



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT
25945 Highway 243
Idyllwild, CA 92549

September 16, 2020 - 6:00 P.M.

CALL TO ORDER

President Schelly called the meeting to order at 6:02 p.m.

ROLL CALL

Directors present: President Schelly, Vice President Szabadi, Director Kunkle, Director Gin, and Director Hunt. General Manager/Interim Board Secretary Leo Havener and Chief Financial Officer Hosny Shouman were also present.

PUBLIC COMMENT

Inquiry as to the effects of COVID-19 on District billing and finances, along with delinquent accounts was asked. Property owner on Azalea informed the Board the two meters on his property was moved and informed the Board that in spring he would be installing his driveway.

ITEM 1- CONSENT CALENDAR

A. MINUTES

Regular Meeting: August 19, 2020

B. FINANCIAL REPORTS

1. Income statement for the twelfth-month ending August 2020
2. District warrants for August 2020

Check # 16166-16211	= \$ 135,278.12
Gross Payroll	= \$ 64,220.00
Federal/State PR taxes	= \$ 7,015.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 228.00

C. OPERATIONS REPORT

D. GENERAL MANAGER'S REPORT

DIRECTORS' COMMENTS

Questions to clarify various warrants, and both residential and commercial water income, flushing, and Stage criteria.

A MOTION was made by Vice-President Szabadi to approve the Consent Calendar. Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Peter Szabadi			
David Hunt			
Steve Kunkle			
Charles Schelly			
Les Gin			

Motion approved.

ACTION ITEMS

2. MODIFICATION OF ORGANIZATIONAL STRUCTURE AND JOB DESCRIPTIONS

Board of Directors will consider approving General Manager recommendation to modify the District Organizational Chart and Job Descriptions.

PUBLIC COMMENTS

Comment regarding the need for fulltime office staff and title changes was addressed.

DIRECTORS' COMMENTS

Discussion regarding funding and filling of various positions contained in the Organizational Chart was addressed.

A MOTION was made by Director Gin to approve the proposed organizational structure and job descriptions with the stipulation that the Administration Assistant job description be removed and remain as it is currently written. Vice-President Szabadi seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Peter Szabadi	David Hunt		
Charles Schelly	Steve Kunkle		
Les Gin			

Motion approved.

3. WATER TANK UPGRADES

Board of Directors will consider approving General Manager recommendation to approve bid from Paso Robles Tanks to install safety ladders.

PUBLIC COMMENTS

Staff needs to be safe, but it is more money than what was budgeted.

DIRECTORS' COMMENTS

Director Gin agreed that the ladders and safety equipment needs to be installed to come back into compliance. Director Hunt asked where the addition funds would come from to pay for the ladders and safety equipment. Staff stated the budgeted CIP funds would be used and that another project would be pushed into next year, thereby, not using reserve funds.

A MOTION was made by Vice-President Szabadi to approve the purchase and installation of safety ladders. Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Peter Szabadi			
David Hunt			
Steve Kunkle			
Charles Schelly			
Les Gin			

Motion approved.

4. AMENDMENT NO. 1 TO IDYLLWILD WATER DISTRICT AND GENERAL MANAGER AGREEMENT

Board of Directors will consider approving an amendment to the existing agreement between Idyllwild Water District and General Manager.

PUBLIC COMMENTS

Inquiry as to how the retirement works.

DIRECTORS' COMMENTS

Comments and questions were addressed to clarify how the vesting will be handled with VOYA.

A MOTION was made by Vice-President Szabadi to approve Amendment No. 1. Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Peter Szabadi			
David Hunt			
Steve Kunkle			
Charles Schelly			
Les Gin			

Motion approved.

5. RESOLUTION ACKNOWLEDGING WATER PROFESSIONALS APPRECIATION WEEK

Board of Directors will consider approving Resolution No. 777 acknowledging Water Professionals Appreciation Week.

PUBLIC COMMENTS

None

DIRECTORS' COMMENTS

A MOTION was made by Vice-President Szabadi to approve Amendment No. 1. Director Gin seconded.

The vote was as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Peter Szabadi			
David Hunt			
Steve Kunkle			
Charles Schelly			
Les Gin			

Motion approved.

6. PROVIDE GENERAL MANAGER AUTHORIZATION TO PURSUE REIMBURSEMENT FOR LEAKS CAUSED BY SOUTHERN CALIFORNIA EDISON HEAVY EQUIPMENT

Board of Directors will consider directing General Manager to pursue reimbursement from Southern California Edison for leaks caused by their heavy equipment throughout the District.

PUBLIC COMMENTS

None

DIRECTORS' COMMENTS

Board gave General Manager direction and authorization to pursue reimbursement for leaks caused by Southern California Edison heavy equipment.

DIRECTORS COMMENTS

None

The Board took a 5 minute recess at 7:40 pm before moving into closed session.

CLOSED SESSION

7. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (1 Case)

Significant exposure to litigation pursuant to Govt. Code section 54956.9(a)-(b), (d)(2).

8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

(Gov. Code section 54956.8.)

Property: APN 563-323-004; APN 563-323-005; APN 563-323-003

Agency negotiator: Leo Havener, General Manager, and Hosny Shouman, Chief Financial Officer

Negotiating parties: Greg Sorah, Realtor

Under negotiation: \$380,000.00

9. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Gov. Code section 54957(b)(1))

Title: General Manager

The Board resumed Open Session at 9:05 pm.

ACTION TAKEN

No action taken. Do to time constraints Item 9 was not discussed and will be on the next Board agenda.

ADJOURNMENT

Board adjourned and 9:05 pm.

The next scheduled regular Board meeting is October 21, 2020 at 6:00 p.m. to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549

IDYLLWILD WATER DISTRICT

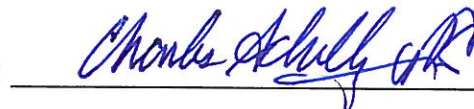
BY:



Leo Havener
INTERIM BOARD SECRETARY

IDYLLWILD WATER DISTRICT

BY:



Dr. Charles Schelly
BOARD PRESIDENT