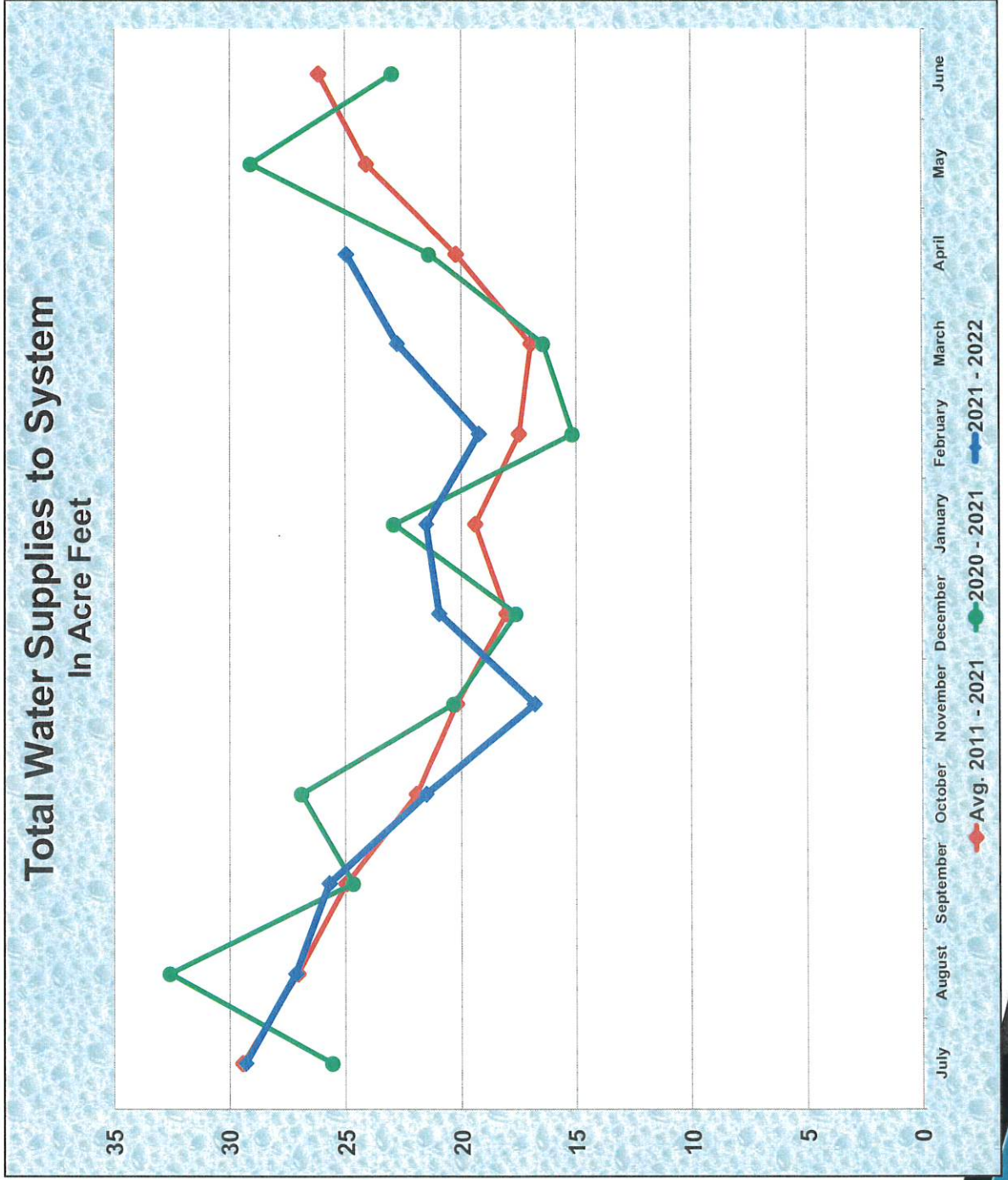
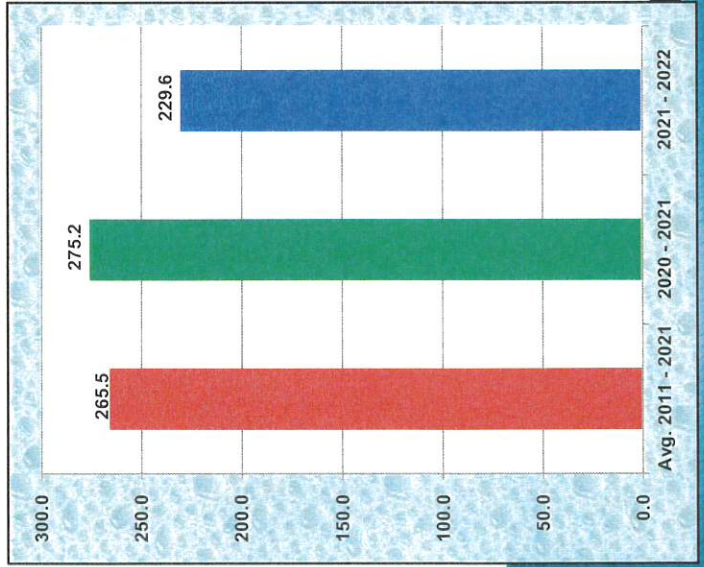


Water Data



Total Water Supplies to System In Acre Feet

Total Water Supplies To System			
Fiscal Year	Avg. 2011 - 2021	2020 - 2021	2021 - 2022
July	29.4	25.5	29.3
August	27.0	32.5	27.1
September	24.9	24.6	25.7
October	21.9	26.8	21.5
November	20.2	20.3	16.8
December	18.0	17.6	20.9
January	19.4	22.9	21.5
February	17.5	15.1	19.2
March	16.9	16.4	22.8
April	20.2	21.3	24.9
May	24.1	29.1	
June	26.1	23.0	
Total	265.5	275.2	229.6

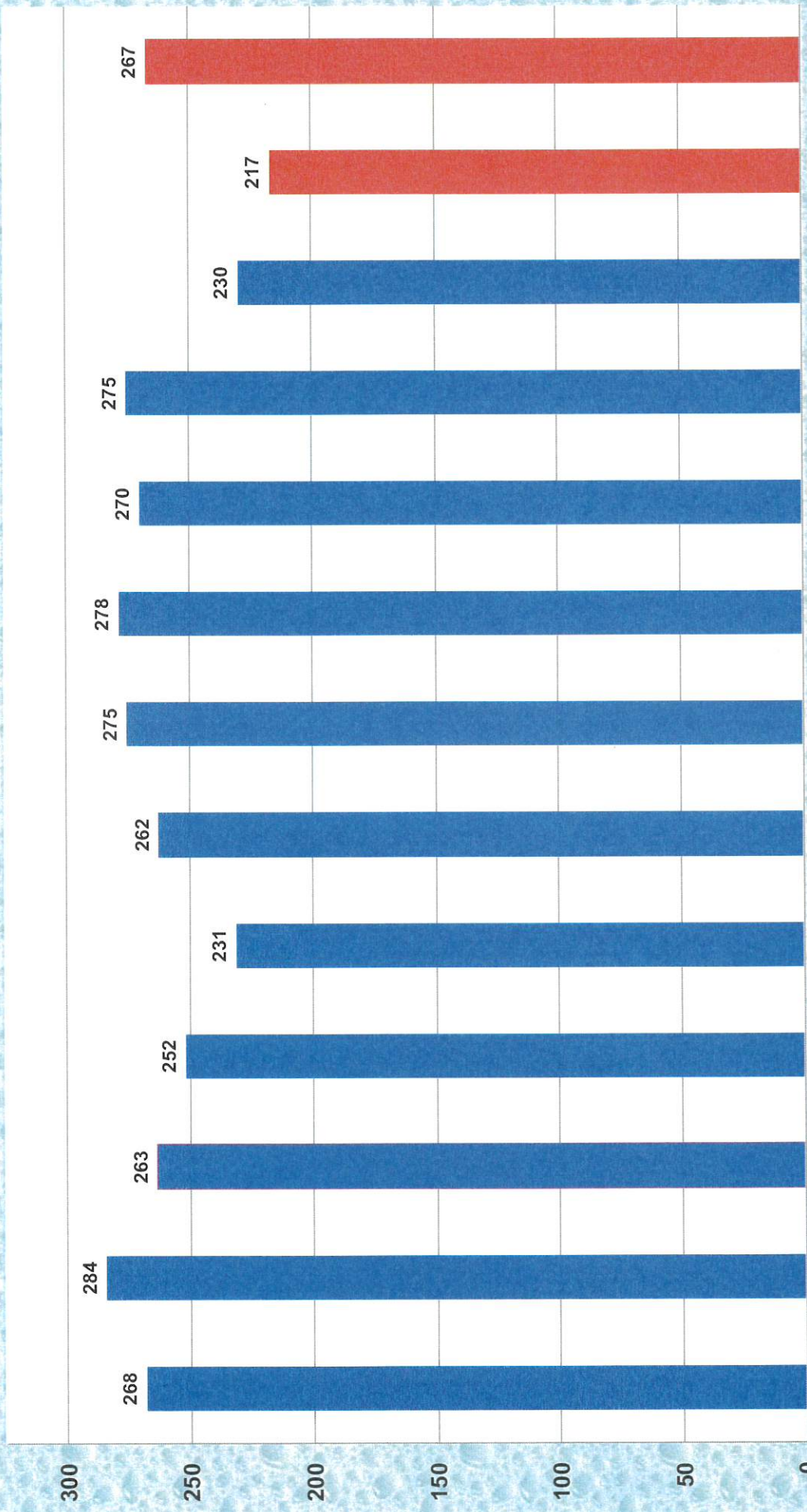


Total Water Supplies to System In Acre Feet



Total Water Supplies to System

In Acre Feet



2011 - 2012 2012 - 2013 2013 - 2014 2014 - 2015 2015 - 2016 2016 - 2017 2017 - 2018 2018 - 2019 2019 - 2020 2020 - 2021 2021 - 2022 YTD Average Average 2011 - 2022

Wet

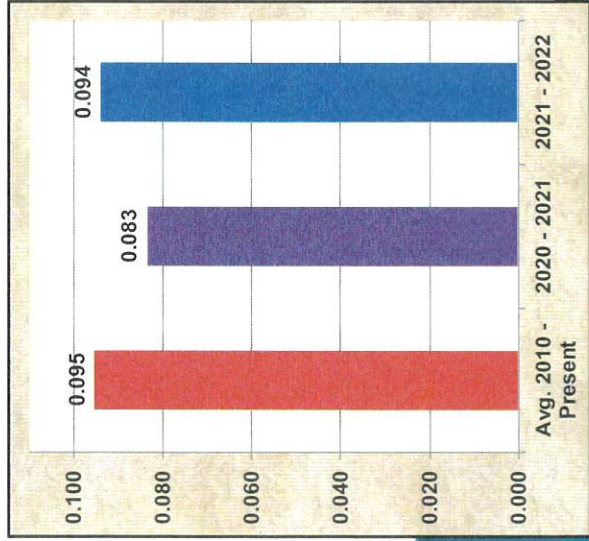
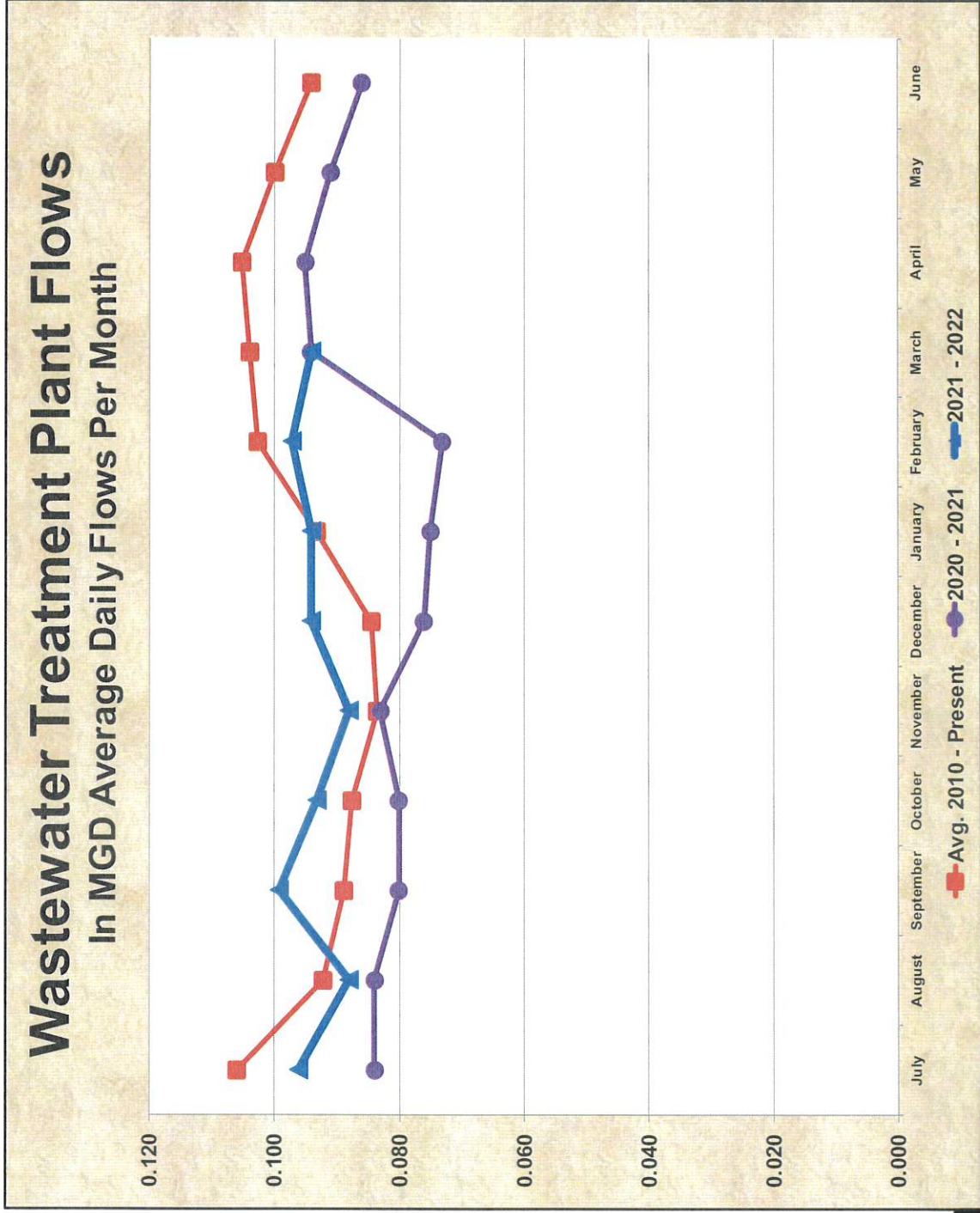
Dry

Wastewater Data



Wastewater Treatment Plant Flows In MGD Average Daily Flows Per Month

Month	Avg. 2010 - Present	2020 - 2021	2021 - 2022
July	0.106	0.084	0.096
August	0.092	0.084	0.088
September	0.089	0.080	0.099
October	0.088	0.080	0.093
November	0.083	0.083	0.088
December	0.084	0.076	0.094
January	0.093	0.075	0.094
February	0.103	0.073	0.097
March	0.104	0.094	0.094
April	0.105	0.095	
May	0.100	0.091	
June	0.094	0.086	
Average	0.095	0.083	0.094



Wastewater Treatment Plant Flows In MGD Average Daily Flows Per Year

Flow in Millions of Gallons Per Day (MGD) - Average Daily Per Year
Permit = 0.250 MGD



Project Status



WWTP Project Process

- ▶ CRWA are continuing our preliminary design efforts on the new WWTP. The following activities are ongoing:
 - Adapting the survey map and incorporating it into a plan set.
 - Adding additional records from other sources to the plans and verifying accuracy.
 - Predesign of the reconfigured headworks.
 - Predesign of the EQ return pumping station (lift station).
 - Verifying the hydraulic range available and making a hydraulic profile for the proposed predesign.
 - Predesign on the WWTP secondary basins and clarifiers is beginning and will involve calculations to size the basins and make sure hydraulic grade lines are sufficient.



WWTP Project Process

- ▶ Continuing to work to get the title reports finalized for the land transfer. This is a high priority.
 - Surveyor is reviewing and the reports now.
 - Existing site is reported to be owned by the Water District since 1969.
 - Existing driveway: easement reportedly exists already.
 - Surveyor will be in the field Thursday to survey a bit that was missed and find the tie in points to match the title reports with the previous survey work done in February.
 - A formalized CAD map for use in making a figure to negotiate land transfer will be done by next Friday. We will then make a figure for communication with the Arts Academy.



WWTP Project Process

- ▶ Continuing work to finalize the funding research and write the memo for IWD.
- ▶ Once the land acquisition is completed, we can proceed on the following tasks:
 - Geotechnical engineering, need to own the land to allow borings.
 - CEQA, new parcel bounds will limit the survey area.
 - Finalize site plans and get EE design underway.
 - Wrapping up the Civil PER and 30% Drawings.



WWTP Project Process

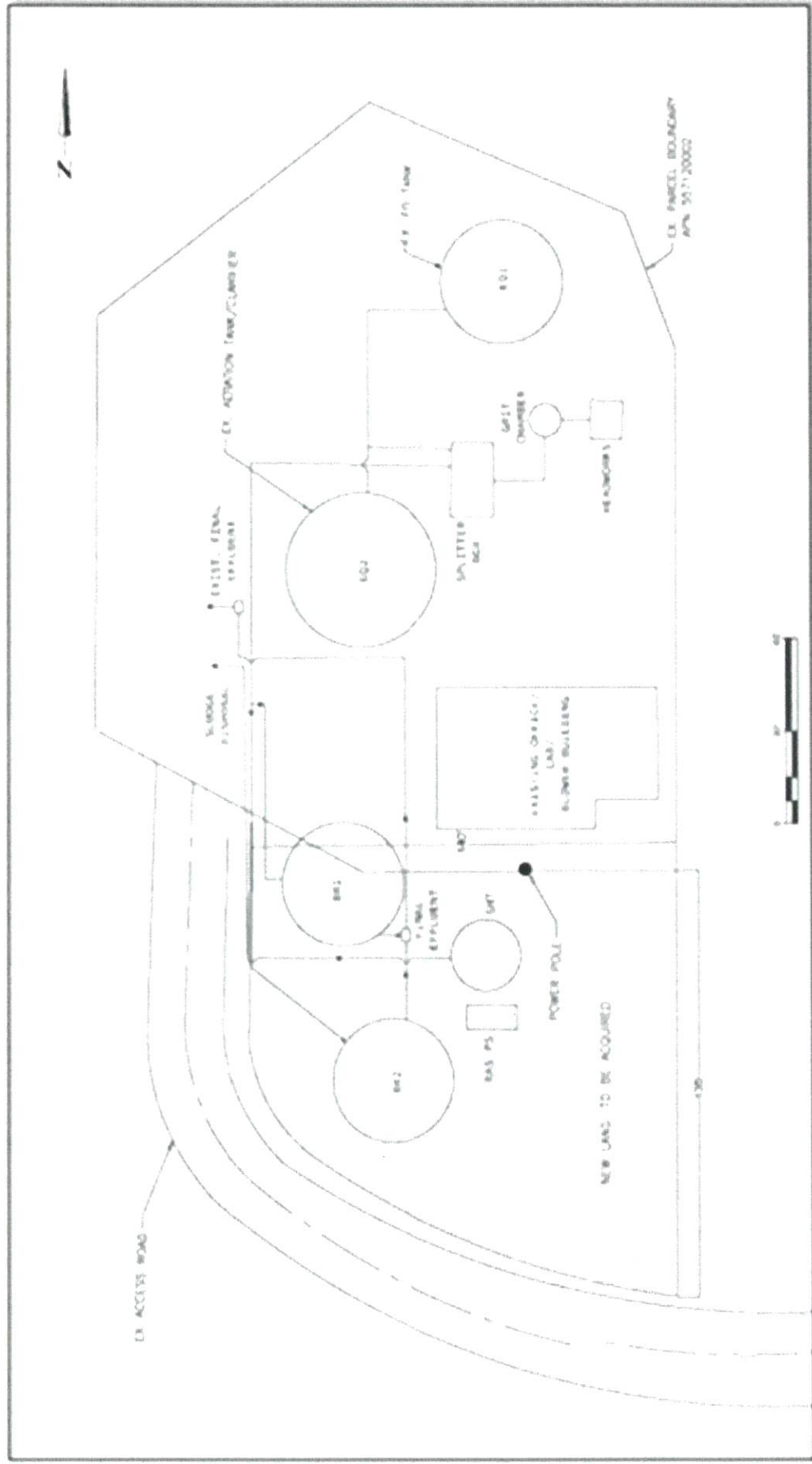


Figure 9: Proposed Site Layout

Strawberry Creek Diversion Project

- ▶ CEQA document is required
- ▶ Easement needs to be secured
- ▶ Engineering design will begin once CEQA is completed, and an easement has been acquired

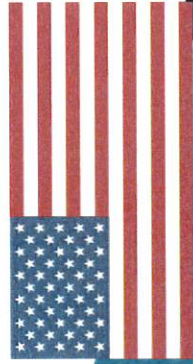




IDYLLWILD WATER DISTRICT YOUR TAX DOLLARS AT WORK

CAPITAL IMPROVEMENT PROJECT

- **Installing New Radio Water Meters**
- **March 2022 Through July 2022**
- **More Information: 951-659-2143**



Meter Installation

- ▶ Meters Installed = 850
- ▶ Meters Remaining = 800



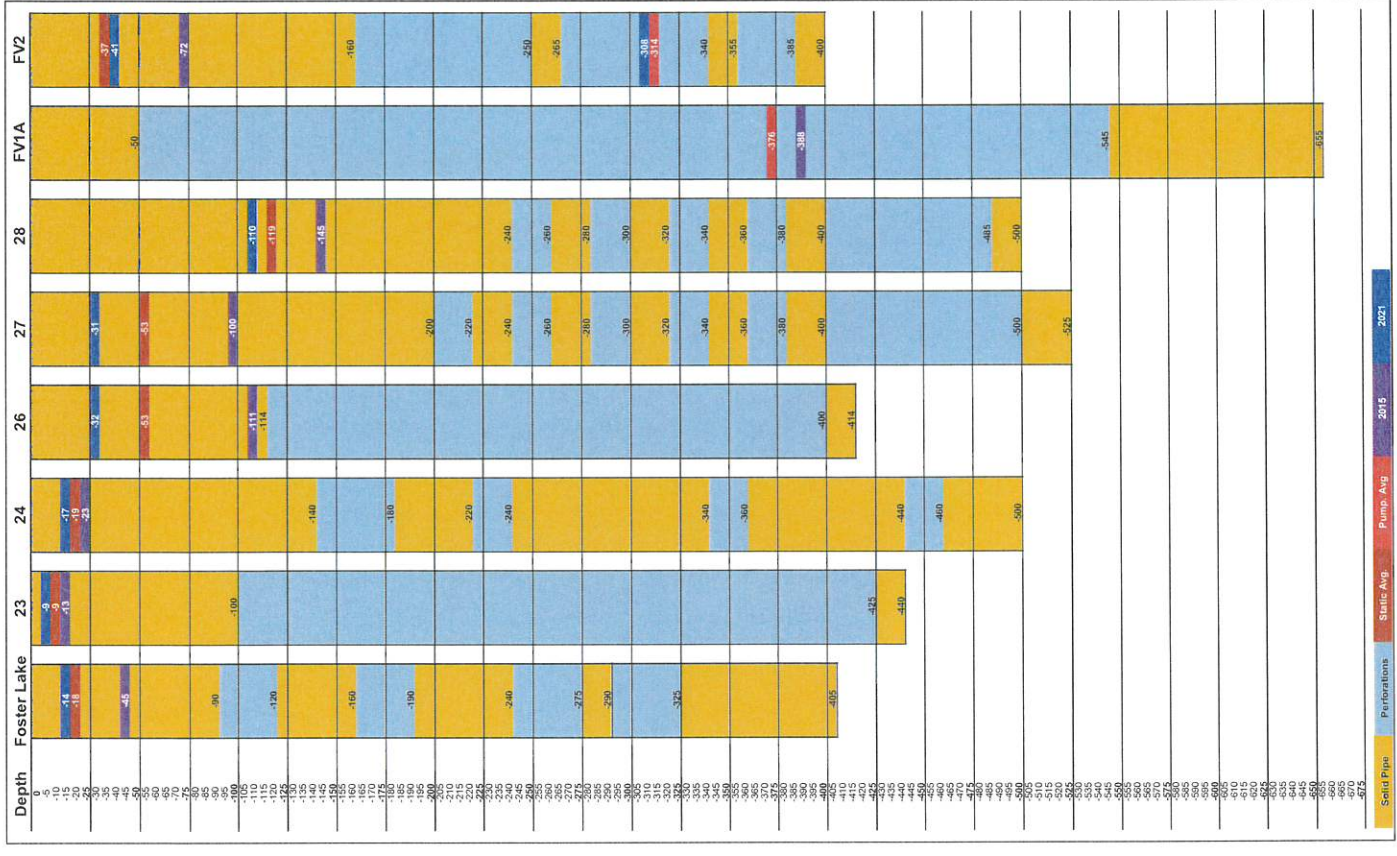
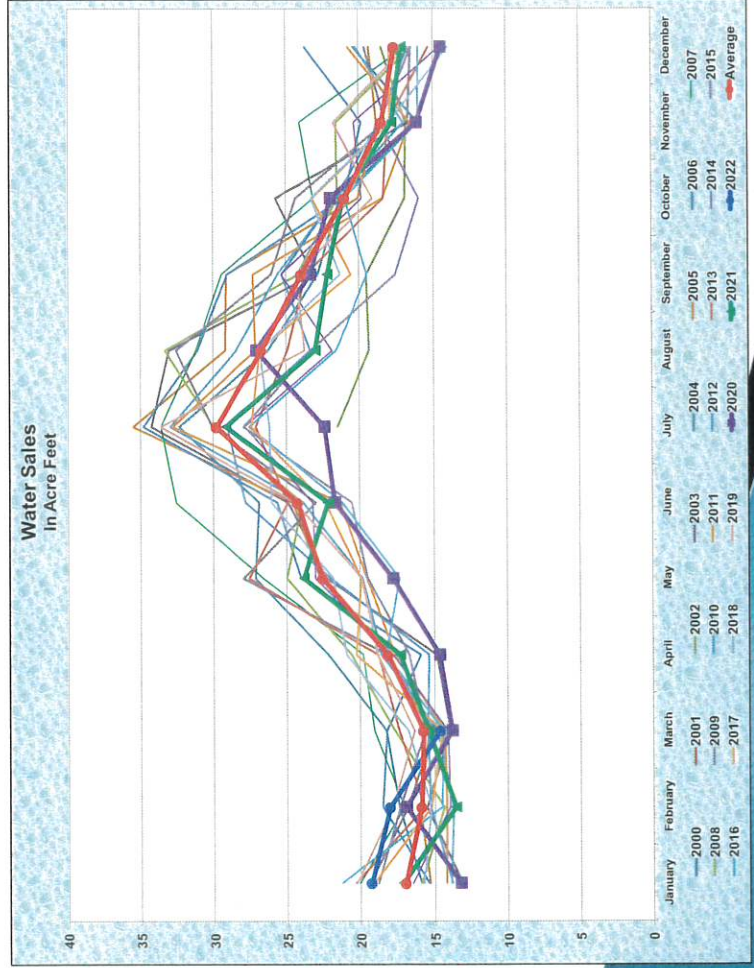
Employee Manual

- ▶ Staff completed review, modifications, and additions
- ▶ ACWA JPIA reviewed, provided suggestions, and items for consideration
- ▶ BBK is reviewing, correcting, and adding whatever is required to comply with current laws



Water Policy

- ▶ Water data is being compiled
- ▶ Information is being analyzed
- ▶ Presentation is being prepared



Idyllwild Water District

Capital Improvement Projects & Timelines

Fiscal Year 2021 - 2022

No.	Water Projects	Season*	Estimate	Actual
1	Horizontal Well Rehabilitation and Road Repairs	Completed	\$ 25,000	\$ 20,000
2	Well Drilling	N/A	\$ 65,000	\$ -
3	Recoating Water Tanks	In Process	\$ 75,000	\$ 215,500
4	Fire Hydrant Supplies and Services Line Upgrade	Spring / Summer	\$ 22,000	\$ -
5	Purchase and Install Radio Meters District Wide	In Process	\$ 520,000	\$ 250,000
6	Strawberry Creek Diversion Pipeline	In Process	\$ 100,000	\$ -
7	Booster Pump 15HP for South Ridge	In Process	\$ 10,000	\$ -
8	Purchase Bobcat Compact	Completed	\$ 60,000	\$ 60,000
9	Paving Main Office	Completed	\$ 25,000	\$ 25,000
10	Office Construction (75% Portion)	Completed	\$ 37,500	\$ 67,500
11	Silt Removal from Foster Lake	N/A	\$ 80,000	\$ -
	Total		\$1,019,500	\$ 638,000

No.	Sewer Projects	Season*	Costs	Actual
1	Upgrade Electrical Panel/Motor Control Panel	In Process	\$ 45,000	\$ -
2	Annox Mixer	Spring / Summer	\$ 6,500	\$ -
3	Replace Underground Line from Blower to Plant	In Process	\$ 40,000	\$ -
4	Install Valve Clean Out Below RAS Pump	In Process	\$ 8,000	\$ -
5	Material for Painting and Upgrading Metal Structure	Summer	\$ 10,000	\$ -
6	Office Construction (25% Portion)	Completed	\$ 12,500	\$ 22,500
	Total		\$ 122,000	\$ 22,500

*Seasons:

Summer = June, July, August

Fall = September, October, November

Winter = December, January, February

Spring = March, April, May

In Process
Completed

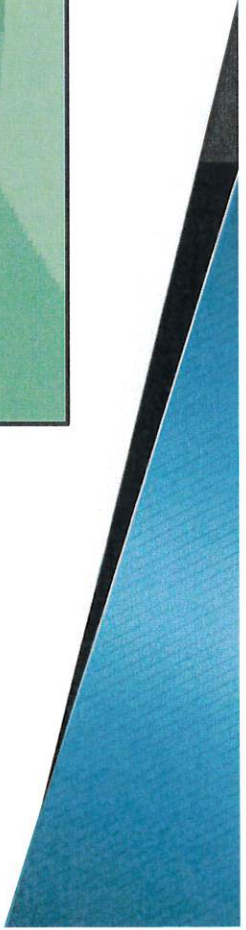


Overview

- ▶ State Electronic Annual Report (EAR) for Water Operations has been filed
- ▶ Interviews for Water Operator position are being scheduled for the end of May



Questions?





IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors

From: Leo Havener, General Manager

Date: May 18, 2022

Subject: Item D – Authorize Remote Meetings pursuant to AB 361

Recommendation:

Board of Directors authorize remote meetings pursuant to AB 361 for 30 days based on the findings that (1) there is an existing declared state of emergency for COVID-19, and (2) state and local are imposing and recommending measures to promote social distancing.

Background:

At the October 20, 2021, Board meeting, based upon the state of emergency for COVID-19, the Board of Directors adopted Resolution No. 783, which authorized remote Board and committee meetings pursuant to AB 361. The Board found that (1) state and local officials have imposed or recommended measures to promote social distancing in connection with COVID-19; and (2) due to the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees. Under AB 361, certain Brown Act requirements related to remote meetings are suspended. The Board subsequently extended remote meetings at its November through April Board meetings.

Given the continued state of emergency for COVID-19 and the state and local requirements of social distancing, staff is recommending that the Board authorize remote meetings pursuant to AB 361 for 30 days, consistent with previous action taken by the Board. This is being recommended to preserve the health and safety of Directors, staff, and the public.

Conclusion:

Staff recommends that the Board authorize the District to conduct remote Board meetings pursuant to AB 361 based on the following findings: (1) There is an existing declared state of emergency for COVID-19, and (2) State and local officials are recommending measures to

promote social distancing.

If the Board does not authorize remote meeting pursuant to AB 361, the next Board meeting will be held pursuant to all of the provisions of the Brown Act, including those related to posting the location of remote attendees and ensuring public access to such remote locations.



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors

From: Leo Havener, General Manager

Date: May 18, 2022

Subject: Item 4 – Resolutions No. 784 & 785 Water and Sewer Stand-By Assessments For FY 2022 - 2023

Recommendation:

Board of Directors will hold a Public Hearing to consider water and sewer stand-by assessments for Fiscal Year 2022 – 2023 for undeveloped parcels within the Idyllwild Water District (water service area) and Improvement District No. 1 (sewer service area).

Background:

During the February 16, 2022, Board of Directors meeting, the Board set a date of May 18, 2022, for a Public Hearing for water and sewer stand-by assessments for Fiscal Year 2022 – 2023.

In order to equitably allocate costs for benefits received by having water and/or sewer service available to undeveloped parcels, Idyllwild Water District has for decades imposed a Stand-By Assessment on unimproved lots within the Water Service area or Improvement District No. 1 (Sewer Service area).

The fees of \$30.00 per acre are not proposed to change and will be collected on the unified property tax bill issued by Riverside County.

Conclusion:

General Manager recommends approving Resolutions No. 784 & 785 for Water and Sewer Stand-By Assessments for FY 2022 - 2023.

Attachments:

- Resolution No. 784 Water Standby Charge
- Resolution No. 785 Sewer Standby Charge



RESOLUTION NO. 784

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IDYLLWILD WATER DISTRICT APPROVING A WATER STANDBY CHARGE ON ALL UNIMPROVED LANDS WITHIN THE DISTRICT AND CONDUCTING A PUBLIC HEARING THEREON

The Board of Directors of the IDYLLWILD WATER DISTRICT ("District") hereby resolves as follows:

1. The Board of Directors of the District proposes to implement a water service standby, or availability, charge on all unimproved lands within Idyllwild Water District for the fiscal year July 1, 2022, to June 30, 2023, in accordance with, and pursuant to, Water Code Section 31032.1 et seq.
2. The charge is to be \$30.00 per acre per year for each acre of unimproved land and \$30.00 per year for each parcel of land that is less than 1 acre in size. "Unimproved land" is defined as those parcels of land upon which a water meter has not been set by the Idyllwild Water District.
3. All charges proposed to be levied shall be collected on the tax roll of Riverside County in the same manner, by the same persons and at the same time as, together with and not separately from, the general taxes for the District, and shall be delinquent at the same time and thereafter be subject to the same delinquency penalties.
4. The General Manager shall cause a written report to be prepared and filed with the Secretary of the District which shall contain a description of each parcel of real property and an amount of the charge for each parcel for the year.
5. A Public Hearing on the said written report was conducted by the Board of Directors of the District at 6:00 p.m., on May 18, 2022, in the meeting room in the offices of the District, located at 25945 Hwy. 243, Idyllwild, California 92549. At this hearing, the Board of Directors heard and considered all public testimony. At the close of the Public Hearing, the Board of Directors may adopt, revise, change, reduce or modify the proposed charge.
6. The District published a notice of the filing of the written report of the time and place of the Public Hearing thereon in accordance with Government Code, Section 6066 prior to the date set for the Hearing in the Idyllwild Town Crier, a newspaper of local general circulation and shall post a similar notice in no less than three public places within the District.

THEREFORE, BE IT RESOVED THAT, the Board of Directors of the Idyllwild Water District approves a Water Standby Fee charge in amount of \$30.00 per acre per year for each acre and \$30.00 per year for each parcel of land that is less than one acre in size on all unimproved lands within the District.

Adopted this 18th day of May 2022.

IDYLLWILD WATER DISTRICT

Dr. Charles Schelly, President Board of Directors

ATTEST:

I, Leo Havener, Secretary of the IDYLLWILD WATER DISTRICT, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the IDYLLWILD WATER DISTRICT at its meeting of May 18, 2022, by the following vote:

AYES:

NAY:

ABSTAIN:

ABSENT:

In witness whereof, I have executed by statement and affix the official seal of the IDYLLWILD WATER DISTRICT this 18th day of May 2022.

IDYLLWILD WATER DISTRICT

Leo Havener, Secretary to Board of Directors



RESOLUTION NO. 785

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IDYLLWILD WATER DISTRICT/IMPROVEMENT DISTRICT #1 APPROVING A SEWER STANDBY CHARGE ON ALL UNIMPROVED LANDS WITHIN THE DISTRICT AND CONDUCTING A PUBLIC HEARING THEREON

**The Board of Directors of the IDYLLWILD WATER DISTRICT - IMPROVEMENT DISTRICT
#1 ("District") hereby resolves as follows:**

1. The Board of Directors of the District proposes to implement a sewer and waste service standby, or availability, charge on all unimproved lands within Improvement District #1 for the fiscal year July 1, 2022, to June 30, 2023, in accordance with, and pursuant to, Water Code Section 31032.1 et seq.
2. The charge is to be \$30.00 per acre per year for each acre of unimproved land and \$30.00 per year for each parcel of land that is less than 1 acre in size. "Unimproved land" is defined as those parcels of land upon which a water meter has not been set by the Idyllwild Water District.
3. All charges proposed to be levied shall be collected on the tax roll of Riverside County in the same manner, by the same persons and at the same time as, together with and not separately from, the general taxes for the District, and shall be delinquent at the same time and thereafter be subject to the same delinquency penalties.
4. The General Manager shall cause a written report to be prepared and filed with the Secretary of the District which shall contain a description of each parcel of real property and an amount of the charge for each parcel for the year.
5. A Public Hearing on the said written report was conducted by the Board of Directors of the District at 6:00 p.m., on May 18, 2022, in the meeting room in the offices of the District, located at 25945 Hwy., Idyllwild, California 92549. At this Hearing, the Board of Directors heard and considered all public testimony. At the close of the Public Hearing, the Board of Directors may adopt, revise, change, reduce or modify the proposed charge.
6. The District published a notice of the filing of the written report of the time and place of the public hearing thereon in accordance with Government Code, Section 6066 prior to the date set for the Hearing in the Idyllwild Town Crier, a newspaper of local general circulation and shall post a similar notice in no less than three public places within the District.

THEREFORE, BE IT RESOLVED THAT, the Board of Directors of the Idyllwild Water District approves a Sewer Standby Fee charge in the amount of \$30.00 per acre per year for each acre

and \$30.00 for each parcel of land that is less than one acre in size on all unimproved lands within in the District.

Adopted this 18th day of May 2022.

IDYLLWILD WATER DISTRICT

Dr. Charles Schelly, President Board of Directors

ATTEST:

I, Leo Havener, Secretary of the IDYLLWILD WATER DISTRICT, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the IDYLLWILD WATER DISTRICT at its meeting of May 18, 2022, by the following vote:

AYES:

NAY:

ABSTAIN:

ABSENT:

In witness whereof, I have executed by statement and affix the official seal of the IDYLLWILD WATER DISTRICT this 18th day of May 2022.

IDYLLWILD WATER DISTRICT

Leo Havener, Secretary to Board of Directors



IDYLLWILD WATER DISTRICT

Memo

To: Board of Directors

From: Leo Havener, General Manager

Date: May 19, 2021

Subject: Item 5 – Consider Approving Resolution No. 787 Budget for Fiscal Year 2022 - 2023

Recommendation:

Board of Directors will review the FY 2022 – 2023 Budget and consider adoption of Resolution No. 787 approving FY 2022 – 2023 Budget.

Vote Procedures:

1. First Vote: Will be on the complete Budget, excluding the notes, which includes the employee benefits.
2. Second Vote: Will excuse Director Kunkle while the other Board members vote on the notes, which include the employee benefits.

Background:

The Budget will provide for the operation of the District in a sustainable manner for fiscal year 2022 – 2023.

As always, the Budget is a plan based on the information and assumptions available during its development. Should conditions change during the year, the Board of Directors has the ability to modify the budget to respond to changing conditions.

Attachments:

- IWD Fiscal Year 2022 – 2023 Budget
- Resolution No. 787



RESOLUTION NO. 787

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE IDYLLWILD WATER DISTRICT
ADOPTING A BUDGET FOR
FISCAL YEAR 2022 - 2023**

WHEREAS, the General Manager of Idyllwild Water District (District) has prepared and submitted to the Board of Directors (Board) of Idyllwild Water District a proposed budget for Fiscal Year 2022 – 2023 (Proposed Budget).

WHEREAS, the Board has received on May 18, 2022 and reviewed the Proposed Budget; and

WHEREAS, the Board considered approval of the Proposed Budget at the May 18, 2022 Board meeting, where all interested persons were heard; and

WHEREAS, the Board has considered the Proposed Budget and comments thereon, and has determined it is necessary for the efficient management of the District that certain sums of revenue be appropriated to the activities as set forth in said budget.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE IDYLLWILD WATER DISTRICT HEREBY FIND, DETERMINE, ORDER AND RESOLVE AS FOLLOWS:

- Section 1: The Board adopts the Budget for Fiscal Year 2022 – 2023, a copy of which is attached and made part of this Resolution.
- Section 2: The District's General Manager is authorized to take all necessary actions to implement the provisions of the Budget as adopted by Resolution.

Adopted this 18th day of May 2022.

IDYLLWILD WATER DISTRICT

By: _____
Dr. Charles Schelly, President Board of Directors

ATTEST:

I, Leo Havener, Interim Secretary of the IDYLLWILD WATER DISTRICT, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the IDYLLWILD WATER DISTRICT at its meeting of May 18, 2022, by the following vote:

AYES:

NAY:

ABSTAIN:

ABSENT:

In witness whereof, I have executed by statement and affix the official seal of the IDYLLWILD WATER DISTRICT this 18th day of May 2022.

IDYLLWILD WATER DISTRICT

Leo Havener, Secretary to Board of Directors



IDYLLWILD WATER DISTRICT

FISCAL YEAR 2022 / 2023

BUDGET



IDYLLWILD WATER DISTRICT

Board Members



Dr. Charles Schelly, President



Peter Szabadi, Vice President



Les Gin, Director



Steve Kunkle, Director



Steve Olson, Director



IDYLLWILD WATER DISTRICT

The district operates under the authority of Section 30000, Division 12 of the California Water Code and engages in water and wastewater activities which are classified as "proprietary". These activities are accounted for much like that of a private business and use the full accrual method of accounting for financial transactions. The major activities include production and treatment of groundwater; sale and delivery of water to domestic and commercial accounts; and collection, treatment, and disposal of wastewater.

Idyllwild Water District (IWD), as of April 2022, provides water services to 1,645 customers and sewer services to 587 customers within a population of approximately 3,000 for Idyllwild in the County of Riverside. In performing these services IWD operates and maintains a complex system of water distribution with seven water pressure zones. This includes five water treatment systems and eleven water storage tanks. We have a wastewater treatment facility with a permit to manage 250,000 gallons a day for our sewer customers. IWD employs 11 people to operate both our water and sewer operations.

The Idyllwild County Water District was approved by the voters in 1956 as a legal entity to provide water services. The 130,000 feet of water lines and 63,000 feet of sewer lines are located within 9 square miles covering an area of 1,592 acres. IWD provides water and sewer services to a combination of residential, commercial, and industrial customers. Treated well water from our 28 wells is distributed to customers living in the community of Idyllwild. For the first 5 years IWD's main responsibility was to provide water services and in 1966 constructed its wastewater plant and the sewer collection system. In later years, the district removed "County" from its name to become the Idyllwild Water District.

IWD constructed a 42kW solar system at Foster Lake to operate six wells and a water treatment plant. The district has other water facilities at the Foster Lake area. Foster Lake can collect and store 40 acre feet (AF) of water annually from Lilly Creek. We pump creek water from our Strawberry Creek Diversion to Foster Lake for additional water storage. The lake percolates the stored water into the surrounding ground and in turn provides groundwater for the district's wells in the area. IWD operates the diversion using its pre-1914 water right from Strawberry Creek. IWD uses a permit from the State Water Division of Water Rights for its 40 AF of Lilly Creek water. Foster Lake dam is a manufactured (man-made) earth dam with a capacity to contain 18,000,000 gallons of water. Bult in 1945, the dam has not had any problems related to earthquakes, fires, or floods.

IDYLLWILD WATER DISTRICT
Budget For Revenues & Expenses
Fiscal Year 2022 - 2023

Category	Operating Services		Total
	Water	Sewer	
<u>Operating Revenue</u>			
Water Base Rate Commercial	\$263,364		\$263,364
Water Base Rate Residential	\$756,672		\$756,672
Water Sales Commercial	\$340,000		\$340,000
Water Sales Residential	\$445,000		\$445,000
Sewer Base Fees Commercial		\$500,043	\$500,043
Sewer Base Fees Residential		\$242,789	\$242,789
Other Fees and Charges	\$9,750	\$360	\$10,110
Total Operating Revenue	\$1,814,786	\$743,192	\$2,557,978
<u>Non-Operating Revenue</u>			
Property Taxes Assessments	\$370,000	\$135,000	\$505,000
Standby Charges Assessments	\$20,000	\$4,200	\$24,200
Interest Income Earned	\$14,000	\$9,000	\$23,000
Other Non-Operating Revenue	\$2,000	\$0	\$2,000
Total Non-Operating Revenue	\$406,000	\$148,200	\$554,200
Total Revenues	\$2,220,786	\$891,392	\$3,112,178
<u>Operating Expense</u>			
Water Operations Expenses	\$1,742,905		\$1,742,905
Sewer Operations Expenses		\$479,681	\$479,681
Total Operating Expense	\$1,742,905	\$479,681	\$2,222,586
<u>Non-Operating Expense</u>			
Loan Interest Expense	\$0	\$0	\$0
Miscellaneous Expense	\$0	\$0	\$0
Total Non-Operating Expense	\$0	\$0	\$0
<u>Other Commitments</u>			
OPEB Obligation Expense	\$60,000	\$20,000	\$80,000
Total Other Commitments	\$60,000	\$20,000	\$80,000
Total Expenses	\$1,802,905	\$499,681	\$2,302,586
Net Operating Margin	\$417,881	\$391,711	\$809,592
<u>Capital Commitments</u>			
Capital Improvements And Equipment By IWD	\$1,260,000	\$257,000	\$1,517,000
Total Capital Commitments	\$1,260,000	\$257,000	\$1,517,000
Net Fund Contribution / Deficit*	-\$842,119	\$134,711	-\$707,408
Beginning Reserve Fund Balance			\$3,000,000
Projected Ending Reserve Fund Balance			\$2,292,592

*Note: Net Deficit will be cover from the Reserve

IDYLLWILD WATER DISTRICT
WATER FUND INCOME STATEMENT
 YEAR ENDING JUNE 30, 2023

	2020/2021	2021/2022	2022/2023	FY 21/22 - 22/23
	Last Year	Current Year	Future Year	Percentage
	Actual	Projected	Budgeted	Change
Income				
4201 - Water Base Rate - Commercial	213,900	237,696	263,364	10.80%
4202 - Water Base Rate - Residential	624,912	689,508	756,672	9.74%
4203 - Water Sales - Commercial	245,570	316,681	340,000	7.36%
4204 - Water Sales - Residential	432,832	440,000	445,000	1.14%
4205 - Water Sales - Construction	915	1,500	1,700	13.33%
4206 - Water Sales - Other	151	2,555	3,000	17.42%
4208 - Water Transfer Fees	-	1,000	1,200	20.00%
4209 - Water Turn On/Off Fees	200	200	220	10.00%
4210 - Water Will Serve Letter Fees	395	450	450	0.00%
4212 - Water Installation Fees	5,517	1,800	2,000	11.11%
4213 - Water Lien Fees	-	160	180	12.50%
4214 - Water Other Fees & Charges	-	900	1,000	11.11%
Total Income	\$ 1,524,392	\$ 1,692,450	\$ 1,814,786	7.23%
5400 - WATER OPERATING EXPENSES				
5025 - Office Cleaning Services	2,400	3,600	3,800	-5.26%
5403 - Engineering Services	7,065	6,500	6,900	-5.80%
5404 - Legal Services	117,250	40,000	140,000	-71.43%
5405 - State & County Water System Fees	36,370	44,267	47,000	-5.81%
5406 - General Plant Expense	105,514	125,000	132,000	-5.30%
5407 - Minor Equipment / Parts	320	380	400	-5.00%
5408 - Vehicle Repairs & Maintenance	6,820	11,188	12,000	-6.77%
5410 - Utilities - Electricity	67,484	78,000	81,000	-3.70%
5411 - Utilities - Gas & Fuel	5,928	6,500	8,600	-24.42%
5412 - Utilities - Propane	5,980	6,000	6,900	-13.04%
5414 - Telephone & Internet	10,130	11,325	11,500	-1.52%
5415 - Retirement and Life Insurance	57,800	59,620	63,000	-5.37%
5417 - Water Computer Services	14,860	19,280	21,000	-8.19%
5418 - Water Board Reimbursement	1,950	2,000	2,050	-2.44%
5419 - Water Other Operating Expenses*	3,700	3,850	28,920	-86.69%
5420 - Accounting & Auditing	9,650	14,620	16,700	-12.46%
5421 - Postage & Postage Fees	9,870	11,250	12,350	-8.91%
5422 - Office Supplies	25,808	19,650	21,340	-7.92%
5423 - Traveling and Mileages	3,400	3,620	3,750	-3.47%
5425 - Equipment Maintenance	3,520	3,680	4,000	-8.00%
5426 - Medical Insurance	132,000	152,000	165,000	-7.88%
5427 - Worker's Compensation Insurance	6,250	7,500	8,200	-8.54%
5428 - Retiree Health Insurance	28,500	32,600	34,400	-5.23%
5429 - Dues, Fees, Subscription	26,797	26,900	28,000	-3.93%
5430 - Advertising & Publishing	9,135	12,200	13,300	-8.27%
5431 - Leasing Equipment	250	350	375	-6.67%
5432 - Utilities Trash Fee	2,240	2,600	2,800	-7.14%
5433 - Bank Fee Charge	3,650	7,850	8,500	-7.65%
5435 - Auto & General Insurance	35,000	36,000	38,000	-5.26%
5436 - Payroll and Wages	685,000	670,000	745,000	-10.07%
5438 - Laboratory Services	37,000	41,000	48,000	-14.58%
5440 - Compensated Time	12,500	14,000	14,800	-5.41%
5441 - Uniform Expenses	3,000	3,500	3,800	-7.89%
5442 - Property Tax Expenses	520	600	620	-3.23%
5445 - Water Security System (ADT)	2,600	2,850	3,100	-8.06%
5446 - Training and Seminars	5,100	5,600	5,800	-3.45%
5600 - Water Depreciation	249,704	253,000	257,000	-1.56%
Total Water Operating Expenses	\$ 1,735,065	\$ 1,738,880	\$ 1,999,905	-13.05%
Net Ordinary Income	\$ (210,673)	\$ (46,430)	\$ (185,119)	-74.92%
Other Income / Expense				
Other Income				
4901 - Water Taxes & Assessments	320,000	350,000	370,000	5.41%
4903 - Water Stand By Assessments	17,993	19,000	20,000	5.00%
4904 - Water Interest Earned	21,000	12,000	14,000	14.29%
4919 - Water Other Non-Operating Revenue	92,000	1,800	2,000	10.00%
Total Other Income	\$ 450,993	\$ 382,800	\$ 406,000	5.71%
Net Income	\$ 240,320	\$ 336,370	\$ 220,881	-52.29%

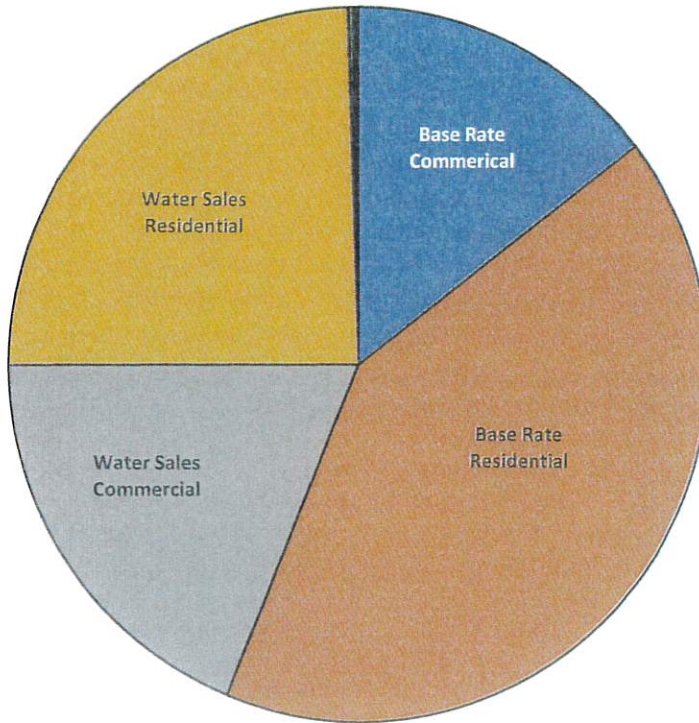
*Note: 5419 - Water Other Operating Expenses includes Horizontal Wells and Road Repairs

**IDYLLWILD WATER DISTRICT
CAPITAL EXPENDITURES FOR WATER FUND
FOR BUDGET YEAR ENDING JUNE 30, 2023**

CAPITAL EXPENDITURE DESCRIPTION	CAPITAL EXPENDITURE FINANCE BY IWD
<u>SOURCE OF SUPPLY (G/L #1321):</u>	
1 - Strawberry Creek Pipeline Project - Diversion	\$300,000
TOTAL SOURCE OF SUPPLY	\$300,000
<u>STORAGE TANKS (G/L #1324):</u>	
2 - Recoating Foster Lake Tank (Tank #1)	\$200,000
TOTAL STORAGE TANKS	\$200,000
<u>TRANSMISSION AND DISTRIBUTION (G/L #1324):</u>	
3 - Aeration System	\$100,000
4 - Strawberry Creek Diversion Pipeline (Starting At Fern Valley 1A)	\$500,000
5 - Elk Lane Survey for Easement	\$25,000
TOTAL TRANSMISSION AND DISTRIBUTION	\$625,000
<u>WATER TREATMENT PLANT (G/L #1325):</u>	
TOTAL WATER TREATMENT PLANT	\$0
<u>GENERAL PLANT - STRUCTURES, POWER & OTHER EQUIPMENT:</u>	
5 - Office Construction (75% of \$150,000)	\$112,500
6 - Upgrade District Server (75% of \$30,000)	\$22,500
TOTAL GENERAL PLANT - STRUCTURES, POWER & OTHER EQUIPMENT	\$135,000
TOTAL WATER FUND CAPITAL IMPROVEMENT AND EQUIPMENT EXPENDITURES	\$1,260,000
<u>HELDOVER FOR FY 2023 - 2024 BUDGET:</u>	
Automatic Transfer Switch - VFD	\$20,000
Paving Water Treatment Plant & Staff Parking At The Office	\$125,000

WATER INCOME

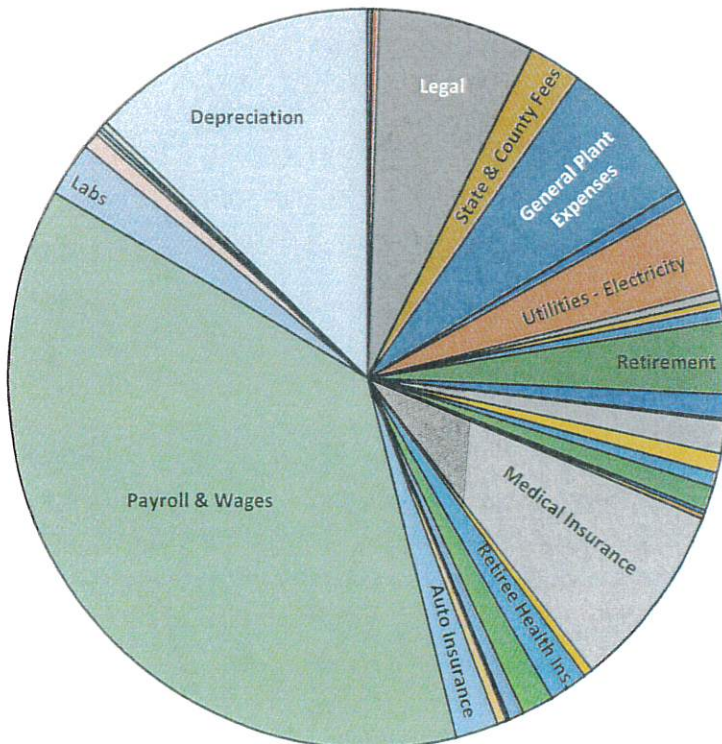
FY 2022 - 2023 BUDGET



- 4201 - Water Base Rate - Commercial
- 4202 - Water Base Rate - Residential
- 4203 - Water Sales - Commercial
- 4204 - Water Sales - Residential
- 4205 - Water Sales - Construction
- 4206 - Water Sales - Other
- 4208 - Water Transfer Fees
- 4209 - Water Turn On/Off Fees
- 4210 - Water Will Serve Letter Fees
- 4212 - Water Installation Fees
- 4213 - Water Lien Fees
- 4214 - Water Other Fees & Charges

WATER OPERATING EXPENSES

FY 2022 - 2023 BUDGET



- 5025 - Office Cleaning Services
- 5403 - Engineering Services
- 5404 - Legal Services
- 5405 - State & County Water System Fees
- 5406 - General Plant Expense
- 5407 - Minor Equipment / Parts
- 5408 - Vehicle Repairs & Maintenance
- 5410 - Utilities - Electricity
- 5411 - Utilities - Gas & Fuel
- 5412 - Utilities - Propane
- 5414 - Telephone & Internet
- 5415 - Retirement and Life Insurance
- 5417 - Water Computer Services
- 5418 - Water Board Reimbursement
- 5419 - Water Other Operating Expenses*
- 5420 - Accounting & Auditing
- 5421 - Postage & Postage Fees
- 5422 - Office Supplies
- 5423 - Traveling and Mileages
- 5425 - Equipment Maintenance
- 5426 - Medical Insurance
- 5427 - Worker's Compensation Insurance
- 5428 - Retiree Health Insurance
- 5429 - Dues, Fees, Subscription
- 5430 - Advertising & Publishing
- 5431 - Leasing Equipment
- 5432 - Utilities Trash Fee
- 5433 - Bank Fee Charge
- 5435 - Auto & General Insurance
- 5436 - Payroll and Wages
- 5438 - Laboratory Services
- 5440 - Compensated Time
- 5441 - Uniform Expenses
- 5442 - Property Tax Expenses
- 5445 - Water Security System (ADT)
- 5446 - Training and Seminars
- 5600 - Water Depreciation

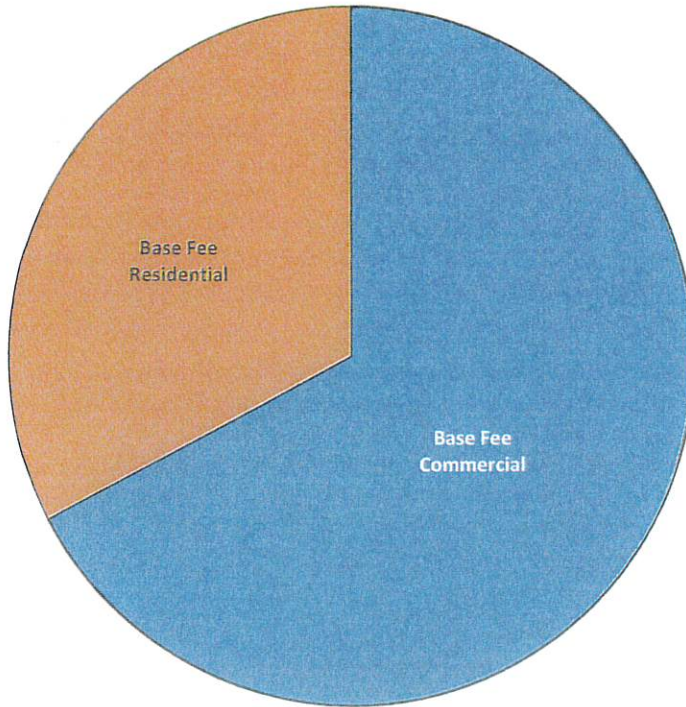
IDYLLWILD WATER DISTRICT
SEWER FUND INCOME STATEMENT
 YEAR ENDING JUNE 30, 2023

	FY 20/21	FY 21/22	FY 22/23	FY 21/22 - 22/23
	Last Year	Current Year	Future Year	Percentage
	Actual	Projected	Budgeted	Change
Income				
4101 · Sewer Base Fees - Commercial	470,983	487,599	500,043	2.55%
4102 · Sewer Base Fees - Residential	226,250	236,747	242,789	2.55%
4108 · Sewer Transfer Fees	200	240	250	4.17%
4109 · Sewer Other Fees, Refunds	100	110	110	0.00%
Total Income	\$ 697,533	\$ 724,696	\$ 743,192	2.55%
6400 · SEWER OPERATING EXPENSES				
5005 · Uniforms Expense	780	820	840	-2.38%
5008 · Board of Directors Reimbursement	640	660	660	0.00%
6400 · Payroll	152,300	162,300	178,530	-9.09%
6404 · Retirement and Life Ins	13,560	14,200	15,478	-8.26%
6405 · Treatment Fees	5,231	1,250	1,280	-2.34%
6406 · General Plant Expense	33,490	48,500	51,000	-4.90%
6408 · Vehicle Repairs & Maint.	2,677	2,750	2,800	-1.79%
6410 · Utilities-Electricity	42,500	52,000	58,000	-10.34%
6411 · Utilities-Gas & Fuel	3,800	3,850	3,950	-2.53%
6413 · Sewer Utilities-Telephone	3,250	3,600	3,950	-8.86%
6415 · Legal Services	18,600	12,000	14,500	-17.24%
6417 · Computer Services	5,798	5,800	6,100	-4.92%
6419 · Cleaning Line Expenses	840	860	860	0.00%
6420 · Accounting & Audit Service	2,314	2,383	2,455	-2.91%
6421 · Postage & Mail Fee	2,657	2,736	2,819	-2.91%
6422 · Office Supplies	2,126	3,950	4,150	-4.82%
6423 · Medical Insurance	46,215	52,000	54,000	-3.70%
6426 · Worker's Comp Insurance	1,043	2,000	2,100	-4.76%
6428 · Retiree Health Insurance	12,062	13,200	13,520	-2.37%
6429 · Dues, Fees & Subscription	10,255	11,300	11,450	-1.31%
6430 · Advertising & Publishing	752	1,700	1,800	-5.56%
6431 · Sewer Maintenance	3,350	1,750	2,000	-12.50%
6432 · Utilities - Trash Fee	800	860	900	-4.44%
6433 · Bank Fee Charge	240	480	520	-7.69%
6435 · Auto & General Insurance	9,200	9,800	9,980	-1.80%
6438 · Laboratory Service	19,950	16,500	17,500	-5.71%
6441 · Removal Disposal Fee	5,620	5,850	5,850	0.00%
6443 · Consulting & Engineering	2,900	4,000	4,400	-9.09%
6444 · Traveling and Entertainment	750	790	800	-1.25%
6445 · Security System	500	580	590	-1.69%
6446 · Depreciation	122,221	125,888	129,664	-2.91%
6448 · Training & Seminar Expenses	6,000	6,500	6,900	-5.80%
Total Sewer Operating Expenses	\$ 532,420	\$ 570,857	\$ 609,345	-6.32%
Net Ordinary Income	\$ 165,113	\$ 153,839	\$ 133,847	-14.94%
Other Income / Expense				
Other Income				
4801 · Sewer Taxes & Assessments	128,454	132,200	135,000	2.07%
4803 · Sewer Stand By Assessments	4,947	4,123	4,200	1.83%
4804 · Sewer Interest Earned	14,000	8,000	9,000	11.11%
4805 · Sewer Facilities Charges	-	-	-	
4819 · Sewer Other Non-Operating Revenue	-	-	-	
Total Other Income / Expense	\$ 147,401	\$ 144,323	\$ 148,200	2.62%
Net Income	\$ 312,514	\$ 298,162	\$ 282,047	-5.71%

IDYLLWILD WATER DISTRICT
CAPITAL EXPENDITURES FOR SEWER FUND
FOR BUDGET YEAR ENDING JUNE 30, 2023

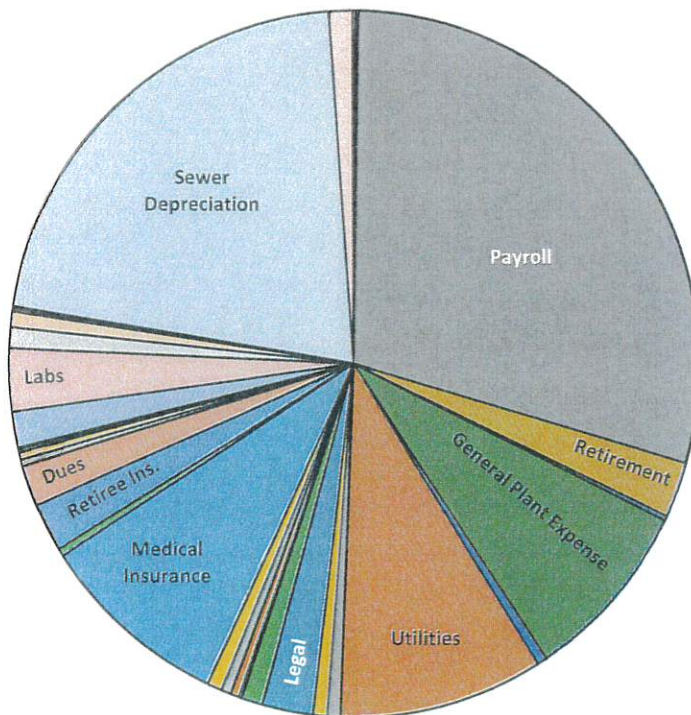
CAPITAL EXPENDITURE DESCRIPTION	CAPITAL EXPENDITURE FINANCE BY IWD
<u>WASTEWATER TREATMENT PLANT (G/L #1316):</u>	
1 - Blower Replacement	\$27,000
2 - Effluent Meter And Installation	\$30,000
TOTAL WASTEWATER TREATMENT PLANT	\$57,000
<u>SUB-SURFACE LINES (G/L #1315):</u>	
TOTAL SUB-SURFACE LINES	\$0
<u>GENERAL PLANT - STRUCTURES, POWER & OTHER EQUIPMENT:</u>	
3 - SCADA Upgrade	\$20,000
4 - Purchase Forklift	\$65,000
5 - Building Parking For Jetter	\$20,000
6 - Generator	\$50,000
7 - Office Construction (25% of \$150,000)	\$37,500
8 - Upgrade District Server (25% of \$30,000)	\$7,500
TOTAL GENERAL PLANT - STRUCTURES, POWER & OTHER EQUIPMENT	\$200,000
TOTAL SEWER FUND CAPITAL IMPROVEMENT AND EQUIPMENT EXPENDITURES	\$257,000

SEWER INCOME FY 2022 - 2023 BUDGET



- 4101 · Sewer Base Fees - Commercial
- 4102 · Sewer Base Fees - Residential
- 4108 · Sewer Transfer Fees
- 4109 · Sewer Other Fees, Refunds

SEWER OPERATING EXPENSES FY 2022 - 2023 BUDGET



- 5005 · Uniforms Expense
- 5008 · Board of Directors Reimbursement
- 6400 · Payroll
- 6404 · Retirement and Life Ins
- 6405 · Treatment Fees
- 6406 · General Plant Expense
- 6408 · Vehicle Repairs & Maint.
- 6410 · Utilities-Electricity
- 6411 · Utilities-Gas & Fuel
- 6413 · Sewer Utilities-Telephone
- 6415 · Legal Services
- 6417 · Computer Services
- 6419 · Cleaning Line Expenses
- 6420 · Accounting & Audit Service
- 6421 · Postage & Mail Fee
- 6422 · Office Supplies
- 6423 · Medical Insurance
- 6426 · Worker's Comp Insurance
- 6428 · Retiree Health Insurance
- 6429 · Dues, Fees & Subscription
- 6430 · Advertising & Publishing
- 6431 · Sewer Maintenance
- 6432 · Utilities - Trash Fee
- 6433 · Bank Fee Charge
- 6435 · Auto & General Insurance
- 6438 · Laboratory Service
- 6441 · Removal Disposal Fee
- 6443 · Consulting & Engineering
- 6444 · Traveling and Entertainment
- 6445 · Security System
- 6446 · Depreciation
- 6448 · Training & Seminar Expenses

Idyllwild Water District Water Rate Schedule

Water Rate Schedule	Current Rates	Proposed Rates				
		FY 2018 / 19	FY 2019 / 20	FY 2020 / 21	FY 2021 / 22	FY 2022 / 23
Monthly Fixed Service Charges:						
<i>Single Family Residential</i>						
5/8 inch	\$29.70	\$28.13	\$30.92	\$33.92	\$37.13	\$40.59
3/4 inch	\$40.35	\$41.25	\$45.39	\$49.83	\$54.60	\$59.73
1 inch	\$61.25	\$67.49	\$74.31	\$81.65	\$89.54	\$98.01
<i>All Other Customers:</i>						
5/8 inch	\$20.90	\$28.13	\$30.92	\$33.92	\$37.13	\$40.59
3/4 inch	\$31.35	\$41.25	\$45.39	\$49.83	\$54.60	\$59.73
1 inch	\$52.25	\$67.49	\$74.31	\$81.65	\$89.54	\$98.01
1 1/2 inch	\$104.50	\$133.08	\$146.64	\$161.22	\$176.89	\$193.72
2 inch	\$167.20	\$211.79	\$233.42	\$256.69	\$281.70	\$308.57
3 inch	\$313.50	\$421.68	\$464.85	\$511.29	\$561.21	\$614.84
<i>Idyllwild Arts Academy</i>						
3 inch	\$313.50	\$4,248.35	\$4,844.19	\$5,488.99	\$6,186.16	\$6,939.33
<i>Fire Service Charges:</i>						
2 inch	---	\$7.18	\$7.54	\$7.92	\$8.31	\$8.73
3 inch	---	\$13.45	\$14.12	\$14.83	\$15.57	\$16.35
4 inch	---	\$25.00	\$26.25	\$27.56	\$28.94	\$30.39
Commodity Charges						
<i>Rate per CF of water consumed:</i>						
<i>Uniform Potable Rate (Commercial)</i>						
	---	\$0.0759	\$0.0757	\$0.0752	\$0.0744	\$0.0735
<i>Tiered Rate (SRF Customers)</i>						
Tier 1	300 CF 450 CF	\$0.0000	\$0.0192	\$0.0202	\$0.0212	\$0.0223
Tier 2	600 CF 900 CF	\$0.0633	\$0.1307	\$0.1292	\$0.1273	\$0.1248
Tier 3	1,500 CF 900+ CF	\$0.1000	\$0.1598	\$0.1577	\$0.1550	\$0.1516
Tier 4	1,500+ CF ---	\$0.1000	N/A	N/A	N/A	N/A

Sewer Rate Schedule

Sewer Rate Schedule	Current Rates	Proposed Rates				
		FY 2018 / 19	FY 2019 / 20	FY 2020 / 21	FY 2021 / 22	FY 2022 / 23
<i>Projected Increase in Rate Revenue per Financial Plan:</i>						
		5.00%	2.50%	2.50%	2.50%	2.50%
Monthly Fixed Service Charges:						
Monthly Fixed EDU Charge	\$38.25	\$40.00	\$41.00	\$42.05	\$43.10	\$44.20

Miscellaneous Fees

July 1, 2018

Sewer Fees

Sewer Capacity (Connection) Fee	\$5,447.00 / EDU
Sewer Installation Inspection Fee	\$200.00
Sewer Audit of EDUs Customer Request - Commercial	\$100.00
Sewer Availability Letter	\$50.00

Water Fees

Water Turn On / Off Fee	\$50.00
Door Hanger Fee (Non-payment Shut-off Notice)	\$10.00
Not Sufficient Funds (NSF) / Return Check Fee	\$25.00
Late Payment Fee	\$15.00
Water Availability Letter	\$50.00
Construction Water (\$500.00 deposit for hydrant meter)	\$0.10 / Cubic Foot
Construction Hydrant Meter Relocation Fee	\$25.00

Other Fees

Transfer Fee	\$25.00
Lien Removal Fee (Actual third party costs)	Varies

Water Facilities Capacity (Connection) Fee

<u>Meter Size</u>	<u>Connection Fee</u>
0.625-Inch Meter	\$2,782.00
0.75-Inch Meter	\$4,172.00
1.00-Inch Meter	\$6,954.00
1.50-Inch Meter	\$13,908.00
2.00-Inch Meter	\$22,253.00
3.00-Inch Meter	\$41,724.00
4.00-Inch Meter	\$69,540.00
6.00-Inch Meter	\$139,080.00

Water Service Installation Fee - Actual Costs

0.625 Through 1.50-Inch	\$2,000.00	Deposit
2.00-Inch and Above	\$3,000.00	Deposit

IDYLLWILD WATER DISTRICT BUDGET FISCAL YEAR ENDING JUNE 30, 2022

Water Department

- Idyllwild Water District revised the rate structure for the fiscal year 2022/2023 (Last year for rate plan).
- Staff has prepared a comprehensive annual budget report, providing the Board of Directors a complete view of the District's financial condition. The budget process provides an opportunity to evaluate resources relative to the District's mission, values and beliefs, and strategic goals and objectives.
- The Water Operating Base Rate Revenue for Residential and Commercial will equal \$1,020,036 for the Fiscal Year 2022/2023.
- The Water Sales Revenue for Residential and Commercial are expected to be \$785,000 for Fiscal Year 2022/2023. Water usage is anticipated to be increase as situation of business back to normal.
- Property Tax Revenues from the County of Riverside are also expected to increase slightly by 1% to \$370,000.
- Capital Improvement Budget for Water Department items for Fiscal Year 2022/2023 will cost in total \$1,387,000 which will be financed completely by the Idyllwild Water District.
- Operating Expenses are expected to increase between 2.5% and 5% within the Fiscal Year 2022/2023.
- No principal debt or interest exists within the Water Department.
- Utilities for Idyllwild Water District, including electric, telephone, fuel and propane expenses are expected to increase by 5% total.
- Cost of Living wage is expected to increase for all employees at 10% for Fiscal Year 2022/2023. Inflation is increasing at an alarming rate.

Sewer Department

- Improvement District #1 will increase the base charge to \$44.20 per Equivalent Dwelling Unit (EDU) from \$43.10 per EDU.
- Improvement District #1 Residential & Commercial Operating Revenue is expected to be \$162,000 for Fiscal Year 2022/2023 which is a 5% increase from the previous year.

- Operating expenses for Improvement District #1 are expected to increase between 2.5% to 6.00% for Fiscal Year 2022/2023.
- Property Tax Revenues from the County of Riverside are expected to slightly increase by 1% from \$133,200 to \$135,000.
- Capital Improvement Budget for the Fiscal Year 2022/2023 is \$162,000 for Improvement District #1.
- No principal debt or interest exists within Improvement District #1.
- Improvement District #1 has one vacant position to hire (Sewer Technician).

Health & Life Insurance

- Costs are expected to increase by 5% according to ACWA/JPIA.
- District pay 100%.
- There will be no change to life insurance benefits.

Retirement

- There will be no change to the pension contribution percentage Plan (401A & 457B).

Reserves

- The interest rate earned from investments is expected to be increase by 1% with the economy improving and interest rates going up.

Other Information

- Idyllwild Water District will be diligently working to increase customer satisfaction.
- Staff is working to review and update the Employee Manual.
- Staff is working with the Board of Directors to increase District Transparency.
- Strawberry Creek Diversion Project is currently in progress and will be ongoing with potential completion within the 2022-2023 budget cycle.
- Wastewater Treatment Plant Project is currently under Planning. Staff will be researching funding options for the much-needed project.