Memo

To:

Board of Directors

From:

Leo Havener, General Manager

Date:

March 15, 2023

Subject:

Item 3 - Rate Study Update

Discussion:

Bartle Wells Associates will provide a rate study update.



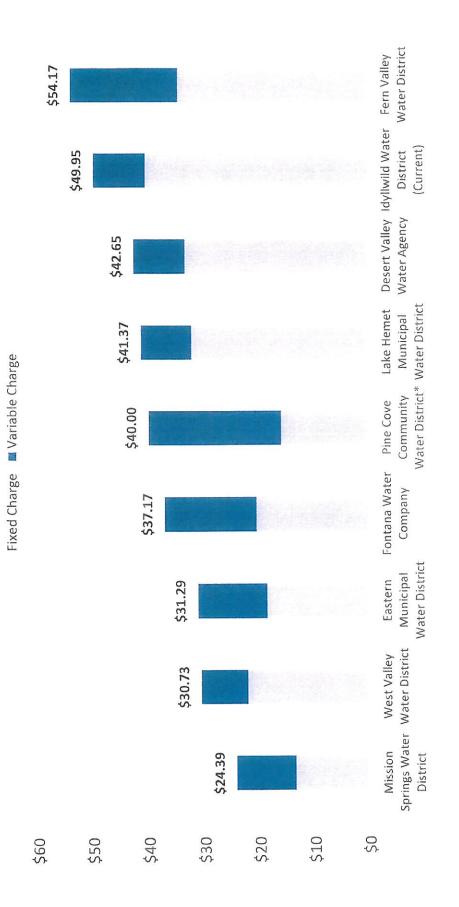
Water Enterprise

DRAFT March 2023



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Regional Water Bill Comparison November 2022 Monthly Residential Service - 4 CCF consumption



^{*}Pine Cove Community Water District applies a minimum fixed fee.

Table 1 Idylwild Water District Historical and Current Wat Monthly Fixed Service Cha SFR:		FY 2020/21		FY 2021/22		FY 2022/23
5/8"	\$	33.92	\$	37.13	\$	40.59
3/4"	\$	49.83	\$	54.60	\$	59.73
1"	\$	81.65	\$	89.54	\$	98.01
1.5"	*	01,00	Τ.	33.3	T	00.01
All Other Customers:						
5/8"	\$	33.92	\$	37.13	\$	40.59
3/4"	\$	49.83	\$	54.60	\$	59.73
1"	\$	81.65	\$	89.54	\$	98.01
1.5"	\$	161.22	\$	176.89	\$	193.72
2"	\$	256.69	\$	281.70	\$	308.57
3"	\$	511.29	\$	561.21	\$	614.84
Idyllwild Arts Academy:						
3"	\$	5,488.99	\$	6,186.16	\$	6,939.33
Fire Service Charges:						
2"	\$	7.92	\$	8.31	\$	8.73
3"	\$	14.83	\$	15.57	\$	16.35
4"	\$	27.56	\$	28.94	\$	30.39
Commodity Charges: Rate per cf of water consu	med:					
Commercial:	\$	0.0752	\$	0.0744	\$	0.0735
SFR:						
Tier 1, 450 cf	\$	0.0212	\$	0.0223	\$	0.0234
Tier 2, 900 cf	\$	0.1273	\$	0.1248	\$	0.1218
Tier 3, 900+ cf	\$	0.1550	\$	0.1516	\$	0.1475

Table 2

Revenue & Expenses - Water Idyllwild Water District

Projection Budget

3,029 24.674 31,529 5,540 5,614 5,910 12,115 41,369 19,650 4,137 12,558 70,918 21,866 5.614 69,440 93,080 42,728 18.247 50.824 195,024 10,194 56,143 FY 2022-23 Escalator FY 2023-24 FY 2024-25 FY 2026-26 FY 2026-27 FY 2027-28 FY 2028-29 FY 2029-30 FY 2030-31 206,844 119,674 31,027 243,780 554 \$998,371 \$1,048,290 \$1,100,704 16,991 18,714 3,940 29,549 23,499 17,378 5,347 5,628 11,538 11,960 53,470 67,541 20,825 113,975 88,647 2,885 40,693 30,028 39,399 528 5,347 66,134 5,277 232,172 48,404 187,613 5,360 10,989 37,523 17,823 3,752 64,325 9.247 108,548 15,411 84,426 28,142 2.747 16,550 5,025 5,092 503 11,391 50,924 19,833 5,092 62,984 9,247 221,116 46,099 178,679 15,315 10,976 8,806 2,616 36,910 5,105 10,466 35,736 16,975 3.574 10,848 48,499 18,889 59,985 168,469 80.406 26,802 21,314 4,786 4,850 43,904 479 61,262 8,806 14,677 15,762 \$950,830 03,379 210,586 13,978 2,492 20,299 15,012 25,939 4,558 4,619 4,862 41,813 34,034 16,166 456 3,403 10,332 46,189 58,344 17,989 4,619 57,129 160,447 14,586 98,456 10,453 8,387 76,577 25,526 35,152 296'6 8,387 200,559 \$905,552 170,171 152,807 13,892 93,768 9,956 7,988 13,313 72,930 24,310 2 373 33,479 19,332 14,297 24,704 4,399 9.493 39,822 32,414 15,396 3,241 9,840 43,990 55,566 17,133 7,988 54,408 4,341 4,631 434 \$862,431 463 191,008 162,068 51,818 12,679 2,260 18,412 13,616 4,410 37,926 30,870 41,895 52,920 145,530 13,230 89,303 9,482 7,607 69,458 23,527 4.134 4.190 9,041 14,663 413 3,087 9,371 16,317 \$821,363 7,607 23,153 31,884 181,913 684 154,350 441 147,000 66,150 2,153 17,535 12,968 3,938 4,200 173,250 8,610 36,120 29,400 2,940 8,925 50,400 49,350 38,600 9,030 7,245 22,050 30,366 22,407 3,990 13,965 39,900 15.540 3,990 12,600 85,050 12,075 \$782,250 651 4,000 8,200 28,000 8,500 38,000 47,000 32,000 12,000 81,000 8,600 6.900 11,500 63,000 21,000 2,050 28,920 16,700 12,350 21,340 3,750 3,800 000,591 34,400 13,300 2,800 48,000 14,800 3.800 \$745,000 400 5445 Water Security System (ADT 5419 Water Other Operating Expe 5417 Water Board Reimbursemen 5427 Worker's Compensation Ins 5405 State-County Water System 5406 General Plant Maintenance 5400 - Water Operating Expenses 5429 eDues, Fees, Subscription 5435 Auto & General Insurance 5417 Water Computer Services 5025 Office Cleaning Services 5430 Advertising & Publishing 5425 Equipment Maintenance 5421 Postage & Postage Fee 5428 Retiree Health Insuranc 5408 Vehicle Repairs & Maint 5415 Retirement and Life Ins 5423 Traveling and Mileages 5442 Property Tax Expenses 5407 Minor Equipment/Parts 5446 Training and Seminars 5420 Accounting & Auditing 5414 Telephone & Internet 5403 Engineering Services 5438 Laboratory Services 5440 Compensated Time 5431 Leasing Equipment 5411 Utilities-Gas & Fuel 5426 Medical Insurance 5432 Utilities Trash Fee 5441 Uniform Expenses 5435 Payroll and wages 5433 Bank Fee Charge 5410 Utilities-Electricity 5412 Utilities-Propane 5422 Office Supplies 5404 Legal Services

\$2,575,064

\$2,224,438 \$2,335,659 \$2,452,442

\$1,830,050 \$1,921,553 \$2,017,630 \$2,118,512

\$1,742,905

Total Expenses

Table 3
Idyllwild Water District
Cash Fund Balance
Water

Year End Balance	FY 2021-22
Cash and investments	\$2,407,705
Certificates of deposit	\$25,899
Total	\$2,433,604

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FY 2028/29	8 8.333 140,000 150,000 150,000 150,000 50,000 50,000 50,000	\$1,006,667
FY 2027/28	780,000 50,000 100,000 150,000 250,000 50,000	\$1,380,000
FY 2026/27	780,000 250,000 50,000 100,000 105,000	\$1,285,000
FY 2025/26	780,000 250,000 80,000 50,000	\$1,160,000
250,000 160,000 50,000 200,000 120,000 50,000 20,000 20,000		\$1,090,000
EY 2023/24 200,000 420,000 50,000 50,000 15,000	Phase 2 Phase 3 Phase 4	\$1,085,000
CAPITAL PROJECTS Strawberry Creek, Pre-1914 Pipeline - Diversion Structure Strawberry Creek, Pre-1914 Pipeline - 700 Feet in Length Stoarge Tank Recoating Project 1 Water Treatment Plant Automatic Transfer Switch Booster Pumps Chlorine Room Remodel Water Tank Security, 11 Tanks Stoarge Tank Recoating Project 2 Fire Hydrants Repair & Replace Oakwood Well Filtration System Maintenance & Filter Replacement Water Treatment Buildings Improvements Water Treatment Plant Road Paving - 600 Feet Well Housing Rehab - Two Per Year Small Trailer, to Haul Bobcat, Tools, etc. Truck Purchase (3)	Strawberry Creek, 10" Pipeline from Fern Valley 1A to Foster Lake - Phase 2 Stoarge Tank Recoating Project 3 Truck Purchase (1) Well Housing Rehab - Two Per Year Strawberry Creek, 10" Pipeline from Fern Valley 1A to Foster Lake - Phase 3 Stoarge Tank Recoating Project 4 Well Housing Rehab - Two Per Year Well Housing Rehab - Two Per Year Well S Rehab or Replace (Drill New Well) Cla-Val Maintenance & Replacement Strawberry Creek, 10" Pipeline from Fern Valley 1A to Foster Lake - Phase 4 Fencing at Various Locations - 500 feet Aireation Backup System Foster Lake Silf Removal Stoarge Tank Recoating Project 5 Well Housing Rehab - Two Per Year Stoarge Tank Recoating Project 6 Stoarge Tank Recoating Project 7 Stoarge Tank Recoating Project 7 Stoarge Tank Recoating Project 8 Stoarge Tank Recoating Project 9 Stoarge Tank Recoating Project 9 Stoarge Tank Recoating Project 9 Stoarge Tank Recoating Project 10	TOTAL WATER CAPITAL IMPROVEMENT PROJECTS

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Table 5A Idyllwiid Water District Water Enterprise Financial Projections - 13% Annual Increases

						Projections					
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Beginning Balance	\$2,433,604	\$2,791,559	\$2,206,927	\$1,778,376	\$1.477,624	\$1,283,495	\$1,264,655	\$1,674,217	\$2,141,823	\$2,670,604	\$3,263,862
Rate Adjustments		13.0%	13.0%	13.0%	13.0%	13.0%	2.0%	20%	20%	5.0%	5.0%
	_	Projections									
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
WATER - OPERATING REVENUES											
1a. Commercial Base/Fixed	\$261,041	\$294,976	\$333,323	\$376,655	\$425,620	\$480,951	\$504,998	\$530,248	\$556,760	\$584,598	\$613,828
1b. Residential Base/Fixed	757,160	857,242	970,549	1,098,829	1,244,059	1,408,479	1,481,730	1,558,785	1,639,841	1,725,105	1,814,796
2a. Commercal Sales/Variable	320,889	362,605	409,744	463,010	523,202	591,218	620,779	651,818	684,409	718,629	754,561
2b. Residential Sales/Variable	407,000	460,825	521,766	590,764	668,883	757,329	796 762	838,244	881,883	927.790	976,083
3 Misc Revenues	51 750 150	\$1 989 718	6.920	6,920 \$2 536 178	6,920 \$2 868 684	6,920	\$3.411.189	53 586 015	53 769 812	\$3 963 042	\$4.166.188
WATER - NON-OPERATING REVENUES 4. Other Income	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700
	¢2 100 860	£2 330 418	£2 583 002	¢2 876 878	\$3 209 384	\$3 585 597	\$3 751 889	\$3 926 715	\$4 110 512	\$4 303 742	\$4 506 888
ота кеуепие	32,100,000	94,000,410	42,303,002	20,010,24	40,500,004	100,000,00	20010000	011000000	10,01	11.000,10	200,000,00
5400 - Water Operating Expenses			3	1		6			1000	001 000 10	000000
1 Staff and Contracts	\$1,239,950	\$1,301,948	\$1,367,045	\$1,435,397	\$1,507,167	51,582,525	51,661,652	261.744.734	176,158,14	908,579	418.750
2. Maintenance and Utilities	230,173	103 005	108 155	112 563	119 241	125.717	131 463	138 037	144 938	152 185	159 795
3 Treatment	119 160	125 118	131 374	137,943	144.840	152,082	159,686	167,670	176,054	184,856	194,099
5. Other	28,920	30,366	31,884	33,479	35,152	36,910	38,756	40,693	42,728	44,864	47,108
Total Operating Expenses	\$1,742,905	\$1,830,050	\$1,921,553	\$2,017,630	\$2,118,512	\$2,224,438	\$2,335,659	\$2,452,442	\$2,575,064	\$2,703,818	\$2,839,009
Net Revenue Before Capital(Loss)	\$357,955	\$500,368	\$661,449	\$859,247	\$1,090,872	\$1,361,159	\$1,416,229	\$1,474,272	\$1,535,448	\$1,599,925	\$1,667,880
Debt Service Coverage	N/A	N/A	N/A	N/A	N/A	N/A	NA	N/A	NA	N/A	NA
CAPITAL											
Capital Improvement Program	\$0	\$1,085,000	\$1,090,000	\$1,160,000	\$1,285.000	\$1,380,000	\$1,006.667	\$1,006,667	\$1,006,667	\$1,006.667	\$1.006,667
SUBTOTAL	\$0	\$1,085,000	\$1,090,000	\$1,160.000	\$1,285,000	\$1,380,000	\$1,005,667	\$1,006,667	\$1,006,666/	\$1,006,667	/99'900'L\$
Total Exp & CIP	\$1,742,905	\$2,915,050	\$3,011,553	\$3,177,630	\$3,403,512	\$3,604,438	\$3,342,326	\$3,459,109	\$3,581,731	\$3,710,484	\$3,845,675
Net Revenue(Loss)	\$357,955	(\$584.632)	(\$428,551)	(\$300,753)	(\$194,128)	(\$18,841)	\$409,563	\$467,606	\$528,781	\$593,258	\$661,213
Ending Balance	\$2,791,559	\$2,206,	\$1,778,376	\$1,477,624	\$1,283,495	\$1,264,655	\$1,674,217	\$2,141,823	\$2,670,604	\$3,263,862	\$3,925,075
Rec. Minimum Reserve Target 180 Days	585	440	338	267	221	208	262	318	3/8	441	505

Table 5B Idyllwild Water District Water Enlerprise Financial Projections - 15% Annual Increases

			80			Projections					
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Beginning Balance	\$2,433,604	\$2,791,559	\$2,241,894	\$1,893,172	\$1,729,107	\$1,743,025	\$2,021,055	\$2,671,946	\$3,320,268	\$3,963,753	\$4,599,953
Rate Adrustments		15.0%	15.0%	15.0%	15.0%	15.0%	3.0%	3.0%	3.0%	3.0%	3.0%
		Projections									
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
WATER - OPERATING REVENUES 1a Commercial Base/Fixed	\$261,041	\$300,197	\$345,226	\$397,010	\$456,562	\$525,046	\$540,797	\$557,021	\$573,732	\$590,944	\$608,672
1b Residential Base/Fixed	757.160	872.414	1.005.209	1,158,213	1,334,500	1,537,614	1,586,770	1,637,491	1,689,828	1,743,830	1,799,553
2a Commercial Sales/Variable	320,889	369,023	424,376	488,033	561,238	645,423	664,786	684,730	705,271	726,430	748.223
2b. Residential Sales/Variable	407,000	468,981	540,399	622,690	717,509	826.764	853,244	880,569	908,765	937,861	967.884
3. Misc Revenues SUBTOTAL	\$1,760,160	\$2,024,685	\$2,322,131	\$2,672,866	6,920 \$3,076,729	\$3.541,768	6.920 \$3,652,518	6,920 \$3,766,731	6,920 \$3,884,516	6,920 \$4,005,985	6.920 \$4,131,251
WATER - NON-OPERATING REVENUES 4 Other Income SUBTOTAL	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700	\$340,700
Total Revenue	\$2,100,860	\$2,365,385	\$2,662,831	\$3,013,566	\$3,417,429	\$3,882,468	\$3,993,218	\$4,107,431	\$4,225,216	\$4,346,685	\$4,471,951
5400 - Water Operating Expenses 1 State and Confracts 2 Maintenance and Utilities 3 Treatment 4 Administrative 5 Other Total Operating Expenses	\$1,239,950 256,775 98,100 119,160 28,920 \$1,742,905	\$1,301,948 269,614 103,005 125,118 30,366 \$1,830,050	\$1,367,045 283,094 108,155 131,374 \$1,921,553	\$1,435,397 297,249 113,563 137,943 33,479 \$2,017,630	\$1,507.167 312.112 119.241 144.840 35.152 \$2,118,512	\$1,582,525 327,717 125,203 152,082 36,910 \$2,224,438	\$1,661,652 344,103 131,463 159,686 38,756 \$2,335,659	\$1,744,734 361,308 138,037 167,670 40,693 \$2,452,442	\$1,831,971 379,374 144,938 176,054 42,728 \$2,575,064	\$1,923,569 398,342 152,185 184,856 44,864 \$2,703,818	\$2.019.748 418.259 159.795 194.099 47.108 \$2,839,009
Net Revenue Before Capital(Loss)	\$357,955	\$535,335	\$741,278	\$995,935	\$1,298,917	\$1,658,030	\$1,657,558	\$1,654,989	\$1,650,152	\$1,642,867	\$1,632,943
Debl Service Coverage	N/A	N/A	N/A	N/A	NIA	A/N	A/N	N/A	N/A	NA	N/A
CAPITAL Capital Improvement Program SUBTOTAL	0\$	\$1,085,000	\$1,090,000	\$1,160,000	\$1,285,000	\$1,380,000	\$1.006.667	\$1,006,667	\$1,006,667	\$1,006,667	\$1,006,667
Total Exp & CIP	\$1,742,905	\$2,915,050	\$3,011,553	\$3,177,630	\$3,403,512	\$3,604,438	\$3,342,326	\$3,459,109	\$3,581,731	\$3,710,484	\$3,845,675
Net Revenue(Loss)	\$357,955	(\$549,665)	(\$348,722)	(\$164,065)	\$13,917	\$278,030	\$650,892	\$648,322	\$643,485	\$636,200	\$626,276
Ending Balance Rec. Minimum Reserve Target 180 Days	\$2,791,559 585	\$2,241,894	\$1,893,172 360	\$1,729,107	\$1,743,025 300	\$2,021,055 332	\$2,671,946 418	\$3,320,268 494	\$3,963,753 562	\$4,599,953 621	\$5,226,229 672

Table 6 Idyllwild Water District Water Usage Analysis

Month	Tier 1 (0 to 400)	Tier 2 (>400)	Total
January	350,155	487,795	837,950
February	329,555	453,626	783,181
March	300,520	334,127	634,647
April	388,533	610,737	999,270
May	347,160	445,417	792,577
June	391,564	598,994	990,558
July	432,630	835,687	1,268,317
August	393,659	605,928	999,587
September	391,683	611,061	1,002,744
October	376,750	540,650	917,400
November	362,877	411,439	774,316
December	337,047	408,590	745,637
	4,402,133	6,344,051	10,746,184
	Tier 1 (0 to 400)	Tier 2 (>400)	Total
Avg winter use (Dec - March)	329,319	421,035	750,354
Annualized winter (Base use)	3,951,831	5,052,414	9,004,245
Peak Units	450,302	1,291,637	1,741,939
% of Tier Peak Units	10%	20%	

			,	

Table 7A Idyllwild Water District Water Cost Analysis - 59% Fixed Revenue

Expenses	2022/23	% Attributed	\$ Attributed		
Expenses Recovered by Service Charges	Total Expenses	% Fixed	\$ Fixed		
Staff and Contracts	\$1,239,950	100%	\$1,239,950		
Maintenance and Utilities	256,775	100%	\$256,775		
Treatment	98,100	100%	\$98,100		
Administrative	119,160	100%	\$119,160		
Other	28,920	100%	\$28,920		
Capital Improvement Program	2,085,000	26%	\$533,343		
Total	\$3,827,905		\$2,276,248		
				Variabl	e Cost Allocation
Expenses Recovered by Quantity Rates	Total Expenses	% Variable	\$ Variable	% Peaking	\$ Peaking
Staff and Contracts	\$1,239,950	0%	\$0	0%	\$0
Maintenance and Utilities	256,775	0%	\$0	0%	\$0
Treatment	98,100	0%	\$0	0%	\$0
Administrative	119,160	0%	\$0	0%	\$0
Other	28,920	0%	\$0	0%	\$0
Capital Improvement Program	2,085,000	74%	\$1,551,657	75%	\$1,163,743
Total	\$3,827,905		\$1,551,657		\$1,163,743
			9.0	% Peaking of	% Peaking of
		% Fixed	% Variable	Variable Costs	Total Costs
Total Costs		59%	41%	75%	30%
	\$ Rate Requirement	\$ for Meters	\$ for Use	\$ for Peak Use	\$ for Base Use
Rate Revenue Requirement	\$1,746,090	\$1,038,305	\$707,785	\$530,839	\$176,946

Table 7B Idyllwild Water District Water Cost Analysis - 65% Fixed Revenue

Expenses	2022/23	% Attributed	\$ Attributed		
Expenses Recovered by Service Charges	Total Expenses	% Fixed	\$ Fixed		
Staff and Contracts	\$1,239,950	100%	\$1,239,950		
Maintenance and Utilities	256,775	100%	\$256,775		
Treatment	98,100	100%	\$98,100		
Administrative	119,160	100%	\$119,160		
Other	28,920	100%	\$28,920		
Capital Improvement Program	2,085,000	36%	\$746,430		
Total	\$3,827,905		\$2,489,335		
				<u>Variabl</u>	e Cost Allocation
Expenses Recovered by Quantity Rates	Total Expenses	% Variable	\$ Variable	% Peaking	\$ Peaking
Staff and Contracts	\$1,239,950	0%	\$0	0%	\$0
Maintenance and Utilities	256,775	0%	\$0	0%	\$0
Treatment	98,100	0%	\$0	0%	\$0
Administrative	119,160	0%	\$0	0%	\$0
Other	28,920	0%	\$0	0%	\$0
Capital Improvement Program	2,085,000	64%	\$1,338,570	75%	\$1,003,928
Total	\$3,827,905		\$1,338,570		\$1,003,928
			8	% Peaking of	% Peaking of
		% Fixed		Variable Costs	Total Costs
		,,,,,,,,	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
Total Costs		65%	35%	75%	26%
	\$ Rate Requirement	\$ for Meters	\$ for Use	\$ for Peak Use	\$ for Base Use
Rate Revenue Requirement	\$1,746,090	\$1,135,505	\$610,586	\$457,939	\$152,646

Table 8A
Idyllwild Water District
Water Rate Calculation - 59% Fixed Revenue

	9% revenue recovery)		FY 2022/2
Fixed Rate Revenue Requirement			\$1,038,305
Meter Equivalent Units (5/8 inch) \$/Meter Equivalent (Annual)			2,132 \$48
Projected Monthly Service Charges		Proposed Meter Equivalents*	Rate Per Month
rojected Monthly Service Charges	5/8 inch	1.00	\$40.5
	3/4 inch	1.50	\$60.8
	1 inch	2.50	\$101.4
	1-1/2 inch	5.00	\$202.9
	2 inch	8.00	\$324.7
	3 inch	37.00	\$1,501.9
	Idyllwild Arts Academy: Fire Service Charges:	176.00	\$7,144.4
	2"	0.22	\$8.7
	3"	0.40	\$16.3
	4"	0.75	\$30.3
Projected Service Charge Revenue			\$1,038,30
Water Quantity Rate Calculation (4:	1% revenue recovery)		FY 2022/2
Quantity Rates			\$707,78
Total Base Costs			\$176,94
Projected Use (ccf)			10,746,184
Quantity Rate, All Use			\$0.016
Fotal Peak Costs			\$530,83
			1,741,9 39
Projected Peak Use (cct)			
Projected Peak Use (ccf) Quantity Rate, Peak Units			\$0.304
	2		\$0.304 \$0.0658
Quantity Rate, Peak Units Uniform Rate	9	Peak Use In Tier	\$0.0658 Peak Cost In Tie
Quantity Rate, Peak Units		450,302	\$0.0658 Peak Cost In Tie \$137,22
Quantity Rate, Peak Units Uniform Rate			\$0.0658 Peak Cost In Tie
Quantity Rate, Peak Units Uniform Rate Fier 1 Cost	а	450,302	\$0.0658 Peak Cost In Tie \$137,22
Quantity Rate, Peak Units Uniform Rate Fier 1 Cost	,	450,302 <u>1,291,637</u> 1,741,939 <u>Use In Tier</u>	\$0.0658 Peak Cost In Tie \$137,22 \$393,61 \$530,83 Proposed Rat
Quantity Rate, Peak Units Uniform Rate Fier 1 Cost Fier 2 Cost	,	450,302 <u>1,291,637</u> 1,741,939 <u>Use In Tier</u> 4,402,133	\$0.0658 Peak Cost In Tie \$137,22 \$393,61 \$530,83 Proposed Rat \$0.047
Quantity Rate, Peak Units Uniform Rate Fier 1 Cost	,	450,302 <u>1,291,637</u> 1,741,939 <u>Use In Tier</u>	\$0.0658 Peak Cost In Tie \$137,22 \$393,61 \$530,83

Table 8B
Idyllwild Water District
Water Rate Calculation - 65% Fixed Revenue

Water Service Charge Calculation (65	% revenue recovery)		FY 2022/23
Fixed Rate Revenue Requirement			\$1,135,505
Meter Equivalent Units (5/8 inch) \$/Meter Equivalent (Annual)			2,132 \$533
Projected Monthly Service Charges		Proposed Meter Equivalents*	Rate Per Month
	5/8 inch	1.00	\$44.39
	3/4 inch	1.50	\$66.59
	1 inch	2,50	\$110.98
	1-1/2 inch	5.00	\$221.97
	2 inch	8.00	\$355.15
	3 inch	37.00	\$1,642.57
	Idyllwild Arts Academy: Fire Service Charges:	176.00	\$7,813.3
	2"	0.20	\$8.73
	3"	0.37	\$16.35
	4"	0,68	\$30.39
Projected Service Charge Revenue			\$1,135,50
Water Quantity Rate Calculation (35	% revenue recovery)		FY 2022/2
Quantity Rates			\$610,580
5			\$152,64
Total Base Costs			10,746,184
Projected Use (ccf)			\$0.014
Quantity Rate, All Use			\$0.014
Total Peak Costs			\$457,93
Projected Peak Use (ccf)			1,741,939
Quantity Rate, Peak Units			\$0.262
Uniform Rate			\$0.0568
		Peak Use In Tier	Peak Cost In Tie
Fier 1 Cost		450,302	\$118,38
Fier 2 Cost		1,291,637	\$339,55
		1,741,939	\$457,93
		Use In Tier	Proposed Rat
Fier 1 Rate		4,402,133	\$0.041
Tier 2 Rate		6,344,051	\$0.067
seronesa sero-CERNACCO		10,746,184	

^{*}Minimum meter equivalents based on the greater of AWWA meter equivalents or the ratio of the usage of meter size compared to the 5/8" meter class divided by 1.55.

Table 9A Idyllwild Water District Current & Projected Water Rates (Uniform Volumetric Rate - 59% Fixed - 13% Increases)

	Rate Code		Current		2022-23		2023-24		2024-25		2025-26		2026-27		2027-28
Overall Rate Increase	%			Red	calculated		13.00%		13.00%		13.00%		13.00%		13.00%
Monthly Fixed Service	Charges:														
SFR:		1													
5/8"	R1	\$	40.59	\$	40.59	\$	45.87	\$	51.83	\$	58.57	\$	66.19	\$	74.79
3/4"	R2	\$	59.73	\$	60.89	\$	68.81	\$	77.75	\$	87.86	\$	99.28	\$	112.19
1"	R3	\$	98.01	\$	101.48	\$	114.68	\$	129.59	\$	146 43	\$	165.47	\$	186.98
1.5"	R4														
All Other Customers:															
5/8"	R1 -C	\$	40.59	\$	40.59	\$	45.87	\$	51.83	\$	58.57	\$	66.19	\$	74.79
3/4"	R2 -C	\$	59.73	\$	60.89	\$	68.81	\$	77.75	\$	87.86	\$	99.28	\$	112.19
1"	R3 -C	\$	98.01	\$	101.48	\$	114.68	\$	129.59	\$	146.43	\$	165.47	\$	186.98
1.5"	R4 -C	\$	193.72	\$	202.97	\$	229.35	\$	259.17	\$	292.86	\$	330.93	\$	373.96
2"	R5 -C	\$	308.57	\$	324.75	\$	366.97	\$	414.67	\$	468.58	\$	529.50	\$	598.33
3"	R6 -C	\$	614.84	\$	1,501.97	\$	1,697.22	\$	1,917.86	\$	2,167.18	\$	2,448.92	\$	2,767.28
Idyllwild Arts Academ	y.	1													
3"	IA-C	\$	6,939.33	\$	7,144.49	\$ 8	8,073.27	\$	9,122.80	\$	10,308.76	\$	11,648.90	\$	13,163.26
Fire Service Charges:		,													
2"		\$	8.73	\$	8.73	\$	9.86	\$	11.15	\$	12.60	\$	14.23	\$	16,08
3"		\$	16.35	\$	16.35	\$	18 48	\$	20.88	\$	23.59	\$	26.66	\$	30.12
4"		\$	30.39	\$	30.39	\$	34 34	\$	38.80	\$	43.85	\$	49.55	\$	55.99
	1	1 -	33.55	-		•		•		-	,	_	10.00	•	00.00
Commodity Charges:															
Rate per cf of water c	onsumed:														
All Users, Per cf				\$	0.0659	\$	0.0744	\$	0.0841	\$	0.0950	\$	0.1074	\$	0.1213
Commercial:		\$	0.0735												
SFR:		•	0.0004												
Tier 1, 450 cf		\$	0.0234												
Tier 2, 900 cf Tier 3, 900+ cf		\$	0.1216												
Hel 3, 900+ Cl		Φ	0.1475												
Residential Bill 4 CC	F	\$	49.95	\$	66.94	\$	75.64	\$	85.47	\$	96.59	\$	109.14	\$	123.33
\$/Month Increase				10000		S	25.69	\$	9.83	\$	11.11	\$	12.56	\$	14.19
% Increase							51%		13%		13%		13%		13%
	F	\$	105.93	\$	99.87	88		888		100				- 000	
						\$		\$		\$		\$		\$	
% Increase							1%		13%		13%		13%		13%
Residential Bill 9 CC \$/Month Increase % Increase	CF .	\$	105.93	\$	99.87	\$ \$	112.85 6.92 7%	\$	127.53 27.65 13%	\$ \$	144.10 31.25 13%	\$	162.84 35.31 13%	\$	184.01 39.90 13%

Table 9B | Idyllwild Water District | Current & Projected Water Rates (Uniform Volumetric Rate - 65% Fixed - 13% Increases)

	Rate Code		Current		2022-23		2023-24		2024-25		2025-26		2026-27		2027-28
Overall Rate Increase	1 10.			Red	calculated		13.00%		13.00%		13.00%		13.00%		13.00%
Monthly Fixed Service	e Charges:														
SFR:															
5/8"	R1	\$	40.59	\$	44.39	\$	50.16	\$	56.69	\$	64.06	\$	72.38	\$	81.79
3/4"	R2	\$	59.73	\$	66.59	\$	75.25	\$	85.03	\$	96.08	\$	108.57	\$	122.69
1"	R3	\$	98.01	\$	110.98	\$	125.41	\$	141.72	\$	160.14	\$	180.96	\$	204.48
1.5"	R4														
All Other Customers:		1													
5/8"	R1 -C	\$	40.59	\$	44.39	\$	50.16	\$	56.69	\$	64.06	\$	72.38	\$	81.79
3/4"	R2 -C	\$	59.73	\$	66.59	\$	75.25	\$	85.03	\$	96.08	\$	108.57	\$	122.69
1"	R3 -C	\$	98.01	\$	110.98	\$	125.41	\$	141.72	\$	160.14	\$	180.96	\$	204.48
1.5"	R4 -C	\$	193.72	\$	221.97	\$	250.82	\$	283.43	\$	320.28	\$	361.91	\$	408.96
2"	R5 -C	\$	308.57	\$	355.15	\$	401.32	\$	453.49	\$	512.45	\$	579.06	\$	654.34
3"	R6 -C	\$	614.84	\$	1,642.57	\$	1,856.10	\$	2,097.40	\$	2,370.06	\$	2,678.17	\$	3,026.33
Idyllwild Arts Academ	y:														
3"	IA-C	\$	6,939.33	\$	7,813.31	\$	8,829.04	\$	9,976.81	\$	11,273.80	\$	12,739.39	\$	14,395.51
Fire Service Charges.		•													
2"	A Samuel Sales	\$	8.73	\$	8.73	\$	9.86	\$	11.15	\$	12.60	\$	14.23	\$	16.08
3"		\$	16.35	\$	16.35	\$	18.48	\$	20.88	\$	23.59	\$	26.66	\$	30.12
4"		\$	30.39	\$	30.39	\$	34.34	\$	38.80	\$	43.85	\$	49.55	\$	55.99
Carry and its Charges															
Commodity Charges: Rate per cf of water c															
All Users, Per cf	onsumed.			\$	0.0568	\$	0.0642	\$	0.0726	\$	0.0820	\$	0.0926	\$	0.1047
All Oscis, i ci ci				Ψ.	0.0000	Ψ	0.00-72	Ψ	0.07.20	Ψ	0.0020	Ψ	0.0020	Ψ	0.1041
Commercial:		\$	0.0735												
SFR:															
Tier 1, 450 cf		\$	0.0234												
Tier 2, 900 cf		\$	0.1218												
Tier 3, 900+ cf		\$	0.1475												
					1449-144										
Residential Bill 4 CC	F	\$	49.95	\$	67.12	\$	75.85	\$	85.71	\$	96.85	\$	109.44	\$	123.67
\$/Month Increase	191	10		9		\$	25.90	\$	9.86	\$	11.14	\$	12.59	\$	14.23
% Increase							52%		13%		13%		13%		13%
Residential Bill 9 CC	F	\$	105.93	\$	95.53	\$	107.95	\$	121.98	\$	137.84	\$	155.76	\$	176.01
\$/Month Increase						\$	2.02	\$		\$		\$	33.78	\$	38.17
% Increase							2%		13%		13%		13%		13%

Table 10A Idyllwild Water District Current & Projected Water Rates (Uniform Volumetric Rate - 59% Fixed - 15% Increases)

	Rate Code		Current		2022-23		2023-24		2024-25		2025-26		2026-27		2027-28
Overall Rate Increase				Red	calculated		15.00%		15.00%		15.00%		15.00%		15.00%
Monthly Fixed Service	Charges:														
SFR:										_					
5/8"	R1	\$	40.59	\$	40.59	\$	46.68	\$	53.69	\$	61.74	\$	71.00	\$	81.65
3/4"	R2	\$	59.73	\$	60.89	\$	70.02	\$	80.53	\$	92.61	\$	106.50	\$	122.47
1"	R3	\$	98.01	\$	101.48	\$	116.71	\$	134.21	\$	154.34	\$	177.50	\$	204.12
1.5"	R4														
All Other Customers:		1													
5/8"	R1 -C	\$	40.59	\$	40.59	\$	46.68	\$	53.69	\$	61.74	\$	71.00	\$	81.65
3/4"	R2 -C	\$	59.73	\$	60.89	\$	70.02	\$	80.53	\$	92.61	\$	106.50	S	122.47
1"	R3 -C	\$	98.01	\$	101.48	\$	116.71	\$	134.21	\$	154.34	\$	177.50	\$	204.12
1.5"	R4 -C	\$	193.72	\$	202.97	\$	233.41	\$	268.43	\$	308.69	\$	354.99	\$	408.24
2"	R5 -C	\$	308.57	\$	324.75	\$	373.46	\$	429.48	\$	493.90	\$	567.99	\$	653.19
3"	R6 -C	\$	614.84	\$	1,501.97	\$	1,727.26	\$	1,986.35	\$	2,284.30	\$	2,626.95	\$	3,020.99
Idyllwild Arts Academ	y:	1													
3"	IA-C	\$	6,939.33	\$	7,144.49	\$ 8	8,216.16	\$	9,448.59	\$	10,865.88	\$	12,495.76	\$	14,370.12
Fire Service Charges:															
2"		\$	8.73	\$	8.73	\$	10.04	\$	11.55	\$	13.28	S	15.27	\$	17.56
3"		\$	16,35	\$	16.35	\$	18.80	\$	21.62	\$	24.87	S	28.60	\$	32.89
4"		\$	30.39	\$	30.39	\$	34.95	\$	40.19	\$	46.22	\$	53.15	S	61.13
7		ļΨ	50.55	Ψ	50.55	Ψ	04.00	Ψ	40.15	Ψ	40.22	Ψ	33.13	Ψ	01.10
Commodity Charges															
Rate per cf of water c	onsumed:														
All Users, Per cf				\$	0.0659	\$	0.0757	\$	0.0871	\$	0.1002	\$	0.1152	\$	0.1325
Commercial:		\$	0.0735												
SFR:		_													
Tier 1, 450 cf		\$	0.0234												
Tier 2, 900 cf Tier 3, 900+ cf		\$	0.1218 0.1475												
Her 3, 900+ Cr		Ф	0.1475												
Residential Bill 4 CC	F	\$	49.95	\$	66.94	\$	76.98	\$	88.53	\$	101.81	\$	117.08	\$	134.64
\$/Month Increase						\$	27.03	\$	11.55	\$	13.28	\$	15.27	\$	17.56
% Increase							54%		15%		15%		15%		15%
				10	. 20	2	202 0 000	9		102		930		25	2020a (202)
Residential Bill 9 CC	F	\$	105.93	\$	99.87	\$	114.85	\$	132.08	\$	151.89	\$	174.68	\$	200.88
\$/Month Increase						\$	8.92	\$	32.21	\$	37.04	\$	42.60	\$	48.99
% Increase							8%		15%		15%		15%		15%
							_,,,,								

Table 10B Idyllwild Water District Current & Projected Water Rates (Uniform Volumetric Rate - 65% Fixed - 15% Increases)

	Rate Code		Current		2022-23		2023-24		2024-25		2025-26		2026-27		2027-28
Overall Rate Increase				Red	calculated		15.00%		15.00%		15 00%		15.00%		15.00%
Monthly Fixed Service	e Charges:														
SFR:		1.													
5/8"	R1	\$	40.59	\$	44.39	\$	51.05	\$	58.71	\$	67.52	\$	77.65	\$	89.29
3/4"	R2	\$	59.73	\$	66.59	\$	76.58	\$	88.07	\$	101.28	\$	116.47	\$	133.94
1"	R3	\$	98.01	\$	110.98	\$	127.63	\$	146.78	\$	168.79	\$	194.11	\$	223.23
1.5"	R4														
All Other Customers:		7													
5/8"	R1 -C	\$	40.59	\$	44.39	\$	51.05	\$	58.71	\$	67.52	\$	77.65	\$	89.29
3/4"	R2 -C	\$	59.73	\$	66.59	\$	76.58	\$	88.07	\$	101.28	\$	116.47	\$	133.94
1"	R3 -C	\$	98.01	\$	110.98	\$	127.63	\$	146.78	\$	168.79	\$	194.11	\$	223.23
1.5"	R4 -C	\$	193.72	\$	221.97	\$	255.26	\$	293.55	\$	337.59	\$	388.23	\$	446.46
2"	R5 -C	\$	308.57	\$	355.15	\$	408.42	\$	469.69	\$	540.14	\$	621.16	\$	714.33
3"	R6 -C	\$	614.84	\$	1,642.57	\$	1,888.96	\$	2,172.30	\$	2,498.14	\$	2,872.87	\$	3,303.80
Idyllwild Arts Academ	y:														
3"	IA-C	\$	6,939.33	\$	7,813.31	\$ 8	8,985.30	\$	10,333.10	\$	11,883.07	\$	13,665.53	\$	15,715.35
Fire Service Charges:															
2"		\$	8.73	\$	8.73	\$	10.04	\$	11.55	\$	13.28	\$	15.27	\$	17.56
3"		\$	16.35	\$	16.35	\$	18.80	\$	21.62	\$	24.87	\$	28.60	\$	32.89
4"		\$	30.39	\$	30.39	\$	34.95	\$	40.19	\$	46.22	\$	53.15	\$	61.13
		4													
Commodity Charges:															
Rate per cf of water c	onsumed:							-						2000	
All Users, Per cf				\$	0.0568	\$	0.0653	\$	0.0751	\$	0.0864	\$	0.0994	\$	0.1143
Commercial:		\$	0.0735												
SFR:		Ψ	0.0733												
Tier 1, 450 cf		\$	0.0234												
Tier 2, 900 cf		\$	0.1218												
Tier 3, 900+ cf		\$	0.1475												
									The last the second						
Residential Bill 4 CC	· r	\$	49.95	\$	67.12	•	77.40	ď.	00.77	•	400.00	+	447.40	•	400.00
\$/Month Increase	· F	Ф	49.95	Þ	07.12	\$ \$	77.19 27.24	\$ \$	88.77 11.58	\$ S	102.08 13.32	\$	117.40 15.31	\$	135.00 17.61
% Increase						J	55%	Ψ	15%	φ	15%	φ	15%	Φ	15%
70010 0000							0070		1070		1070		1370		1370
Residential Bill 9 CC	F	\$	105.93	\$	95.53	\$	109.86	\$	126.34	\$	145.29	\$	167.08	\$	192.15
\$/Month Increase						\$	3.93	\$	30.81	\$	35.43	\$	40.74	\$	46.86
% Increase							4%		15%		15%		15%		15%

Table 11A
Idyllwild Water District
Current & Projected Water Rates (All Customer Two Tier Rate - 59% Fixed -13% Increases)

	Rate Code		Current		2022-23		2023-24		2024-25		2025-26		2026-27		2027-28
Overall Rate Increase	e %			Red	calculated		13.00%		13.00%		13.00%		13.00%		13.00%
Monthly Fixed Service	e Charges:														
SFR:		7													
5/8"	R1	\$	40.59	\$	40.59	\$	45.87	\$	51.83	\$	58.57	\$	66.19	\$	74.79
3/4"	R2	\$	59.73	\$	60.89	\$	68.81	\$	77.75	\$	87.86	\$	99.28	\$	112.19
1"	R3	\$	98.01	\$	101.48	\$	114.68	\$	129.59	\$	146.43	\$	165.47	\$	186.98
1.5"	R4														
All Other Customers:		,													
5/8"	R1 -C	\$	40.59	\$	40.59	\$	45.87	\$	51.83	\$	58.57	\$	66.19	\$	74.79
3/4"	R2 -C	\$	59.73	\$	60.89	\$	68.81	\$	77.75	\$	87.86	\$	99.28	\$	112.19
1"	R3 -C	\$	98.01	\$	101.48	\$	114.68	\$	129.59	\$	146.43	\$	165.47	\$	186.98
1.5°	R4 -C	\$	193.72	\$	202.97	\$	229.35	\$	259.17	\$	292.86	\$	330.93	\$	373.96
2"	R5 -C	\$	308.57	\$	324.75	\$	366.97	\$	414.67	\$	468.58	\$	529.50	\$	598.33
3"	R6 -C	\$	614.84	\$	1,501.97	\$	1,697.22	\$	1,917.86	\$	2,167.18	\$	2,448.92	\$	2,767.28
Idyllwild Arts Academ	iy:	1													
3"	IA-C	\$	6,939.33	\$	7,144.49	\$	8,073.27	\$	9,122.80	\$	10,308.76	\$	11,648.90	\$	13,163.26
Fire Service Charges	Y.														
2"	Pietra.	\$	8.73	\$	8.73	\$	9.86	\$	11.15	\$	12.60	\$	14.23	\$	16.08
3"		\$	16.35	\$	16.35	\$	18.48	\$	20.88	\$	23.59	\$	26.66	\$	30.12
4"		\$	30.39	S	30.39	\$	34.34	\$	38.80	\$	43.85	\$	49.55	\$	55.99
50*	L	1 .		1767		303.40		00.80		3850				20.500	
Commodity Charges:	3														
Commercial: SFR:		\$	0.0735												
Tier 1, 450 cf		\$	0.0234												
Tier 2, 900 cf		\$	0.1218												
Tier 3, 900+ cf		\$	0.1475												
= -															
All Users, Per cf				6	0.0476	\$	0.054	\$	0.061	\$	0.069	\$	0.078	\$	0.088
Tier 1, 400 cf Tier 2 >400 cf				\$	0.0476	\$	0.054	\$	0.100	\$	0.069	\$	0.078	\$	0.088
Her 2 7400 CI				Ψ	0.0703	Ψ	0.003	Ψ	0.100	Ψ	0.115	Ψ	0.120	Ψ	0.140
			100AC 100AC					_							
Residential Bill 4 CO	CF	\$	49.95	\$	59.65	\$	67.40	\$	76.17	\$	86.07	\$	97.26	\$	109.90
\$/Month Increase						\$	17.45	\$	8.76 13%	\$	9.90	\$	11.19	\$	12.64
% Increase							35%		13%		13%		13%		13%
Residential Bill 9 Co	CF.	S	105.93	\$	98.90	\$	111.76	\$	126.29	\$	142.71	\$	161.26	\$	182.22
\$/Month Increase		•		•	55.50	\$	5.83	\$	27.39	\$	30.95	\$	34.97		39.52
% Increase						8	6%		13%		13%		13%		13%

Table 11B
Idyllwild Water District
Current & Projected Water Rates (All Customer Two Tier Rate - 65% Fixed -13% Increases)

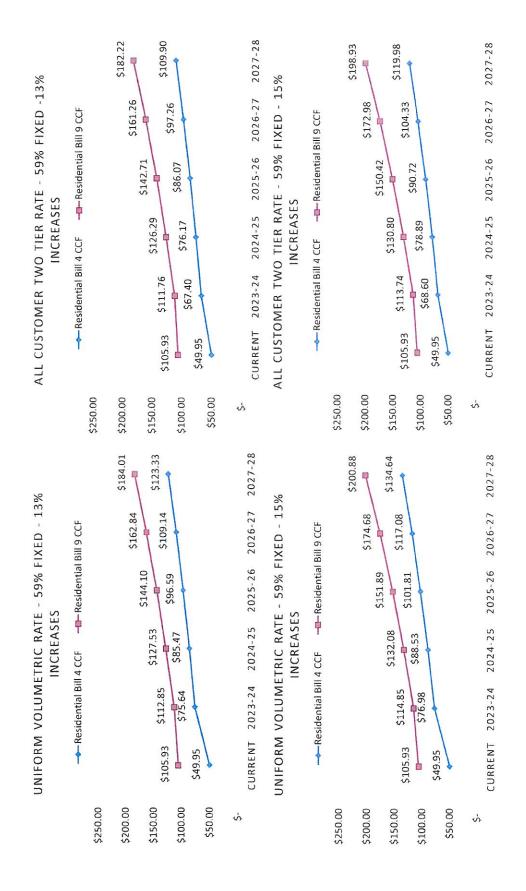
Overall Rate Increase %			Current		2022-23 calculated		2023-24 13.00%		2024-25 13.00%		2025-26 13.00%		2026-27 13.00%		2027-28 13.00%
Monthly Fixed Service C	harges:														
SFR:	24	•	10.50	•	44.00	•	50.40	•	50.00	•	04.00	•	70.00	•	04.70
5/8"	R1	\$	40.59	\$	44.39	\$	50.16	\$	56.69	\$	64.06	\$	72.38	\$	81.79
3/4"	R2	\$	59.73	\$	66.59	\$	75.25	\$	85.03	\$	96.08	\$	108.57	\$	122.69
1"	R3	\$	98.01	\$	110.98	\$	125.41	\$	141.72	\$	160.14	\$	180.96	\$	204.48
1.5"	R4														
All Other Customers:	01.0	Ф	40.50	6	44.20	•	EO 10	•	56.69	•	64.06	e.	72.38	6	04.70
5/8"	R1 -C	\$	40.59	\$	44.39	\$	50.16	\$		\$		\$		\$	81.79
3/4"	R2 -C	\$	59.73	\$	66.59	\$	75.25	\$	85.03		96.08	\$	108.57	\$	122.69
1"	R3 -C	\$	98.01	\$	110.98	\$	125.41	\$	141.72	\$	160.14	\$	180.96	\$	204.48
1.5"	R4 -C	\$	193.72	\$	221.97	\$	250.82	\$	283.43	\$	320.28	\$	361.91	\$	408.96
2"	R5 -C	\$	308.57	\$	355.15	\$	401.32	\$		\$	512.45	\$	579.06	\$	654.34
3"	R6 -C	\$	614.84	\$	1,642.57	\$	1,856.10	\$	2,097.40	\$	2,370.06	\$	2,678.17	\$	3,026.33
Idyllwild Arts Academy:		•	0.000.00		7.040.04			•	0.070.04	Φ.	44.070.00	•	40 700 00	•	44.005.54
3"	IA-C	\$	6,939.33	\$	7.813.31	\$ 1	3,829.04	Ф	9,976.81	Þ	11,273,80	Ф	12,739.39	Ф	14,395.51
Fire Service Charges:			0.70		0.70	•	6.00	•	22.25	•	40.00	•	44.00	•	10.00
2"		\$	8.73	\$	8.73	\$	9.86	\$	11.15	\$	12.60	\$	14.23	\$	16.08
3"		\$	16.35	\$	16.35	\$	18.48	\$	460.50.50.50	\$	23.59	\$	26.66	\$	30.12
4"		\$	30.39	\$	30.39	\$	34.34	\$	38.80	\$	43.85	\$	49.55	\$	55.99
Commodity Charges:															
Commercial: SFR:		\$	0.0735												
Tier 1, 450 cf		\$	0.0234												
Tier 2, 900 cf		\$	0.1218												
Tier 3, 900+ cf		\$	0.1475												
All Users, Per cf Tier 1, 400 cf				\$	0.0411	\$	0.046	\$		\$	0.059	\$	0.067	\$	0.076
Tier 2 >400 cf				\$	0.0677	\$	0.077	\$	0.086	\$	0.098	\$	0.110	\$	0.125
Residential Bill 4 CCF \$/Month Increase % Increase		\$	49.95	\$	60.83	\$	68.74 18.79 38%	\$		\$ \$	87.7 7 10.10 13%	\$	99.19 11.41 13%	\$	112.08 12.89 13%
Residential Bill 9 CCF \$/Month Increase % Increase		\$	105.93	\$	94.70	\$	107.01 1.08 1%	\$		\$	136.64 29.63 13%	\$	154.40 33.48 13%	\$	174.47 37.83 13%

Table 12A Idyllwild Water District Current & Projected Water Rates (All Customer Two Tier Rate - 59% Fixed - 15% Increases)

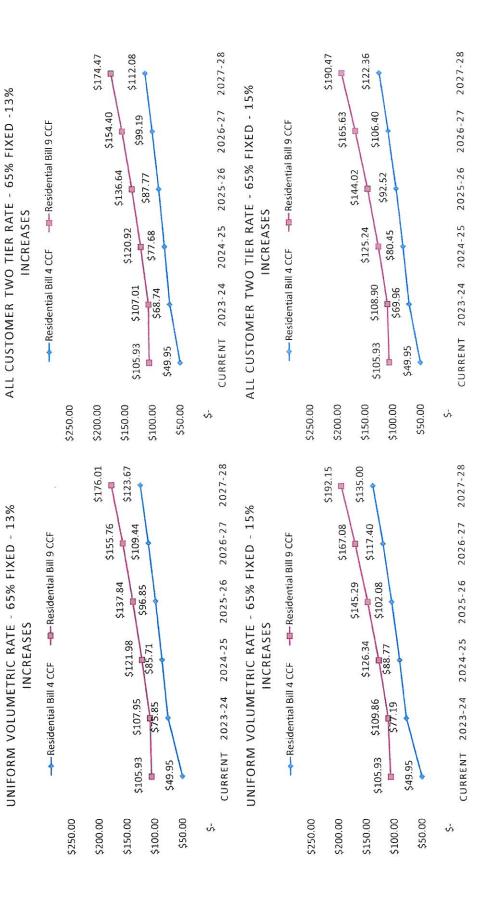
	Rate Code		Current		2022-23	2023-24	2024-25		2025-26		2026-27	2027-28
Overall Rate Increase	%			Red	calculated	15.00%	15.00%		15.00%		15.00%	15.00%
Monthly Fixed Service	Charges:											
SFR:		3										
5/8"	R1	\$	40.59	\$	40.59	\$ 46.68	\$ 53.69	\$	61.74	\$	71.00	\$ 81.65
3/4"	R2	\$	59.73	\$	60.89	\$ 70.02	\$ 80.53	\$	92.61	\$	106.50	\$ 122.47
1"	R3	\$	98.01	\$	101.48	\$ 116.71	\$ 134.21	\$	154.34	\$	177.50	\$ 204.12
1.5"	R4											
All Other Customers:		_										
5/8"	R1 -C	\$	40.59	\$	40.59	\$ 46.68	\$ 53.69	\$	61.74	\$	71.00	\$ 81.65
3/4"	R2 -C	\$	59.73	\$	60.89	\$ 70.02	\$ 80.53	\$	92.61	\$	106.50	\$ 122.47
1"	R3 -C	\$	98.01	\$	101.48	\$ 116.71	\$ 134.21	\$	154.34	\$	177.50	\$ 204.12
1.5"	R4 -C	\$	193.72	\$	202.97	\$ 233.41	\$ 268.43	\$	308.69	\$	354.99	\$ 408.24
2"	R5 -C	\$	308.57	\$	324.75	\$ 373.46	\$ 429.48	\$	493.90	\$	567.99	\$ 653.19
3"	R6 -C	\$	614.84	\$	1,501.97	\$ 1,727.26	\$ 1,986.35	\$	2,284.30	\$	2,626.95	\$ 3,020.99
Idyllwild Arts Academy	<i>/</i> :	1										
3"	IA-C	\$	6,939.33	\$	7,144.49	\$ 8,216.16	\$ 9,448.59	\$	10,865.88	\$	12,495.76	\$ 14,370.12
Fire Service Charges:		4										
2"		\$	8.73	\$	8.73	\$ 10.04	\$ 11.55	\$	13.28	\$	15.27	\$ 17.56
3"		\$	16.35	\$	16.35	\$ 18.80	\$ 21.62	\$	24.87	\$	28.60	\$ 32.89
4"		\$	30.39	S	30.39	\$ 34.95	\$ 40.19	\$	46.22	\$	53.15	\$ 61.13
Commodity Charges		-										
Commercial: SFR:		\$	0.0735									
Tier 1, 450 cf		\$	0.0234									
Tier 2, 900 cf		\$	0.1218									
Tier 3, 900+ cf		\$	0.1475									
All Users, Per cf												
Tier 1, 400 cf				\$	0.0476	\$ 0.055	\$ 0.063	\$	0.072	\$	0.083	\$ 0.096
Tier 2 >400 cf				\$	0.0785	\$ 0.090	\$ 0.104	\$	0.119	\$	0.137	\$ 0.158
Residential Bill 4 CC	F	\$	49.95	\$	59.65	\$ 68.60	\$ 78.89	\$	90.72	\$	104.33	\$ 119.98
\$/Month Increase						\$ 18.65	\$ 10.29	\$	11.83	\$	13.61	\$ 15.65
% Increase						37%	15%		15%		15%	15%
Residential Bill 9 CC	F	\$	105.93	\$	98.90	\$ 113.74	\$ 130.80	\$	150.42	\$	172.98	\$ 198.93
\$/Month Increase						\$	\$	\$	36.68	\$	42.18	\$ 48.51
% Increase						7%	15%		15%		15%	15%
								720 1 2 3		10.7510		

Table 12B Idyllwild Water District Current & Projected Water Rates (All Customer Two Tier Rate - 65% Fixed - 15% Increases)

R	ate Code	Current		2022-23		2023-24		2024-25		2025-26		2026-27		2027-28
Overall Rate Increase %	ś		Red	calculated		15.00%		15.00%		15.00%		15.00%		15.00%
Monthly Fixed Service C	harges:													
SFR:														
5/8"	R1	\$ 40.59	\$	44.39	\$	51.05	\$	58.71	\$	67.52	\$	77.65	\$	89.29
3/4"	R2	\$ 59.73	\$	66.59	\$	76.58	\$	88.07	\$	101.28	\$	116.47	\$	133.94
1"	R3	\$ 98.01	\$	110.98	\$	127.63	\$	146.78	\$	168.79	\$	194.11	\$	223.23
1.5"	R4													
All Other Customers:														
5/8"	R1-C	\$ 40.59	\$	44.39	\$	51.05	\$	58.71	\$	67.52	\$	77.65	\$	89.29
3/4"	R2 -C	\$ 59.73	\$	66.59	\$	76.58	\$	88.07	\$	101.28	\$	116.47	\$	133.94
1"	R3 -C	\$ 98.01	\$	110.98	\$	127.63	\$	146.78	\$	168.79	\$	194.11	\$	223.23
1.5"	R4 -C	\$ 193.72	\$	221.97	\$	255.26	\$	293.55	\$	337.59	\$	388.23	\$	446.46
2"	R5-C	\$ 308.57	\$	355.15	\$	408.42	\$	469.69	\$	540.14	\$	621.16	\$	714.33
3"	R6-C	\$ 614.84	\$	1,642.57	\$	1,888.96	\$	2,172.30	\$	2.498.14	\$	2,872.87	\$	3,303.80
Idyllwild Arts Academy:														
3"	IA-C	\$ 6,939.33	\$	7,813.31	\$ 8	8,985.30	\$	10,333.10	\$	11,883.07	\$	13,665,53	\$	15.715.35
Fire Service Charges:														
2"		\$ 8.73	\$	8.73	\$	10.04	\$	11.55	\$	13.28	\$	15.27	\$	17.56
3"		\$ 16.35	\$	16.35	\$	18.80	\$	21.62	\$	24.87	\$	28.60	\$	32.89
4"		\$ 30.39	\$	30.39	\$	34.95	\$	40.19	\$	46.22	\$	53.15	\$	61.13
Commodity Charges														
Commercial: SFR:		\$ 0.0735												
Tier 1, 450 cf		\$ 0.0234												
Tier 2, 900 cf		\$ 0.1218												
Tier 3, 900+ cf		\$ 0.1475												
All Users, Per cf Tier 1, 400 cf Tier 2 >400 cf			\$	0.0411 0.0677	\$	0.047 0.078	\$	0.054 0.090	\$	0.063 0.103	\$	0.072 0.118	\$	0.083 0.136
		 			_					· · · · · · · · · · · · · · · · · · ·				
Residential Bill 4 CCF \$/Month Increase % Increase		\$ 49.95	\$	60.83	\$ \$	69.96 20.01 40%	\$	80.45 10.49 15%	\$ \$	92.52 12.07 15%	\$	106.40 13.88 15%	\$ \$	122.36 15.96 15%
Residential Bill 9 CCF \$/Month Increase % Increase		\$ 105.93	\$	94.70	\$ \$	108.90 2.97 3%	\$ \$	125.24 30.54 15%	\$ \$	144.02 35.12 15%	\$ \$	165.63 40.39 15%	\$	190.47 46.45 15%



Water Bill Impacts - 65% Fixed Revenue





Wastewater Enterprise

DRAFT March 2023



		*	

Single Family Residence Monthly Sewer Rates November, 2022

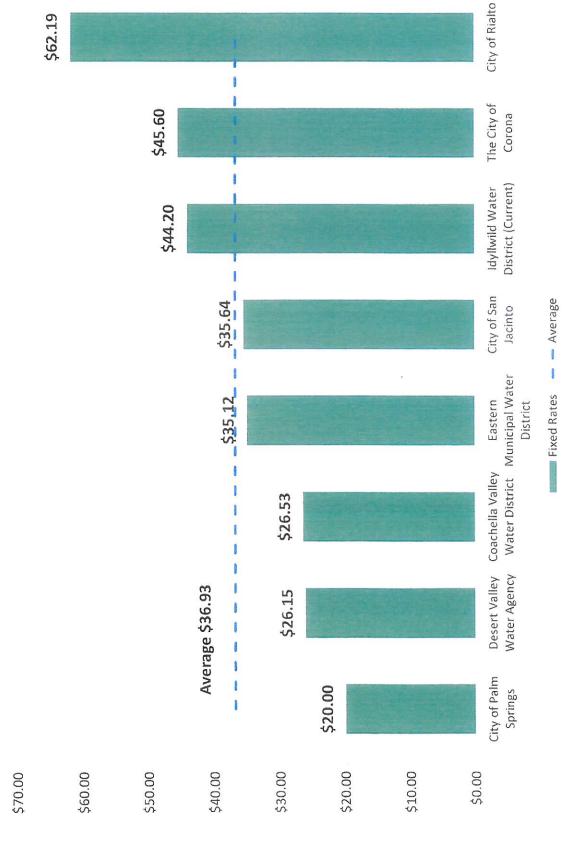


Table 1 Idylwid Water District Historical and Current Sewer Rates

Sewer Rate	FY 2020/21	FY 2021/22	FY 2022/23
Monthly Fixed EDU Charge	\$42.05	\$43.10	\$44.20

Table 2 Idyllwild Water District Expenses - Sewer

1		Budget				Projection	tion	1 00 0000 71	7 00 0000 1	70 0000 71
6400 - Sewer Operating Expenses	Escalator	ESCAIATOR FY 2022-23 FY 2023-24 FY 2024-25 FY 2023-26 FY 2026-27 FY 2027-28 FY 2026-23 FY 2023-30 FY 2030-31	Y 2023-24 F	CZ-6707 1	1 2025-26 F	T 2026-21 F	T 2021-28	1 2020-73 F	1 2029-30	1 2030-31
6400 Payroll	10%	\$178,530	\$276,383	\$304,021	\$334,423	\$367.866	\$404,652	\$445,118	\$489,629	\$538,592
6404 Retirement and Life Ins	2%	15,478	16,252	17,064	17,918	18,814	19,754	20,742	21,779	22,868
6405 Treatment Fees	2%	1,280	1,344	1,411	1,482	1,556	1,634	1,715	1,801	1,891
5005 Uniforms Expense	2%	840	882	926	972	1,021	1,072	1,126	1,182	1,241
5008 Board of Directors Reimbursement	2%	099	693	728	764	802	842	884	929	975
6406 General Plant Expense	10%	51,000	56,100	61,710	67,881	74,669	82,136	90,350	99,385	109,323
6408 Vehicle Repairs & Maint	2%	2,800	2,940	3,087	3,241	3,403	3,574	3,752	3,940	4,137
6410 Utilities-Electricity	10%	58,000	63,800	70,180	77,198	84.918	93,410	102,751	113,026	124,328
6411 Utilities-Gas & Fuel	20%	3,950	4,740	5,688	6,826	8,191	9,829	11,795	14,154	16,984
6413 Sewer Utilities-Telephone	2%	3,950	4,148	4,355	4,573	4,801	5,041	5,293	5,558	5,836
6415 Legal Services	2%	14.500	15,225	15,986	16,786	17,625	18,506	19,431	20,403	21,423
6417 Computer Services	2%	6,100	6,405	6,725	7,062	7,415	7.785	8,175	8,583	9,012
6419 Cleaning Line Expenses	2%	860	903	948	966	1,045	1,098	1,152	1,210	1,271
6420 Accounting & Audit Service	10%	2,455	2.701	2,971	3,268	3,594	3,954	4,349	4,784	5,263
6421 Postage & Mail Fee	2%	2,819	2,960	3,108	3,263	3,427	3,598	3,778	3,967	4,165
6422 Office Supplies	2%	4,150	4,358	4,575	4,804	5,044	5,297	5,561	5.839	6,131
6423 Medical Insurance	10%	54,000	59,400	65,340	71,874	79,061	86,968	95,664	105,231	115,754
6426 Worker's Comp Insurance	7%	2,100	2,247	2,404	2,573	2,753	2,945	3,152	3,372	3,608
6428 Retiree Health Insurance	10%	13,520	14,872	16,359	17,995	19,795	21,774	23,952	26,347	28.981
6429 eDues, Fees & Subscription	2%	11,450	12,023	12,624	13,255	13,918	14,613	15,344	16,111	16,917
6430 Advertising & Publishing	2%	1,800	1,890	1,985	2,084	2,188	2,297	2,412	2,533	2,659
6431 Sewer Maintenance	2%	2,000	2.100	2,205	2,315	2,431	2,553	2,680	2.814	2,955
6432 Utilities - Trash Fee	2%	006	945	895	1.042	1,094	1,149	1,206	1,266	1,330
6433 Bank Fee Charge	2%	520	546	573	602	632	664	269	732	768
6435 Auto & General Insurance	20%	9.980	11,976	14,371	17,245	20,695	24,833	29,800	35,760	42,912
6438 Laboratory Service	2%	17,500	18,375	19,294	20,258	21,271	22,335	23,452	24,624	25,855
6441 Removal Disposal Fee	2%	5,850	6,143	6,450	6,772	7,111	7.466	7,840	8,232	8,643
6443 Consulting & Engineering	2%	4,400	4,620	4.851	5,094	5,348	5,616	5,896	6,191	6,501
6444 Traveling and Entertainment	2%	800	840	882	926	972	1,021	1,072	1,126	1,182
6448 Traning & Seminar Expenses	2%	006'9	7,245	7,607	7,988	8,387	8,806	9,247	602'6	10,194
6445 Security System	10%	980	649	714	785	864	950	1.045	1,150	1,265
Total Expenses		\$479,682	\$603,702	\$660,135	\$722,263	\$790,710	\$866,172	\$949,431	\$949,431 \$1,041,366 \$1,142,966	\$1,142,966

Table 3 Idyllwild Water District Cash Fund Balance Sewer	
Year End Balance	FY 2021-22
Cash and investments Certificates of deposit	\$3,089,176 \$161,026

Total

\$3,250,202

Table 4 Idyllwild Water District Wastewater CIP Program

CAPITAL PROJECTS	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29
 Equipment Replacement Unforeseen Items 	\$150,000 100,000	\$150,000 100,000	\$150,000 100,000	\$150,000 100,000	\$150,000 100,000	\$150,000 100,000
TOTAL Wastewater CAPITAL IMPROVEMENT PROJECTS	\$250,000	\$250,000 \$	\$250,000	\$250,000	\$250,000	\$250,000

Table 4	Idyllwild Water District	Wastewater CIP Program
Table 4	Idyllwild Wa	Wastewater

CAPITAL PROJECTS	FY 2029/30	FY 2030/31	FY 2029/30 FY 2030/31 FY 2031/32 FY 2032/33	FY 2032/33
1. Equipment Replacement 2. Unforeseen Items	\$157,500 \$105,000	\$165,375 \$110,250	\$173,644 \$115,763	\$182,326 \$121,551
TOTAL Wastewater CAPITAL IMPROVEMENT PROJECTS	\$262,500	\$275,625	\$262,500 \$275,625 \$289,406 \$303,877	\$303,877

Table 5A Idylwild Water District Inprovement District No. 1 - Wastewater Financial Projections - Option 1 13% Increases

						Projections					
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Beginning Balance	\$3,250,202	\$2,283,703	\$2,429,846	\$2,463,003	\$2,392,387	\$2,397,763	\$2,491,232	\$2,616,536	\$2.761,960	\$2,927,453	\$3,112,657
Rate Adjustments	244 20	13.0%	13.0%	13.0%	13.0%	13.0%	8.0%	8.0%	8.0%	8.0%	8.0%
יומני. בווכנושב סמון זיפו	20 0000	2000	2024 25	20 3000	20 3000	Projections	00 8000	00 0000	2030 34	2011 10	2000
SEWER - OPERATING REVENUES	67-7707	+7-6707	67-4707	4043-40	4747-41	77.1707	27.0707	202020	10-0007	70-1007	202502
1 Commercial Fees 2. Residential Fees SUBTOTAL	\$506,378 <u>245,045</u> \$751,423	\$572,207 <u>278,699</u> \$850,906	\$646,594 316,961 \$963,556	\$730,652 360,462 \$1,091,114	\$825,636 409,917 \$1,235,553	\$932,969 466,138 \$1,399,107	\$1,007,606 506,595 \$1,514,201	\$1,088,215 550,542 \$1,638,757	\$1,175,272 598,278 \$1,773,551	\$1,269,294 650,129 \$1,919,423	\$1,370,838 706,447 \$2,077,285
SEWER - NON-OPERATING REVENUES 3 Administrative Fees 4 Other Income SUBTOTAL	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939
Total Revenue	\$900,362	\$999,845	\$1,112,495	\$1,240,053	\$1,384,492	\$1,548,046	\$1,663,140	\$1,787,696	\$1,922,490	\$2,068,362	\$2,226,224
6400 - Sewer Operating Expenses 1. Staff and Contracts 2. Maintenance and Utilities 3. Treatment 4. Administrative 5. Other Total Operating Expenses	\$311.883 68.700 55.140 43.959 \$479,682	\$419.944 75,628 60,447 47,683 0 \$603,702	\$458,654 83,310 66,274 51,896 \$660,135	\$501,070 91,838 72,674 56,683 0 \$722,263	\$547,553 101,313 79,701 62,143 0 \$790,710	\$598.501 111,853 87,420 68.397 0 \$866,172	\$654,352 123,591 95,898 75,590 0 \$949,431	\$715,587 136,677 105,210 83,892 0 \$1,041,366	\$782,734 151,285 115,440 93,508 0 \$1,142,966	\$856.372 167.614 126.678 104.683 0 \$1,255,346	\$937,140 185,889 139,024 117,711 0 \$1,379,765
Net Revenue Before Capital(Loss)	\$420,680	\$396,143	\$452,360	\$517,789	\$593,782	\$681,874	\$713,710	\$746,330	\$779,523	\$813,016	\$846,458
Debt Service Coverage (Min 1.2x Coverage)	N/A	N/A	2.67	1.53	1.75	2 0 1	2.11	2.21	2 30	2.40	2.50
CAPITAL Estimated Debt Service (WWTP Project)* Capital Improvement Program SUBTOTAL	\$0 1,387,179 \$1,387,179	\$0 250,000 \$250,000	\$169,203 250,000 \$419,203	\$338,405 250,000 \$588,405	\$338,405 250,000 \$588,405	\$338,405 250,000 \$588,405	\$338,405 250,000 \$588,405	\$338,405 262,500 \$600,905	\$338.405 275.625 \$614,030	\$338.405 289,406 \$627,812	\$338.405 303,877 \$642,282
Total Exp & CIP	\$1,866,861	\$853,702	\$1,079,338	\$1,310,669	\$1,379,115	\$1,454,577	\$1,537,836	\$1,642,271	\$1,756,997	\$1,883,158	\$2,022,047
Net Revenue(Loss)	(\$966,499)	\$146,143	\$33,157	(\$70,616)	\$5,377	\$93,468	\$125,304	\$145,425	\$165,493	\$185,204	\$204,176
Ending Balance Rec: Mnimum Reserve Target 180 Days 'Estimated Ioan terms at 4% Interest, 30 Years, \$5		\$2,283,703 \$2,429,846 \$ 1,738 1.469 765 MM, 1 5% Transaction Costs	\$2,463,003 1.362 sts	\$2,392,387 1,209	\$2,397,763 1,107	\$2,491,232 1 050	\$2,616,536 1.006	\$2,761,960 968	\$2,927,453 935	\$3,112,657 905	\$3,316,834

Table 5B (dylwiid Water District III) as tewater Financial Projections - Option 2 - 11% Increases Improvement District No. 1 - Wastewater Financial Projections - Option 2 - 11% Increases

						Projections			1	Ī	
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Beginning Balance	\$3,250,202	\$2,283,703	\$2,414,786	\$2,414,136	\$2,286,604	\$2,206.803	\$2,180,763	\$2,215,195	\$2,305,062	\$2,458,023	\$2,682,605
Rate Adiustments	Accord	11 0%	11.0%	11.0%	11.0%	11.0%	11.0%	11.0%	11.0%	11.0%	11.0%
Rate, Effective July 1st	\$44.20	\$49 06	\$54.46	\$60.45	\$67.10	\$74.48	\$82.67	\$91.77	\$101.86	\$113.07	\$125.50
						Projections					
	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
SEWER - OPERATING REVENUES 1. Commercial Fees 2. Residential Fees SUBTOTAL	\$506.378 245,045 \$751,423	\$562,080 273,766 \$835,846	\$623,909 305,841 \$929,749	\$692,539 341,659 \$1,034,198	\$768,718 381,657 \$1,150,375	\$853.277 426,321 \$1,279,598	\$947,137 476,193 \$1,423,330	\$1,051,322 531,877 \$1,583,200	\$1,166,968 <u>594,051</u> \$1,761,018	\$1,295.334 663,467 \$1,958.801	\$1,437,821 740,966 \$2,178,787
SEWER - NON-OPERATING REVENUES 3 Administrative Fees 4 Other Income SUBTOTAL.	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148.589 \$148.939	\$350 148,589 \$148,939	\$350 148.589 \$148.939	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939	\$350 148,589 \$148,939
Total Revenue	\$900,362	\$984,785	\$1,078,688	\$1,183,137	\$1,299,314	\$1,428,537	\$1,572,269	\$1,732,139	\$1,909,957	\$2,107,740	\$2,327,726
6400 - Sewer Operating Expenses 1 Staff and Contracts 2 Maintenance and Utilities 3 Treatment 4 Administrative 5 Other Total Operating Expenses	\$311,883 68,700 55,140 43,959 <u>0</u> \$479,682	\$419,944 75,628 60,447 47,683 0 \$603,702	\$458,654 83,310 66,274 51,896 \$660,135	\$501,070 91,838 72,674 56,683 0 \$722,263	\$547,553 101,313 79,701 62,143 0 \$790,710	\$598,501 111,853 87,420 68,397 0 \$866,172	\$654.352 123.591 95.898 75,590 0	\$715,587 136,677 105,210 83,892 0 \$1,041,366	\$782,734 151,285 115,440 93,508 \$1,142,966	\$856.372 167.614 126.678 104.683 0 \$1,255,346	\$937,140 185,889 139,024 117,711 0 \$1,379,765
Net Revenue Before Capital(Loss)	\$420,680	\$381,082	\$418,553	\$460,873	\$508,604	\$562,365	\$622,838	\$690,773	\$766,991	\$852,393	\$947,961
Debt Service Coverage (Min 1.2x Coverage)	N/A	N/A	2.47	1.36	1.50	1 66	1 84	2.04	2.27	2.52	2 80
CAPITAL Estimated Debt Service (WWTP Project)* Capital Improvement Program SUBTOTAL	\$0 1,387,179 \$1,387,179	\$0 250.000 \$250,000	\$169,203 250,000 \$419,203	\$338,405 250,000 \$588,405	\$338,405 250,000 \$588,405	\$338.405 250,000 \$588.405	\$338,405 250,000 \$588,405	\$338,405 262,500 \$600,905	\$338,405 275,625 \$614,030	\$338,405 289,406 \$627,812	\$338.405 303,877 \$642,282
Total Exp & CIP	\$1,866,861	\$853,702	\$1,079,338	\$1,310,669	\$1,379,115	\$1,454,577	\$1,537,836	\$1,642,271	\$1,756,997	\$1,883,158	\$2,022,047
Net Revenue(Loss)	(\$966,499)	\$131,082	(\$649)	(\$127,532)	(\$79,801)	(\$26,040)	\$34,433	\$89,867	\$152,961	\$224,582	\$305,679
Ending Balance Rec. Minmum Reserve Target 180 Days 'Estimated Joan ferms at 4% Interest, 30 Years, 35 7	\$2,283,703 1,738 \$5 765 MM, 1 5%	\$2,283,703 \$2,414,786 \$ 1,738 1,460 765 MM, 1 5% Transaction Costs	\$2,414,136 1,335 sts	\$2,286,604 1 156	\$2,206,803 1.019	\$2,180,763 919	\$2,215,195 852	\$2,305,062 808	\$2,458,023 785	\$2,682,605	\$2,988,284

Table 6 Idyllwild Water District Current & Projected Sewer Rates

Overall Rate Increase %		13.0%	13.0%	13.0%	13.0%	13.0%
Sewer Rate - Option 1	Current	FY 2023/24	FY 2023/24 FY 2024/25 FY 2025/26 FY 2026/27 FY 2027/28	FY 2025/26	FY 2026/27	FY 2027/28
Monthly Fixed EDU Charge	\$44.20	\$49.95	\$56.44	\$63.78	\$72.07	\$81.44
\$/Month Increase		\$5.75	\$6.49	\$7.34	\$8.29	\$9.37

Sewer Rate - Option 2	Current	Current FY 2023/24 FY 2024/25 FY 2025/26 FY 2026/27 FY 2027/28	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28
Monthly Fixed EDU Charge \$44.20	\$44.20	\$49.06	\$54.46	\$60.45	\$67.10	\$74.48
\$/Month Increase		\$4.86	\$5.40	\$5.99	\$6.65	\$7.38

11.0%

11.0%

11.0%

11.0%

11.0%

Overall Rate Increase %

Sewer Rate Options

m.	\$81.44	\$72.07	\$63.78	\$56.44 \$67.10	\$54.46	19.06				
					\$49.95	\$49.06				
	\$90.00	\$80.00	\$70.00	\$60.00	\$50.00	\$40.00	\$30.00	\$20.00	\$10.00	\$0.00

To:

Board of Directors

From:

Leo Havener, General Manager

Date:

March 15, 2023

Subject:

Item 4 - Employee Manual, Chapter 3

Discussion:

Board of Directors will discuss the existing Employee Manual, Chapter 3.

Attachments:

• Chapter 3, Employee Manual

3.1. PROFESSIONAL CONDUCT

3.1.1 Professional Conduct

District employees are expected to maintain a professional standard of conduct in the performance of their duties. Unsatisfactory performance and/or misconduct may subject an employee to discipline.

3.1.2 Chain of Command

When an employee is seeking clarification on policies, procedures, or specific assigned tasks, those questions should be directed to the employee's supervisor. To the extent an employee has questions that cannot be answered by the employee's supervisor, the employee should direct these questions to the General Manager or Chief Financial Officer. The District encourages employees to follow the chain of command in these instances to ensure that the matter is handled at the level nearest the problem and by the individuals who are most knowledgeable. If the situation cannot be resolved satisfactorily, the matter can be escalated to the next level in the employee's chain of command.

3.2. DISCIPLINE

3.2.1 General

For employees hired before January 1, 2019 (for cause employees) the discipline procedures are described more fully in section 3.2.4. below.

For employees hired on or after January 1, 2019, District policies, practices and procedures are not intended to create a contract of employment and do not, in any fashion, alter the at-will employment relationship under which the District operates. The District has the right to terminate an employee at any time without having to prove cause or justification. However, the District may choose to utilize discipline to address an employee's performance. For all employees, the District reserves the right to discipline District employees on the grounds set forth below. Disciplinary action may be progressive in nature, depending upon the severity of the violation, but serious violations will be addressed with little, or no, progressive discipline.

3.2.2 Unacceptable Conduct

The following is a non-exhaustive list of conduct that is prohibited:

- Falsification of employment records, employment information, or other District records
- Incompetence, inefficiency, or neglect of duty

- Recording the work time of another employee or allowing any other employee to record his or her work time, or allowing falsification of any time sheet, either the employee's own or another's
- Deliberate or careless damage of any District property or the property of any employee or customer
- Participating in horseplay or practical jokes on District time or on District premises
- Carrying firearms or any other device designed or intended to primarily function as a weapon while on duty (multi tools, pocketknives, razor knives, and other devices designed or intended primarily as tools are not deemed weapons under this policy)
- Possessing any open container of alcohol or possession of illegal drugs while on District property or using District equipment while under the influence of any impairment substances
- Insubordination, including but not limited to failure or refusal to obey the lawful orders or instructions of a supervisor or member of management, or use of abusive or threatening language toward a supervisor or member of management
- Unreported, unauthorized, or habitual absence or tardiness
- Abuse of personal time off or vacation
- Failure to report unsafe or otherwise harmful situations to a supervisor
- Sleeping on the job
- Failure to observe work schedules including rest and lunch periods.
- Engaging in criminal conduct
- Discourteous treatment of the public or fellow employees
- Causing, creating, or participating in a disruption of any kind during working hours or on District property
- Soliciting other employees for membership, funds, or other similar activity in connection with any outside organization during the employee's working time or the working time of the employee solicited
- Distributing unauthorized literature or any written or printed material during working time or in work areas. ("Working time" does not include employee meal and break periods)
- Failure of a non-exempt employee to obtain permission to leave work for any reason during normal working hours
- Unauthorized use of District equipment, time, materials, facilities, or the District's name
- Excessive personal telephone calls during working hours that interfere with District business
- Failure to provide a physician's certificate when requested or required to do so
- Wearing extreme, unprofessional, or inappropriate styles of dress, or jewelry while working
- Working overtime without authorization or refusing to work assigned overtime

- Committing a fraudulent act or a breach of trust under any circumstances; dishonesty
- Violation of policies or procedures contained in this manual or any revisions thereof

3.2.3 Corrective and Disciplinary Action

The General Manager has sole discretion and right to determine what corrective or disciplinary action is appropriate in each situation and is not required to treat each corrective or disciplinary action as a step in a series of progressive discipline. The following are types of counseling, reprimands, and discipline, which the District may impose:

3.2.3.1 Counseling Memorandum

A counseling memorandum will be provided to an employee to identify: a failure of appropriate conduct or performance issue; the performance the employee is to demonstrate in the future; and consequences for failure to correct the behavior or problem. A counseling memorandum will be retained in the supervisor's file until the completion of the evaluation year, and then documented in the employee performance evaluation, as the supervisor deems necessary.

3.2.3.2 Verbal Reprimand

A verbal reprimand is a verbal direction from a supervisory employee to discontinue inappropriate conduct or to correct a performance issue. A verbal reprimand will be documented in writing and retained in the supervisor's file until the completion of the evaluation year and then documented in the employee performance evaluation, as the supervisor deems necessary.

3.2.3.3 Written Reprimand

A written reprimand is written direction from a supervisory employee to discontinue inappropriate conduct or to correct a performance issue. A written reprimand will be retained in the employee's personnel file and documented in the employee performance evaluation. The employee has the right to have his or her written rebuttal attached to the reprimand in the employee's personnel file, if the employee submits the rebuttal to the issuing supervisory employee, the Chief Financial Officer, or General Manager within five (5) business days after the reprimand is received.

3.2.3.4 Suspension Without Pay

The District may suspend an employee from his or her position without pay. Documents related to a suspension shall become part of the employee's personnel file when the suspension is final and documented in the employee performance evaluation. Employees who are exempt from Fair Labor Standards Act (FLSA) overtime will only be

suspended as authorized by the FLSA.

3.2.3.5 Reduction in Pay or Paid Leave

The District may reduce an employee's pay or paid leave. A reduction in pay for disciplinary purposes may take one (1) of three (3) forms:

- 1. A decrease in base rate of pay to a lower step within the salary range
- 2. A decrease in base rate of pay to an employee for a fixed period of time
- 3. A decrease in paid vacation or administrative leave, floating holiday, or compensatory time off

Documents related to a reduction in pay shall become part of the employee's personnel file when the reduction in pay is final and documented in the employee performance evaluation.

3.2.3.6 Demotion

The District may demote an employee from his or her current position to a lower-level position or lower salary allocation. The employee must still meet the minimum qualifications for the lower-level position. Such demoted employee shall not be eligible for a promotion for a period of six (6) months unless an earlier date is otherwise recommended and approved by the General Manager.

A new Employee Performance Evaluation date shall be established unless otherwise recommended and approved by the General Manager.

Documents related to a demotion shall become part of the employee's personnel file when the demotion is final and documented in the employee performance evaluation.

3.2.3.7 Y-Rate

The District may choose to Y-rate an employee when he or she is reassigned to a classification with a lower wage range on the salary schedule. The process of y-rating will allow the employee's base rate to remain the same. Y-rating will automatically end once future increases bring the employee's new wage range up to a level where the employee's Y-rated wage falls within the new wage range.

3.2.3.8 Termination

The District may dismiss an employee from his or her position. Documents related to the dismissal shall become a part of an employee's personnel file when the dismissal is final.

3.2.4 Disciplinary Procedures For Employees Hired Before January 1, 2019
For employees hired before January 1, 2019, before imposing a suspension of four (4) or more workdays, demotion or termination, the employee shall be entitled to the following rights:

3.2.4.1 Service of Written Notice

The affected employee shall be served with a written Notice of Intent to Discipline. The Notice shall describe the violation(s), the proposed discipline to be imposed, the reasons for the proposed discipline, a statement advising the employee of his/her right to request a hearing within two workdays after service of the Notice, and copies of any charges and materials upon which the proposed discipline is based, which copies shall be attached to the Notice of Intent.

3.2.4.2 Service of the Notice of Intent to Discipline
The Notice of Intent to Discipline shall be served whenever possible personally, or by first class mail to the last known address of the employee. Attached to the Notice shall be a Proof of Service, the original of which shall be kept in the employee's personnel file.

3.2.4.3 Request for Hearing

The proposed disciplinary action shall not be imposed until the end of the second full business day following the day the Notice of Intent was personally served, or at the end of the fifth full business day following the day the Notice of Intent was mailed. During that period, the employee's salary shall be continued to be paid, and he/she may be terminated at the end of the second (or fifth, as the case may be) business day if no hearing has been requested by the affected employee. In the event a hearing is requested, the employee shall continue to be paid until a final decision is made.

3.2.4.4 The Hearing

If the employee requests a hearing, it shall be conducted by a neutral third party, such as the General Manager, or an individual designated by the General Manager. The hearing shall be conducted as soon as possible after it is requested, usually no later than 3 business days following the request. The hearing is to be conducted informally for the purpose of giving the employee an opportunity to provide an explanation or mitigation, or to correct mistakes of fact. Neither the General Manager (or third party) nor the employee shall be represented by counsel or by union representatives. Normally, such hearings are concluded within a short period of time; however, the affected employee should be given such additional time as may be reasonably necessary to produce new information or to substantiate his/her explanation or mitigation. The hearing may be continued to a later time in the same day or the next day or such other day as may

reasonably be necessary for such purpose. The General Manager shall issue his/her decision within two business days after the conclusion of the hearing, either approving, disapproving, or modifying the intended discipline.

3.2.4.5 Appeal

An employee may appeal the General Manager's decision to the Board (or the President or Vice President if a majority of the Board designates that individual to hear the appeal) in order to appeal the substantive allegations against him/her, the discipline or level or discipline. An employee must request an appeal hearing in writing within five business days of receipt of the decision after the hearing. The District will then notify the employee of the date and time of the appeal. Although the rules of evidence are relaxed, at the appeal hearing, the employee and the District staff advocating for discipline may present evidence, witnesses and cross-examine witnesses. The District staff and employee may, if appropriate, stipulate that certain documents may be used, if they both intend to rely on the same documents, such as, for example, the Employee Manual. The appeal hearing will be in closed session unless the Employee requests an open public meeting. Ordinarily, a decision will be rendered within thirty days after the close of the appeal hearing.

3.4 EXPECTATIONS

3.4.1 Professional Appearance

Maintaining an appropriate professional appearance is essential to employment at the District. Appropriate appearance means attire and overall appearance that reflects positively on the District, meets the day-to-day needs of the work being done, and is consistent with this policy.

As representatives of the District, employees must present a clean and professional image to customers, coworkers, and management. Employees must practice good grooming and personal hygiene. Employees must dress in uniform, and appropriate safety wear if required or in a professional and appropriate manner otherwise. Appropriate footwear must be worn at all times during work hours or on stand-by duty.

Employees should check with their supervisor for guidance on questions relating to their workplace attire.

Employees who may be called on to switch job assignments during the day, must have appropriate work-related changes of clothing with them for the assignment.

EXAMPLE: A meter reader on a hot day is wearing shorts and running shoes as he walks his route. He gets a call, pulling him from the meter route to help fix a leak. He changes into work pants, hard hat, and steel toe boots for that job.

3.4.2 Logo Attire

Employees may only wear District uniforms for District-related business and shall not publicly wear District uniforms during non-work hours or for purposes unrelated to the provision of services for the District. Employees who fail to comply will be subject to discipline.

To maintain professional appearances and to prevent non-employees from wearing disposed District clothing, all worn District uniforms must be discarded.

3.4.3 Customer Relations

The District's image to customers and the general public is critical to our success. Accordingly, each employee is responsible for ensuring that his or her personal image and the District's image is raised to the highest possible level. All employees are expected to be prompt, polite, courteous, and attentive to District customers and the public.

3.4.4 Limitations on Solicitations, Distribution and Access

Employees are prohibited from soliciting for charitable, nonprofit, or personal activities during work hours. Circulating materials, such as school fundraisers or charitable walk-a-thons, is permitted during meals or breaks and before or after work.

To:

Board of Directors

From:

Leo Havener, General Manager

Date:

March 15, 2023

Subject:

Item 5 - Water Conservation Policy Update

Recommendation:

Board of Directors receive a Water Conservation Policy Update presented by General Manager Havener. The Board will provide input and direction towards modifying and improving the policy.

Attachments:

• Water Conservation Policy Discussion Items

Water Conservation Policy Discussion Items

March 15, 2023

Triggers:

Pumping Levels:

Should a well pumping level reduce 50% of historical average, this will require investigation as to the reason for the drop and how to proceed forward. Remedies may include:

- o Continue pumping with continuous monitoring.
- o Reduce pumping to limit drawdown on the water level.
- Halt pumping until well static level reach historical average.
- Other options and considerations to be evaluated at the time of the occurrence.
- Static Levels:

Should a well static level reduce 50% of historical average, this will require investigation as to the reason for the drop and how to proceed forward. Remedies may include:

- Halt pumping until well static level reach historical average.
- o Reduce pumping to limit drawdown on the water level.
- Continue pumping with continuous monitoring.
- Other options and considerations to be evaluated at the time of the occurrence.
- Water Availability:

Should water storage tank levels reduce to 50% of capacity, this will require investigation as to the reason for the drop and how to proceed forward. Remedies may include:

- Increase pumping until water storage tanks reach 85% of capacity.
- Investigate if there is water leakage or losses occurring in the water system.
- Continue pumping with continuous monitoring.
- Inform and request the public reduce water usage to limit drawdown in the water tanks, thereby, providing an opportunity to replenish the water storage tanks.
- Other options and considerations to be evaluated at the time of the occurrence

Water Quality:

Should water quality in a well be in non-compliance, immediate action is required. All actions associated with the water quality issue will follow all local, state and federal health and safety standards and requirements. Remedies may include:

- Halt well pumping.
- Evaluate the possible reasons for the reduce water quality.
- Chart a course of action to improve the well water quality.
- Continuous monitoring of the well water quality.
- Seek advice and recommendations from local, state, and federal agencies, and other water professionals.
- Other options and considerations to be evaluated at the time of the occurrence.
- Water Usage:

Should water usage throughout the water system exceed 75% of pumping capacity, monitoring the situation becomes a priority. Remedies may include:

- Evaluate the reasons for the increase in pumping and usage.
- Continuous monitoring of the wells for pumping and static levels, and water storage tank levels.
- Continuous monitoring of water availability and quality
- Chart a course of action to reduce pumping and usage.
- Inform and request the public reduce water usage to lower pumping capacity.
- Seek advice and recommendations from local, state, and federal agencies, and other water professionals.
- Other options and considerations to be evaluated at the time of the occurrence.

Other

Additional suggestions from the Board of Directors and public.

To: Board of Directors

From: General Counsel

Date: March 15, 2023

Subject: Item 6 – Remote Meeting Update re AB 2449

Discussion:

General Counsel will provide an update on new Brown Act law regarding Board member remote meeting attendance options available under AB 2449.

Attachments:

Memorandum re Summary of AB 2449

MEMORANDUM

DATE:

March 15, 2023

TO:

Board of Directors

FROM:

General Counsel

SUBJECT:

Summary of AB 2449 - New Brown Act Law re Board Member Remote

Meeting Attendance

OVERVIEW

On January 1, 2023, Assembly Bill 2449 went into effect, amending certain portions of Government Code Section 54953 of the Brown Act relating to teleconference participation by members of legislative bodies for and during public meetings. The provisions of AB 2449 will remain in effect until January 1, 2026.

AB 2449 authorizes a local agency to use teleconferencing for Board members without (1) having to post agendas at remote locations and (2) without having to make remote locations open to the public under certain conditions, <u>and</u> only if at least a quorum of the members of the Board participate from a single physical location (posted on the agenda) within the District boundary that is open to the public. The criteria that must be met are as follows:

- The district must provide two-way remote access.
- The district must allow for remote and in person public comment and the agenda must provide information on how to do so.
- If the remote technology does not work, the Board may not take action (this is similar to the provisions of AB 361).
- A quorum of the Board must meet in person at a location within the District boundary.

Board members may only participate remotely under two specific circumstances: (1) just cause or((2) due to emergency circumstances

- 1. <u>Just cause</u> is defined as any one of the following circumstances:
 - childcare or caregiving of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires them to participate remotely;
 - a contagious illness that prevents a member from attending in person;
 - · a need related to a physical or mental disability; or
 - travel while on business of the legislative body or another state or local agency.

- This provision may only be used by a member up to 2 times per calendar year. This option is available to Board members and does not require Board approval assuming the District allows for participation by teleconference.
- 2. <u>Emergency Circumstances:</u> means a physical or family medical emergency that prevents a member from attending in person.
 - Board member must request to participate remotely pursuant to this
 justification and it must be approved at a Board meeting by the Board.
 - The legislative body shall request a general description of the circumstances
 relating to the member's need to appear remotely at the given meeting and
 one must be provided, generally not to exceed 20 words and no medical
 information must be disclosed. The Board has the discretion whether to
 approve or not.

There is no specific limit on the number of times the "emergency circumstances" may be used, but overall combined, the two provisions ("just cause" and "emergency circumstances") may not be used by a Director for more than three consecutive months or 20 percent of the regular meetings for the local agency within a calendar year. Idyllwild Water District has one regular Board meeting a month. As a result, a Board member may utilize AB 2449 up to 2 times per year.

Additional Provisions

 Members participating through remote teleconferencing must participate through both audio and visual technology and members must publicly disclose at the meeting before any action is taken whether any other individuals 18 years of age or older are present in the room at the remote location with the member and the general nature of the member's relationship with the individual.

To:

Board of Directors

From:

Leo Havener, General Manager

Date:

March 15, 2023

Subject:

Item 7 - Water Education Scholarship

Recommendation:

Board of Directors approve a Water Education Scholarship at a set amount to be awarded annually and provide advice to staff on applicable eligibility guidelines.

Background:

President Schelly has been in communication with the school district about creating a Water Education Scholarship. The school district is receptive to the proposed scholarship.

Fiscal Impact:

Anticipated cost to the Water Fund is dependent on the amount of the award.

Conclusion:

A water Education Scholarship fund is a good opportunity to instill the importance of water issues to local students and the general public.

To:

Board of Directors

From:

Leo Havener, General Manager

Date:

March 15, 2023

Subject:

Item 8 - Resolutions No. 790 Water Stand-By Assessments for FY 2022 -

<u>2023</u>

Recommendation:

Board of Directors will set a date of May 17, 2023, for a Public Hearing for water stand-by assessment fees for Fiscal Year 2023 – 2024 for undeveloped parcels within the Idyllwild Water District (water service area).

Background:

To equitably allocate costs for benefits received by having water service available to undeveloped parcels, Idyllwild Water District has for decades imposed a Stand-By Fee on unimproved lots within the Water Service area.

The fees of \$30.00 per acre are not proposed to change and will be collected on the unified property tax bill issued by Riverside County.

Attachment:

Resolution No. 790

RESOLUTION NO. 790

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE IDYLLWILD WATER DISTRICT APPROVING A WATER STANDBY CHARGE ON ALL UNIMPROVED LANDS WITHIN THE DISTRICT AND CONDUCTING A PUBLIC HEARING THEREON

The Board of Directors of the IDYLLWILD WATER DISTRICT ("District") hereby resolves as follows:

- 1. The Board of Directors of the District proposes to implement a water service standby, or availability, charge on all unimproved lands within Idyllwild Water District for the fiscal year July 1, 2023, to June 30, 2024, in accordance with, and pursuant to, Water Code Section 31032.1 et seq.
- 2. The charge is to be \$30.00 per acre per year for each acre of unimproved land and \$30.00 per year for each parcel of land that is less than 1 acre in size. "Unimproved land" is defined as those parcels of land upon which a water meter has not been set by the Idyllwild Water District.
- 3. All charges proposed to be levied shall be collected on the tax roll of Riverside County in the same manner, by the same persons and at the same time as, together with and not separately from, the general taxes for the District, and shall be delinquent at the same time and thereafter be subject to the same delinquency penalties.
- 4. The General Manager shall cause a written report to be prepared and filed with the Secretary of the District which shall contain a description of each parcel of real property and an amount of the charge for each parcel for the year.
- 5. A Public Hearing on the said written report was conducted by the Board of Directors of the District at 6:00 p.m., on May 17, 2023, in the meeting room in the offices of the District, located at 25945 Hwy. 243, Idyllwild, California 92549. At this hearing, the Board of Directors heard and considered all public testimony. At the close of the Public Hearing, the Board of Directors may adopt, revise, change, reduce or modify the proposed charge.
- 6. The District published a notice of the filing of the written report of the time and place of the Public Hearing thereon in accordance with Government Code, Section 6066 prior to the date set for the Hearing in the Idyllwild Town Crier, a newspaper of local general circulation and shall post a similar notice in no less than three public places within the District.

THEREFORE, BE IT RESOVED THAT, the Board of Directors of the Idyllwild Water District approves a Water Standby Fee charge in amount of \$30.00 per acre per year for each acre and \$30.00 per year for each parcel of land that is less than one acre in size on all unimproved lands within the District.

Adopted this 17th day of May 2023.

IDYLLWILD WATER DISTRICT

Dr. Charles Schelly, President Board of Directors

ATTEST:

I, Leo Havener, Secretary of the IDYLLWILD WATER DISTRICT, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the IDYLLWILD WATER DISTRICT at its meeting of May 17, 2023, by the following vote:

AYES:

NAY:

ABSTAIN:

ABSENT:

In witness whereof, I have executed by statement and affix the official seal of the IDYLLWILD WATER DISTRICT this 17th day of May 2023.

IDYLLWILD WATER DISTRICT

Leo Havener, Secretary to Board of Directors

To: Board of Directors

From: Leo Havener, General Manager

Date: March 15, 2023

Subject: Item 9 – Resolutions No. 791 Sewer Stand-By Assessments for FY 2022 -

2023

Recommendation:

Board of Directors will set a date of May 17, 2023, for a Public Hearing for sewer stand-by assessment fees for Fiscal Year 2023 – 2024 for undeveloped parcels within the Idyllwild Water District Improvement District No. 1 (sewer service area).

Background:

To equitably allocate costs for benefits received by having sewer service available to undeveloped parcels, Idyllwild Water District has for decades imposed a Stand-By Fee on unimproved lots within Improvement District No. 1 (Sewer Service area).

The fees of \$30.00 per acre are not proposed to change and will be collected on the unified property tax bill issued by Riverside County.

Attachment:

Resolution No. 791

RESOLUTION NO. 791

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE IDYLLWILD WATER DISTRICT/IMPROVEMENT DISTRICT #1
APPROVING A SEWER STANDBY CHARGE ON ALL UNIMPROVED LANDS WITHIN THE
DISTRICT AND CONDUCTING A PUBLIC HEARING THEREON
The Board of Directors of the IDYLLWILD WATER DISTRICT - IMPROVEMENT DISTRICT
#1 ("District") hereby resolves as follows:

- The Board of Directors of the District proposes to implement a sewer and waste service standby, or availability, charge on all unimproved lands within Improvement District #1 for the fiscal year July 1, 2023, to June 30, 2024, in accordance with, and pursuant to, Water Code Section 31032.1 et seq.
- The charge is to be \$30.00 per acre per year for each acre of unimproved land and \$30.00 per year for each parcel of land that is less than 1 acre in size. "Unimproved land" is defined as those parcels of land upon which a water meter has not been set by the Idyllwild Water District.
- 3. All charges proposed to be levied shall be collected on the tax roll of Riverside County in the same manner, by the same persons and at the same time as, together with and not separately from, the general taxes for the District, and shall be delinquent at the same time and thereafter be subject to the same delinquency penalties.
- 4. The General Manager shall cause a written report to be prepared and filed with the Secretary of the District which shall contain a description of each parcel of real property and an amount of the charge for each parcel for the year.
- 5. A Public Hearing on the said written report was conducted by the Board of Directors of the District at 6:00 p.m., on May 17, 2023, in the meeting room in the offices of the District, located at 25945 Hwy., Idyllwild, California 92549. At this Hearing, the Board of Directors heard and considered all public testimony. At the close of the Public Hearing, the Board of Directors may adopt, revise, change, reduce or modify the proposed charge.
- 6. The District published a notice of the filing of the written report of the time and place of the public hearing thereon in accordance with Government Code, Section 6066 prior to the date set for the Hearing in the Idyllwild Town Crier, a newspaper of local general circulation and shall post a similar notice in no less than three public places within the District.

THEREFORE, BE IT RESOLVED THAT, the Board of Directors of the Idyllwild Water District approves a Sewer Standby Fee charge in the amount of \$30.00 per acre per year for each acre and \$30.00 for each parcel of land that is less than one acre in size on all unimproved lands within in the District.

Adopted this 17th day of May 2023.

IDYLLWILD WATER DISTRICT

						-
Dr.	Charles	Schelly.	President	Board	of Directors	

ATTEST:

I, Leo Havener, Secretary of the IDYLLWILD WATER DISTRICT, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted by the Board of Directors of the IDYLLWILD WATER DISTRICT at its meeting of May 17, 2023, by the following vote:

AYES:

NAY:

ABSTAIN:

ABSENT:

In witness whereof, I have executed by statement and affix the official seal of the IDYLLWILD WATER DISTRICT this 17th day of May 2023.

IDYLLWILD WATER DISTRICT

Leo Havener, Secretary to Board of Directors

To:

Board of Directors

From:

Leo Havener, General Manager

Date:

March 15, 2023

Subject:

Item 9 - Village View Drive Waterline Easement

Recommendation:

Staff recommends the Board of Directors deny a request by Robert Priefer to abandon an existing District 15 feet wide waterline easement located at the end of Village View Drive.

Background:

The District has a 15 feet wide waterline easement at the end of Village View Drive. The Property owner is requesting the District abandon the existing easement and give it to the property owner. Staff has evaluated the request and determined the existing easement has a future purpose to provide water to properties behind the property, and possibly loop the water system as well.

Fiscal Impact:

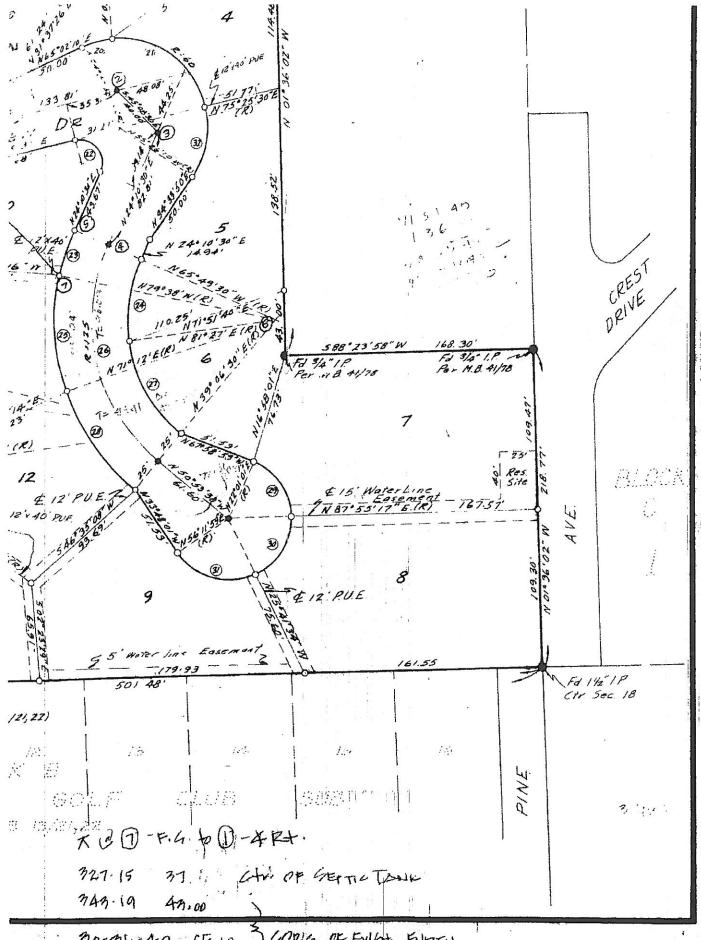
The existing easement has value. A property appraisal would need to be performed to establish its value.

Conclusion:

District maintain ownership of the existing waterline easement for future needs.

Attachments:

Map showing waterline easement location.



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To: Board of Directors

From: Leo Havener, General Manager

Date: March 15, 2023

Subject: <u>Item 10 – Village View Drive Waterline Easement</u>

Recommendation:

Staff recommends the Board of Directors deny a request by Robert Priefer to abandon an existing District 15 feet wide waterline easement located at the end of Village View Drive.

Background:

The District has a 15 feet wide waterline easement at the end of Village View Drive. The Property owner is requesting the District abandon the existing easement and give it to the property owner. Staff has evaluated the request and determined the existing easement has a future purpose to provide water to properties behind the property, and possibly loop the water system as well.

Fiscal Impact:

The existing easement has value. A property appraisal would need to be performed to establish its value.

Conclusion:

District maintain ownership of the existing waterline easement for future needs.

Attachments:

Map showing waterline easement location.

To: Board of Directors

From: Leo Havener, General Manager

Date: March 15, 2023

Subject: Item 11 - Purchase Of A Manufactured Building

Recommendation:

Board of Directors will consider approving the purchase of a manufactured building and associate costs of approximately \$199,673.00, say \$200,000.00, to be located at Foster Lake as administration offices for General Manager Havener and Chief Financial Officer Shouman.

Background:

The lower administration building was tested for mold. The test results show there is an excessive amount and unsafe levels of mold within the building. Including toxic black mold. The mold has made the lower administration building unsafe to occupy.

For the immediate and short-term interim, General Manager Havener and Chief Financial Officer Shouman will rent and occupy a single room office at the Courtyard Building on a month-to-month basis. This is only temporary.

Staff has researched the cost of a manufactured building to be placed at Foster Lake to house General Manager Havener and Chief Financial Officer Shouman for the next one to five years, or possibly longer. The manufactured building will take two to three months to build. Due to the location of Foster Lake, the building is required to have a 60-pound roof load for snow.

Staff will remain at Foster Lake until the lower administration building has been demolished and rebuilt.

Fiscal Impact:

The funding of approximately \$200,000.00 for the manufactured building and associated costs will come from FY 2022-23 Water and Sewer CIP accounts. The \$200,000.00 equate to \$150,00.00 from Water CIP and \$50,000.00 from Sewer CIP. Balances for CIP accounts are as follows:

Water CIP - FY 2022-23

Current Balance - Building Costs = Remaining Balance

\$686,500 - \$150,000 | = \$536,500

Sewer CIP - FY 2022-23

Current Balance - Building Costs = Remaining Balance

\$237,000 - \$50,000 | \$187,000

The lower administration building has a \$150,000 for building modifications and improvements budgeted for FY 2022-23 with Water CIP funding \$112,500, and Sewer CIP funding \$37,500. When considering the \$150,000 for lower administration building modifications and improvements, the costs difference is approximately \$50,000 more in additional funding for the manufactured building to be placed at Foster Lake.

Conclusion:

With the lower administration building not being habitable due to excess and unsafe mold levels, the cost of approximately \$200,000.00 for the manufactured building and its availability of seems to be the most economic and beneficial way to house the General Manager and Chief Financial Officer for the next one to five years, possibly longer.

1. 11.

Attachments:

- Foster Lake Manufactured Building Spreadsheet
- Skyline Quote (5 Star Homes)

Idyllwild Water District Foster Lake Manufactured Building March 2023

Building	Cost
Base Building Price	\$ 123,820
Options: Includes 60 Lb Roof; Utilities, Heat, & Air Conditioning Connections, etc.	\$ 24,347
Miscellaneous Charges	\$ 5,137
Setup	\$ 8,500
Sales Tax	\$ 1,769
Total Frieght Charges	\$ 4,600
Building Total	\$ 168,173
Utilities & Connections Estimates	Cost
Water, Installed by Staff	\$ -
Soils Engineer	\$ 4,000
Sewer / Septic Tank	\$ 20,000
Electric	\$ 2,500
Propane, Includes 500 Gallon Tank	\$ 1,000
Internet / Computers	\$ 1,000
Air Conditioning	\$ 3,000
Utilities & Connections Estimates Total	\$ 31,500
Grand Total	\$ 199,673

Champion Home Builders, Inc. 499 W. Esplanade SAN JACINTO, CA 92583 Phone: 951-654-9321

Fax:

Bill To: 1062CA Stewart Homes, Inc. 5 Star Homes 11810 Beach Blvd Stanton, CA 90680

Sell To: 1062CA Stewart Homes, Inc. 5 Star Homes 11810 Beach Blvd Stanton, CA 90680 Michael Stewart

Phone: (714) 891-6383, Fax: (714) 891-8120

CommWall

Joist

Spacing

Email: laura@5starhomes.com

Story

Shipping Agent:

Mod

Shipping County: FOB:

Mod Type

ORANGE Factory

Width

Length

LEO HAVENER **NEED ADDRESS**

Ship To:

Height

Quote - Revision 1 No.: QT007001

Quote Date:

02/22/23

Retailer P.O.:

Order Type:

Retail

Retail Customer:

HAVENER

Req. Del. Date:

Zone Manager:

Dawn Jorgensen

Brand:

Amber Cove

Model No.: Base Home: 67 K755 CT 52-4X28 3CIK 2B

Model Year:

Roof Type

2023

Width

Length

Model Size:

52'4" X 27'0"

Construction Type: HUD

Page: 1 of 6

Spacing

Pitch

			· · · · · · · · · · · · · · · · · · ·	,			-pa-sing		777,547	20119111	1 11017	opading
Α	13'6"	52'4"	0.0,		0'0"		0		0,0,0	0'0"	0	0
В	13'8"	52'4"	0'0"		0'0"		0		0'0"	0'0"	0	0
Feature	Option	Va	riant		Description				Qı	uantity		Ext. Price
					Const	ructio	n					
PLAN	OP000895			1	PLANT DRAV	VN CUST	TOM PRINTS			1 EA		
	~ BUILD P ~ BOX SIZ											
SPCLTYCODE	OP000497			:	SPRINKLERS	W/BELI	LOUBLE			52 LF		7,072.00
SPCLTYCODE	OP000899			3	WUI COMPLI	ANT			э	1 EA		
STRETCHLNG	OP000528				12" STRETCI	1 PER FT	FPER FLR			8 EA		6,240.00
	~ BUILD P	ER PRINT										
SWALLHT	OP000048			9	9' SIDEWALL	FLAT				1 EA		Standard
ROOFLOAD	OP000218			(60# ROOF LO	DAD - EN	IG REQ			52 LF		3,952.00
ROOFPITCH	OP000049			:	3/12 ROOF P	ITCH				1 EA		Standard
EAVESFRNT	OP001029				12" FRONT H	IOOD				1 EA		Standard
EAVESBACK	OP001030				12" REAR HO	OOD				1 EA		Standard
EAVES	OP001026			ı	6" EAVES					1 EA		Standard
ROOFINS	OP000039			1	R-33 ROOF I	NS				1 LF		Standard
WALLINS	OP000973			1	R-19 INS W/2	X6 WAL	LS; ZONE III			1,360 SF		4,012.00
FLOORINS	OP000043			1	R-22 FLOOR	INS				1 LF		Standard
FLOORDECK	OP000832				T&G OSB FL					1 EA		Standard
FOUNDATION	OP000193			ı	FOUNDATIO	N READY	SINGLE/DBI	L		1 EA		360.00
MOVEDOOR	OP000523			ı	RELOCATE E	EXT DR(N	MAY REQ DA	PIA)		1 EA		150.00
	~ FRONT L	DOOR PER	RPRINT									

•	Champion is a registered trademark of Champion Home Builders, Inc						
-							
	Buyer:	Date:	Seller:	Date:			

Quote - Revision 1 - No.: QT007001		11	Model No.: 67 K755 CT		Page : 2 of 6	
Feature	Option	Variant	Description	Quantity	Ext. Price	
Constructio	on Continue	ed				
OTHER	OP001568		METAL ROOF VENT & DRYER VENT	1 EA	Standard	
			Exterior			
SIDING	OP000081	SELECTVARIANT	VERTICAL	1 EA	Standard	
FASCIA	OP000078	SELECTVARIANT	HARDI FASCIA	1 EA	Standard	
TRIM	OP001035	SELECTVARIANT	3" WINDOW TRIM	1 EA	Standard	
SHINGLES	OP000080	SELECTVARIANT	ARCHITECTURAL SHINGLES	1 LF	Standard	
			Windows			
EXTERIOR	OP000530		TEMPERED D/P LOW E WND IPO STD	10 EA	1,150.00	
MBATH	OP001057		MBATH WINDOWS PER FL PLAN	1 EA	Standard	
IALL DATE	~ PER PRINT		LIALIDATII WANDOWO DED EL DI AN		Q	
HALLBATH	OP001056 ~ <i>PER PRINT</i>		HALLBATH WINDOWS PER FL PLAN	1 EA	Standard	
			Exterior Doors			
RONTDOOR	OP000072		K-1 36X80 FBG-DOOR 6 PANEL	1 EA	Standard	
11011150011	~ PER PRINT		10 1 33/33 1 30 300 1 0 1 1 1 1 1 1 1 1 1 1 1 1	120	Otanidard	
REARDOOR	OP000076		K-4 32X80 FBG DOOR 9-LITE	1 EA	Standard	
	~ PER PRINT					
			Electrical			
MAINPANEL	OP000058		100 AMP MAIN	1 EA	Standard	
ACPREP	OP000233		A/C READY	1 EA	150.00	
EXT LIGHTS	OP000071	4505405000	EXT BLK LIGHT FRONT DOOR	1 EA	Standard	
EVTLICHTS	~ PART # 410 OP001092	15CF1U6U28	EXT BLK LIGHT REAR DOOR	1 EA	Standard	
EXT LIGHTS	~ PART # 410	15CF106028	EXT BER EIGHT REAR DOOR) EA	Standard	
CEILINGLT	OP001348		4" LED CAN LIGHTS PER MODEL	1 EA	Standard	
	~ (7) TOTAL F	PER PRINT				
CEILINGOTH	OP000062		BF-21 CHANDLIER	1 EA	Standard	
	~ PART # 410	40FX102222				
T. 150	~ DIN RM		4" LED CAN LIGHT EXTRA	454	100.00	
OTHER	OP000864 ~ (7) TOTAL F	PED DRINT	4 LED CAIN LIGHT EXTRA	1 EA	100.00	
OTHER	OP001194	LICE PROPERTY.	PROGRAMMABLE THERMOSTAT	1 EA	Standard	
OTHER	OP001349		USB RECEPT - KITCHEN	1 EA	Standard	
GFIRECEPT	OP000067		1 EXTERIOR GFI	1 EA	Standard	
	PER PRINT					
RECEP	OP000069		INTERIOR RECEPTS STD	1 EA	Standard	
RECEPTSW	OP000833		3-WAY SWITCH HALL & UTIL	1 EA	Standard	
	~ PER PLAN					
SWITCHES	OP000070		ROCKER SWITCH	1 EA	Standard	
SMOKEDETCT	OP000066		SMOKE & C/O DETECTORS STD	1 EA	Standard	
			Cabinets			
THROUGHOUT	OP000024	SELECT VARIANT	SHAKER CABINETS	1 EA	Standard	
TYPE	OP000025		HARDWOOD	1 EA	Standard	
MOLDING	OP000035 ~ MATCH CAL	BINET STYLE	CABINET CROWN MOLDING	1LF	Standard	
Champion is a registered	I trademark of Champio	n Home Builders, Inc				
Buyer:		D:	ste:Seller:	Date:		
						

Quote - Revision 1 - No.: QT007001 Model No.: 67 K755 CT Page: 4 of 6 Feature Option Variant Description Quantity Ext. Price Interior Continued ... DRMOLDING OP000099 2-1/4" PAINTED DOOR CASING 1LF Standard BASEMLDG OP000092 2-1/4" PAINTED BASE BOARD 1LF Standard SHELVES OP001072 **DBL SHELF & ROD IN MBR CLOSET** 1EA Standard SHELVES OP001073 SHELF & ROD IN GBR CLOSET 1FA Standard WINCOVER 2" FAUX WOOD BLINDS T/O OP000096 1EA Standard WINTREAT OP000098 FAUX WOOD VALANCE 1EA Standard **Interior Doors DOORS** OP000087 2-PANEL DOORS 1EA Standard **HARDWARE** OP000088 LEVER LOCKSET Standard 1EA WARDROBE OP000889 WARDROBE DOOR PER MODEL 1EA Standard **FURNDOOR** OP000361 FURNACE DOOR - 2-PANEL IPO STD 338.00 1EA MOVE FURNACE BACK 7" INSTALL 2-PANEL PASSAGE DOOR, DRYWALL BACKER & 24X18 GRIL Plumbing/Heating PLUMB WASHER/PREP FOR DRYER WASHDRYER OP000123 1EA Standard ~ WITH RECESSED BOX - GAS (X) OR ELECTRIC () WH OP000120 40 GAL GAS W/H 1EA Standard **FURNACE** 56K GAS DOWNFLOW Standard OP000117 1 EA REGISTER RELOCATE FLOOR REGISTER 328.00 OP000504 4 EA ~ PER PRINT REGISTER OP000831 SELECT VARIANT FLOOR HEAT REGISTERS 1 EA Standard REGISTER OP001093 TOE KICK REGISTERS WET AREAS Standard **Utility Room** PAINTED WOOD SHELF & ROD WASHEROVHD OP000124 1EA Standard Master Bath 6" LAMINATE BACKSPLASH **BCKSPL** OP000103 1LF Standard OVAL TOP MOUNT OP000108 1 EA Standard SINK 1PC FIBERGLASS TUB/SHOWER SHOWER OP000110 1 EA Standard ~ PART # 26033CCT OP000109 CHROME DUAL LEVER 1EA Standard SINKFAUCET PART # UF45910 CHROME S/L TUB/SHOWR TRIM SHWRFAUCET OP001513 1 EA Standard **PART # UF79600 ELONGATED W/CHROME SHUTOFF** 1EA Standard TOILET QP000111 VANITYLT OP000113 18" LIGHT STRIP 1EA Standard PART # 41055CF109222 VANMIRROR OP000107 36" MIRROR - BEVELED 1 EA Standard OP000114 EXHAUST FAN ONLY 1EA Standard VENTFAN Standard OP001079 BEVELED MEDICINE CAB 1 EA MEDCAB TOWEL BAR & RING/TISSUE HOLDER OP000116 1EA Standard **ACCESSORIE** Hall Bath BCKSPL QP000103 6" LAMINATE BACKSPLASH 1LF Standard OP000108 OVAL TOP MOUNT 1 EA Standard SINK QP000110 1PC FIBERGLASS TUB/SHOWER 1 EA Standard SHOWER ~ PART # 26033CCT Champion is a registered trademark of Champion Home Builders, Inc.

Date:

Buyer:

Seller:

Date:

Quote - Revision 1 - No.: QT007001		1	Model No.: 67 K755 CT		Page : 5 of 6
Feature	Option	Variant	Description	Quantity	Ext. Price
Hall Bath C	ontinued				
SINKFAUCET	OP000109		CHROME DUAL LEVER	1 EA	Standard
	PART # UF459	110			
SHWRFAUCET	OP001082		CHROME S/L SHOWER TRIM	1 EA	Standard
	PART # UF796	500-1			
TOILET	OP000111		ELONGATED WICHROME SHUTOFF	1 EA	Standard
VANITYLT	OP000113		18" LIGHT STRIP	1 EA	Standard
	PART # 41055	CF109222			
VANMIRROR	OP000112		24" BEVELED MIRROR	1 EA	Standard
VENTFAN	OP000114		EXHAUST FAN ONLY	1 EA	Standard
MEDCAB	OP001079		BEVELED MEDICINE CAB	1 EA	Standard
ACCESSORIE	OP000115		TOWEL BAR/TISSUE HOLDER	1 EA	Standard
			Miscellaneous		
OTHER	OP001542 SHIPPING WRAP DISCLAIMER 1 EA NOTE: SHIPPING WRAP IS INTENDED TO PROTECT THE UNIT FROM THE ELEMENTS DURING TRANSPORTATION FROM THE MANUFA CTURER. RESPONSIBILITY OF PROTECTING THE UNIT PASSES FROM THE TRANSPORTER TO THE RETAILER/BUILDER/OWNER, UPON SHIPPING RECEIPT OF THE UNIT, BY THE RETAILER/BUILDER/OWNER				
			Program & Fees		
WARRANTY	OP001171		12 Month Limited Warranty	1 EA	
WARRANTY	OP001317		EXT WARRANTY THRU YR7-ASSURANT	1 EA	
		M	ISCELLANEOUS CHARGES		
SURCHARGE	OP000002		SURCHARGE.	1,360 SF	4,080.00
ENGFEES	OP000515		DAPIA FEE	1 D\$	500.00
	~ STRETCH H	OME			
NOX	OP001181		NOX EMISSION FEES	1 D\$	200.00
MHIDUES	OP001123		MHI DUES	1 D\$	35.00
DUES	OP001182		CMHI Dues	1 D\$	200.00
DUES	OP001458		HUD Label Fees	1 D\$	122.00

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	Buyer:	Date:	Seller:	Date:

Quote - Revision 1 - No.: QT007001			Mo	Model No.: 67 K755CT		
Feature	Option	Variant	Description	tid alleman a radionamenta and a second	Quantity	Ext. Price
Requested B	y: Michael Stew	/art	BASE PR	ICE		123,820,00
It is the retailer	is the retailer's responsibility to verify the options and the pricing	OPTION	TOTAL			
the home.	MISCELL	ANEOUS CHARGES		5,137.00		
			957 3980 978 978 978			and the contract of the contra
	그리는 사람들이 많은 아름이 아름다고 있다면 하는데 되었다.	eserves the right to ma ons without notice and		AX (IF APPLICABLE)		1,769.00
SIGNED X						
DATE			· ·	REIGHT CHARGES PRICE		4,600.00 168,173.00

Modified Date: 02/22/23 Date/Time Printed: 02/22/23 03:22 PM Modified By: DJORGENSEN

